

Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, March 28th, 1946, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Mr. Bryce
The Vice-Chairman (Mr. Borden)	Mr. Burns
The Chancellor	Mr. Gordon
The President	Mr. LaBine
Hon. Dr. Bruce	Mr. Kelly
Dr. Neilly	Mr. Justice Hope

Mr. Arnold Gaine, Comptroller
Mr. C. E. Higginbottom, Secretary.

The minutes of the last meeting were presented and -

Upon motion of Hon. Dr. Bruce,
Seconded by Mr. LaBine,

were adopted.

The minutes of the Executive Committee meeting held at the York Club on Friday, March 22nd, at 1 p.m. were -

Upon motion of Mr. Borden,
Seconded by Mr. LaBine,

adopted as tabled.

Matter of
limitation
of students
in First
Year Medi-
cine defer-
red until
written
report re-
ceived
from Dean
Gallie

Arising out of the minutes the President presented an oral report in connection with the limitation of students in First Year Medicine, stating that the Faculty Council had met on March 27th and that Dean Gallie had not had time to prepare a report. Upon motion of the President it was decided to await the written report and deal with this matter at the next meeting; the Calendar not to be printed till the report has been received.

Attention drawn to varying salaries for Assistant Professors when the President's recommendations approved

Attention was drawn to the varying salaries recommended for Assistant Professors in the President's list of appointments, and

Upon motion of Mr. LaBine,
Seconded by Mr. Bryce,

these appointments were approved as follows in the regular way with the suggestion that the matter be discussed when the Finance Committee Report No. 162, dealing with a revision of the graded scale of salaries effective July 1st, 1946, was being considered:-

Appoint-
ments

Appointments:

Faculty of Arts:

D. MacRae

- Assistant Professor of Astronomy
from July 1st, 1946 \$3,000 a year

Faculty of Applied Science and Engineering:

R. J. K. Barker

- Assistant Professor in Architecture
from July 1st, 1946 \$3,400 a year

Faculty of Forestry:

D. V. Love

- Assistant Professor from July 1st,
1946 \$2,700 a year

University Residences:

H. A. McGuire

- Dean, Men's Residences, from July
1st, 1946 \$500 a year with suite

Extension of participation by ex-service men in required physical training on a voluntary basis

Upon motion of Mr. Bryce,
Seconded by Mr. Burns,

approval was given to the President's recommendation that there be extended for another year, 1946-47, participation by ex-service men in the required physical training programme on a voluntary basis.

Amalgamation of Archaeology and Fine Art, to be known as "Department of Art and Archaeology"

Upon motion of the Chancellor,
Seconded by the President,

approval was given to the President's recommendation that the Departments of Archaeology and Fine Art, in the Faculty of Arts, be amalgamated as from July 1st, 1946; and that thereafter the new department be known as the "Department of Art and Archaeology".

Arrange-
ments for
Special
Session
for Ex-
service
Students
in Faculty
of Arts

The President presented a memorandum regard-
ing the Special Session for Ex-service Students in the Faculty of Arts
from April 1st to August 31st, 1946, similar to the course given in
1945, and the Board approved of the following general principles
agreed upon at a meeting of the President and representatives of the
federated colleges, together with the accompanying budget:-

- (a) That each student enrolled in this Special Session will register in one of the four Arts colleges to be chosen by him;
- (b) That, without prejudice to the rights of the federated Arts colleges in respect of fees as provided by section 121 of the University Act, each of these colleges will transfer to the University all tuition fees of its students enrolled in this Special Session;
- (c) That, except as provided in section (e), the University will appoint and pay the instructors and assistants for this Special Session;
- (d) That the University will endeavour to appoint instructors for each course in a college subject from the appropriate staffs of the four colleges, and on the nomination of the Department concerned composed of these four staffs; in submitting its nomination each Department will designate the person who will act as its Chairman during the period of the Special Session and be always available for consultation;
- (e) That a federated college may provide instruction in any College subject which is not offered in University College, e.g. Religious Knowledge, and Philosophy in St. Michael's College; and in such case the college concerned will appoint the instructors and the University will pay them;
- (f) That for the convenience of the students all classes will be held in University College or in the buildings of the Departments concerned except those referred to in section (e) which will be held in the federated college concerned;
- (g) That instruction will be provided in German 1a, Greek 1a, Hebrew 1a and Latin 1a regardless of the enrolment in each of these subjects;
- (h) That students will enrol in person with their respective college Registrars and with the Department concerned on Monday, April 1st, and lectures will begin on the following day.

- - - - -

Estimated receipts from tuition fees:

495 students at \$150 each	- \$74,250
65 students enrolled in the Pass Course in the federated Arts colleges at \$120 each	- 7,800
Total	- <u>\$82,050</u>

Estimated expenditures for instruction:

Classics (Greek 6, Latin 7)	- \$ 3,000
English (246)	- 7,500
French (101)	- 6,000
Geography (46)	- 1,500
German (18)	- 1,500

Special Session, Faculty of Arts (Cont'd)	Hebrew (8)	-	\$ 1,500
	History (211)	-	2,700
	Law (11)	-	1,920
	Mathematics (A 187, B 169)	-	4,500
	Philosophy (A 77, B 58, St.M. 10)	-	3,500
	Political Economy (Acc. 168, Econ. 369, P.Sc. 197)	-	8,700
	Psychology (209)	-	3,000
	Spanish (49)	-	3,000
	Total	-	<u>\$48,320</u>

Arrange-
ments for
Housing
Survey,
School of
Social
Work

The President presented correspond-
ence in connection with the Housing Survey of Greater Toronto
and Vicinity, and the Board approved of the following arrange-
ments outlined by Dr. H. M. Cassidy, Director of the School of
Social Work:-

1. Expenses of study, estimated at \$12,000.00, to be
provided as follows:-
 - (a) From the Toronto Reconstruction Council - \$6,000.00
Less already paid to Mr. Humphrey Carver:
Salary up to March 21 - \$828.50
Travelling expenses - 25.00 853.50
Balance to be paid - 5,146.50
 - (b) From Dominion Housing and Mortgage
Corporation 4,000.00
 - (c) From Ontario Department of Planning and
Development 2,000.00
Balance of total undertaking to be \$11,146.50
paid

2. The appointment of Mr. Humphrey Carver as Research Asso-
ciate in the School of Social Work from March 22 to December
31, 1946, at a salary of \$400.00 per month to direct the pro-
ject, with the understanding that his appointment may be ex-
tended beyond December 31, 1946, if necessary to complete the
work, assuming that funds are available for the purpose.

3. The establishment of a Special Fund in the Bursar's Of-
fice, to be called "The Toronto Metropolitan Housing Research
Project Fund", into which the grants from the above donors
may be paid and from which the School of Social Work may draw
during the fiscal years 1945-46 and 1946-47 until the fund is
exhausted, to meet the expenses of the project.

Upon motion of Hon. Dr. Bruce,
Seconded by Dr. Neilly,

it was decided that this must be a factual survey and that noth-
ing be published until submitted to the Chairman of the Board,
the Vice-Chairman, and the President for approval.

Accept-
ance of
resigna-
tion of
Board of
Syndics,
Hart House
Theatre

The President also presented a letter from Professor R. K. Hicks, Vice-Chairman, Board of Syndics of Hart House Theatre, transmitting the following minute of the final meeting of the Syndics held on March 22nd, 1946:-

"In accordance with the intention expressed in minute 8 of the 7th meeting (28th February, 1946) the Board of Syndics now instructed the Chairman to inform the President of the University that the Board resigned as a body, the resignation to be effective on 1st April, 1946."

This resignation was accepted by the Governors.

Letter read
from Prime
Minister
Drew to the
Chairman
regarding
possible
revisions
in the Uni-
versity
Act, and
suggesting
appointment
of a Commit-
tee

The Chairman read the following letter from Prime Minister Drew in connection with possible revisions in the University Act:-

"Colonel W. E. Phillips, C.M.G., D.S.O.,
Chairman, The Board of Governors,
University of Toronto,
Toronto 5, Ontario.

Dear Colonel Phillips:-

In view of the points raised in your letter of March 13th, enclosing a letter to you from the University Solicitor, Mr. Hamilton Cassels, and our subsequent discussion of this subject, I think it would be desirable that you set up a committee to consider possible revisions of the University Act so that these recommendations could come forward to me by September or early October.

The reason I mention this is that there is every likelihood of a special Session in October or November, and it would be very helpful if we could have these recommendations in time to make use of them for the purpose of revising the Act.

May I offer the suggestion that in setting up this committee an opportunity might well be provided for all university bodies directly interested to present their views.

Yours sincerely,

March 25, 1946.

(Sgd) George A. Drew"

After discussing the matter at length, with special reference to the composition of the proposed Committee which it was felt should consist of between 8 to 10 members to be named by the Chairman of the Board, and the scope of its duties -

It was moved by Hon. Dr. Bruce,
Seconded by Mr. Burns,
And Resolved -

that the Chairman consult the Prime Minister in order to ascertain the extent of the functions of the Committee, and as to whether the terms of reference are considered wide enough to warrant the establishment of a Royal Commission.

Recommendations
of the
Executive
Committee

Upon motion of Mr. Borden,
Seconded by Dr. Neilly,

the recommendations of the Executive Committee were approved as follows:-

Additional
appropriations

(a) An additional appropriation of \$30.00 to cover the annual membership fee for the National Conference of Canadian Universities.

(b) Additional appropriations for the Superintendent, totaling \$22,330.00, as detailed in Report Number 235 of the Property Committee.

(c) Additional appropriations for No. 83 Grenville Street for 1945-46, being rented as a Residence for School of Nursing Staff and Students from March 1st, 1946:-

"Alterations and Renovations"	- \$2,100
"Rental" (from March 1st to June 30th)	- 400
"Maintenance, Fuel, etc."	- 150
	<u>\$2,650</u>

Extension
Courses
Report

(d) The President to request the Director of the Department of University Extension to prepare a report on the set-up of the work done in his department.

Hart House
fee for ex-
service
students,
Graduate
Studies

(e) Hart House fee of \$12.00 to be charged students in School of Graduate Studies, or students who are taking graduate work in any faculty or school of the University, and who are receiving benefits under the Veterans' Rehabilitation Act.

(f) Changes in Residence Rates, effective July 1st, 1946:

1. Men's Residences:

(a) That the rate for single or double rooms be \$4.00 per week. (The present rate for single rooms is \$3.25).

(b) That the rate for multiple occupancy rooms be \$3.50 per week. (The present rate is \$3.00).

(c) That the practice of providing honour students with rooms at rates lower than the rates charged to other students be discontinued and that where it is desired to lend assistance to honour students this be accomplished through the means of bursaries.

(d) That the telephone charge of \$2.00 per student per session be discontinued on the introduction of the rates now recommended.

Students in Men's Residences are expected to pay their residence dues in two instalments, the first upon entering for the first term, until Christmas, and the second in January, from January until the completion of their term.

2. Women's Residences:

(a) That the present rate for single or double rooms with meals be increased from \$10.00 to \$10.50 per week, and that for purposes of comparison the room rate be considered to be \$4.00 per week.

(b) That the telephone charge of \$2.00 per student per session be discontinued on the introduction of the rates now recommended.

(c) An additional annual fee of \$3.00 for infirmary services and laundry privileges is payable with the first instalment of residence dues.

Changes in
Residence
Rates, and
rates for
Summer in
Whitney
Hall

Residence
Rates
(Cont'd)

The charge for room and board in residence is \$336.00 for the session (approximately \$10.50 a week for thirty-two weeks) payable to the Bursar as follows: \$63 on or before the opening date of the session, and \$63 on or before November 20th, and \$105 on or before January 20th, and \$105 on or before March 20th. Except under very special circumstances students who withdraw from the residence during the session will be required to pay the full dues for the year.

3. Women's Residences - Whitney Hall - Summer Rates:

That the rates for summer residents in Whitney Hall be raised from \$4.00 to \$4.50 per person per week for room only.

Note: At the suggestion of Mr. Bryce the rates for the regular Session were added to the original recommendation.

(g) Clauses 1, 2 and 3, and paragraphs (b) and (c) of Clause 4 of Report Number 162 of the Finance Committee. Paragraph (a) of Clause 4 to be considered by the Board.

Communications were presented and dealt with as follows:-

Order-in-Council
appointing Brig.
Beverley
Matthews
to the
Board

From the Deputy Minister of Education transmitting copy of an Order-in-Council dated March 8th, 1946, appointing Brigadier Beverley Matthews, C.B.E., K.C., a member of the Board of Governors to fill the vacancy created by the death of the Hon. G. Howard Ferguson for the period ending June 30th, 1948.

Jessie J.
Hills
Bequest
for Cancer re-
search

From the Public Trustee, Osgoode Hall, advising of the following bequest under the Will of the late Jessie J. Hills:-

"I give and bequeath to the Governors of the University of Toronto for medical research on cancer Five Hundred Dollars."

Change in
name of
Fellowship
donated by
Imperial
Oil Limited

From Mr. H. H. Hewetson, President of the Imperial Oil Limited, offering to continue for 1946-47 the Fellowship donated by them in the School of Graduate Studies. This offer was gratefully accepted and approval was given to the Company's request that the name of the Fellowship be changed to "The R. V. LeSuer Fellowship" in memory of their late President.

Offers of
Scholar-
ships, etc.

The following offers of Scholarships, Fellowship and Prize were accepted with thanks and appreciation, and were referred to the Senate for settlement of the academic details:-

Douglas M.
Burgess
Memorial
Scholar-
ship

(a) From Mr. H. T. Burgess on behalf of Mrs. Burgess and the other members of the family, an admission scholarship to be known as "The Douglas M. Burgess Memorial Scholarship" of the value of \$150 a year for ten years commencing in 1946-47.

J.B.Tyrrell
Fellowship
in Economic
Geology

(b) From Dr. J. B. Tyrrell an offer to establish "The J. B. Tyrrell Fellowship in Economic Geology" of the value of \$500 a year for at least three years for the study of Canadian rocks and minerals.

Garnet W.
McKee -
Lachlan
Gilchrist
Scholarship
in Engineer-
ing Physics

(c) From Mrs. Garnet W. McKee and Professor Lachlan Gilchrist an offer to donate a scholarship of the annual value on the income of \$2,000.00, to be awarded to the student obtaining the highest aggregate standing at the examinations of the First Year in the Department of Engineering Physics provided always that the student obtains honour standing at the examinations of the First Year; the scholarship to be known as "The Garnet W. McKee - Lachlan Gilchrist Scholarship in Engineering Physics". Two Dominion of Canada Bonds of the value of \$1,000.00 each accompanied this offer, one from Mrs. McKee and the other from Professor Gilchrist.

Beatrice
Hally Mem-
orial Prize
in Physical
Therapy

(d) From friends of the late Miss Beatrice Hally, formerly General Physical Therapist of the Toronto General Hospital, an offer of \$300.00, the interest to provide a Prize each year for a graduate in Physical Therapy, this Prize to be known as "The Beatrice Hally Memorial Prize" and to be awarded to a young women of initiative and who has the personality and ability to be a leader in the field of Physical Therapy.

Other
Donations -

Other donations were reported as

follows and were accepted with thanks and appreciation:-

National Research Council:

\$ 915.00	for Project D.R.8,	Dean A. D. Mason, Dentistry
400.00	" "	P.E. 8-3, Dr. A. F. C. Stevenson, Math-
		ematics

Miscellaneous:

\$3,637.94 from Professor E. A. Bott, being the initial endowment of the Graham Campbell Psychology Fund as follows:-

Provincial and Dominion of Canada	
Bonds	- \$3,000.00
Cheques	- 637.94
	<u>\$3,637.94</u>

500.00 from Imperial Oil Limited, to cover the award of their Graduate Fellowship payable in the Session 1945-46

250.00 from Price, Waterhouse & Company, to cover the award of the Edwin Waterhouse Scholarship payable in the Session 1946-47

189.93 (U.S. funds) from the Girard Trust Company, being amount of semi-annual income from the Jean Glasgow Estate for award of the John Macara, Barrister of Goderich, Scholarship

50.00 from the Public Speaking Association to cover the award of their bursary payable in 1946-47

Miscellaneous Donations (Cont'd):

Donations
(Cont'd)

- \$ 50.00 from Deborah Assembly No.5, Rainbow Order for Girls, to cover their award payable in the Session 1946-47
- 25.00 from the Engineering Institute of Canada to cover the award of their Prize payable in the Session 1945-46
- 25.00 from Mrs. J. Home Cameron to cover the award of the Cameron Prize payable in the Session 1945-46

Financial
Statements
and Account-
table War-
rant

The Bursar presented the Financial Statement and the Comparative Revenue and Expenditure Statement for the month of February; also his Estimate, under By-Law No.20, of the amount required to defray Current Expenditure for the month of April.

Upon motion of Mr. Borden,
Seconded by Hon. Dr. Bruce,

it was ordered that an Accountable Warrant for Five Hundred Thousand Dollars (\$500,000.00) be issued to the Bursar.

Brig. B.
Matthews
appointed
to Univer-
sity Col-
lege
Committee

Upon motion of the Chancellor,
Seconded by the President,

Brigadier Beverley Matthews was appointed a member of the University College Committee for the balance of the year 1945-46.

Appoint-
ments on
Committees
to replace
late Hon.
Dr. Ferguson

At the suggestion of Hon. Dr. Bruce it was agreed that the Chairmen of the various Committees of which the late Hon. Dr. Ferguson was a member should be asked to name some one to fill the vacancy.

Finance
Committee
Report
No. 162

Finance Committee Report No. 162 was pre-
sented as follows:-

The Finance Committee begs to report to the Board of Governors:-

1. Your Committee has again considered the proposed revision of the duties of the Finance Committee, and begs to commend the following for the approval of the Board:-

THE FINANCE COMMITTEE is directly responsible to the Board of Governors for:-

1. The submission to the Board of the annual estimates of the income expected and the funds required in the operation of the University during each ensuing fiscal period.
2. The submission to the Board periodically and as designated by the Board, of statements showing the trend of income and expenditures in relation to the approved estimates, and also of statements showing the current financial position of the University.

Finance
Committee
Report
(Cont'd)

3. The examination on reference from the Board of the financial statements which are required to be submitted by those bodies authorized to spend University funds, and reporting to the Board such recommendations as may arise from such examination.
4. The elaboration of a practical and equitable policy in connection with salary and wage structures throughout the University.
5. The recommendation of a policy to be adopted by the University in connection with any Benefit, Pension and Insurance plan affecting the members of the staff.
6. The submission to the Board of a full statement of the financial operating results of the University following the end of and for each fiscal period, and also the annual report referred to in Sub-section 2 of Section 38 of the University Act (R.S.O. 1937 c. 372).
7. The elaboration of long and short term policy in connection with any phase of the University's financial activities.
8. The general supervision, critical examination and safe custody of all University investments, recommendations for the purchase or sale thereof and the submission to the Board of a report at least once a quarter defining the status of such investments.

2. Your Committee considered the "Report on Salaries - Academic Staff", prepared by Messrs. Clarkson, Gordon, Dilworth and Nash under date of February 28th, 1946. The Committee approves of the report in principle and submits the following recommendations for the approval of the Board:-

1. A lecturer should be continued in his appointment for a limited period only and at the end of, say, not more than six years, should be released or promoted to assistant professor. A more rapid turnover among lecturers will have the advantage of increasing the number of potential permanent staff coming under review. (At the University of Chicago lecturers are appointed annually and an original appointment is renewable twice only. If, at the end of the second year, the department head is not prepared to recommend a lecturer for promotion to assistant professor, notice must be given to him then that his appointment as lecturer will not be renewed at the expiration of his third year with the University.)
2. With the same end in view, consideration might be given to making the position of assistant professor a term appointment of, say, three or five years' duration. This has the advantage that it would permit faster promotion as less risk would be involved - no lifetime commitment is made until the University is sure of how the individual will mature. At the University of Toronto an assistant professor today is a member of the permanent staff. The practice in one University, however, is to make the position of assistant professor a term appointment of three years, twice renewable. At the end of six years the dean or department head must recommend the assistant professor for promotion to associate professor, which is a lifetime appointment, or give him notice that his appointment as assistant professor for the next three years will not be renewed at the end of that period. Before

Finance
Committee
Report
(Cont'd)

considering any such change, however, this matter should be discussed with the senior members of the academic staff to ensure that they would support the suggestion as it would be very unfortunate if, as a result of attempting to increase the remuneration to younger members of the staff, the feeling arose that an attempt was being made to reduce the security of tenure. If such a feeling cannot be avoided, then it is suggested that the desired end can probably best be achieved by increasing very substantially the maximum of the salary range for a lecturer.

3. In any case, both promotions and increases in pay should be given more rapidly during the age period 30-45 to those on its staff whom the University wishes to retain. The present basis results in the most substantial increases being made about the time that a man is 45, by which time he is probably wedded to the University in any case.
4. The present ceiling of \$6,000 on professors' salaries should be removed and there should be no maximum.
5. Increases should be granted for merit and not as a result of the passage of time.
6. In order that the President may be fully informed and the Board be justified in approving increases, an annual report should be obtained in standard form on every member of the teaching staff. This report would be prepared by the department head and/or dean and should indicate the man's teaching ability, contributions to research, scholarship, nature of work, number of lectures given, new courses instituted, etc. and work done outside the University, with some indication of the estimated income from such sources.

In connection with the recommendations contained in Clause 2 above, the President is to consider and possibly implement the same at a later date.

3. In further reference to the question of salaries for the academic staff, your Committee also considered two memoranda from the senior administrative officers and professors of the faculties and schools of the University, urging that consideration be given to a general increase in salaries of the members of the teaching staff. Following a discussion in connection with the salaries paid under the various classifications, your Committee recommends for the approval of the Board the following schedule for the various grades, effective July 1st, 1946:-

	Rates recommended	Rates Presently in Effect
Teaching Fellow	\$ 500 - \$1,000	\$ 500 - \$1,000
Instructor or Demonstrator	1,000 - 2,000	1,000 - 2,000
Lecturer	2,000 - 3,500	1,625 - 3,000
Assistant Professor	3,500 - 4,500	2,562 - 4,300
Associate Professor	4,500 - 5,500	3,100 - 5,500
Professor	5,500 - 6,500	4,300 - 5,500
Head of a Department or Professor of distinction	6,000 - up	5,000 - 10,000

It is estimated that the increased rates recommended would involve an additional expenditure of approximately \$283,000.00.

4. Your Committee considered a report presented by Mr. J. T. Bryden, Investment Consultant. The Committee concurs in the following recommendations made by Mr. Bryden and submits the same for the approval of the Board:-

Finance
Committee
Report
(Cont'd)

(a) The sale of approximately \$1,500,000 of the following short term Dominion of Canada and Province of Ontario Bonds, provided they can be reinvested in longer term bonds to yield 2.80% or better:-

University funds -

\$ 30,000	Dominion of Canada	3 $\frac{1}{2}$	Feb.1 1948/52	105.50	(2.95)
163,500	Dominion of Canada	4 $\frac{1}{2}$	Nov.1 1948/58	106.65	(2.80)
314,000	Dominion of Canada	4 $\frac{1}{2}$	Nov.1 1949/59	108.90	(x)
260,000	Ontario	4 $\frac{1}{2}$	June 1 1950	110	(2.87)

Trust Funds -

\$ 158,000	Dominion of Canada	3 $\frac{1}{2}$	Feb.1 1948/52	105.50	(2.95)
114,000	Dominion of Canada	4 $\frac{1}{2}$	Nov.1 1948/58	106.65	(2.84)
296,900	Dominion of Canada	4 $\frac{1}{2}$	Nov.1 1949/59	108.90	(2.90)
115,000	Ontario	4 $\frac{1}{2}$	June 1 1950	110	(2.87)

Banting -

Nil

Connaught -

\$ 10,000	Dominion of Canada	3 $\frac{1}{2}$	Nov.15 1948/51	103.95	(2.82)
8,000	Dominion of Canada	1 $\frac{3}{4}$	Nov.1 1949	100.40	(2.98)
50,000	Dominion of Canada	4 $\frac{1}{2}$	Nov.1 1948/58	106.65	(2.87)
5,000	Dominion of Canada	4 $\frac{1}{2}$	Nov.1 1949/59	108.90	(2.85)

\$1,524,500

(b) The sale of the following C.N.R. Bonds which are payable in New York funds, and Province of Nova Scotia:-

\$14,000	Nova Scotia	5%	May 1, 1959	(worth approx. 136)
2,000	C.N.R.	4 $\frac{1}{2}$ %	Feb.1, 1956	(worth approx. 136)

(c) The sale of -

30,444 shares of St. Lawrence Corporation, with a market value of about \$245,000.

the proceeds from the above sales to be reinvested in long term bonds.

5. The Finance Committee proposes to study and consider an overall investment policy for the University's funds, but has no further recommendations to make at this time.

All of which is respectfully submitted.

(Sgd) W. L. Gordon,
Chairman of Committee

(Sgd) C. E. Higginbottom,
Secretary.

March 18th, 1946.

The above report was dealt with as

follows:-

Clause 1 - Approved

Clause 2 - Approved on the understanding that in connection with paragraph 2 the President is to consider and possibly implement the same at a later date.

Clause 3 - Upon motion of Hon. Dr. Bruce the Board agreed in the principle and objective of the recommendations, and in connection with the revised scale of salaries it was suggested that the Chairman of the Board endeavour to obtain the approval of Prime Minister Drew to the same so that the Estimates for 1946-47 may be prepared on this basis.

Finance
Committee
Report
(Cont'd)

- Clause 4 - (1) Upon motion of Mr. LaBine,
Seconded by Hon. Dr. Bruce,
approval was given to Section (b) recommending the
sale of C.N.R. and Province of Nova Scotia Bonds.
- (2) Upon motion of Mr. Bryce,
Seconded by Mr. LaBine,
approval was given to Section (c) recommending the
sale of 30,444 shares of St. Lawrence Corporation.
- (3) Regarding the Committee's recommendation in Section
(a) for the sale of approximately \$1,500,000 of
short term Dominion of Canada and Province of Ontario
Bonds, the Board discussed the question of both long
term and short term policies. Dr. Neilly objected
strongly to the recommendation of the Committee but
finally agreed provided none of the securities of the
Connaught Medical Research Laboratories be included
in the transaction, and the recommendation was adopt-
ed on this understanding.

Property
Committee
Report
No. 235

Property Committee Report No. 235 was pre-
sented and -

Upon motion of Mr. Borden,
Seconded by Mr. LaBine,

was approved as follows:-

The Property Committee begs to report to the Board
of Governors:-

1. In connection with the erection of the proposed new
School of Nursing your Committee has considered the contents of
correspondence between the President and Miss E. K. Russell, Dir-
ector of the School, and also a letter from the Chairman of the
Board of Governors to the President in which Colonel Phillips
states that he does not agree with Miss Russell's conclusion that
construction should be delayed since funds are limited. Your Com-
mittee begs to recommend to the Board that the Chairman's letter
of March 15th, above referred to, be confirmed, and that the Pre-
sident write Miss Russell informing her that the only commitment
in connection with the School of Nursing is \$650,000.00.

2. Your Committee recommends, upon motion of Colonel
Phillips, that the offer made by Trinity College to sell to the
University the apartment block at the south-west corner of Har-
bord and St. George Streets be not accepted in view of existing
housing regulations, the pronounced downward trend in real pro-
perty values in that locality, and the fact that use of the pro-
perty could not be obtained even if purchased; and that the let-
ter written by the University Comptroller to Provost Seeley to
this effect be confirmed.

3. Upon motion of Colonel Phillips, your Committee re-
commends that the Superintendent, in consultation with the Com-
ptroller, be requested to prepare a detailed block plan of pro-
perties surrounding the University in connection with the Univer-
sity expansion programme.

4. Your Committee is informed that the executors of the
Young Estate are not prepared to consider offers for the purchase
of the property adjoining the Toronto Conservatory of Music, un-
til after probate has been filed.

Property
Committee
Report
(Cont'd)

5. An offer has been considered by your Committee from Miss Lily J. Sherizen to sell her property at No. 713 Spadina Avenue, but the Committee approves of the Superintendent's recommendation that this property be not purchased.

6. Your Committee recommends -
Upon motion of Colonel Phillips,

Seconded by Mr. Burns,
the purchase of further property for the University Forestry Camp, consisting of a portion of Concession A, Lot 3, in the Township of Sherborne, costing \$3,500 to \$4,000., and assistance towards the cost of clearing title to Lot 5 in the Township of Ridout, Concession A, estimated to cost approximately \$1,500; these charges to be met from the Whitney Bequest.

7. Consideration has been given to estimates submitted by the Superintendent for the proposed addition to the Physics building, totalling \$544,500.00, and your Committee recommends -

Upon motion of Colonel Phillips,

Seconded by Mr. Burns,
that the work be proceeded with provided the cost does not exceed in the aggregate \$500,000.00, and that the President and the Superintendent discuss with Professor Burton the changes which could be made to achieve this reduction. The Committee concurred in the recommendation of the Superintendent that Messrs. Horwood & White, Registered Architects, be requested to prepare working plans in this connection.

8. Regarding the proposed erection of the building for Chemical Engineering and Chemistry, your Committee has considered various tenders submitted in this connection and the Superintendent's report thereon, and recommends -

Upon motion of the President,

Seconded by Mr. Burns,
that the Chairman of the Board be authorized to discuss the matter with the Government and take with him such persons as he sees fit.

9. After discussing the report submitted by the Superintendent in connection with the Central Power Plant, giving a brief outline of present capacities and present loads, and also immediately anticipated additional loads, together with certain proposals, your Committee is not prepared to make any recommendation, but upon motion of Colonel Phillips suggests that the Superintendent consult with electrical engineers and submit a further report.

10. The President has informed your Committee that he has discussed with the Comptroller of Hart House the question of insurance coverage on the Lee Collection, and that the matter is being followed up.

11. Certain space on the ground floor of the Economics Building at 273 Bloor Street West has been rented to the Dominion Government since 1942 for \$1,200.00 a year. The Government has renewed the lease from year to year under the option contained in the lease. Your Committee recommends that the Chairman of the Board of Governors make representations to Ottawa that the Government endeavour to find accommodation elsewhere.

12. Your Committee recommends that the Superintendent's appropriations be supplemented by the following amounts up to June 30th, 1946, due to the increased use of the buildings:-

Property
Committee
Report
(Cont'd)

1. <u>Additional appropriations:</u>		
City Current - Central Plant	-	\$ 5,700
Caretaker's Supplies	-	2,030
Cleaning	-	11,650
78 Queen's Park - Operations	-	750
Workmen's Compensation	-	1,000
Central Plant - Firemen & Trimmers	-	900
Simcoe Hall - Post Office	-	300
		<u>\$22,330</u>

2. Authority to make expenditures against Repairs and Renewals on the buildings as they become accessible and as labour and material are available, in the amount of \$10,000.00; this amount to be the first charge on the appropriation for Deferred Maintenance and Contingencies in the year 1946-47.

13. Your Committee recommends -
Upon motion of Colonel Phillips,
Seconded by Mr. Burns,
that the Superintendent be requested to study the conditions of Convocation Hall, and to submit an estimate of the cost of redecorating, relighting the building and repairing the roof.

14. A memorandum from the Superintendent, regarding additional requirements due to increased enrolment, has been carefully considered by your Committee, and the following recommendations are made:-

1. Transformer Banks

The Superintendent to be requested to look into the question of new transformer banks in University College and McLennan Laboratory, and an additional bank in Hart House, which he estimates to cost \$75,000.00.

2. Furnishings - University College Men's Residence, Holwood

To equip this house would require \$25,000.00. It is recommended, upon motion of Colonel Phillips, that nothing be spent as it is understood that the Provincial Government has made enquiries in connection with using this property.

3. University College

The Superintendent estimates a cost of \$50,000.00 to convert existing women's locker room and common room and Room 10 to lecture rooms, and to provide additional lavatory and locker accommodation in the basement, etc.

Upon motion of Colonel Phillips,

Seconded by the President,

it is recommended that the Superintendent be asked to recommend Architects, and obtain cost of this work, in order that it may be completed by the Fall.

4. Economics Building

To provide additional lecture rooms for the Departments of Political Economy and Geography, and the School of Social Work, the Superintendent proposes to rehabilitate the two upper floors of this building which will involve a cost of \$150,000.00. It is recommended that the Superintendent be asked to recommend Architects for this work, and obtain cost of same.

5. Additional Accommodation - Physiotherapy

It is recommended that authority be given to move the portable school at 184 College Street to the site approved by the President immediately west of Simcoe Hall, and acquire another portable.

15. Consideration has been given to the matter of safeguarding the approaches to the David Dunlap Observatory at Richmond Hill, and the question of the possible dedication of a strip of land by Mr. J. B. Holden. It is recommended that this matter be referred to the Superintendent for a report.

Property
Committee
Report
(Cont'd)

16. In connection with the appointment of Architects for the University buildings, your Committee recommends that the Superintendent be requested to prepare a report suggesting Architects and giving the fees prevailing at the present time.

All of which is respectfully submitted.

(Sgd) Henry Borden,
Vice-Chairman of Committee
(Sgd) C.E. Higginbottom,
Secretary.

March 22, 1946.

Hart House
Committee
Report

The report of the Hart House Commit-

tee was presented and -
Upon motion of Mr. Bryce,
Seconded by Mr. Borden

was approved as follows:-

Report of the Chairman of the Hart House Committee of the Board of Governors regarding the meeting of the Committee held on 19th March, 1946:-

1. Hart House Estimates for 1946-47

The Committee considered the Estimates of Hart House for the financial year 1946-47 which showed:

General House -

Revenue	- \$93,500	
Expenditure	- 88,250	
		\$ 5,250

Profit

Add profit from Barber

Shop and Guest Rooms	- 1,400	\$ 6,650
----------------------	---------	----------

Food Service -

Revenue	- \$274,000	
Expenditure	- 267,500	6,500

Total Estimated Profit	-	<u>\$13,150</u>
------------------------	---	-----------------

It was resolved on the motion of Dr. Sidney Smith, seconded by Mr. Kelly, that the Estimates of Hart House be presented to the Board of Governors.

2. Murray and Harold Wrong Memorial Trust

The Chairman stated that following the last meeting of the Committee, he had endeavoured, without success, to obtain a reduction in the \$25.00 fee charged by the National Trust Company for the administration of the Trust.

3. Safekeeping of Bonds

The Committee recommended that instructions should now be given to the Finance Committee of Hart House to turn over for safekeeping to the Board of Governors all bonds held by Hart House.

4. Thanks - Finance Committee - Board of Stewards

It was resolved on the motion of Mr. Kelly, seconded by Dr. Sidney Smith, that the Secretary should convey to the Board of Stewards and the Finance Committee the thanks of the Hart House Committee of the Board of Governors for the able manner in which they had conducted the affairs of the House.

Hart House
Committee
Report
(Cont'd)

5. Secretary of the Committee

Mr. Cowan asked whether it would not be better if someone other than himself should act as secretary of the Committee in view of the difficult dual capacity in which he was placed.

On the advice of Mr. Gaine, the Comptroller of the University, no change in the secretaryship of the Committee was recommended at the present time.

(Sgd) Robert A. Bryce,
Chairman.

March 19, 1946.

Approval was also given to the Estimates of Hart House for 1946-47 referred to in the foregoing report.

University
College
Report
No. 2

University College Report No.2 was presented and -

Upon motion of the Chancellor,
Seconded by the President,

was approved as follows:-

To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee begs to report that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, March 26th, 1946, at 4 p.m., at which the following were present including graduates of University College recently appointed to the Committee:-

The Chancellor, Dr. Cody
(in the Chair)

The President

Mr. J. S. Duncan

Hon. Mr. Justice F. H. Barlow

Mr. J. S. D. Tory

Mr. G. A. L. Gibson

Principal W. R. Taylor

Mr. Arnold Gaine, Comptroller
Mr. C. E. Higginbottom, Secretary

1. President Smith read a statement which had been submitted to him by the Athletic Committee of University College Council, containing information regarding the difficulties and needs of their organization, especially pertaining to facilities for tennis and rugby, and women's gymnasium accommodation. After discussing the matter at length your Committee recommends -

Upon motion of Mr. Duncan,

Seconded by Hon. Mr. Justice Barlow, that the University Superintendent be requested to prepare plans and estimates for tennis courts on Devonshire Place south of St. Hilda's College, and on the low ground between Holwood Hall and Trinity College. It was stated that the use of the back campus, if it should be considered, would not result in any clear gain because it is now used for other sports, and reference was also made to the limited accommodation made available to University College for rugby.

2. A memorandum was read in connection with the new University College Men's Residence, reviewing the U.C. Residence situation since the College was built in 1859, and the inadequate accommodation provided at the present time; also the striking contrast both in capacity and equipment to the provision made for women students in Whitney Hall, and by the federated colleges for their students.

University
College
Report
(Cont'd)

The memorandum contained the following comparative table of registration of men students, which emphasizes how the lack of a Men's Residence has re-acted to the disadvantage of University College relatively to the other competing colleges:-

Year	Univ. College	Victoria College	Trinity College	St. Michael's College
Ending	Men	Men	Men	Men
1930	801	408	180	200
1933	843	484	179	170
1936	650	468	239	227
1939	582	427	226	230
1940	530	443	220	252
1945	1108	(Toronto 735; non-Toronto 373) Figures for the other colleges unavailable at present.		

The memorandum also contained the following recommendations:-

(a) that the men's residence be as fine a building as possible;

(b) that pre-Georgian (English-classic) or Georgian architecture be advised;

(c) that there be accommodation for at least 150 men and that all or the great majority of the rooms should be single;

(d) that the residence be constructed on the house - rather than the corridor - system with basement communication for the houses and the dining hall;

(e) that the maximum accommodation to a house be not more than 30;

(f) that the dining hall be of sufficient dimensions to provide for a number considerably more than 150 to allow for future expansion and also for entertainment on special occasions;

(g) that a junior common room contiguous to the dining room be connected by a serving room with a senior common room;

(h) that facilities for a library and reading room be provided;

(i) that some guest rooms be included in the plans so that contacts may be maintained between graduates of the College and the undergraduate body;

(j) that added accommodation in the plans be provided for a principal's house or a dean's residence;

(k) that provision be made for tutors' suites on the basis of one to thirty students.

After a lengthy discussion of the matter, during which the President referred to the proposed site for the residence, the Committee recommends, upon motion of Mr. Duncan, that University College submit a statement indicating the accommodation required in separate houses, a breakdown of the students in the College from 1930 to 1936 showing those in town and out of town, and students taking lectures in University College who are living at Wycliffe and Knox Colleges, or in fraternities.

Upon motion of the President your Committee recommends that those who were delegated to visit certain Residences in the United States and Canada be asked to attend the next meeting of the Committee, after which a recommendation will be made for the appointment of an Architect who will be requested to prepare preliminary sketch plans of the Residence.

Univer-
sity
College
Report
(Cont'd)

3. There was read a letter to the President from Mr. E. A. Macdonald, Chairman of a Committee of Graduates of University College appointed to investigate and recommend a War Memorial for the College, with special reference to converting West Hall, University College, into a Memorial Hall. After a lengthy discussion the Committee deferred further consideration of this matter to a later meeting.

All of which is respectfully submitted.

(Sgd) H. J. Cody,
Chairman of Committee
(Sgd) C.E. Higginbottom,
Secretary.

March 26th, 1946.

*Inducted
on B.*

The meeting adjourned at 6:30 p. m.

Minutes confirmed.

April 11th 1946

Henry Borden
Vice-Chairman

C. E. Higginbottom
Secretary.

Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, April 11th, 1946, at 4 p. m.

Present -

The Vice-Chairman, Mr. Borden
(in the Chair)
The President
Mr. Morrow
Mr. Kelly
Mr. Vaughan

Mr. Matthews
Mr. Burns
Mr. Ross
Mr. Justice Hope
Hon. Dr. Bruce
Mr. Duncan

Mr. Arnold Gaine, Comptroller
Mr. C. E. Higginbottom, Secretary.

The minutes of the last meeting were presented and -

Upon motion of Mr. Vaughan,
Seconded by Mr. Morrow,
were approved.

The minutes of the meeting of the Executive Committee held at the York Club on Friday, April 8th, at 1 p.m. were adopted as tabled.

Welcome
extended
to Mr.
Beverley
Matthews,
K.C.

Before proceeding with the business of the meeting Mr. Borden, who was in the Chair in the absence of the Chairman, Colonel Phillips, extended on behalf of the Board a cordial welcome to Mr. Beverley Matthews, K.C., the new member, and referred to him as an outstanding Canadian and a representative citizen, who had served his country with honour and distinction in World War No.2, obtaining high military rank.

Arising out of the minutes the following matters were dealt with:-

Mr. Matthews
appointed to
Banting
Commemora-
tion Com-
mittee

The Board confirmed the President's nomination of Mr. Beverley Matthews on the Banting Commemoration Committee to replace the late Hon. G. Howard Ferguson.

Appointments
on Committees
to replace
Dr. Ferguson
to remain in
abeyance

Letters were presented from the Chairmen of the Connaught Medical Research Laboratories Committee and the Insulin Committee, respectively, requesting that appointments to these Committees to replace Dr. Ferguson remain in abeyance.

Limitation
of students
in First
Year Medicine

A letter from Dean Gallie to the President, in connection with the limitation of students in First Year Medicine, was presented as follows:-

"The President,
University of Toronto.

Dear Mr. President:-

The following is a brief statement of some of the considerations which led the Faculty of Medicine to recommend that the number of admissions to the Faculty should be limited to 150.

1. It has been the opinion of the Faculty, as expressed to the Board of Governors on several occasions during the past years, that we should not have more than approximately 100 students in each year if we are to maintain our position among the Class A Medical Schools of America and turn out properly qualified graduates. In support of this, one has only to note the average attendance in the schools of the United States of which the following are well known and are good examples:

Harvard	125	Rochester, N.Y.	62
Pennsylvania	130	Chicago	65
Columbia	115	Johns Hopkins	72
Yale	55		

Several of these schools with large endowments are in very large cities with numerous first class hospitals, having adequate, trained staffs, yet they deliberately restrict the number of students admitted. They do this because from 100 to 120 students is the approximate upper limit within which any medical school has been found to function efficiently anywhere under any conditions. With larger numbers it is impossible to achieve the intimate association of students with professors, clinicians and each other, which is essential for effective training, instruction and inspiration in the art and science of medicine.

Bearing in mind the experience after the last war, the Faculty admitted this Session 150 ex-service students to the First Year of a Five Year Course and 150 high school students to the First Premedical Year of a Six Year Course. Prior to this war, other medical schools in Canada, including those in Provincial Universities, were able to limit the number of medical students admitted, ranging from

Limita-
tion of
students
in First
Year
Medicine
(Cont'd)

approximately 100 at McGill to 50 at Western Ontario. During this same period we, in this University, continued to admit approximately 150 students until the number reached 205 in 1941-42, when the Faculty appealed to the Board of Governors to limit the number to 120. After consideration, the Board agreed to the Faculty limiting the number admitted to 150.

The Board will understand, therefore, the concern of the Faculty over the possibility that the limit to 150 should be materially raised. We feel that the ability of our school to maintain the position it has won among the better schools of America is already severely strained and that any increase in the number of admissions would cause a grave deterioration in the quantity of our graduates, which would not be in the interests of the public they serve.

On the other hand the Faculty appreciates fully the difficulty which confronts the Board of Governors and is prepared to do all it can to help in solving it. If it is the opinion of the Board that it is imperative that an increase of 25 or even 50 be made in the number of admissions during the present emergency, the Faculty has agreed to meet the situation as well as it can. We strongly recommend that when the emergency is over we revert to the more limited number of admissions and aim at ultimately getting the number down to approximately 100.

Yours sincerely,

(Sgd) W. E. Gallie,
Dean, Faculty of Medicine."

March 27th, 1946.

After discussing the matter -

It was moved by the President,
Seconded by Hon. Dr. Bruce,
And Resolved -

that the following recommendation of the President be approved:-

"I recommend that the registration in the First Year of the Faculty of Medicine for the Session 1946-47 be offered to approximately 200 students."

Recommendations of the President were approved as follows:-

Appointments:

Faculty of Arts:

C. T. Bissell

- Dean in Residence of University College
July 1, 1946 - with free accommodation,
heat and light in the Dean's House
valued at \$400 per annum

University Advisory Bureau:

E. F. Sheffield

- Counsellor, July 1, 1946, to June 30,
1947 \$3,900

Ajax Division:

A. H. Blackmore

- Assistant to the Director, April 15
to June 30, 1946 \$250 a month

Appoint-
ments

Resigna-
tions

Resignations:

Faculty of Medicine:
R. Pearse

- Assistant Professor of Surgery
from June 30, 1946.

Increase
in salary
for Mr. E.
A. Macdonald

Increase in Salary:

Students' Administrative Council:
E. A. Macdonald

- General Secretary-Treasurer of the
Council and Director of Student
Aid and Placement, from \$4,100
to \$4,500 a year from July 1,
1946

Additional
appropria-
tion in
Anatomy
for salary
of H. E.
LeMasurier

Additional appropriation:

Anatomy:
"Salaries"

- \$625

To provide for the salary to June 30, 1946, of
Mr. H. E. LeMasurier, Senior Technical Assistant,
returned from War Service as from April 1, 1946,
to be paid at the rate of \$2,500 per annum.

The President reported that there
was on Monday, April 8th, 1946, a registration of 658 for the
Summer Course in Arts.

Recommendations of
Executive
Committee

Recommendations of the Executive Com-
mittee were approved as follows:-

Legal opin-
ion to be
obtained
re Foster
bequest for
Cancer

(a) That the President obtain from the University Solicitor an opinion as to whether the bequest for Cancer Research in the Department of Medical Research under the Will of the late Thomas Foster would be considered as pertaining to the Banting and Best Department of Medical Research, or be subject to the direction of the Board.

Accommoda-
tion

(b) That in re-arranging accommodation for members of the staff consideration should be given to the duties assigned and suitable provision made for them.

Appointment
of Archi-
tects for
alterations
to Economics
Building and
University
College

(c) Appointment of Architects and proposed terms of engagement as follows:-

1. Alterations to Economics Building:
Messrs. Mathers & Haldenby
2. Alterations to University College:
Messrs. Fleury & Arthur
3. Terms of engagement:

Interim payments on account of fee will be made as follows:-

- (a) On completion of preliminary sketches: 2% of the mutually agreed upon estimated cost of the work then contemplated.
- (b) On completion of working drawings and specifications: 3% of the mutually agreed upon estimated cost of the work then contemplated.

Alterations to
Economics
Building
and University College
(Cont'd)

Arrangements in
Department of Photographic
Service

Confirmation of Mr.
Borden's action in
requesting University
Solicitor for opinion re
Succession Duties in
R.W. Leonard Estate;
Solicitor to be instructed to
submit rights of University
to Court and not take
an aggressive stand.

(c) 5% of the construction progressively completed and pro rated on the certificate of the architects to the contractor.

In the event of work not being carried out as contemplated at the time of completion of the preliminary sketches or the working drawings and specifications, the fee to the architects on the completion of the preliminary sketches or the working drawings and specifications shall be as set out above.

(d) Arrangements in the Department of Photographic Service:-

1. Letter to Industrial Selection and Release Committee requesting an extension of leave for Pte. F. K. A. Stark, Assistant Photographer at \$1,500 per annum.
2. Payments from "Salaries":
J. Carter, Jr. Assistant, from April 6 to June 30, 1946, at \$75 per month \$215.00
Projector Operators on evening lectures and other unavoidable night work \$100.00
3. Transfer from "Salaries" to "Supplies" \$522.00

(e) Regarding the recommendation of the Executive Committee in connection with the matter of Succession Duties in the R. W. Leonard Estate, Mr. Borden informed the Board that he had requested the University Solicitor, Mr. Hamilton Cassels, K.C., for his written opinion, which he read as follows:-

"Henry Borden, Esq., K.C.,
320 Bay Street,
Toronto.

Dear Mr. Borden:-

University of Toronto -
R. W. Leonard Estate

As I understand that Col. Phillips is out of town I am writing to you as Vice-Chairman in regard to the question submitted for my opinion which relates to the incidence of Succession Duty mentioned in my letter of December 12, 1945.

I am of the opinion that the Governors, by submitting their rights to the Court, would be discharging their duties as Governors. But I do not think they would be justified in consenting to the accounts being passed without being represented on the audit and submitting their rights.

Yours very truly,

April 11, 1946.

(Sgd) Hamilton Cassels"

The President presented a letter that the Chancellor had received from Mr. Ross Gooderham, in which there was set forth a resolution adopted by Ridley College in connection with their position in the matter.

The Board confirmed the action of Mr. Borden in requesting the University Solicitor for his written opinion and resolved that, acting on the Solicitor's advice, the Board is of the opinion that it is necessary to take such steps as will discharge their duties and responsibilities as Governors of the Provincial University, and accordingly requested Mr. Borden to instruct the University Solicitor to submit the rights of the University to the Court and that the Solicitor should not take an aggressive stand in this regard.

Constitu-
tion of
Committee
to consider
revisions
in the
University
Act

(f) Upon motion of Hon. Dr. Bruce the Board decided that the Committee to be appointed for consideration of revisions in the University Act be constituted as follows:-

The Chairman of the
Board
The Chancellor
The President

Five representatives from
the Board of Governors
to be named by the
Chairman

Five representatives from
the Senate to be named
by the Senate

In the formation of this Committee it was understood that the President would inform the Senate that nothing was to be brought up for discussion dealing with Federation, the findings of the Committee to be reported to the Minister of Education.

Conservatory
of Music to
be informed
that when
their income
was increased
over revenue
the saving
should be
effected in
Administra-
tion

(g) In approving of the Executive Committee's recommendation that the Toronto Conservatory of Music be informed that when their income was increased over the estimated revenue the saving should be effected in Administration instead of expending the same, it was decided that this information should be conveyed to the Board of Directors of the Conservatory.

Communications were presented and

dealt with as follows:-

Order-in-
Council cor-
recting
error in
description
of Univer-
sity Forest
area

From the Ontario Department of Lands and Forests transmitting copy of an Order-in-Council dated March 26, 1946, correcting an error in the description of the area in the Townships of Hindon and Ridout set aside for the use of the University Forest Camp.

Letters of
thanks from
Ontario Med-
ical Associ-
ation and
Canadian Med-
ical Associ-
ation

From the Ontario Medical Association and the Canadian Medical Association conveying sincere thanks and appreciation for the office accommodation afforded them at No. 184 College Street.

Refresher
Course for
Returned
Medical
Officers
not being
given

From Dr. E. S. Ryerson advising that the Refresher Course for Returned Medical Officers from April 1 to May 25, 1946, was not being given as a sufficient number of applications had not been received.

Approval
of increase
in Medical
Society
annual
fee

Also from Dr. Ryerson transmitting a recommendation of the Council of the Faculty of Medicine regarding an increase in the Medical Society annual fee, and upon motion of Hon. Dr. Bruce this was approved by the Board as follows:-

"It is recommended that the fee be increased by one dollar and that the following appear in the Calendar for next Session:

Each student will be required to pay the annual fee of five dollars to the Bursar, to be divided as follows:-	
Medical Society Fee	\$1.50
Medical Athletic Society Fee	1.50
Medical Journal	1.00
Canadian Association of Medical Students and Internes Fee	1.00

Advice from
City that
rented por-
tion of
No.2 Alex-
andra Blvd.
would be
taxed.
Matter re-
ferred to
Finance
Committee

From the University Solicitor, Mr. Hamilton Cassels, K.C., transmitting copy of a letter from the City Assessment Commissioner, advising that taxes on No. 2 Alexandra Boulevard, recently purchased by the Toronto Conservatory of Music, would be levied this year on the assessment made last year, taxing the portion rented to Mr. S. C. MacLean. This matter was referred to the Finance Committee for consideration and report.

Offer of
Bounty Pay
Committee
of Univer-
sity Naval
Training
Division
for bursar-
ies. The
President
to discuss
matter
with Lt.-
Commander
Robinson

From Lieut.-Commander D. A. F. Robinson advising that the Bounty Pay Committee of the University Naval Training Division, Department of National Defence, had moved and passed at a recent meeting that the monies from the Bounty Pay Fund be transferred to the University of Toronto as a fund for bursaries to be allocated to those members of the U.N.T.D. who are deemed eligible. In discussing the matter the Bursar suggested that the Board consider the proposed arrangements which he had transmitted to the President in his letter of March 29th. The Board favourably received these proposals and the President offered to consult Lieut.-Commander Robinson along the lines of the last paragraph of the Bursar's letter as follows:-

"Personally, I do not think it good policy to encourage bursaries for specially selected groups of this nature. If, however, it is decided to go on with the project, and it is desired to have some identification with the Navy, a Committee might be established consisting of a representative of the University, a representative of the U.N.T.D., and a representative of the

U.N.T.D.
offer of
bursaries
(Cont'd)

R.C.N., Permanent Force, and the bursaries might be available to students who are members of the Division and, should the Division be disbanded, to former members of the R.C.N. or their dependents. I feel, also, that the Board of Governors should be given authority to alter or vary the purposes for which the gift is used, if altered conditions make it impossible or impracticable to carry out the original purposes."

Transfers
in appro-
priations
for School
of Nursing

From Miss E. K. Russell, Director, School of Nursing, requesting transfers in the appropriations of the School for 1945-46, and these were approved as follows:-

1.Charge: "School Maintenance: Classroom equipment and supplies, etc."		
Credit: "School Maintenance: Office supplies, printing, postage, etc."		\$400
2.Charge: "7 Queen's Park: Repairs and Renewals"		\$ 91
Credit: "7 Queen's Park: Gas, City Current, etc.	- \$ 65.00	
Sundries: Telephones"	- <u>26.00</u>	\$ 91
3.Charge: "85 Grenville Street: Fuel"		
Credit: "85 Grenville Street: Gas, City Current, etc."		\$30

Offers of
equipment
to Depart-
ment of
Mechanical
Engineer-
ing

From Dean Young advising of the following offers of equipment to the Department of Mechanical Engineering:-

- (a) A Turbo-generator Set from C. A. Parsons of Canada, with a probable value of \$15,000.00.
- (b) A "Sabre" Aircraft Engine, from D. Napier & Son Limited, London, England, with a value of about \$10,000.00.

These offers were gratefully accepted by the Board upon motion of the President, who stated that the acquisition of this valuable and rare equipment was due to the efforts of Professor E. A. Allcut, Head of the Department of Mechanical Engineering. Authority was given for payment of duty and sales tax on this equipment, and also for the cost of installation, amounting to approximately \$1,000.00, in the case of the Parsons Turbo-generator Set, this amount to be included in the 1947-48 Estimates as the unit was not expected to be delivered for about eighteen months.

Offer of
Mr. Henry
Borden of
papers,
records,
etc., be-
queathed
to him
under Will
of his
uncle, the
late Rt.
Hon. Sir
Robert L.
Borden

A letter from Mr. Henry Borden, together with one from Professor Martin, was read by the President (who was considered Chairman of the meeting for this particular matter), offering to present to the University certain papers, records, correspondence, etc., bequeathed to him under the Will of his uncle, the late Rt. Hon. Sir Robert L. Borden.

Upon motion of the President,
Seconded by Hon. Dr. Bruce,

this valuable collection was accepted with much appreciation, and it was understood that the President would write and convey the thanks of the Board to Mr. Borden.

Donation
from Min-
ing Geo-
physics
Corpora-
tion for
geochem-
ical
research

Upon motion of the President,
Seconded by Mr. Vaughan,

the Board accepted with grateful thanks a cheque for \$750.00 from the Mining Geophysics Corporation Limited, to be used by Dr. F. Gordon Smith for geochemical research. The President stated that Professor E. S. Moore of the Department of Geological Sciences had assured him that there were no strings attached to the gift, and that he would be responsible for the use of it by Dr. Smith.

Canada and
Dominion
Sugar Com-
pany
Fellowship

Upon motion of the President an offer was accepted with thanks and appreciation from the Canada and Dominion Sugar Company Limited of a Fellowship of \$1,000 a year for three years for the investigation of sugar beet diseases, to be paid for eight months of the University Session to the holder of the Fellowship who would register as a graduate student and become a candidate for a Ph. D. degree; also, the work on the problem of sugar beet diseases would be supervised by Dr. D. L. Bailey of the Department of Botany. Settlement of the academic details for this Fellowship were referred to the Senate and to the Council of the School of Graduate Studies.

Other
dona-
tions

Other donations were reported as follows and were accepted with thanks and appreciation:-

\$4,217.00 from Registered Nurses' Association of Ontario to the School of Nursing covering the final allotment of the grant from the Federal Government for 1945-46.

2,000.00 from the University of Toronto Engineering Alumni Scholarship Committee for the establishment of their scholarship, terms and conditions of which are being prepared for submission to the Board at a later date.

1,000.00 from Professor F. C. A. Jeanneret representing the second instalment of his donation towards the establishment of "The Lieut. K. G. Jeanneret Prize" in University College.

390.00 from former officers of the 15th Canadian General Hospital towards the establishment of the Royal Canadian Army Corps Women's Auxiliary Bursary, terms and conditions of which are being prepared for submission to the Board at a later date.

62.92 from Dr. H. J. Cody representing the amount required for the following matriculation scholarships donated by him:-

Florence Cody Memorial Scholarship	-	\$31.46
H. J. Cody Scholarship	-	31.46
		<u>\$62.92</u>

30.00 from the Dental Students' Parliament in payment of one of their Prizes for 1945-46

25.00 from the American Society of Heating and Ventilating Engineers, Ontario Chapter, for the award of their Prize in 1945-46.

Authority
for pur-
chase by
Conserva-
tory of
Music of
No. 77
Lowther
Avenue

Upon motion of Mr. Duncan,
Seconded by Hon. Dr. Bruce,

authority was given for the purchase of No. 77 Lowther Avenue by the Toronto Conservatory of Music at a price of \$19,000.00 subject to a mortgage of \$12,500.00, under the following conditions:-

- (a) Subject to the removal of any restrictions.
- (b) On the understanding that the Toronto Conservatory of Music is able to complete the financial transaction out of its own funds.

Approval of
purchase
of Friden
Calculator
for the
Bursar's
Office

Authority was given for an additional appropriation of \$520.00 for 1945-46 in the Bursar's Office for the purchase of a Friden Calculator, Model "D", 10 x 11 x 21, to be used jointly by the Accounting Department and the Registrar's Office.

Signing
of forms
of Proxy
confirmed

The Board confirmed the action of the Chairman and the Bursar in signing on their behalf the forms of Proxy in connection with the Annual General Meetings of the following Companies:-

1. St. Lawrence Corporation Limited April 25, 1946
2. Economic Investment Trust Limited May 20, 1946

List of members of staff returned from war leave, together with list of members granted war leave who have resigned, during period January 1 to March 31, 1946

The Bursar presented the following list of members of the staff who had returned to duty from war leave during the period January 1 to March 31, 1946, together with the following list of those who were granted leave of absence for war service but have resigned and will not be returning to the University:-

1. List of those returned to duty from war leave:

<u>NAME</u>	<u>TITLE</u>	<u>DEPART- MENT</u>	<u>DATE OF LEAVE</u>	<u>RANK</u>	<u>DATE OF RETURN</u>
<u>Faculty of Arts</u>					
Bissell, C. T.	Lecturer	English	Nov. 1942	O.T.C. C.M.G.T.C.	Feb. 1/46
Griffin, J.D.M.	Special Lecturer	Psychology	Aug. 1941	R.C.A.M.C.	Oct. 1/45
Stovell, T.	Technical Assistant	Zoology	Aug. 1942	R.C.A.M.C.	Jan. 1/46
<u>Faculty of Medicine:</u>					
Dewar, F. P.	Fellow	Surgery	July 1940	Captain, R.C.A.M.C.	Jan. 1/46
Barr, Miss E.	Secretary	Hygiene	Feb. 1942	Women's Division, R.C.A.F.	Feb. 25/46
Storton, C.	Prosector, & Museum Tech'n	Anatomy	Feb. 1943	R.C.A.M.C.	Jan. 21/46
Markowitz, J.	Assoc. Prof.	Physiology	Jan. 1941	Captain, R.A.M.C.	Feb. 1 /46
Roseblade, G.K.	Tech'l Asst.	do.	Sept. 1942	Warrant Officer, R.C.N.V.R.	Mar. 5/46
Rae, C. A.	Senior Dem'r	Oto-Laryngology	Sept. 1939	R.C.A.M.C.	Jan. 1/46
Mills, J. R. F.	Fellow	Surgery	Sept. 1940	Major, R.C.A.M.C.	Jan. 1/46
Thomson, F. B.	Asst. Resident Fellow	Surgery	Feb. 1941	Fl.-Lieut. R.C.A.F.	Jan. 1/46
Cooper, G. E.	do.	Surgery	July 1942	R.C.A.M.C.	Jan. 1/46
Francis, J. R.	do.	Surgery	Nov. 1941	Ft.-Lieut. R.C.A.F.	Jan. 1/46
McArthur, J. R.	do.	Obstetrics & Gynaecology	June 1942	R.C.N.V.R.	Oct. 1/45
Meyer, E. G.	do.	Surgery	Jan. 1942	Ft.-Lieut. R.C.A.F.	Jan. 1/46

List of
those
returned
from war
leave,
etc.
(Cont'd)

<u>NAME</u>	<u>TITLE</u>	<u>DEPART- MENT</u>	<u>DATE OF LEAVE</u>	<u>RANK</u>	<u>DATE OF RETURN</u>
<u>Faculty of Applied Science:</u>					
Dykeman, A.	Lab'y Asst.	Architect- ure, Ajax	Apr. 1941	Dept. Nat'l Defence	Jan.1/46
<u>Faculty of Dentistry:</u>					
Cavanagh, W. D.	Associ- ate	Dentis- try	May 1942	Capt., C.D.C.	Feb.25, 1946
<u>Royal Ontario Museum:</u>					
Cross, E. C.	Chief of Museum Exten- sion	Zoology	Aug. 1940	R.C.A.F.	Jan. 1, 1946
<u>School of Hygiene:</u>					
McLean, D. L.	Profes- sor	Public Health	Nov. 1939	Col., R.C.A.M.C.	Jan. 1, 1946

- - - - -

2. List of those granted war leave and who have
resigned from the staff:

<u>Administration:</u>					
Booth, Miss J.E.	Assis- tant	Regis- trar's Office	Feb. 1944	War Ser- vices, Canadian Y.M.C.A.	Jan. 1, 1946
Teagle, Miss B.J.	Clerk	do.	Sept. 1943	Women's Division, R.C.A.F.	Jan. 1, 1946
<u>Faculty of Arts:</u>					
Birney, A. E.	Asst. Prof.	English	Aug. 1942	Lieut. Person- nel Sel- ection Board, Army	Jan.31, 1946
Embree, J. F.	Asst. Prof.	Anthro- pology	Jan. 1942	Staff of Informa- tion, Washing- ton	Dec.31, 1945
Lynn, R.	Stock- keeper	Botany	Jan. 1943	R.C.A.F.	Jan.16, 1946
<u>Faculty of Medicine:</u>					
Scattergood, J.	Tech'l Asst.	Physi- ology	Oct. 1939	Warrant Officer, R.C.N.V.R.	Mar.15, 1946
<u>School of Hygiene:</u>					
Moore, W.	Lab'y Asst.	Epidem- iology & Bio- metrics	May 1942	Second Lieut.	Mar.31, 1946
<u>Banting and Best Department of Medical Research:</u>					
Brock, L. C.	Tech'n		Feb. 1940		Mar.31, 1946
Stringer, A. T.	Elect'l Tech'n		Oct. 1939	Sergt. R.C.A.M.C.	Dec.31, 1945

Summary
of those
granted
war leave

<u>NAME</u>	<u>TITLE</u>	<u>DEPART- MENT</u>	<u>DATE OF LEAVE</u>	<u>RANK</u>	<u>DATE OF RETURN</u>
<u>Faculty of Dentistry:</u>					
Lott, F. M.	Profes- sor	Prosthe- tic Dentistry	Sept. 1939	Briga- dier	Dec.31/45
<u>Sundry Departments:</u>					
Clarke, H. R.	Guard	Royal Ontario Museum	Jan. 1941	R.C.A.F.	Dec.31/45
Storey, Miss M.	Clerk	University Press	Feb. 1943	Censorship Division, Ottawa	Oct.31/45

SUMMARY

Total number of staff granted leave of absence for war service:	Men	-	231		
	Women	-	<u>24</u>	255	
Returned to resume duties:	Men	-	132		
	Women	-	<u>9</u>	141	
Resigned:	Men	-	29		
	Women	-	<u>7</u>	36	
Died on Active Service:	Men	-	2		
Retired on Pension:	Men	-	<u>1</u>	<u>180</u>	<u>75</u>
Total number remaining on leave of absence, Mar.31, 1946					<u>75</u>
	Men	-	67		
	Women	-	<u>8</u>		<u>75</u>

Report
No. 8 of
the Ajax
Committee

Report No. 8 of the Ajax Committee was pre-
sented and -

Upon motion of the President,
Seconded by Hon. Dr. Bruce,

was approved as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee begs to report that it held a meeting in the Board Room, Simcoe Hall, on Thursday, April 4th, 1946, at 4:30 p.m., at which the following members were present:-

The President (in the Chair)	The Bursar, Mr. C. E. Higginbottom
Mr. C. F. W. Burns	The Deputy Bursar, Ajax Division,
Dean C. R. Young	Mr. G. L. Court
The Director, Ajax Division,	The Superintendent, Mr. A. D. LePan
Mr. J. R. Gilley	The Asst. Superintendent,
The Comptroller, Mr. A. Gaine	Mr. W. H. Bonus
	The Deputy Supt., Ajax Division,
	Mr. J. Shortreed

Report
No. 8 of
the Ajax
Committee
(Cont'd)

Report of the last meeting

It was moved by Dean Young,
Seconded by Mr. Gilley,
And approved -

That the report of the last meeting
of the Committee held on Friday, March 8th, 1946, be approved.
Extension of Health Service

The Director reported that the University Solicitor had given the opinion that no liability would rest on the University in connection with the proposed extension of the Health Service to include medical service to persons other than students, as the Health Service Doctors would be engaged in private practice. The Solicitor also gave the opinion that no liability would rest on the University in connection with the private practice of a dentist, occupying as a tenant University premises at Ajax.

Medical Officer of Health - Ajax Area

The Director reported that the details of the appointment of a Medical Officer of Health were not yet completed in so far as the financial arrangements were concerned and would be the subject of a further report.

Dental Service

It was moved by Mr. Gilley,
Seconded by Mr. Gaine,
And approved -

That the Committee recommend to the Board of Governors that accommodation be provided for Dr. E. R. Humphrey to carry on a private dental practice in Ajax, at a rental of \$50.00 per month to cover heat, light, water and outside cleaning, and a return on the expenditure for necessary alterations to the accommodation.

Academic Report

Dean Young reported that greater difficulty was being experienced in obtaining staff for next year, especially in Architecture, than was experienced while recruiting the staff for the present session, due to the fact that there were not the same number of qualified men being released from the Services.

Cash Advance to Ajax Division for month of April, 1946

It was moved by Mr. Gaine,
Seconded by Mr. Burns,
And approved -

That the Committee recommend to the Board of Governors for confirmation the payment of an advance of \$175,000.00 made to the Ajax Division to cover the excess of estimated disbursements over estimated funds available at Ajax during the month of April, 1946, as follows:-

<u>Estimated Disbursements, including</u>	
Capital and Operating Expenditures	\$260,000.00
<u>Estimated Funds available at the Ajax</u>	
<u>Division during the month of April</u>	85,000.00
	<u>\$175,000.00</u>

Signing Authorities - Ajax Division Bank Accounts

It was moved by Mr. Gaine,
Seconded by Mr. Bonus,
And approved -

That the Committee recommend that the Board of Governors approve the following resolution concerning the signing authorities on the Ajax Division Bank Accounts, replacing authority of December 13th, 1945:-

Report
No. 8 of
the Ajax
Committee
(Cont'd)

'All cheques, drafts or orders for the payment of money shall be signed by any two of the following, namely, the Chairman of the Board of Governors, the President, the Comptroller; or by the Chairman of the Board of Governors, the President or the Comptroller and a member of the Board of Governors; or by the Bursar or the Chief Accountant or the Deputy Bursar when countersigned by the Chairman of the Board of Governors, the President, the Comptroller or a member of the Board of Governors.

Cheques not over \$3,000.00 may be signed by any two of the following:-

GENERAL ACCOUNT

Mr. C. E. Higginbottom
Mr. G. L. Court
Mr. S. L. Whitton
Mr. T. C. Graham
Mr. J. A. Gair

PAYROLL ACCOUNT

Mr. C. E. Higginbottom
Mr. G. L. Court
Mr. S. L. Whitton
Mr. T. C. Graham
Mr. C. C. Purdy'

Ajax Division Financial Statements

The Financial Statements of the Ajax Division covering the entire operation up to February 28th, 1946, were presented to the meeting, but consideration of the Statements was left over to the next meeting, by which time the members would have time to study them. It is recommended that the Statements be sent to the members of the Board of Governors.

Progress Report No. 1 of the Sub-Committee on Planning

This report was presented by the Chairman of the Sub-Committee, Mr. Gilley. The complete report is given in Appendix I. The report indicates the use to which buildings are to be put to furnish the necessary accommodation for the greatly increased enrolment expected during the next Session. It points out that some work on alterations should be authorized immediately, in order to make use of the men at present employed by the Contractor, as the construction work already authorized for the present session is almost completed. In addition, materials and equipment are difficult to obtain and might not be available in time to complete the work by the beginning of the next Session in September unless ordered almost immediately. The report also recommends that an interim appropriation of \$207,210.00 be authorized to cover estimates which have been made on necessary work which must be done in specific buildings, and known furnishings which must be provided. These estimates will be included in the final estimates when the detailed plans have been completed.

It was moved by Mr. Burns,

Seconded by Mr. Gaine,

And approved -

That the report of the Sub-Committee on Planning be recommended to the Board of Governors for approval, subject to the provision that the proposal for the use of Building 2027 be reconsidered by the Sub-Committee.

Open House Day - March 23rd, 1946

The Director reported that over 1200 people had attended the Open House Day held March 23rd, 1946, in order that members of the Staff, Students and Graduates of the University, and their friends, might visit the Ajax Division.

Assistant to the Director of the Ajax Division

It was moved by Mr. Gaine,

Seconded by Dean Young,

And approved -

That the Committee recommend to the Board of Governors that an Assistant to the Director of the Ajax Division be appointed and that the appropriation for Salaries of the Director's Office be increased by \$750.00 to cover this appointment for the period ending June 30th, 1946.

All of which is respectfully submitted.

(Sgd) Sidney Smith,

Chairman of Committee

(Sgd) C. E. Higginbottom,

Secretary."

April 4th, 1946.

Financial
statements
of Ajax
to be sent
to members
of the
Board

In accordance with the Committee's
recommendation it was decided to send to the members of the
Board a copy of the Financial Statements of the Ajax Division
covering the entire operation up to February 28th, 1946.

Report No.3
of the
University
Press
Committee

Report No. 3 of the University
Press Committee was presented and -

Upon motion of Mr. Burns,
Seconded by Hon. Dr. Bruce,

was approved as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee begs to report that it held a
meeting in the Board Room, Simcoe Hall, on Tuesday, April
2nd, 1946, at 4 p.m., at which the following were present:-

Mr. G. A. LaBine
(in the Chair)

The President
Mr. C. F. W. Burns
Mr. Henry Borden

Mr. A. Gordon Burns, Manager
of the Press

Mr. E. A. Macdonald, Sec.-Treas.,
Students' Administrative
Council

Mr. W. H. Kenner, Editor of
'The Varsity'

Mr. Arnold Gaine, Comptroller
Mr. C. E. Higginbottom, Secretary

Upon motion of the President,
Seconded by Mr. Borden,
the report of the previous meeting held on December 21, 1945,
was approved and confirmed.

1. Your Committee considered the question of the
printing of 'The Varsity' for 1946-47, which had been trans-
ferred to Oshawa during the Session 1945-46, and Mr. E. A.
Macdonald, Secretary-Treasurer, Students' Administrative
Council, and Mr. W. H. Kenner, Editor of 'The Varsity', were
invited to the meeting for a discussion of this matter. In
view of the lack of facilities at the University Press your
Committee recommends -

Upon motion of the President,
Seconded by Mr. Borden,
that authority be given to the Students' Administrative
Council to continue to have 'The Varsity' printed by the
Rotary Printing Company at Oshawa for 1946-47, the whole
situation to be reviewed a year hence.

Your Committee is of the opinion that 'The
Varsity' should as soon as possible be printed at the Uni-
versity Press.

2. The President presented a report from the Ad-
visory Committee on Publications, dated February 12th, 1946,
and drew particular attention to certain paragraphs emphasiz-
ing the important place which the Press occupied in the Uni-
versity, and the need for additional accommodation, facili-
ties and staff including the appointment of a qualified Edi-

Report
No. 3 of
University
Press
Committee
(Cont'd)

tor. Your Committee recommends that the Secretary be requested to convey to Professors Bladen, Brown and Woodhouse the appreciation of the Board of Governors for such a splendid report. This report is presented in full for the consideration of the Board.

3. Your Committee recommends -

Upon motion of Mr. C. F. W. Burns,

Seconded by the President,

that the following appropriations be authorized for inclusion in the University Press Estimates for 1946-47:-

University Studies	-	\$10,000.00
Editor's Salary	-	\$ 5,000.00

4. Your Committee recommends -

Upon motion of the President,

Seconded by Mr. Borden,

that the Superintendent be requested to prepare plans and estimates for a temporary extension to the University Press building, and that an appropriation of \$25,000.00 be provided for the following equipment:-

Multilith Press (Used)	-	\$ 565.00
Large Flat Bed Press	-	16,515.00
Rotary Gathering Table	-	475.00
Book Sewing Machine	-	3,655.00
Case Glueing Machine	-	575.00
Imposing Stone	-	800.00
Saw Trimmer	-	500.00
New Fonts of Type	-	1,000.00
Allowance for Increased Costs and sundry items	-	915.00
		<u>\$25,000.00</u>

Mr. C. G. McCullagh to be requested to have a survey made regarding the proposals of the Manager of the Press for acquisition of new equipment.

Upon motion of Mr. C. F. W. Burns your Committee recommends that the Property Committee be requested to investigate and report on the question of selecting a suitable site for a University Book Store.

5. Upon motion of the President your Committee recommends that the Manager of the Press and the University Comptroller review the possibilities of accommodation for a display for the Press in Hart House, the University Library, University College, and any other location that might be considered appropriate.

6. Your Committee recommends that the following additional appropriations for 1945-46 be authorized for the Press:-

Microscope purchases	-	\$11,000.00
Printing Department Wages	-	12,000.00

7. In connection with a request of the Alumni Federation for further financial assistance regarding the printing of 'The Monthly', your Committee recommends that any further consideration which may be given for 1945-46 by the Press be referred to the President and the Comptroller, and that for 1946-47 provision be made in the University Estimates for the same.

8. Your Committee has considered the Annual Audited Statement of the Press for the year ending June 30th, 1945, and recommends the same to the Board for approval.

9. Your Committee recommends -

Upon motion of Mr. Borden,

Seconded by Mr. C. F. W. Burns,

payment of the following compassionate grants:-

Report
No. 3 of
University
Press
Committee
(Cont'd)

1. To the wife of Mr. F. Turpin, an employee for 25 years who died recently - \$350.00
2. To James Ingles, resigned due to illness after 33 years' service - \$400.00

All of which is respectfully submitted.

(Sgd) G. A. LaBine,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

April 2nd, 1946.

Apprecia-
tion to be
conveyed
to Advisory
Committee
on Publica-
tions for
its report

In accordance with the Committee's recommendation the Board requested the Secretary to convey to the Advisory Committee on Publications their sincere appreciation of the interesting and comprehensive report submitted by it.

Dr. Neilly's
invitation
to dinner
after meet-
ing of
May 9th

There was again reported the invitation of Dr. Neilly to the members of the Board to dinner at the York Club following the meeting on May 9th, and afterwards to visit the Connaught Medical Research Laboratories.

Mr. Lionel
Massey ap-
pointed to
Board of
Syndics of
Hart House
Theatre in
place of
Mr. Hart
Massey

In connection with the appointment of the Board of Syndics of Hart House Theatre at the meeting of the Board of Governors held on March 14th, 1946, the President stated that he had consulted with Mr. Hart Massey who preferred not to act and that Mr. Lionel Massey had been named instead, to which the Board gave approval. The President also stated that Mrs. W. L. Grant was willing to act for the Session 1945-46.

Death of
Professor
J. T. D.
King re-
ported

The President reported the death on April 7th of Professor J. T. D. King, Professor of Assaying in the Department of Mining Engineering, and the Secretary was directed to convey to Mrs. King the Board's sincere sympathy and their appreciation of the long and valued services of Professor King to the University.

Resolu-
tion on
resigna-
tion of
Dr. J. J.
Gibson

There was reported to the meeting the receipt of a letter by the Chairman from Dr. J. J. Gibson stating that he had tendered to the Prime Minister his resignation as a member of the Board of Governors, and

Upon motion of Hon. Dr. H. A. Bruce,
Seconded by Mr. George H. Ross,
It was Resolved -

That the Governors of the University of Toronto wish to record their very deep regret on learning of the resignation of J. J. Gibson, Esq., LL.D., as a member of this Board.

For many years Dr. Gibson held the positions of Vice-Chairman of the Board and Chairman of the Property Committee, in connection with which his wise administration and advice were always appreciated by his colleagues.

In addition to his invaluable services on the Board Dr. Gibson was active in the affairs of the University of Toronto Athletic Association, the University College Committee, and the loan funds of University College and the Students' Administrative Council.

The Governors extend to Dr. Gibson their best wishes for the enjoyment of many years of relaxation and good health.

The meeting adjourned at 6:10 p. m.

*Indexed
M.B.*
Minutes confirmed.

April 25th 1946

B. Z. Phinney
Chairman.

C. Higgins
Secretary.

Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, April 25th, 1946, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Mr. McCullagh
The Vice-Chairman (Mr. Borden)	Dr. Neilly
The Chancellor	Hon. Dr. Bruce
The President	Mr. Vaughan
Mr. Kelly	Hon. Mr. Justice Hope
Mr. Morrow	Mr. Ross
Mr. Burns	Mr. Matthews
Mr. Bryce	Mr. Duncan

Mr. Arnold Gaine, Comptroller
Mr. C. E. Higginbottom, Secretary.

The minutes of the last meeting were presented
and -

Upon motion of Hon. Dr. Bruce,
Seconded by Hon. Mr. Justice Hope,
were confirmed.

Arising out of the minutes the following matters were dealt with:-

Regarding the question of Succession Duties in connection with the R. W. Leonard Estate, the Chairman read the following letter from the University Solicitor:-

"Lt.Col. W. E. Phillips, C.B.E.,
Chairman, Board of Governors,
University of Toronto,
Toronto, 5.

Dear Colonel Phillips:-

RE: R. W. Leonard Estate

The passing of accounts was completed yesterday, and when the formal order has been settled and issued, I shall forward a copy for the University records.

In accordance with your instructions, I submitted the rights of the University in respect of the succession duty question to the Court. The acting Judge was of the opinion that under the wording of the will succession duty was properly chargeable against the general estate before the residue was divided

Univer-
sity Sol-
icitor's
opinion
regarding
Succession
Duties on
the R. W.
Leonard
Estate and
judgment
given on
passing
of accounts

R.W. Leonard
Estate
(Cont'd)

and decided the matter accordingly. This means that the Court has approved the method adopted by the Trustees.

One minor change was made in the accounts. When the estate was reopened by the Succession Duty Department in 1938 there were certain additional charges made for duty including one of \$36,328.05 which I was given to understand in a recent letter from the Trustees' solicitors was a charge in respect of gifts inter vivos and had nothing to do with the Estate. On the hearing yesterday counsel for Col. Bishop took the position that this charge was in the nature of a compromise and that it could not be definitely earmarked as a charge in respect of gifts inter vivos only but really compromised claims in respect of items of the Estate as well as gifts inter vivos. There was some discussion about the matter and counsel for Col. Bishop finally consented to a compromise under which \$28,945.67 is to be charged against the recipients of gifts inter vivos and the balance of \$7,382.38 against the Estate. This actually makes very little difference in the accounts as the amount chargeable against the Estate is divided equally between Col. Bishop's share and the other half of the residue which is shared by quite a large number of beneficiaries so that the amount chargeable against each will be quite small.

Yours very truly,

April 18, 1946.

(Sgd) Hamilton Cassels."

Committee to
consider
revisions
in the Uni-
versity
Act

The Chairman reported the receipt of a letter from Prime Minister Drew regarding the Committee to consider revisions in the University Act, and reference was again made to the fact that nothing is to be brought up for discussion dealing with Federation.

Recommendations of the President

were approved as follows:-

Appoint-
ments

Appointments:

Faculty of Arts

H. S. Wilson	- Associate Professor of English from July 1, 1945	\$4,000 per year
Physics: For Audiometric and Otological Research:		
W. E. Hodges	- Research Assistant, from May 1, 1946	\$250 per month
C. C. Gotlieb	- Research Assistant, from April 1, 1946	\$200 per month
Special Session for Ex-service Students:		
Assistants:		
W. J. Woodley	- Political Economy, Apr. 1 to Aug. 31, 1946	\$700
H. S. Wilson	- English, June 24 to Aug. 31, 1946	750
Miss M. Roberts	- English, June 24 to Aug. 31, 1946	750

Appoint-
ments
(Cont'd)

Faculty of Medicine:

Miss M. Allan - Technical Assistant in Anatomy, Apr.15 to June 30, 1946 \$90 per month

Faculty of Music:

A. B. Fennell - Secretary from July 1, 1946 without salary

Ajax Division:

A. P. C. Adamson - Lecturer (part time) in Architecture Jan.15 to June 30, 1946 \$550

Civil Engineering: Surveying & Geodesy:

T. L. Rowe - Lecturer, May 1 to June 30, 1946 500

G. T. Horton - Demonstrator, Apr.15 to June 30, 1946 500

D. R. Steele - Demonstrator, Apr. 25 to June 30, 1946 450

Engineering Drawing:

Mrs. A.L.Landymore - Office Assistant, Apr.29 to June 30, 1946 \$125 a month

C. F. A. Beaumont - Instructor, April 23 to June 30, 1946 \$220 a month

Resigna-
tions

Resignations:

Faculty of Medicine:

Obstetrics and Gynaecology:

R. W. Wesley - Assistant Professor June 30, 1946

S. J. N. Magwood - Associate June 30, 1946

Miss A. A. Alvey - Photographer, Pathology and Bacteriology April 30, 1946

Faculty of Music:

Miss A.T.MacGillivray- Secretary June 30, 1946

Ajax Division:

Miss M. I. Rowe - Office Assistant, Engineering Drawing April 27, 1946

Additional
appropriations

Additional appropriations for 1945-46:

Special Session for Ex-service Students, Faculty of Arts - \$3,000

Note: Receipts will amount to approximately \$96,630 owing to increase in enrolment from 560 to 660. Salaries previously recommended amounted to \$47,370 and the additional appointments made will increase the total expenditure for salaries to \$49,570.

Athletics and Physical Training - Men:

"Salaries" - \$225.00

Transfers
in appro-
priations

Transfers in appropriations for 1945-46:

Faculty of Applied Science and Engineering:

Chemical Engineering:

Charge: "Supplies"

Credit: "Salaries" (to be divided as follows)- - \$800.00

C. Drover - salary, Apr.15 to 30, 1946 \$100

M. Adelman - honorarium 200

Laboratory Assistants and Technicians 500

\$800

Ajax Division:

Charge: "Engineering Drawing - Salaries"

Credit: "Mechanical Engineering - Salaries" - \$200.00

Transfers
in appro-
priations
(Cont'd)

School of Engineering Research:

Charge: "Salaries & Expenses - Chemical Engineering"	
Credit: "Salaries - Electrical Engineering"	\$105
Charge: "Publications, etc." -	
Credit: "Salaries - Mechanical Engineering"	\$310
Charge: "Salaries & Expenses - Civil Engineering: M & S."	
Credit: "Salaries - Mechanical Engineering"	\$125
Charge: "Salaries - Applied Physics"	
Credit: "Salaries - Mechanical Engineering"	\$ 70
Charge: "Salaries - Chemical Engineering"	
Credit: "Salaries - Mechanical Engineering"	\$145
Charge: "Salaries - Chemical Engineering"	
Credit: "Expenses - Chemical Engineering"	\$100

University
Advisory
Bureau
payments

University Advisory Bureau:

Salary to be paid to following student representatives to be
changed from \$150 to \$75:-

A. H. Stevens	F. J. Huntley
H. F. A. Lacey	J. M. Duggan

University
Extension
Courses

University Extension Courses:

Evening Tutorial Classes - Prospectors' Course:

S. E. Wolfe	- Increase in remuneration pre- viously authorized from \$75 to \$100	- \$25
H. S. Scott	- Increase in remuneration pre- viously authorized from \$175 to \$200	- \$25
Department of Geological Sciences	- To compensate for materials used and for wear and tear of equipment	\$300
Evening Tutorial Classes - Classical Literature:		
M. St. A. Woodside	- 3 evenings	\$37.50
G. M. A. Grube	- 3 evenings	37.50

Statutes
of Senate

Statutes of Senate:

No. 1765	- Respecting Certificate Course in Business (Evening Course) for 1946-47
No. 1766	- Respecting Certificate Course in Business (Ex-service Personnel) for 1946-47
No. 1772	- Respecting Pi Lambda Phi Daniel L. Jacobs Memorial Prize

Salary of
late Prof.
King con-
tinued to
his widow
to June
30, 1946

Approval was also given to the Pre-
sident's recommendation that the salary of the late Professor J.
T. D. King, Professor of Assaying, Department of Mining Engineer-
ing, be paid in full to his widow until June 30, 1946.

Summer
School in
Industrial
Relations

The President submitted a copy of a preliminary announcement giving the details of the proposed Summer School in Industrial Relations. These arrangements were approved upon motion of the President, who stated that he would bring back a budget in this connection.

Communications were presented and dealt with as follows:-

Banting
Research
Foundation
Trustees

From the Secretary-Treasurer of the Banting Research Foundation advising of the expiration of the term of office of the Trustees of the Foundation. The re-appointment of the three Trustees from the Board of Governors, viz: Dr. S. E. Smith, Hon. Dr. H. J. Cody, and Hon. Dr. H. A. Bruce, for a further three-year period from July 28, 1946, was deferred to a later date.

Letter of
thanks
from Royal
Canadian
Institute

From the Honorary Secretary of the Royal Canadian Institute advising of the passing of a resolution at their Annual General Meeting expressing deep appreciation of the many kindnesses shown to the Institute during the past Session.

Grant from
Provincial
Government
for control
of social
diseases

From the Chief Accountant, Ontario Department of Education, transmitting a cheque for \$5,000.00 as a grant for the fiscal year 1945-46 in connection with the programme for control of social diseases. The Bursar informed the Board that Dean Gallie had stated to him that the Faculty of Medicine contemplated starting this research programme in the very near future.

Appoint-
ment of Miss
H. Pugsley
as Assistant
Dietitian,
U.C. Women's
Residences
and Union

From Principal W. R. Taylor concurring in a recommendation of Miss M. B. Ferguson, Dean of Women of University College, that Miss Helen Pugsley be appointed Assistant Dietitian in the University College Women's Residences and Union as from September 1, 1946, at the rate of \$110 per month plus living valued at \$400 per annum. This recommendation, which was concurred in by the President, was approved by the Board.

Resignation of Miss M.J. Morrison, Bursar's Office; balance of salary for a substitute

From Miss Margaret J. Morrison tendering her resignation from the position of Clerk in the Accounts Branch of the Bursar's Office, effective April 15, 1946, to accept a position on the University Switchboard, and approval was given for the balance of her salary to June 30, 1946, being made available for the payment of a substitute.

Transfer in appropriations in Faculty of Dentistry to those in Anatomy, Medicine

From the Dean of the Faculty of Dentistry requesting a transfer in the appropriations for 1945-46, which was approved as follows:-

Charge: "Faculty of Dentistry - Salaries"
Credit: "Faculty of Medicine - Department of Anatomy" \$300

Additional appropriation for Superintendent's Office

From the University Superintendent requesting an additional appropriation of \$1,380 for the balance of the year 1945-46, and this amount was authorized to take care of the following adjustments:-

Superintendent's Office Expenses			\$1,000.00
Salaries Administration: Superintendent's Office:			
Clerical Assistance		\$1,000.00	
Building Trades Assistant (2 mos.)		400.00	
Supervisor of Caretakers (2 mos.)		400.00	
		<u>\$1,800.00</u>	
Less balance of salary of \$2,220.00, J. Shortreed			
Deduct amount required for			
W. B. Moore (4 mos.)	800.00	<u>1,420.00</u>	380.00
Net amount required			<u><u>\$1,380.00</u></u>

Donations

Donations were reported as follows

and were accepted with thanks and appreciation:-

Photograph of Royal Commission, 1906

From Mr. Arthur Kelly, K.C., the offer of a photograph of the Royal Commission on University Affairs, 1906, to be hung in the University Library.

Anaconda American Brass Prize in Architecture

From the Anaconda American Brass Limited the offer of a Prize of \$250 to a student in Fifth Year, School of Architecture, for 1946-47 who prepares the best solution to a problem in design set by the staff of the School in consultation with the Company. Settlement of the academic arrangements was referred to the Senate and to the Council of the Faculty of Applied Science and Engineering.

Dentists'
Supply
Company
Fellowship
in Physics

From the Dentists' Supply Company of New York, the offer of a Fellowship of \$2,500 for the year beginning July 1, 1946, for the purpose of study of the surfaces of solid materials by means of the electron microscope, to be held in the Department of Physics by a Fellow nominated by the Head of that department, with a division of the money between salary and supplies made by him.

Percy Her-
mant Fel-
lowships
in Ophthal-
mology

From Mr. Percy Hermant, the offer to provide two or more Fellowships in Ophthalmology to be known as "The Percy Hermant Fellowships in Ophthalmology" with the combined value of \$3,500 per annum. Settlement of the academic arrangements was referred to the Senate and to the Council of the Faculty of Medicine.

Rockefeller
Foundation
grant to
School of
Hygiene

From the Rockefeller Foundation, International Health Division, a renewal of the grant of \$7,000 per annum for the three years ending June 30, 1949, for the employment of additional teaching personnel in the Department of Epidemiology and Biometrics and the Department of Physiological Hygiene, School of Hygiene; and offering to give to the School the \$5,000 unexpended balance in the latter department from the grant which expired this year and which would normally have been returned to the Foundation.

Canada
Packers
Limited
gift to
Physics

From Canada Packers Limited a cheque for \$50 as a gift to the Department of Physics for a lecture given to the Company and for which the lecturer did not accept a fee; this amount to be credited to the McLennan Laboratory Research Fund.

Registered
Nurses'
Associa-
tion Grant

From the Government Grant Committee of the Registered Nurses' Association of Ontario a cheque for \$500 to cover expenses for a Field Work Conference held by the School of Nursing at the request of the Association.

Financial
Statements
and Accoun-
table
Warrant

The Bursar presented the Financial Statement and the Comparative Revenue and Expenditure Statement for the month of March; also his Estimate, under By-Law No. 20, of the amount required to defray Current Expenditure for the month of May, and it was ordered -

Upon motion of Mr. Borden,
Seconded by Mr. Duncan,

that an Accountable Warrant for Five Hundred Thousand Dollars (\$500,000) be issued to the Bursar.

Proposed
Banting
Memorial
abandoned

The Chairman read a letter which he had received from Dr. Walter Allward, together with copy of letter from Dr. Allward to Mr. F. K. Morrow explaining in detail the work he had done in connection with the designing of a memorial to the late Sir Frederick Banting. A lengthy discussion followed and -

Upon motion of Mr. McCullagh,
Seconded by Mr. Borden,

it was agreed that the proposed memorial be abandoned, that the Chairman

Banting
Memorial
(Cont'd)

enquire if the University is under any obligation to Dr. Allward and if so to what extent, and that the Banting Memorial Committee be dissolved.

Matter of
propriety
of non-
members of
the Board
being ap-
pointed to
Administra-
tive Com-
mittees
referred
to Univer-
sity
Solicitor

The Chairman took up with the Board the matter of the appointment of the Comptroller as a member of the Administrative Committees of the Board. In this connection it was pointed out by Dr. Neilly that the By-Laws pertaining to the Connaught Medical Research Laboratories Committee and the Insulin Committee would have to be changed if such an appointment were made. Dr. Neilly stated that the Comptroller could be invited to and made welcome at Committee meetings without actually being appointed a member. It was suggested that the University Solicitor be consulted in order to obtain his opinion as to the propriety of non-members of the Board being appointed to such Committees as Finance, Property, etc.

Undertak-
ing from
Provincial
Government
to take care
of deficit
re require-
ments of
ex-service
personnel

In connection with the letter received by the Chairman from the Provincial Treasurer, the Hon. Leslie M. Frost, regarding provision for requirements of ex-service students at the University, it was agreed that the Chairman would write to Mr. Frost expressing the Board's appreciation of the Government's undertaking to take care of any deficit remaining after the receipt of moneys from the Department of Veterans' Affairs, Ottawa.

Special Con-
vocation and
luncheon for
Viscount
Alexander

The President informed the Board that he had made enquiries regarding a convenient date for the new Governor-General of Canada, Viscount Alexander, to attend a Special Convocation to receive an honorary degree from the University, and that he had been informed that Thursday, May 23rd, would be a suitable date. The President also stated that he had made tentative plans for a University luncheon in Hart

Special
Convoca-
tion and
luncheon
for
Viscount
Alexander
(Cont'd)

House on that occasion and referred to a proposed list to whom invita-
tions would be extended. In discussing the matter the President en-
quired whether the members of the Board thought their wives should be
invited, and -

Upon motion of Mr. Bryce,
Seconded by Hon. Dr. Bruce,

it was decided to extend invitations to the wives of the members, and
authorize an appropriation of \$700 to cover expenses of the luncheon.
It was also agreed, on the suggestion of Dr. Bruce, that the members
of the Board sit together at the luncheon.

Lord
Montgomery
to be in-
vited to
receive
an honor-
ary degree
from the
University

The President informed the Board that an in-
vitation had been extended to Lord Montgomery to receive an honorary
degree from the University in September next, and that this matter was
now in the hands of the Prime Minister of Canada pending the setting
of a specific date.

Appointment
of five
Governors
as Trustees
of Toronto
General
Hospital
and cancel-
lation of
previous
appoint-
ments

Upon motion of Hon. Mr. Justice Hope,
Seconded by Mr. Bryce,

the following Governors were appointed Trustees of the Toronto General
Hospital Board for three years from April 25th, 1946:-

The Chairman of the Board
The President
Mr. Henry Borden
Dr. Balmer Neilly
Mr. C. G. McCullagh

These appointments will replace the previous appointments as follows:-

Dr. Balmer Neilly - for 3 years from January 31st, 1943

The Hon. H. J. Cody) for 3 years from January 31st, 1944
Dr. Sidney Smith)

Dr. D. B. Macdonald) for 3 years from January 31st, 1945
Dr. G. H. Ferguson)

Mr. McCullagh
to make a
survey of
University
Press equip-
ment needed

Mr. McCullagh stated that he had received the
letter from the Bursar in connection with additional equipment for the
University Press, and that the matter would require extensive surveys
which would be made very shortly.

Request from
City re use
of back cam-
pus, and pro-
test from
Icelandia
Limited re
Arena, to be
considered
by the
Athletics &
Physical
Training
Committee

Invitation
of Dr. Neilly
to dinner

Board meet-
ing on May
23rd to be
called for
4:30 p.m.
following
Special Con-
vocation

In connection with the City's re-
quest for the use of the back campus, and the protest from
Icelandia Limited against the commercialization of Varsity
Arena and Stadium while exempt from taxation, Mr. Bryce stated
that he had called a meeting of the Athletics and Physical
Training Committee to consider these matters, after which a
report would be presented to the Board.

Dr. Neilly again referred to his
invitation to the members of the Board to dinner at the York
Club after the meeting on May 9th, and afterwards to visit the
Spadina Division of the Connaught Medical Research Laborator-
ies.

In view of the fact that the Special
Convocation for the Governor-General will be held on May 23rd,
the day of the regular Board meeting, it was decided to call
the meeting at 4:30 p.m. following Convocation.

The meeting adjourned at 5:25 p.m.

Indefinite
Minutes confirmed.

May 9th 1946

S. Z. Thair
Chairman

E. Higginsbotham

Secretary.

Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, May 9th, 1946, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Mr. Matthews
The Chancellor	Dr. Neilly
The President	Mr. Bryce
Chief Justice Robertson	Mr. Justice Hope
Mr. Burns	Mr. Duncan
Mr. Vaughan	Mr. Kelly
Mr. McCullagh	Hon. Dr. Bruce
Mr. LaBine	

Mr. Arnold Gaine, Comptroller
Mr. C. E. Higginbottom, Secretary.

Welcome
to Chief
Justice
Robertson

Before proceeding with the business of the meeting the Chairman extended a welcome to Chief Justice Robertson, who owing to pressure of Court matters had been unable to attend recent meetings of the Board.

The minutes of the last meeting were presented and -

Upon motion of Mr. Bryce,
Seconded by Mr. McCullagh,
were confirmed.

The minutes of the meeting of the Executive Committee held on Friday, May 3rd, at 1 p.m. at the York Club were presented and -

Upon motion of Mr. LaBine,
Seconded by Mr. Vaughan,
were adopted as tabled.

Arising out of the minutes the following matters were dealt with:-

The Hon. C.P. McTague to replace Col. C.S. MacInnes on Committee to consider revisions in the University Act

A letter was presented from Colonel C. S. MacInnes expressing regret that he was unable to accept nomination on the Committee to consider revisions in the University Act, and also a letter from the President advising that the Senate had approved of the appointment of Hon. C. P. McTague as one of its representatives on the Committee in place of Colonel MacInnes.

Solicitor's opinion re propriety of non-members of the Board being appointed to Administrative Committees

A letter was presented from the University Solicitor stating that in reply to a request for his opinion regarding the propriety of non-members of the Board being appointed on the Administrative Committees, he thought that while the University Act does not expressly state that members of these Committees shall be members of the Board, it implies this. It was decided to defer any action in the matter, as the Comptroller, on whose behalf the enquiry was originally made, would be welcome at the Committee meetings. It was thought that this would adequately satisfy the situation for the moment.

Recommendations of the President were approved as follows:-

Appointments

Appointments:

Faculty of Arts:

W. Wallace

- Assistant Professor in Ancient History, University College, from July 1, 1946 \$5,000 a year
- Professor of Geophysics in Physics, from July 1, 1946 \$5,000 a year

J. T. Wilson

Faculty of Applied Science and Engineering:

B. de F. Bayly

- Professor (part time) in Electrical Engineering, from July 1, 1946 \$4,000 a year

Ontario College of Education:

B. C. Taylor

- Lecturer in Methods in Classics and Instructor in the University Schools, from July 1, 1946 \$3,500 a year

Miss H. E. Dickin

- Lecturer in Home Economics from July 1, 1946 \$2,500 a year

H. M. Fowler

- Lecturer in Educational Research from July 1, 1946 \$3,400 a year

R. J. Jones

- Instructor in University Schools 1946-47 \$2,100

Appoint-
ments
(Cont'd)

Ontario College of Education (Cont'd):

W. A. Stickland	- Instructor in University Schools from July 1, 1946	\$3,000 a year
Miss K. E. Weber	- Lecturer in Library Science, 1946-47	\$2,200
Miss A. Elliott	- Assistant Secretary from July 1, 1946	\$2,100 a year

Resigna-
tions

Resignations:

Faculty of Medicine:

A. W. Canfield	- Assistant Professor of Paediatrics from June 30, 1946
----------------	--

Ontario College of Education:

Miss V. Nichol	- Lecturer in Home Economics	June 30, 1946
W. L. C. Richardson	- Instructor in University Schools	June 30, 1946
Mrs. M.M.B. Macdonnell	- Lecturer in Library Science	June 30, 1946

Addition-
al appro-
priation

Additional appropriation for 1945-46:

Italian and Spanish:

"Supplies and Clerical Assistance"	- \$50.00
------------------------------------	-----------

Budget for
Research -
1946-47

Budget for Research - 1946-47: (As included in minutes of the
Executive Committee)

Following amounts to be appropriated now and charged against
the budget for 1946-47:

Scientific Research	- \$50,000
Research in the Faculty of Applied Science and Engineer- ing (amount to be drawn from income of the Wallberg Fund)	- \$25,000
Research in the Humanities and Social Sciences	- \$10,000

Statutes
of Senate

Statutes of Senate:

No. 1746	- Respecting Courses of Study in the Institute of Child Study for the Session 1946-47
No. 1752	- Respecting Courses of Study in the School of Social Work for the Session 1946-47
No. 1755	- Respecting Courses of Study in the Ontario Col- lege of Education for the Session 1946-47
No. 1756	- Respecting Courses of Study in the Library School for the Session 1946-47

Recommend-
ations of
Executive
Committee

Recommendations of the Executive Committee

were approved as follows:-

Forestry
student
drowned
at Camp

(a) The President reported the death by drowning on April 22
of Floyd E. Weldon, First Year Forestry student, at the
Ontario Forest Ranger School spring camp. Dean Cosens thought
the complete responsibility for the accident rested on the two
men involved.

Committee
to consid-
er matter
of Medical
Research

(b) That in connection with the Foster Bequest for Cancer
Research the President be requested to ask the newly-appointed
Dean of the Faculty of Medicine to appoint a Committee to dis-
cuss the whole question of Medical Research, including the al-
location of funds, and bring in a recommendation; Dr. C. H.
Best to be asked to act on the Committee.

Kellogg grant
for Dentistry

(c) Application by Dean Mason to the W. K. Kellogg Foundation for \$24,000.00 for post-graduate studies in the Faculty of Dentistry.

Budget for
Summer
School in
Industrial
Relations

(d) Budget for the Summer School in Industrial Relations:

Income

Maximum number of students who can be taken -
50 @ \$75 tuition fee - \$3,750

Expenditures

(1) Salaries of five lecturers @ \$500 each - \$2,500
(2) Expenses for visitors to seminars - 500
(3) Printing and special office expenditures - 50
\$3,050

Adjustments
in funds
of the
School of
Nursing

(e) Adjustments in the funds of the School of Nursing for 1945-46 as follows:-
Estimated surplus income, March 25th, 1946 - \$7,902

Requested use of surplus income:

Transfer to:

Special Teaching Account \$1,848.93

Residence Maintenance Account:

Wages, food, laundry, and
miscellaneous residence
costs 5,350.00

To pay overdraft of June 1945 703.07 \$7,902

Advance to
Ajax Division for
May

(f) Confirmation of the Comptroller's action in approving of the payment of an advance of \$220,000.00 to the Ajax Division to cover the excess of estimated disbursements over estimated funds available at Ajax during the month of May, 1946.

Terms of
employment
of Architects for
addition
to the
Physics
Building

(g) Terms of employment of Messrs. Horwood & White, Architects for the proposed addition to the Physics Building, as follows:-

Total fee for the work passing through their office to be 6%. This fee will cover payment for any work done by them up to the present time as arranged in the Superintendent's letter to them of December 27th, 1945.

This fee to be payable as under:-

1% for the preliminary sketches.

2% for the plans and specifications when ready for tendering or tendered upon if it is decided to take tenders.

3% to be paid from time to time, as the building is proceeded with, on the construction progressively completed, as the University decides to go on with the work. The plans and specifications as paid for up to that point are to remain the property of the University if it be decided not to proceed with the work.

It is understood that included in this fee the Architect will provide expert assistance by competent engineers, approved by the University, for the preparation of the plans and specifications for the structural work, heating and ventilating and for the electrical work of the building.

Request
from
U.N.R.R.A.
to train
Russian
and other
scientists
in manufac-
ture of
Penicillin

- (h) That in connection with a request received by Connaught Medical Research Laboratories from the United Nations Relief and Rehabilitation Administration to train scientists from foreign countries in the manufacture of Penicillin, the President be asked to inform Ottawa that the Board were of the opinion that it would not be desirable to make these arrangements for the two Russian scientists included in the request, but that if the Government considered it essential an endeavour would be made to accede to the request.

Criticism
of Board
of Gover-
nors in
a brief
presented
to Royal
Commission
on Educa-
tion

Arising from the report of the Executive Committee that the President had referred at the last meeting of the Committee to the recent newspaper reports of criticism of the Board of Governors in a brief prepared by Mr. E. C. Guillet and presented to the Royal Commission on Education, the Chairman stated that the Bursar had sent him copies of the correspondence which he had had with Mr. Guillet and that he was satisfied with the information given by the Bursar. Mr. Justice Hope stated that Mr. Guillet had been informed that such a matter was not to be dealt with by the Commission.

Enquiry
regard-
ing re-
stric-
tions on
Devon-
shire
Place

In connection with the Executive Committee's report on the enquiry received by the Comptroller from Messrs. Marani and Morris, Architects, regarding the restrictions existing on Devonshire Place, as they were interested in the erection of an office building on that street, the Board adopted the Committee's recommendation that the parties concerned be advised that any action taken would be entirely at their own risk, and that the University may need the property in question within the next few years.

Communications were presented and dealt with as follows:-

Charge for
transcript
of record,
Faculty of
Medicine

From the Assistant Dean and Secretary, Faculty of Medicine, transmitting a recommendation of the Council of the Faculty that the following statement appear in the Calendar for the coming Session, and this recommendation was approved by the Board:-

Miscellaneous
Fee for transcript of record\$1.00
(For each additional copy not exceeding four25)

Refresher
Courses
in Medi-
cine in
August
and Octo-
ber, 1946

Also from the Assistant Dean and Secretary, Faculty of Medicine, stating that the following Refresher Courses for August and October, 1946, were being offered, and these were approved by the Board:-

1. Commencing August 6, 1946 - an eight-week Advanced Refresher Course at a fee of \$200.00.
2. Commencing October 14, 1946 - a four-week Refresher Course at a fee of \$50.00.

U.C. Men's
Residence
Fund

From Dr. J. J. Gibson, Chartered Trust & Executor Company, transmitting for credit of the University College Men's Residence Fund the following:-

\$9,500 - Dominion of Canada 3% Bonds
\$567.25 in Cash

Donations were reported as follows

and were accepted with thanks and appreciation:-

R.C.A.M.C.
Women's
Auxiliary
Bursary
in Medicine

1. \$2,000.00 in bonds and \$10.00 in cash from the Royal Canadian Army Medical Corps, Women's Auxiliary, for their bursary fund in Medicine on the following conditions:-
 1. Name - "The R.C.A.M.C. Women's Auxiliary Bursary - Medicine"
 2. The Bursary to be awarded to ex-service students, male or female, or to children of ex-service personnel of World War I or World War II, in financial need, enrolled in the Faculty of Medicine.
 3. Contributions to be made to the Bursary by the Women's Auxiliary of the R.C.A.M.C. until a sufficient amount has been received to provide an annual income of \$100.00.
 4. The Women's Auxiliary of the R.C.A.M.C. to provide the sum of \$100.00 for the first award of the Bursary, which is to be payable in 1946-47.

The academic details were referred to the Senate and to the Faculty of Medicine for settlement.

National
Council of
Jewish
Women Bur-
sary

2. An offer from the National Council of Jewish Women of Canada, Toronto Section, to donate a bursary of the annual value of \$200 as follows:-

I Year Social and Philosophical Studies

The Council of Jewish Women Bursary, the gift of the Toronto Section, of the value of \$200.00, to be awarded each year by the examiners of that woman student who having obtained first or second class honours at the annual examinations is most deserving of financial assistance.

Application must be made to the University Registrar not later than April 15th.

The academic details were referred to the Senate for settlement.

Grant from
Nutrition
Foundation
for Dr. C.
H. Best

3. A grant from the Nutrition Foundation Inc. of New York of the sum of \$7,950.00 annually for the years 1946 and 1947 for research under the direction of Dr. C. H. Best, entitled "The Physiological lipotropic factors - choline, betaine, methionine and inositol".

National
Research
Council
Grants

National Research Council:

\$2,000.00	for Project E.E.1-9,	Dr. G. F. Wright, Chemistry
1,800.00	" "	M.P.86, Dr. D. Y. Solandt, Physiology
1,602.34	" "	M.P.14, Dr. R. E. Haist, Physiology
1,492.30	" "	M.P.31, Dr. D. Y. Solandt, Physiology
1,266.00	" "	D.R.4, Dr. H. K. Box, Dentistry
1,008.33	" "	M.P.65, Dr. A. Hunter, Pathological Chemistry
869.14	" "	D.R.1, Dr. J. J. Rae, Chemistry
750.00	" "	M.P.66, Dr. L. B. Jaques, Physiology
600.00	" "	Ethylene Research, Dr. D. J. LeRoy, Chemistry
500.00	" "	D.R.2, Dr. G. H. W. Lucas, Pharmacy and Pharmacology
408.00	" "	B.T.S., Dr. G. H. Duff, Botany

Miscellan-
eous
Donations

Miscellaneous:

\$1,000.00	from	Gordon MacKay & Company, Limited, to cover the James William Woods Fellowships payable in the Sessions 1945-46 and 1946-47
500.00	"	Mr. George L. Gray, being a further payment towards the establishment of the Duncan and John Gray Memorial Lectureship
300.00	"	the Engineering Alumni Scholarship Committee for a Scholarship being set up by the Graduating Class of 1946 in Engineering, terms and conditions of which are being prepared for submission to the Board at a later date
50.00	"	the Class of 1930 (Mathematics & Physics) for their Bursary payable in the Session 1946-47
25.00	"	Mr. W. C. Harris, for credit of the King Township Scholarship Fund

Imperial
Oil Grad-
uate Re-
search
Fellow-
ships

The Bursar presented a circular from the Imperial Oil Limited regarding Graduate Research Fellowships offered by them, together with application forms, which included the following conditions:-

Selection Committee

Final decision in the selection of applicants for the award of Imperial Oil Graduate Research Fellowships shall be the prerogative and responsibility of a Selection Committee of five Members appointed as follows:

- (a) Three Members appointed by the National Conference of Canadian Universities, and,
- (b) Two Members appointed by Imperial Oil Limited, each year, one of whom shall act as Chairman.

Eligibility

Imperial Oil Graduate Research Fellowships shall be open to any graduate of any approved Canadian university, irrespective of sex, race, or religion, and shall be offered for post-graduate work leading to a Master's or Ph.D. degree.

Imperial
Oil Gradu-
ate Re-
search
Fellow-
ships
(Cont'd)

Accounts
When in any year the award is made of Imperial Oil Gradu-
ate Research Fellowships, payment shall be made by the Com-
pany as follows: Five Hundred Dollars (\$500.00) to be paid
to the fellow on the award of the fellowship, and the bal-
ance to be paid to the fellow in the middle of the fellow-
ship year on receipt by the University of a satisfactory
half-yearly report, such payments to be made in Canadian
funds.

Payment of these Fellowships is to be made direct by the Com-
pany to the recipients.

Sale of St.
Lawrence
Corpora-
tion Stock

The Chairman reported the sale of
St. Lawrence Corporation Common Stock as follows:-

<u>No. of shares</u>	<u>Average sale price</u>	<u>Gross pro- ceeds of sale</u>	<u>Net amount received</u>
6,500	9.25	\$60,103.12	\$58,978.12

Completion
of forms
of proxy
reported

The Bursar reported the completion
on behalf of the Governors of forms of Proxy for the Annual
General Meetings of the following corporations:-

Canadian Pacific Railway Company - May 1, 1946
William Neilson Limited - May 10, 1946

Athletics
and Physi-
cal Train-
ing Commit-
tee Report

The report of the Athletics and
Physical Training Committee was presented, and -

Upon motion of Mr. Bryce,
Seconded by Mr. Kelly,
was approved as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-
The Athletics and Physical Training Committee of
the Board of Governors held its first meeting since the ap-
pointment of the new Administrative Committees for 1945-46.
This was a luncheon meeting in Mr. McCullagh's office in
'The Globe and Mail' on Monday, April 29th, 1946, at 12:45
p.m., at which the following were in attendance:
Mr. R. A. Bryce (in the Chair) Professor T.R.Loudon, Pre-
sident, U.of T. Athlet-
Mr. C. G. McCullagh ic Association
Mr. C. F. W. Burns Mr. T. A. Reed, Financial
Secretary, U.of T. Ath-
letic Association
Mr. Arnold Gaine, Comptroller
Mr. C. E. Higginbottom, Secretary

In view of the illness of Dr. D. Bruce Macdonald, who was appointed Chairman of this Committee, the meeting was called by Mr. Bryce.

Before proceeding with the business of the meeting Mr. Bryce reviewed the affairs of the Athletic Association and some of the problems which confronted it in connection with facilities and accommodation.

1. Regarding the need for additional recreational facilities by the students of University College, which was covered in a report submitted to the University College Committee by the Athletic Committee of University College Council, your Committee recommends that, in view of the fact that it would be impossible to allocate to individual faculties, schools, colleges or other groups specific areas, no separate accommodation be allotted to University College.

2. Your Committee has considered the request from the City of Toronto Parks Department for the use of the back campus at the University for general public recreational purposes. Your Committee feels that it would not be convenient this year in view of the continuing courses provided for ex-service personnel returning to attend the University, and the need for additional recreational accommodation, and recommends that the request of the City be not granted.

3. Your Committee has considered the correspondence received from the Manager of Icelandia Limited, the owner and operator of Icelandia Artificial Ice Rink, 1941 Yonge Street, protesting as a tax payer against the commercialization of Varsity Arena and Stadium while paying no taxes. After discussing this matter at length your Committee reports that conditions have been carefully investigated and that it sees no reason for changing the University's present policy, and so recommends to the Board.

4. The Estimates of the University of Toronto Athletic Association for 1946-47 were considered by your Committee, and after examination of the details submitted are recommended to the Board for approval, subject to the following amendments:-

Salaries:

Athletic Director, W. Stevens - Increase in amount shown for 1946-47 from \$5,000 to \$5,500.

Acting Financial Secretary
(formerly Accountant)

J. P. Loosemore - Increase in amount shown for 1946-47 from \$3,700 to \$4,000.

5. In connection with the proposed retirement of Mr. T. A. Reed, Financial Secretary of the University of Toronto Athletic Association, your Committee recommends -

Upon motion of Mr. Burns,

Seconded by Mr. McCullagh,

that Mr. Reed be granted leave of absence with full salary for the year July 1, 1946, to June 30, 1947, and that an expression of grateful appreciation be extended to Mr. Reed for the many years of valuable services rendered by him as Financial Secretary of the University of Toronto Athletic Association.

6. Your Committee recommends that Mr. J. P. Loosemore, at present Accountant of the University of Toronto Athletic Association, be appointed as Acting Financial Secretary from July 1, 1946, to June 30, 1947, his salary to be provided by the Athletic Association in the same manner as that of the Financial Secretary.

7. Your Committee has considered the urgency for action in connection with increased recreational and athletic facilities in the University, and recommends that the Athletics and Physical Training Committee confer with the Property Committee to consider plans for future possible expansion.

All of which is respectfully submitted.

(Sgd) Robert A. Bryce,
Chairman of Committee.

(Sgd) C. E. Higginbottom,
Secretary."

April 29th, 1946.

Property
Committee
Report
No. 236

Report No. 236 of the Property

Committee was presented and -

Upon motion of Mr. Vaughan,
Seconded by Mr. McCullagh,

was approved as follows:-

"The Property Committee reports to the Board of Governors:-

1. Site for University Book Store

In accordance with the request of the Board of Governors at their meeting of April 11th, the Property Committee discussed the recommendation of the University Press Committee with regard to a site for the University Book Store.

A temporary building adjacent to the present location of the University Press was the one most favoured. However, owing to recent further recommendations reported by the President, it was decided to drop the matter of a University Book Store for the time being.

2. Approaches to the Dunlap Observatory, Richmond Hill

There was a discussion with respect to the safeguarding of the approaches to the Observatory, particularly from the standpoint of appearance. The Superintendent informed your Committee that he was to have a conference with Doctor Chant in the near future and would advise further on the matter after that time.

3. Insurance on the Lee Collection

The following letter, signed by the Right Honourable Vincent Massey, was read:-

Office of the High Commissioner for Canada,
Canada House, London S.W.1.

9th April, 1946.

My dear Burgon:-

I have taken up the question of the insurance of the Lee Collection with Arthur Lee, and I have a letter from him now in which he says -

I should have no desire at all to press your Governing Body to go to the trouble and expense of effecting an All Risks insurance - in view of the extremely efficient precautions which they are arranging for the safeguarding of the Collection. In short, if they should themselves decide that such insurance would be superfluous and unnecessary I shall be entirely content.

In view of this I think we had better leave the Collection uninsured. An important point in connection with the matter is this: the articles in the collection are irreplaceable and that in itself is a strong argument against insurance.

Yours ever,
J. Burgon Bickersteth, Esq. M.C.

(Sgd) Vincent"

also a report from the Comptroller of Hart House to the President stating that the cost of protective service would be as follows:-

Property
Committee
Report
No. 236
(Cont'd)

- (a) For a guard, 7 days per week, with necessary reliefs for sickness and vacation, \$2,000 per year. This cost is the same as that at present paid for nightwatchman service.
- (b) Amount paid to Dominion Electric Company which they have quoted as \$18.75 per month, or \$225.00 per year.

After due consideration on this matter your Committee recommends -

Upon motion of Colonel Phillips,

Seconded by the President,

that authority be given for providing protective service as set out in (b) above, but that on account of the opinions expressed by Lord Lee and by the Honourable Mr. Massey no action be taken with regard to burglary or fire insurance, and that no special guard be employed for the purpose.

4. University Property in Port Hope, Ontario

The Bursar presented a letter from the University Solicitor, attaching a copy of a communication from Long Bros., Real Estate Agents at Port Hope. In this letter they set out particulars of the lots owned by the University in Port Hope and stated the prices which they thought should be asked for these lots.

These are described and priced as follows:-

1. Lot No.9 on the west side of Alfred Street
This property is triangular with no street frontage and is worth no more than the cost of conveyancing ...\$ 10.00
2. Lot No.1, Hope & Molson Streets, North of Alfred
While it has double frontage there is no sewer or water. Price 100.00
3. Lot No.4, Base line, North side
Approximately six building lots with sewer and water but near railway 900.00
4. Lots 2, 3, 4, 5 West side Wellington Street
No street frontage. Small value at present as farm land only. Maximum 200.00
5. Lots 5, 6, 7, 8 East side Ontario Street
No conveniences, but highway frontage 400.00
6. Lots 1, 2, 3, 4 East side Wellington Street
Same conditions as Item No. 4. Maximum 200.00
7. Part of Lot 4, with broken front concession
Possible value as farm land or industrial site 1000.00

Your Committee recommends that the solicitor be instructed to proceed with the sale of these lots at the prices mentioned.

5. University Health Service

A brief discussion took place with regard to the need for such a new building at the present time but the matter was left over for the next meeting.

6. Institute of Physiology

Your Committee reports that the Chairman of the Property Committee and the University Superintendent have discussed with Dr. C. H. Best the original estimates for the proposed new building for the Institute of Physiology. This discussion covered the amount of space needed by the Institute and the type of building to be recommended in view of the new costs estimated after receiving tenders for the Chemistry and Chemical Engineering Building.

Your Committee recommends -

Upon motion of Colonel Phillips,

Seconded by Mr. Burns,

that the Chairman of the Board be authorized to inform the Prime Minister that due to increased cost of labour and material it was now estimated that the Institute of Physiology would cost somewhat over \$1,000,000; that the original estimate of \$850,000.00, together with the moneys already received from the Eli Lilly Company (\$120,000) plus an anticipated amount of a further \$120,000 making a total of \$1,090,000.00, be made available for the purpose of

Property
Committee
Report
No. 236
(Cont'd)

erecting this building. In addition to this amount there will be available the premium on U.S. funds already received from the Eli Lilly Company together with the interest on the accumulated fund. Your Committee recommends also that the Superintendent be authorized to recommend the selection of an Architect for this building.

7. University College - Men's Residence

The President informed the Committee that this matter had been considered at the last meeting of the University College Committee and that the Committee was meeting again on Tuesday, May 7th, when it was expected further information would be presented dealing with the accommodation required in the separate units, and showing a breakdown of students in the College from 1930 to 1936, viz: those in town and out of town, and students taking lectures in University College who are living at Wycliffe and Knox Colleges, or in fraternities.

Your Committee recommends -

Upon motion of Colonel Phillips,

Seconded by the Hon. Dr. Bruce,
that a statement be prepared giving information of any separate funds which might be used for the new University College Men's Residence, and the total amount available for this purpose.

8. Mechanical Building

Your Committee recommends that the Superintendent be authorized to recommend an Architect for the proposed addition to the Mechanical Building, which has been estimated to cost \$750,000.00.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

April 30th, 1946.

Port Hope
Lots re-
ferred to
Property
Committee

In connection with the valuations of the Port Hope lots, which are included in the foregoing report, the Bursar presented a letter from the University Solicitor which he had received subsequent to the preparation of the report, enclosing an Offer to Purchase one of the lots. This matter was referred to the Chairman of the Property Committee by the Board.

Ajax Com-
mittee
Report
No. 9

Report No. 9 of the Ajax Committee was presented and -

Upon motion of the President,
Seconded by Mr. Bryce,

was approved as follows:-

Ajax Com-
mittee
Report
No. 9
(Cont'd)

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee begs to report that it held a meeting in the Board Room, Simcoe Hall, on Wednesday, May 8th, 1946, at 4 p.m., at which the following members were present:-

The President (in the Chair)	The Bursar, Mr. C. E. Higginbottom
Dean C. R. Young	The Deputy Bursar, Ajax Division, Mr. G. L. Court
The Director of the Ajax Division, Mr. J. R. Gilley	The Asst. Superintendent, Mr. W. H. Bonus
The Comptroller, Mr. A. Gaine	The Deputy Superintendent, Ajax Division, Mr. J. Shortreed

Report of the last meeting

It was moved by Dean Young,
Seconded by Mr. Bonus,
And approved -

That the report of the last meeting of the Committee held on Thursday, April 4th, 1946, be approved.

Dental Service

The Director of the Ajax Division reported that Dr. E. R. Humphrey, Dentist, had commenced the practice of his profession on the premises of the Ajax Division.

Medical Officer of Health

The Director of the Ajax Division, Mr. Gilley, reported that the financial arrangements in connection with this appointment were not yet completed and would be the subject of a report at a later meeting.

Remuneration of Housemasters

It was moved by Mr. Gilley,
Seconded to Dean Young,
And approved -

That the Committee recommend to the Board of Governors that the Housemasters of the Student Residences of the Ajax Division receive remuneration at the rate of \$6.50 per week during the Academic Session, in addition to the living accommodation now being provided for them, from April 22nd, 1946, the commencement of the Second Term, and that an appropriation of \$1,040.00 be provided for this purpose up to June 30th, 1946, and that the sum of \$6,000.00 be provided for the remuneration of Housemasters in the 1946-47 Estimates. This additional remuneration is in recognition of the extra services performed by the Housemasters as compared with the duties of the Housemasters in the University Residence on Devonshire Place, and is equivalent to the weekly rate for 17 meals in the Cafeteria.

Academic Report

The Academic Report was presented by Dean Young. The report indicates that 48 students or 3.4% of the initial enrolment have withdrawn leaving an enrolment of 1,378 at the present time. The examinations at the end of the First Term indicated that only 11.6% of the students were showing doubtful progress. Recent figures indicate that the enrolment of First Year students in the 1946-47 Session would be approximately 1,400. The Academic Report in full is attached as an appendix to this report.

Bursar's Report

The Bursar's Report was presented by the Deputy Bursar, Mr. Court. The Financial Statements for the month of March were presented, and it was recommended that copies be distributed to the Board of Governors at their meeting on May 9th,

Ajax Committee
Report
No. 9
(Cont'd)

and sent out to the absent members, for consideration at the meeting of the Board of Governors on May 23rd.
Cash Advance to the Ajax Division for the month of May, 1946

It was moved by Mr. Gaine,
Seconded by Mr. Court,
And approved -

That the Committee recommend to the Board of Governors for confirmation the payment of an advance of \$220,000.00 to the Ajax Division to cover the excess of estimated disbursements over estimated funds available at Ajax during the month of May, 1946, as follows:-

<u>Estimated Disbursements, including</u>	
Capital and Operating Expenditures	\$285,000.00
<u>Estimated Funds available at the Ajax</u>	
<u>Division during the month of May</u>	<u>65,000.00</u>
	<u>\$220,000.00</u>

Health Service Appropriation

It was moved by Mr. Court,
Seconded by Mr. Gilley,
And approved -

That the Committee recommend to the Board of Governors that an additional appropriation of \$250 be approved for Medical Supplies for the Health Service, resulting in an increase from \$525.00 to \$775.00. This increase is necessary due to the fact that the operation of the Health Service at Ajax has been found to be different from the Health Service in Toronto, on the experience of which the original estimate was made, and is now found to be inadequate.

Hart House Ajax Tuck Shop Appropriation

It was moved by Dean Young,
Seconded by Mr. Gaine,
And approved -

That the Committee recommend to the Board of Governors an additional appropriation of \$27,000.00 for the operating expenditures of the Hart House Ajax Tuck Shop, being an increase from \$23,000.00 to \$50,000.00. This increase is made necessary due to the fact that on the basis of the operations of the Tuck Shop to March 31st, 1946, it is estimated that the operating revenue to June 30th, 1946, will be \$55,000.00 instead of \$25,000.00 as originally estimated.

Report of the Sub-Committee on Planning

The report of the Sub-Committee on Planning was presented by the Deputy Superintendent, Mr. Shortreed. The report indicated that the use of Building 2027 had been reconsidered, as was directed by the Ajax Committee at the last meeting.

It was moved by Mr. Gilley,
Seconded by Dean Young,
And approved -

That the Committee recommend to the Board of Governors that approval be given to the following changes in the allocation of Buildings to various uses indicated in Appendix I of the last report of the Ajax Committee, for which an interim appropriation of \$207,000.00 for alterations and furnishings has already been approved, as follows:-

Ajax Com-
mittee
Report
No. 9
(Cont'd)

1. Removal of the Circulating Library from Building 742 to the ground floor of Building 2027 as was originally planned.
2. Alteration of the ground floor of the North-west Wing of Arbor Lodge to provide a Faculty Lounge at an approximate cost of \$3,000.00 including furnishings, which would be included in the final Capital Estimates.
3. No provision for Athletic offices in Building 2027 is now considered necessary.

Capital Estimates

It was reported by the Assistant Superintendent, Mr. Bonus, that the Capital Estimates were in the process of final preparation, and that they would be ready for presentation in approximately two weeks' time.

Director's Report

The Director of the Ajax Division, Mr. Gilley, reported on the various athletic, social and cultural activities being undertaken in the Ajax Division. He also reported that the Assistant to the Director, Mr. A. H. Blackmore, had taken up his duties in a satisfactory manner.

Appropriation for Academic 'Apparatus'

It was moved by Dean Young,
Seconded by Mr. Gaine,
And approved -

That the Committee recommend to the Board of Governors that an additional interim appropriation of \$40,000 be provided for 'Apparatus' for the Academic Departments for the Session 1946-47, resulting in an increase from \$100,000.00 to \$140,000.00, in order that additional apparatus which is difficult to obtain may be purchased now for use in the next session. This increase is for the use of the following Departments:-

Electrical Engineering	-	\$15,000.00
Civil Engineering: Municipal & Structural	-	25,000.00
		<u>\$40,000.00</u>

All of which is respectfully submitted.

(Sgd) Sidney Smith,
Chairman of Committee,
(Sgd) C. E. Higginbottom,
Secretary"

May 8th, 1946.

Ajax Fin-
ancial
Statement
for May
distrib-
uted to
members
of the
Board

In accordance with the recommendation contained in the foregoing report, copies of the Financial Statement of the Ajax Division as of March 31st, 1946, were distributed to the members present and it was ordered that copies be sent to the absent members, for consideration at the meeting of the Board on May 23rd.

Banting
Memorial

The Chairman stated that following his enquiry of Dr. Walter Allward regarding any obligation of the University to him in connection with his work on the Banting Memorial, he had received a letter from Dr. Allward enclosing an account as follows:-

Banting
Memorial
(Cont'd)

"To: Professional services rendered during 1944 and 1945 in the preparation of numerous sketches and 8 sketch models of the proposed memorial to the late Sir Frederick Banting -

Estimated cost of Memorial - \$35,000.00
My fee for preliminary work executed - \$ 5,500.00"

After a lengthy discussion the matter was deferred for further consideration, and the Bursar was requested, upon motion of Mr. Kelly, to prepare a report containing information relating to the establishment of the Banting Memorial Committee and the arrangements which had been made in connection with the proposed Memorial; and it was decided that the University Solicitor be consulted in order to obtain his opinion as to the University's obligation in the matter.

Meeting
of Univer-
sity Press
Committee

Mr. McCullagh informed the Board that a hurried meeting in connection with additional equipment for the University Press had been held in his office at 3:15 p.m. prior to the Board meeting, at which the following persons were present:-

Mr. C. G. McCullagh
Mr. G. A. LaBine

Mr. Charles Burns
Mr. A. Gordon Burns,
Manager of the Press

A lengthy report was read by Mr. McCullagh, and he explained various improvements which should be carried out at the Press, both in connection with equipment and the general set-up. An estimated cost was presented, to be provided for in the Estimates of the Press for 1946-47.

Upon motion of Mr. LaBine,
Seconded by Mr. Burns,

approval was given to the same, subject to the presentation of a complete report at the next meeting.

Dr. Neilly's
invitation
to dinner

The members were reminded of the kind invitation of Dr. Neilly to dinner following the meeting, and a visit afterwards to the Spadina Division of the Connaught Medical Research Laboratories.

*Indefinite
M.B.*

The meeting adjourned at 6:05 p. m.

Minutes confirmed.

rd
May 23. 1946

H. Z. Phin

Chairman.

E. J. Giggins

Secretary.

Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, May 23rd, 1946, at 4:30 p. m.

Present -

The Chairman (Colonel Phillips)	Mr. Kelly
The Vice-Chairman (Mr. Borden)	Mr. Matthews
The Chancellor	Mr. Urquhart
The President	Mr. Bryce
Mr. Duncan	Dr. Neilly
Mr. Ross	Mr. Morrow
Mr. LaBine	Mr. McCullagh
Hon. Dr. Bruce	
Hon. Mr. Justice Hope	Mr. Arnold Gaine, Comptroller
Mr. Burns	Mr. C. E. Higginbottom, Secretary.

The minutes of the last meeting were presented and -

Upon motion of Mr. LaBine,
Seconded by Mr. Borden,

were approved.

The minutes of the meeting of the Executive Committee held at the York Club on Friday, May 17th, at 1 p.m. were presented and -

Upon motion of Mr. Bryce,
Seconded by Dr. Neilly,

were adopted as tabled.

Welcome
extended
to Mr.
Norman C.
Urquhart,
the new
member of
the Board

Before proceeding with the business of the meeting Dr. Bruce extended a cordial welcome to Mr. Norman C. Urquhart, the new member of the Board, to which the Chairman added a few words. In this connection a copy of an Order-in-Council was presented appointing Mr. Urquhart to fill the vacancy caused by the resignation of Dr. J. J. Gibson for the period ending June 20, 1949.

Resolution
on the re-
signation
of Dr. D.
Bruce Mac-
donald

The Chairman stated that Prime Minister Drew had informed him of the resignation from the Board of Dr. D. Bruce Macdonald, and the following resolution was passed in this connection:-

"It was moved by the Chancellor, Dr. H. J. Cody,
Seconded by Mr. F. K. Morrow,
And Resolved -

That the members of the Board of Governors, having learned with sincere regret of the resignation of Dr. D. Bruce Macdonald, place on record their grateful appreciation of his long and efficient services to this University. He was one of the members of the University Commission of 1905-06 and has been a member of this Board continuously since its organization in 1906. He was the only survivor of the original Board. He has been Vice-Chairman and Chairman of the Board and a member of all its Standing Committees; Vice-Chairman and member of the Hospital Board; and member and Chairman of the Board of Trustees of the Royal Ontario Museum. In the Athletic concerns of the University and in all undergraduate problems, his knowledge of the situations and his wise judgment in solving the problems that presented themselves were invaluable. His experience as the Headmaster of a great Secondary School enabled him to keep the University closely in touch with the educational system of the Province. No member of the Board knew the past history of the University better than did he; no member has served his Alma Mater with more intelligent and whole-hearted devotion. In its progress through the last forty years he has played a notable part."

Arising out of the minutes the following matters were dealt with:-

Account of
Dr. Allward
for work on
the Banting
Memorial re-
ferred to
Mr. F. K.
Morrow

In connection with the account submitted by Dr. Walter Allward for his work on the Banting Memorial, the Chairman stated that the Bursar, in accordance with the Board's request, had prepared a report containing extracts from the minutes in this connection, which he transmitted to the University Solicitor for his opinion as to the University's obligation in the matter. The Solicitor's letter, which was presented at the meeting, stated that he thought the University was obligated to Dr. Allward but that the latter should be asked to furnish a detailed statement of his account as it appeared to be high for the preliminary work. After a discussion the Board -

Upon motion of Mr. Justice Hope,
Seconded by Mr. Matthews,

referred the matter to Mr. F. K. Morrow, Chairman of the former Banting Memorial Committee, for a report.

Ajax Financial Statement

The Financial Statement of the Ajax Division as of March 31, 1946, was presented.

Port Hope Lots deferred

In the absence of Mr. Vaughan, Chairman of the Property Committee, the matter of the sale of the Port Hope lots was deferred for consideration at a later date.

Recommendations of the President were approved as follows:-

Appointments

Appointments

Faculty of Medicine:

J. M. Parker - Hastings Memorial Fellowship

Faculty of Applied Science and Engineering:

Chemical Engineering:

R. R. McLaughlin - Head of the Department from July 1, 1946 \$6,500 a year

J. G. Breckenridge) Associate Professors 4,000 " "

W. C. Macdonald) from July 1, 1946 4,000 " "

Ontario College of Education:

R. D. Phillips - Assistant Professor of Methods in Vocational Subjects and Acting Director, Department of Vocational Training and Industrial Arts and Crafts, from July 1, 1946 \$4,500 a year

D. L. Mumford - Instructor in the University Schools from July 1, 1946 \$3,000 a year

Faculty of Music:

R. A. Rosevear - Assistant Professor of School Music from July 1, 1946 \$3,500 a year

University of Toronto Press:

G. W. Brown - Editor (part time) July 1, 1946, to June 30, 1947 \$3,000

Resignations

Resignations

Faculty of Arts:

M. A. Buchanan - Professor of Italian and Spanish June 30, 1946

J. E. Shaw - Professor of Italian and Spanish July 17, 1946

Faculty of Medicine:

R. H. Thomas - Associate in Surgery June 30, 1946

Faculty of Applied Science and Engineering:

R. J. Montgomery - Associate Professor of Ceramics, Metallurgical Engineering June 30, 1946

M. C. Boswell - Professor of Organic Chemistry, Chemical Engineering June 30, 1946

School of Hygiene:

J. Craigie - Associate Professor of Virus Infections and Secretary of the School Oct. 31, 1946

Leave of
absence to
Dr. W.J.K.
Harkness,
Zoology

Leave of Absence:

That Dr. W. J. K. Harkness, Associate Professor of Limnology, Department of Zoology, be granted leave of absence as from July 1, 1946, to June 30, 1948, to enable him to accept a position with the Provincial Government as Division Chief, Fisheries and Wildlife; and that during his leave of absence the University will not pay his salary but will pay its contribution to the premium on his annuity policy or policies.

Diploma
Course in
Public
Health

Budget for the Diploma Course in Public Health, School of Hygiene:

Payments to members of the staff for the First Term of this course, April 1 to June 29, 1946, from fees received - \$3,470

Additional
appropriation for
Philosophy

Additional appropriation:

Philosophy:

"Supplies, Clerical Assistance, etc." - \$ 55

Statutes
of Senate

Statutes of Senate:

- No. 1773 - Respecting the Cornelius Arthur Masten Fellowship
- No. 1774 - Respecting the Newton Rowell Fellowship in Law
- No. 1775 - Respecting the J. B. Tyrrell Fellowship in Economic Geology
- No. 1776 - Respecting the Lou Somers Scholarship in Commerce and Finance
- No. 1777 - Respecting the Alec Garalick Scholarship
- No. 1778 - Respecting the Garnet W. McKee-Gilchrist Scholarship in Engineering Physics
- No. 1779 - Respecting the Beatrice Hally Memorial Prize
- No. 1780 - Respecting the Douglas M. Burgess Memorial Scholarship
- No. 1781 - Respecting the Dominion Sugar Fellowship

Limitation
of regis-
tration in
Faculty of
Dentistry

A further recommendation of the

President was approved as follows:-

"That for the Session of 1946-47 registration in the Faculty of Dentistry be offered to approximately 180 students in the pre-dental year, and to approximately 200 students in the first dental year."

The need for additional physical accommodation in the Faculty of Dentistry was discussed, and the Board adopted the suggestion of Dr. Neilly that a letter of appreciation be written by the President to Dean Mason for his co-operation, and that of his staff, in connection with increased registration.

Deanship in
Arts refer-
ed to Commit-
tee consid-
ering revi-
sions in the
University
Act

The President referred to the recommendation in the report on Administrative Organization prepared by Messrs. Clarkson, Gordon, Dilworth & Nash, dated January 21st, 1946, in connection with the Deanship in Arts as follows:-

"Every effort should be made to relieve the President of the direct administrative responsibility of the Faculty of Arts, possibly by clearly defining the position of a Dean and making such changes in routine as may be necessary to give the Dean of Arts the same status as the Deans of the Faculties of Medicine, and Applied Science and Engineering."

The Board approved of the above suggestion but in discussing the matter the Chancellor drew attention to the provisions in the University Act as follows:-

"Page 3970 - Sec. 72 - Faculty Councils

Except in the case of the Council of the Faculty of Arts, the Dean shall be Chairman of the Council of the Faculty of which he is Dean."

"Page 3972 - Sec. 80, Sub-sec. (2) - The President

He shall be a member of all faculty councils, and Chairman of the Council of the Faculty of Arts."

As a revision of the University Act would be necessary in order to carry out the suggestion contained in the report of Messrs. Clarkson, Gordon & Company, this matter was referred to the Committee appointed to consider revisions in the University Act.

President's
Report for
1944-45
received

Upon motion of Dr. Bruce,
Seconded by Mr. LaBine,

the President's report for the year ending June 30th, 1945, was received and adopted.

Recommendations of
Executive
Committee

Recommendations of the Executive Committee were approved as follows:-

Ajax Schol-
arships

(a) That \$400 be set aside from available funds in the Ajax Division to duplicate some of the Scholarship awards on the Toronto Campus, for which no provision was made at Ajax.

Veneral
Disease
Programme

(b) That the Dean of the Faculty of Medicine be authorized to requisition funds for the Venereal Disease Programme to the amount of \$10,000.00.

Refresher
Course for
ex-service
Doctors

(c) That funds for the Refresher Course for Ex-service Doctors be allocated as requested by the Faculty of Medicine, and that payments to teachers be made to a total of \$1,947.00.

Biochemistry
apparatus

(d) That the Department of Biochemistry be authorized to order apparatus now, amounting to approximately \$604.20, and charge it against the 1946-47 appropriations.

Forest Camp
Area

(e) That Lot 2, Concession A, Township of Sherborne, be purchased as additional area for the University Forest Camp, at a price of \$175.00, chargeable to Whitney Bequest.

Funds of
Hart House

(f) That the Comptroller discuss with the Auditors and the Chairman of the Finance Committee the defalcation of funds of Hart House.

Other matters reported by the

Executive Committee were dealt with as follows:-

Walker
Mineral-
ogical
Club

(a) In connection with an appeal for funds for the Walker Mineralogical Club, the Board decided that this matter was not within its scope.

Alterations
to the
Economics
Building

(b) Regarding a report from the Superintendent containing recommendations for the alterations to the Economics Building, the Executive Committee had suggested that in order to expedite the matter it be referred to the Chairman of the Property Committee for consultation with the members of that Committee, and gave its assurance that it would support the action of the Chairman of the Property Committee when he reported to the Board.

A letter from Mr. Vaughan was presented to the Board by the Chairman, stating that on behalf of the Property Committee he had decided that Mr. R. W. H. Binnie would be appointed as contractor for the alterations to the Economics Building and given instructions to make an estimate of the cost of the work as per the plans and specifications prepared by Messrs. Mathers and Haldenby - this estimate to be prepared on condition that if the University proceeded with the job Binnie would get the contract.

Upon motion of Dr. Neilly,

Seconded by Mr. Borden,
the action of the Property Committee was approved and confirmed.

Communications were presented and

dealt with as follows:-

Joel Worsley
Bequest

From the Royal Trust Company transmitting copy of the Will of the late Joel Worsley which included the following bequest to the University:-

"On the death of each annuitant the portion of the revenue of my residuary estate heretofore paid to such deceased annuitant shall be paid to the University of Toronto, Canada, for the purposes and upon the trusts hereinafter declared concerning the same and on the death of the last survivor of the said annuitants set out in the last preceding clause of this my WILL I DIRECT that my Trustees shall pay and transfer the capital of my residuary estate to the University of Toronto, Canada, to be used by the said University to establish a Trust Fund, the net revenue from which is to

Joel Worsley
Bequest
(Cont'd)

be devoted to the furthering of higher education in the University of Toronto, Canada, to the children or descendants of the annuitants before mentioned in Clause VI (d) of this my Will who can qualify for such education and who have retained the Protestant religion; should there be no one to qualify as above in any year then the revenue from the said fund in that year to be used to assist meritorious students of limited financial means who otherwise would find it impossible to obtain such an education provided always that these be British subjects and of the Protestant religion."

Dr. John S.
Chisholm
Bequest

From the University Solicitor transmitting letters from Mr. Norman C. Colbert, one of the executors of the Dr. John S. Chisholm Estate, advising of the following matters which had arisen:-

(a) A claim for \$5,000.00 by C. J. Bostrom for commission in connection with real estate deals, and recommending that as there was a possibility of Bostrom accepting \$1,200.00 that this sum be approved by the Board.

(b) A mortgage on Hans Monsbraten was held by the deceased, who apparently did not consider it as being worth anything, although the Saskatchewan Government had included it in the Estate valuation for Succession purposes at its full face value, plus interest, viz: \$3,221.96. The executors have had an offer to pay the Estate \$500.00 and take over the land, and they feel that this amount should be accepted.

During the Board's consideration of this matter the Bursar stated that when he and the University Solicitor discussed the matter there appeared to be no alternative to the above suggestions, and upon motion of Mr. Borden they were approved.

R.W.Leonard
Bequest

From the Toronto General Trusts Corporation, Executors of the Estate of the late Colonel R. W. Leonard, transmitting a certificate for 28,536 shares of Coniagas Mines Limited on account of the University's 1/5th interest in the "B2" portion of the Estate, representing a recent distribution of the Estate's holdings of shares of the capital stock of Coniagas.

Upon motion of Mr. McCullagh,
Seconded by Mr. Duncan,

this certificate was accepted, and the Chancellor's wishes were respected concerning the setting aside of this stock, together with the "B2" portion of the bequest, for the use of University College, preferably for the new U.C. Men's Residence; but it was decided that the University Solicitor's opinion be obtained in connection

with such action, and that the matter of selling or retaining the stock be referred to the Finance Committee.

Elizabeth
Ann Winter-
corbyn
Awards in
Botany

From the Registrar transmitting a recommendation of the Senate in connection with the Elizabeth Ann Wintercorbyn Awards in Botany, viz: that Miss Vera Facey receive the 1946 award of \$100.00 and that Mr. W. G. Corns receive an award of \$100.00 to be provided from the money not spent in 1943 when no award was made. The Board concurred in the Senate's recommendation.

Donations -

Donations were reported as follows

and were accepted with thanks and appreciation:-

Ardagh Prize
in Chemical
Engineering

An offer from Professor E. G. R. Ardagh, with cheque for \$50 and a Dominion Government Bond for \$500 to provide a Prize to be known as "The Ardagh Prize" in Chemical Engineering, of the annual value of \$50 to be awarded to the student who attains the highest standing at the annual examinations of the Second Year; this Prize to be eventually replaced by "The Ardagh Scholarship", for which Professor Ardagh will provide sufficient funds for an annual award of \$150 on the same conditions as outlined for the Prize. The academic details were referred to the Senate and the Council of the Faculty of Applied Science and Engineering for settlement.

Pi Lambda
Phi I. B.
Zierler
Memorial
Award

An offer, through Mr. Gurston Allen, of "The Pi Lambda Phi I. B. Zierler Memorial Award" of the value of \$25 per year to a member of the Inter-Collegiate Boxing Team of the University in any year or faculty, and containing a suggestion that the Committee of Award consist of the Dean of the Faculty of Arts, the University Registrar, the Director of Athletics, and the Honorary Coach of Boxing. An offer was also made of a cup to be held by the winner of the Award for one year. It was felt that this matter should be referred to the Athletic Association for its consideration.

National Research Council:

\$1,818.81	for Project F.E.1934,	Dr. F. E. Beamish, Chemistry
1,700.74	" "	Research on Oil Deterioration, Prof. J. W. Bain, Chemical Engineering
1,569.24	" "	Research on Metallic Beryllium, Dr. L. M. Pidgeon, Metallurgical Engineering
1,422.92	" "	M.P. 88, Dr. D. Y. Solandt, Physiology
1,331.46	" "	M.P. 87, Dr. D. Y. Solandt, Physiology
1,291.91	" "	M.P. 89, Dr. D. Y. Solandt, Physiology
383.00	" "	Study of Determination of Maximum Yield of Lake Ontario Whitefish Fishery, Dr. W. J. K. Harkness, Zoology
375.00	" "	Study of Temperature Relations of Salmonoids, Dr. F. E. J. Fry, Zoology

Donations
(Cont'd)

National Research Council (Cont'd):				
\$	375.00			for Project Study of Insects of trout and non-trout streams in Central Southern Ontario, Dr. F. P. Ide, Zoology
	375.00	"	"	Study of Ontario Streams as Homes for fish, Dr. W. J. K. Harkness, Zoology
	318.45	"	"	M.P. 77, Dr. P. H. Greey, Pathology and Bacteriology
	300.00	"	"	C.W. 561, Dr. D. J. LeRoy, Chemistry
	291.00	"	"	Study of Natural Food Available and the Growth and Production of Lake Trout, Dr. F. E. J. Fry, Zoology
	130.00	"	"	Investigation on the State of Wood at the Glue Line Surface in Plywood, Dr. D. H. Hamly, Botany.

Miscellaneous:				
	\$4,000.00			from the Central Mortgage and Housing Corporation, representing contribution towards the expense of the Housing Project in the School of Social Work
	400.00	"	"	Association of Professional Engineers of the Province of Ontario for their scholarships payable in the Session 1946-47
	350.00	"		Mrs. Florence E. Woodcock in support of the Beatrice Hally Memorial Prize
	300.00	"		Mr. D. Lou Harris to cover the Harris Scholarships payable in the Session 1945-46
	300.00	"		Hayes Steel Products Limited, being the second of five annual subscriptions towards the establishment of the Institute of Industrial Relations.

Financial
Statements
and Account-
table
Warrant

The Bursar presented the Financial Statement and the Comparative Revenue and Expenditure Statement for the month of April; also his Estimate, under By-Law No. 20, of the amount required to defray Current Expenditure for the month of June, and it was ordered, upon motion of Mr. Borden, that an Accountable Warrant for Six Hundred Thousand Dollars (\$600,000.00) be issued to the Bursar.

Additional
appropriations for
the Bursar

The following additional appropriations requested by the Bursar were authorized for 1945-46:-		
"Office Supplies, Postage, etc."	-	\$1,000.00
"Stamp Tax on Cheques"	-	\$ 500.00

Repairs to
roof of
Hart House
Theatre

Mr. Beverley Matthews, K.C., on behalf of the Board of Syndics of Hart House Theatre, informed the meeting of the necessity for immediate repairs to the roof of Hart House

Repairs to
Roof of
Hart House
Theatre
(Cont'd)

Theatre, and -

Upon motion of Mr. Morrow,
Seconded by Mr. Bryce,

authority was given to the Superintendent to proceed with these repairs. The Superintendent to give an estimate of the cost so that an appropriation could be set up.

University
Press Com-
mittee
Report No.4

Report Number 4 of the University

Press Committee was presented and -

Upon motion of Mr. LaBine,
Seconded by Dr. Neilly,

was approved as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee held a meeting at the offices of 'The Globe and Mail' on Thursday, May 9th, at 3:15 p.m., at which the following members were present:-

Mr. Gilbert LaBine (Chairman)

Mr. Chas. F. W. Burns

Mr. George McCullagh

Mr. A. Gordon Burns, Manager of the University Press, was also in attendance.

Before submitting the recommendations arising out of this meeting, we would like to report the basic considerations which influenced the Committee at arriving at the recommendations we submit in the ensuing report for the consideration of the Board. For the convenience of the Board we have resolved these basic principles into four parts:-

1st - The primary work of the University Press is to facilitate and encourage the publishing of academic literature: in view of the fact that we are the only University Press in Canada, this operation need not be confined to work for the University of Toronto alone.

2nd - The desire, for many well known reasons, of printing the daily student paper 'The Varsity' on the campus if feasible. At present it is being printed in Oshawa and has a circulation of 15,000 daily.

3rd - The Press has shown over a period of years a capacity for earning power in excess of its cost of operation. Your Committee therefore considered whether this earning power could be increased without impairing the primary function of the University Press.

4th - In respect of the aforementioned principles, we then studied what would be the wisest policy in replacing physical equipment.

University
Press Com-
mittee
Report
(Cont'd)

In arriving at the recommendations now put before you, we were able to obtain the assistance of the technical staff of 'The Globe and Mail', and after consultation with them and Mr. Burns, the Manager, we submit the following for your consideration. It may be stated that if the following recommendations are approved, it is your Committee's belief that all the aforementioned principles will be adequately protected and the potential earning power of the Press will be greatly enhanced.

The attached appendix covers the individual items and their total cost which amounts to \$99,820.00. The conditions presently prevailing in industry will not permit of any definite delivery dates on most of the equipment recommended, neither is it possible to arrive at a definite price. However, in all cases we have taken the outside figure.

It is perhaps not necessary to say that your Committee and the General Manager will keep the expenditures not only within the budget, but lower if prices permit. It also may be pointed out that in this purchase of new equipment, there has been no allowance made for the money which may be realized on the sale of the old machinery which is being replaced. We suggest the budgeting of this amount over a period of two years.

In the appendix you will see an item of \$8,000.00, which is an approximate figure to cover an addition to the building for storage purposes, which is of a temporary nature. It is the opinion of this Committee that the building as it is, with this added storage space, is entirely adequate for present and expanding functions of the Press. We do not think the Board need contemplate the erection of a new building within the possible envisaged future.

In the modernization of this plant, such matters as the expansion of sales and intelligent supervision by the Mechanical Superintendent and further an assistant to Mr. Burns, will all be matters that will come up for consideration in the future. It is not our desire to trouble the Board with these at the moment until they become currently necessary.

All of which is respectfully submitted on behalf of the University Press Committee to this Board.

May 9th, 1946.

(Sgd) G. A. LaBine,
Chairman of Committee."

Appendix

New Equipment

Press Room

1 Vertical Meihle (14 $\frac{1}{2}$ x 20)	\$ 4,950	
1 Small Rotary Press and Stereo equipment	40,000	
2 Automatic feeders for flat-bed presses	7,800	
1 Multilith - second hand from R.E.L.	565	\$53,315

Composing Room

2 Linotype machines - 4 channel mixers and auxs.	21,000	
1 Saw trimmer	500	
1 Imposing stone	800	
New fonts of type	1,000	23,300

Bindery

1 Rotary gathering table	475	
1 Book sewing machine	3,655	
1 Case glueing machine	575	
1 Stamping machine	2,000	
1 Saddle gang-stitcher	4,000	10,705

Sundry

Fluorescent lighting	2,000	
Lean-to addition for storage	8,000	
Partitions and office space on second floor	2,500	12,500
		<u>\$99,820</u>

University
Press Com-
mittee
Report
(Cont'd)

Special attention was drawn to the
Committee's recommendation that the total amount of \$99,820.00
be spread over a period of two years commencing with 1946-47.

University
College
Committee
Report No.3

Report Number 3 of the University
College Committee was presented as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting
in the Board Room, Simcoe Hall, on Friday, May 17th, at
4:30 p.m., at which the following were present:-

The Chancellor, Dr. Cody	Principal W. R. Taylor
(in the Chair)	Prof. W. J. McAndrew
The President	Prof. H. L. Humphreys
Hon. Mr. Justice Barlow	Mrs. A. G. Walwyn
Mr. B. Sadowski	Mr. A. S. Mathers

Mr. C. E. Higginbottom, Secretary.

The Committee discussed the new University Col-
lege Men's Residence, and Principal Taylor reviewed state-
ments which he presented showing a comparison in the number
of students enrolled in University College for certain Ses-
sions, both men and women, and those residing in town and
out of town, and how the latter were distributed according
to living accommodation.

The following statistics were stressed by Prin-
cipal Taylor:-

1. The figures for 1945-46 show that the original
accommodation of 150 for women students in Whitney Hall
has expanded to 341 out of a total registration of 900
women.

2. During the years from 1930-31 to the present it was
pointed out that the number of men from outside Toronto
living in the University College Dormitory, in the Uni-
versity Residences, and in boarding houses, are as fol-
lows:-

Men - 1930-31 - 205 out of 332
1936-37 - 170 " " 265
1941-42 - 143 " " 428
1945-46 - 303 " " 1098

The following recommendations presented by Uni-
versity College and referred to in the Committee's previous
report to the Board, were considered further by your Commit-
tee:-

(a) that the Men's Residence be as fine a building as
possible

(b) that pre-Georgian (English-classic) or Georgian ar-
chitecture be advised

(c) that there be accommodation for at least 150 men and
that all or the great majority of the rooms should be
single

(d) that the Residence be constructed on the house -
rather than the corridor - system with basement commun-
ication for the houses and the dining hall

University
College
Committee
Report
(Cont'd)

(e) that the maximum accommodation to a house be not more than 30

(f) that the dining-hall be of sufficient dimensions to provide for a number considerably more than 150 to allow for future expansion and also for entertainment on special occasions

(g) that a junior common room contiguous to the dining-room be connected by a serving-room with a senior common room

(h) that facilities for a library and reading-room be provided

(i) that some guest rooms be included in the plans so that contacts may be maintained between graduates of the College and the undergraduate body

(j) that added accommodation in the plans be provided for a principal's house or a dean's residence

(k) that provision be made for tutors' suites on the basis of one to thirty students.

The above recommendations were concurred in by your Committee with the following changes, and are submitted to the Board for approval:-

(b) that upon the President's recommendation the building be constructed in English classic style, pre-Georgian architecture, and faced in stone

(c) that upon motion of Mr. Justice Barlow,
seconded by Mr. Sadowski,
the proposed Residence be built to accommodate 200 students

(f) that the dining-hall be of sufficient dimensions to provide for a number considerably more than 200 to allow for future expansion and also for entertainment on special occasions - possibly 250

(j) that the matter of providing for a Principal's house or a Dean's residence be deferred.

Mr. Mathers, the Architect, suggested that the Committee consider stone facing, probably Canadian stone from Guelph, for the Residence, and that the building contain three storeys and a basement.

Consideration was given to the possibility of converting the present Dean's House in University College, and it was suggested that this matter be left in abeyance until the College had considered the same.

Your Committee recommends -

Upon motion of the President,

Seconded by Mr. Justice Barlow,
that the Property Committee be requested to recommend that plans for the University College Men's Residence be proceeded with and submitted to the Board for approval.

Your Committee recommends -

Upon motion of Mr. Justice Barlow,

Seconded by Mr. Sadowski,
that the sum of \$200,000.00 from the Whitney Bequest, together with future accumulations on this amount, be set aside for the University College Men's Residence.

All of which is respectfully submitted.

(Sgd) H. J. Cody,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary."

May 17th, 1946.

University
College
Committee
Report
(Cont'd)

Upon motion of Mr. Duncan,
Seconded by Mr. Matthews,

the foregoing report was received and was sent on to the Property Committee; and the recommendation that the sum of \$200,000.00 from the Whitney Bequest, together with future accumulations on this amount, be set aside for the new U.C. Men's Residence, was deferred for consideration.

Finance
Committee
Report
No. 163

Report Number 163 of the Finance

Committee was presented as follows:-

"The Finance Committee reports to the Board of Governors:-

In furtherance of the offer of assistance made by Mr. Leighton McCarthy, the Canada Life Assurance Company, represented by Mr. John Bain, accompanied by Mr. J. G. Coburn of the Confederation Life Association, presented a plan to provide combined Pension and Group Life benefits for the academic staff.

Your Committee having considered the plan in detail, approves of it in principle and in detail, with the proviso that the Comptroller should, with the co-operation of the Insurance Company, look into the following points:-

1. A revision of general terminology in the interest of lucidity, but without change of principle.
2. The eligibility clause.
3. Provision, if any, for present members of the academic staff who, on July 1st, 1946, will be 65 years of age or more.

Your Committee calls attention to the following figures reflecting the present annual cost of academic pensions and the estimated annual cost of the new Pension and Group Life plan:-

<u>Present Cost</u>	
Carnegie Plan (Pensions)	\$32,000.00
T.I. & A.A. (Pensions)	45,500.00
	<u>\$77,500.00</u>
<u>New Cost</u>	
Carnegie (Expires in 1948)	\$32,000.00
New Pension and Group Life Cost	91,150.00
	<u>\$123,150.00</u>
Total added annual cost to 1948	\$45,650.00
Total added annual cost after 1948	\$12,650.00

The additional appropriation made in 1945-46 of \$90,000.00 for Pension Costs has not been considered in these figures.

In order to take advantage of part of the amount so provided, it is recommended that the University's contribution to the new plan be paid on or before the 30th day of June, 1946.

Finance
Committee
Report
(Cont'd)

The Committee recommends that the Board of Governors transmit an expression of appreciation to the Canada Life Assurance Company and to Messrs. Bain and Coburn for their untiring and generous assistance on behalf of the University.

All of which is respectfully submitted.

(Sgd) W. L. Gordon,
Chairman of Committee.

(Sgd) C. E. Higginbottom,
Secretary."

May 7th, 1946.

After discussing the report the Board took

the following action:-

Adoption
of Finance
Committee
Report

1. Upon motion of Mr. LaBine,
Seconded by Mr. Matthews,
the report was adopted.

Pensions
& Group
Life Insurance to be
purchased
from Dominion Government and/or
a group of
Insurance
Companies,
and in some
cases from
T.I. & A.A.

2. Upon motion of Mr. Ross,
Seconded by Mr. Borden,
the Board authorized that Pensions and Group Life Insurance be purchased from the Government of the Dominion of Canada and/or the group of Insurance Companies consisting of -
The Canada Life Assurance Company
The Confederation Life Association
The London Life Insurance Company, and
The Mutual Life Assurance Company of Canada
and that in those instances where members have annuity contracts issued by the Teachers' Insurance and Annuity Association of America prior to 1928, the pension benefits under the plan may, at the University's discretion, be purchased through these existing contracts according to the terms of each individual contract.

Members of
staff to
consult some
person designated

3. The Board approved of Dr. Neilly's suggestion that the Insurance group designate some person whom members of the staff could consult regarding any additional information desired in their own particular cases. The Comptroller stated that he was addressing a letter to each member of the staff included in the above Plan.

Plan to come
into effect
at July 1,
1946; discontinuance of
contributions
to T.I. & A.A.

The Board also approved of the recommendation of the Executive Committee that the plan become effective at July 1, 1946, and that payment by the University of contributions to the Teachers' Insurance and Annuity Association for those who on July 1, 1946, are 65 years of age or more, be discontinued.

Letter to
Prime Minister
Drew
from the
Chairman
on salaries
and pensions

The Chairman read the following letter which he had addressed to Prime Minister Drew under date of May 21, 1946, in connection with the salaries of the Academic Staff and the proposed Pension and Group Life Plan:-

Letter to
Prime Min-
ister Drew
from the
Chairman
on salar-
ies and
pensions

"The Honourable Geo. A. Drew,
Prime Minister and President of the Council,
Queen's Park,
Toronto 2, Ontario.

Dear Mr. Prime Minister:-

I believe that you have been aware for some time of the general problem of the University scale of salaries for the Academic Staff.

The present salary situation has given the Board concern for some time. Two general increases have been made effective since your Government assumed office, and I understand that you were directly responsible for the provision of funds under an arrangement with the last President, Dr. Cody.

The general effect of these two increases was to distribute in the year 1944-45 \$119,000 and an amount of \$157,000 in the year 1945-46 by way of salary increases to some four hundred individuals of the staff.

The Governors felt that there was little consistency in the whole salary structure. An investigation was undertaken, and the conclusions presented in Clarkson, Gordon's report dated 28th February, 1946, a copy of which I transmitted to you.

We have also come to the conclusion that it is possible to develop a consistent and reasonable salary structure, provided a satisfactory measure of security be made available in the form of pensions and death benefits.

I must confess that the pension arrangements at the University were confused, inadequate and in many ways unsatisfactory.

There are at present two pension funds in existence for the Academic Staff, and another pension fund for the administrative staff, and studies were undertaken to place both of these on a satisfactory basis.

Of the two academic funds, one is the Carnegie Fund in which there are at present 33 members, and to which the University obligated itself to subscribe \$32,000 per annum for a period of twenty years. This period expires in 1948, and, according to our understanding, no further contributions will then be necessary.

The other fund is that in which pensions are provided by the Teachers' Insurance and Annuity Association of New York. The University's contributions to this fund are in the neighbourhood of \$45,500 per annum. Its benefits are low, and there is no guarantee as to any fixed amount.

The present cost of these two schemes is \$77,500 per annum.

The new plan, which involves much larger contributions on the part of the employees and which is a combination of more satisfactory pensions and a group life plan, is estimated to cost the University \$90,000., and will therefore, if approved, cost the University until 1948 an additional amount of \$44,500. After 1948, this additional cost will be reduced to \$12,500.

I am anxious to make it clear that these figures relate to the plan for the Academic Staff alone. For a variety of reasons, it will be some time before we are able to untangle the present plan covering the

Letter to
Prime Min-
ister Drew
on salaries
and pen-
sions
(Cont'd)

administrative staff. Nevertheless, the matter is considered to be of such importance that I seek your approval in principle to establishing the proposed plan at the earliest possible date: preferably June the 30th.

You approved last year an amount of \$90,000 in the University Estimates to cover this plan, and it will be approximately that figure, but the amount appropriated for the present academic year will in fact pay the pensions for 1946-47.

We believe that this pension plan is as favourable as any in existence at any University on this continent. It provides, in addition to pensions, the protection of group life insurance up until the point of retirement. To the Academic Staff, it appears to be the answer to their legitimate expectations for reasonable security after retirement.

The Board is convinced that the plan will go a long way towards remedying a striking deficiency of the past, and that it will restore and sustain the loyalty and ambition of the staff to serve the University.

Yours sincerely,

(Sgd) W. E. Phillips,

Chairman of the Board of Governors."

May 21, 1946.

Mr. Ross
read refer-
ences from
his reports
of 1945 re-
commending
increased
salaries
and pensions
for academic
staff

Mr. Ross read certain references in the report prepared by him in June, 1945, as Chairman of the Finance Committee, in which he drew attention to the unfavourable comparison of the salaries paid the members of the Academic Staff with those of other institutions of learning, and the necessity for a more adequate form of retiring allowance in addition to the inauguration of a Group Life Insurance Plan. Mr. Ross also referred to his later report of October, 1945, submitting an outline of a proposed Pension and Group Life Insurance Plan.

Comptroller
complimented
on assistance
re Pension
Plan

The President complimented the Comptroller on the valuable assistance which he had given in connection with the new Pension Plan.

Appreciation
extended to
Dr. Neilly
for dinner
and visit to
Connaught
Laborator-
ies

The Chairman extended, on behalf of himself and the other members of the Board, sincere appreciation to Dr. Neilly for the enjoyable dinner at the York Club following the meeting on May 9th, and also to the members of his Committee, the Director of the Connaught Medical Research Laboratories, Dr. Defries, and the members of the staff of the Laboratories, for the instructive and interesting programme carried out at the Spadina Division of the

Laboratories afterwards, when the work being carried on in the various departments was explained.

University's
Building
Programme
favourably
received
by Ontario
Government
officials

The Chairman gave a verbal report on the favourable reception given him by Ontario Government officials regarding the University's building programme, and stated that a more informative report would be given at a later meeting.

*Indefinite
M.B.*

The meeting adjourned at 6:15 p. m.

Minutes confirmed.

June 13th 1946

H. B. Peirce
Chairman

[Signature]
Secretary.

Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, June 13th, 1946, at 4 p. m.

Present -

The Chairman (Colonel Phillips)
The Vice-Chairman (Mr. Borden)
The Chancellor
The President
Mr. Vaughan
Mr. LaBine

Mr. Kelly
Hon. Dr. Bruce
Mr. Burns
Mr. Duncan
Mr. Matthews

Mr. Arnold Gaine, Comptroller
Mr. C. E. Higginbottom, Secretary.

The minutes of the last meeting were presented and -

Upon motion of Mr. LaBine,
Seconded by the President,

were approved.

The minutes of the meeting of the Executive Committee held at the York Club on Friday, May 31st, at 1 p.m. were -

Upon motion of Mr. LaBine,
Seconded by Mr. Vaughan,

adopted as tabled.

Arising out of the minutes the following matters were dealt with:-

A letter was presented from Dr. D. Bruce Macdonald acknowledging with sincere appreciation the gracious resolution passed by the Board upon his resignation.

A letter was presented from the University Solicitor stating that in his opinion the Board would be quite justified in utilizing the benefits received from the "B2" portion of the R. W. Leonard Estate for the use of University College, including the erection of

Letter of
thanks
from Dr.
D. Bruce
Macdonald

"B2" portion
of R. W.
Leonard Es-
tate to be
used for
University
College

R. W.
Leonard
Estate
(Cont'd)

a new Men's Residence. After discussing the matter -

It was moved by the President,
Seconded by Dr. Bruce,
And Resolved -

that this money be earmarked for the above purpose.

Endeavour
to be made
with Dr.
W. Allward
for settle-
ment of his
account for
work on the
Banting
Memorial

In connection with the Banting Memorial, a letter was presented from Mr. F. K. Morrow, to whom the matter had been referred, with which he transmitted a letter from the University Solicitor stating that it seemed desirable to endeavour to arrange the matter of Dr. Allward's fee amicably. The Board considered the matter again and -

Upon motion of Mr. Duncan,
Seconded by Dr. Bruce,

it was agreed that the Chancellor, Mr. Morrow and the Burser interview Dr. Allward and endeavour to arrange for settlement by payment of the sum of \$5,500.00 mentioned in his account as fee for preliminary work executed by him in connection with the Memorial, obtaining as broad a release as possible from Dr. Allward; the payment to be charged against "Contingencies".

Enquiries
to be made
of American
Diabetes
Association
regarding a
permanent
Memorial to
Dr. Banting

In view of the forthcoming Annual Meeting of the American Diabetes Association, which it is proposed to hold in Toronto this Summer to commemorate the 25th anniversary of the discovery of Insulin, and in connection with which it has been suggested that efforts be made to have the University of Toronto, the Canadian Medical Association, and the Canadian Government sponsor or participate with the American Diabetes Association in a joint Memorial Service to the late Dr. Banting, the Chancellor and Dr. Bruce were asked to enquire from the Association as to what might be done regarding a permanent memorial to Dr. Banting.

Recommendations of the President were
approved as follows:-

appoint-
ments

Appointments:

Faculty of Arts:

C. T. Currelly

R. K. Young

- Professor Emeritus of Archaeology,
from July 1, 1946 without salary
- Professor Emeritus of Astronomy and Dir-
ector Emeritus of the David Dunlap Ob-
servatory from July 1, 1946
without salary

Italian and Spanish:

E. Goggio

J. H. Parker

M. A. Buchanan

- Acting Head of the Department for
1946-47 without additional salary
- Assistant Professor from September
1, 1946 \$3,500 a year
- Professor Emeritus from July
1, 1946 without salary

For the Session 1946-47:

Miss E. M. McKay

- Dean's Office, Secretary to the
Dean \$1,800

Art and Archaeology:

P. Haworth

Mrs. D. B. Thompson

Mrs. B. C. Haworth

Miss G. S. Bray

Mrs. I. Whitley

M. Baldwin

- Lecturer (part time) 770
- Special Lecturer 1,800
- Instructor (part time) 275
- Secretary-Librarian 880
- Reader 165
- Special Instructor without salary

Astronomy:

Miss R. J. Northcott

Mrs. H. S. Hogg

C. Whelan

G. F. Longworth

G. F. D. Duff

W. T. Sharp

R. W. Tanner

- Lecturer 2,200
- Lecturer & Research Associate 1,600
- Secretary-Observer 1,320
- Machinist-Observer 1,940
-) Summer Assistants, \$110 a month
-) July, August and 110 " "
-) September, 1946 100 " "

Botany:

M. W. Bannan

Miss D. F. Forward

R. F. Cain

Miss C. B. Ross

W. K. W. Baldwin

L. Van Cleemput

Miss R. Hobberlin

Miss M. G. Moffat

Miss K. L. Hull

D. S. Hull

-) Lecturers 2,600
-) 2,600
- Curator and Lecturer 2,400
- Technical Assistant 1,940
- Senior Demonstrator 1,730
- Horticulturist 2,460
- Secretary 1,520
- Secretary 1,415
- Librarian and Demonstrator 1,900
- Stockkeeper and Senior Labor-
atory Attendant 1,400
- Laboratory Attendant 1,205
- Technical Assistant 1,200
- Gardener 1,100

Demonstrators:

H. M. Good

K. M. Graham

K. H. Rothfels

B. H. MacNeill

Miss C. G. McKeen

Mrs. E. MacGillivray

D. A. Fraser

\$640

640

640

640

640

640

426

J. Slykhuis

G. M. Ward

D. W. A. Roberts

L. T. White

I. MacDonald

Mrs. R. W. Stedman

E. B. Comfort

640

600

600

600

640

640

214

Chemistry:

Miss E. V. Eastcott

J. R. Angelson

L. W. Shemilt

R. C. Spooner

- Lecturer 2,300
- Microanalyst 1,320
-) Special Lecturers, 1,350
-) 8 mos. 1,350

Appoint-
ments
(Cont'd)

Faculty of Arts (Cont'd):
For the Session 1946-47:

Chemistry:

Mrs. M. A. Thomson	- Secretary	\$1,625
E. Chadwick) Laboratory	\$24 a week
R. Porter) Attendants	17 " "
J. F. Acheson	- Technician	1,100
Mrs. M. McCallum	- Laboratory Attendant	7.50 a week
	(total	\$330)

Assistants - Sept. 21 to May 21:

W. F. Allen	\$800	E. J. Caule	\$800
D. A. Cavanagh	800	L. M. Dorfman	800
Miss H. Hammerschlag	800	Miss M. A. Hill	800
J. W. Hodgins	800	M. Kates	800
Miss D. Line	800	J. C. MacKenzie	800
J. J. MacDonald	800	A. G. Newcombe	800
H. Schiff	800	J. W. Suggitt	800
E. L. Tollefson	800	G. R. Vavasour	800
Mrs. M. C. Wallace	800	D. White	800
K. R. Willis	800	W. J. Allan	720
P. Aziz	720	E. K. Coltas	720
C. H. Daly	720	D. M. Dunbar	720
D. S. Jackson	720	G. L. Lee	720
D. R. MacKenzie	720	Miss E. G. Madill	720
R. L. Miller	720	D. E. Piper	720
L. A. Prodan	720	E. A. Woods	720
J. C. Bartlet	720		

Geological Sciences:

E. W. Nuffield	- Lecturer	2,500
R. B. Ferguson) Demonstrators	1,000
W. M. Tovell)	1,000

Class Assistants:

Graduate Assistants:			
J. B. Currie	\$300	R. E. Deane	300
S. A. Forman	300	M. M. Hanna	300
I. H. Milne	300		
W. Wightman	- Laboratory Attendant		1,200
W. D. Norgate	- Laboratory Attendant		
	(part time)		800

History:

Lecturers:

J. M. S. Careless	\$3,000	J. B. Conacher	2,300
D. Spring	2,300	M. R. Powicke	2,300
J. H. S. Reid	2,300	F. C. Paterson	2,300
W. R. Graham (part time)	1,700		
Miss F. C. Hahn	- Secretarial Assistant		
	(8 mos.)	1,200	

Mathematics:

Miss M. E. G. Waddell	- Lecturer	2,700
-----------------------	------------	-------

Fellows:

R. Steinberg	\$850	R. G. Stanton	850
H. W. Ellis	850	L. Moser	800
A. Wilson	800	D. A. S. Fraser	750
H. O. Siegel	750	N. Rostoker	750
K. D. Fryer	750		

Military Studies:

E. W. Barber	- Assistant, Sept. 1 to May 31	1,200
--------------	--------------------------------	-------

Physics:

Miss N. K. Reed	- Secretary and Librarian	1,800
Miss B. I. Smith	- Clerical Assistant	1,310
B. Clark	- Mechanician	2,900

Appoint- ments (Cont'd)	Faculty of Arts (Cont'd): For the Session 1946-47:		
	Physics (Cont'd):		
	J. Ward)	\$2,400
	G. Woodward)	2,400
	F. Shepherd) Assistant Mechanicians	2,300
	A. Owen)	2,300
	R. H. Chappell	- Glassblower	3,000
	H. W. Tonkin	- Lecture and Laboratory Assistant	2,000
	H. Christie	- Assistant Lecture and Laboratory Assistant	1,520
	Mrs. D. Elson)	2,100
	Miss E. Cohen) Assistant Demonstrators	2,000
	P. E. Pashler)	2,000
	G. D. Scott	- Research Assistant and Assistant Demonstrator	2,500
	Assistant Demonstrators:		
	Mrs. M. Rotenberg	\$700	Mrs. C. E. Morrison 600
	J. N. P. Humo	600	A. Schawlow 600
	F. Senftle	600	S. V. Soanes 600
	A. R. J. Stephenson	600	P. W. R. Wade 600
	G. Luchak	600	A. C. Lauriston 600
	E. B. Mullen	600	G. R. Armstrong 600
	P. Freedman	600	P. W. G. Neurath 600
	S. G. Ellis) Research Assistants and	3,200
	Mrs. B. M. Deacon) Lecturers	1,920
	Miss M. E. Ferguson)	1,080
	S. H. Collins) Research Assistants	1,800
	Political Economy:		
	R. H. Coats	- Visiting Professor	1,625
	K. F. Helleiner)	2,900
	W. C. Hood) Lecturers	2,200
	Instructors:		
	H. G. Johnson	\$1,800	N. B. Ryder 1,500
	R. J. Sutherland	1,700	P. Fox 1,700
	F. P. Morrissey	1,800	M. S. Donnelly 1,600
	Assistants:		
	Miss D. Preston	\$275	Miss P. E. Cohen 275
	F. Biderman	275	H. Harries 275
	J. W. Harvey	275	Miss S. McQueen 275
	H. G. Rowebottom	275	G. D. Bishop 275
	R. J. Morrison	275	M. P. O'Connell 275
	M. D. Stewart	275	J. M. Andrews 275
	W. W. McCutcheon	275	J. M. Beck 275
	W. S. Smith	275	R. B. Dodwell 275
	T. A. Judson	275	
	Miss C. E. Carnegie)	1,200
	Miss A. H. Stewart) Secretaries	1,200
	University College:		
	Classics:		
	L. E. Woodbury	- Lecturer	2,300
	English:		
	Lecturers:		
	E. Sirluck	\$2,200	Miss M. Roberts 2,200
	V. Tovell	2,000	C. W. Dunn 2,700
	Fellows:		
	C. C. Love	700	W. Blissett 700
	M. MacLure	700	J. M. R. Margeson 700
	J. R. McRae	700	P. F. Fisher 700

Appoint-
ments
(Cont'd)

University College (Cont'd):

French:

Lecturers:

D. M. Hayne	\$2,500	P. E. Marquis	\$2,300
Miss I. G. Balthazard	2,200	Miss M. D. MacDonald	2,200

German:

R. Coper) Lecturers	2,300
Miss M. Sinden		2,000

Oriental Languages:

R. J. Williams	- Lecturer	2,300
----------------	------------	-------

Registrar's Office:

W. J. McAndrew	- Registrar	1,700
Miss R. Davidson	- Stenographer	1,310

Faculty of Medicine:

H. B. Van Wyck	- Professor of Obstetrics and Gynaecology and Head of the Department, July 1, 1946, to July 1, 1950	\$11,000 a year
A. Elliot	- Professor of Ophthalmology and Head of the Department, from July 1, 1946	\$5,000 a year
C. B. Farrar	- Professor Emeritus of Psychiatry from July 1, 1946	without salary

The President reported that certain appointments had been made to the staff of the Toronto General Hospital.

Faculty of Applied Science and Engineering:

J. W. Bain	- Professor Emeritus of Chemical Engineering from July 1, 1946	without salary
H. W. Price	- Professor Emeritus of Electrical Engineering from July 1, 1946	without salary

Ontario College of Education:

W. J. Loughheed	- Professor Emeritus of Methods in Mathematics from July 1, 1946	without salary
-----------------	--	----------------

Faculty of Forestry:

J. H. White	- Professor Emeritus from July 1, 1946	without salary
-------------	--	----------------

Faculty of Music:

L. R. Bell	- Assistant Professor of School Music from July 1, 1946	\$250 a year
------------	---	--------------

School of Chinese Studies:

W. J. Dunlop	- Chairman of the Council, 1946-47	without salary
--------------	------------------------------------	----------------

Office of the President:

Mrs. F. Ireland	- Stenographer, June 1, 1946, to Sept. 30, 1946	\$115 a month
-----------------	---	---------------

Re-appoint-
ments of
those 65
or over

Re-appointments for the Session 1946-47 of members of the staff who are of the age of 65 or over:

Rt. Rev. W. C. White	Professor Andrew Hunter
Professor C. A. Corrigan	Dr. G. H. Coram
Professor E. M. Walker	Professor J.T. Burt-Gerrans
Dean A. D. A. Mason	Professor J.F. Macdonald
Professor G. E. Wilson	Professor L. C. Coleman
Professor E. S. Moore	Professor E. W. Paul
Dean W. P. M. Kennedy	Dean C. R. Young
Professor E. F. Burton	Dr. E. S. Ryerson (Physical and Health Education)
Professor W. H. Clawson	Professor J. Satterly
Professor J. R. Cockburn	

Re-appoint-
ments of
those 65
or over
(Cont'd)

Re-appointments for the Session 1946-47 of members of the staff
who are of the age of 65 or over: (Cont'd)

Professor E. W. Banting	Professor F. E. Risdon
Professor S. M. Richardson	Professor Healy Willan
Professor Gilbert Norwood	Professor Griffith Taylor
Professor H. Wasteneys	Dr. W. J. Dunlop
Professor H. A. Hoskin	Professor R. H. Coats
T. L. Crossley	

Resigna-
tions

Resignations:

Faculty of Medicine:

W. L. Holman

- Professor of Bacteriology and Associate
Director of Applied Bacteriology
June 30, 1946

School of Nursing:

Miss W. L. Chute

- Assistant Director and Secretary
of the School, and Assistant
Professor in Nursing June 30, 1946

Ajax Division:

R. T. Lacy

- Demonstrator in Chemical Engin-
eering June 8, 1946

Leaves of
absence

Leaves of Absence:

C. A. Ashley

- Professor of Commerce, Political
Economy, for the Session 1946-47;
the University to pay half of his
salary - \$2,900.00, and its contri-
bution to pension premiums in rela-
tion to his basic salary of \$5,800.

W. C. White

- Director of the School of Chinese
Studies for the Session 1946-47
without salary

Statutes
of Senate

Statutes of Senate:

- | | | |
|----------|---|--|
| No. 1748 | - | respecting Courses of Study in the Faculty of Arts
for the Session 1946-47 |
| No. 1754 | - | respecting Courses of Study in the Faculty of House-
hold Science for the Session 1946-47 |
| No. 1783 | - | respecting National Council of Jewish Women Bursary |
| No. 1784 | - | respecting Percy Hermant Fellowships in Ophthal-
mology |
| No. 1785 | - | respecting R.C.A.M.C. Women's Auxiliary Bursar. |

Allocation
of Wallberg
Bequest to
Chemical
Engineering
Building
and Faculty
of Applied
Science

The President read the following letter from
the National Trust Company Limited addressed to the Chairman of the
Board, in connection with the Marie Wallberg Bequest:-

"Lieut.-Col. W. E. Phillips, C.B.E.,
Chairman, Board of Governors,
University of Toronto,
Toronto.

Dear Colonel Phillips:-

RE: Marie Wallberg Estate

Referring to the conference held in my
office with you, President Smith and Mr. Laughton, I beg to ad-
vise you that as Executors and Trustees of the Will of the late
Ida Marie Wallberg we approve of the proposal discussed, namely,
that \$1,000,000 of the Wallberg Bequest to the University be
applied towards the cost of erecting a Chemical Engineering

Wallberg
Bequest
(Cont'd)

, building, to be known as The Wallberg Memorial Building, and that the capital and/or income of the balance of the bequest be applied from time to time by the Board of Governors of the University for the promotion of the educational programme and objectives of the Faculty of Applied Science and Engineering. We suggest that any special projects selected by the Board of Governors should bear, if appropriate, the designation - Wallberg.

Yours very truly,

(Sgd) W. M. O'Connor,
President,
National Trust Company"

June 3, 1946.

The President stated that a letter had also been received from Dr. Otto Holden, President of the University of Toronto Engineering Alumni Association, requesting that certain amounts be set aside from the Wallberg Bequest for use in the Faculty of Applied Science and Engineering. After considering the matter the Board approved of the President's suggestion that the Faculty of Applied Science and Engineering be informed that approximately \$15,000.00 will be available for the Faculty for 1946-47 from the income from the Wallberg Bequest, and that Dean Young be asked for suggestions regarding the allocation of this amount.

Luncheon in
honour of
Viscount
Montgomery

The President informed the Board that the Under-Secretary of State had advised him that Viscount Montgomery would be in Toronto on Tuesday, September 3rd, for the day, and the Board were agreed that a small luncheon be given in honour of Viscount Montgomery.

Solicitation
of funds
and transfer-
ring of
donations

In connection with the question which had arisen at the Executive Committee meeting regarding requests being made by members of the staff to have a donation transferred from one person or department to another, the President referred to the letter which he had sent to members of the staff regarding the solicitation of funds and stated that he considered this covered the situation. The Board confirmed the President's opinion.

Recommendations of Executive Committee

Recommendations of the Executive Committee

were approved as follows upon motion of Mr. Borden:-

Supplies for Chemical Engineering,

Syndics, Hart House Theatre

Additional appropriations for Women's Residences

Payment of Assistant Secretary, and allocation of fees for Summer Course in Health Service

Coal supply for 1946-47

Payment to Dr. George S. Young

- (a) Appropriation of \$10,000 to be made forthwith for Supplies in Chemical Engineering, Ajax; this amount to be charged in 1946-47.
- (#) (b) Terms of Reference for Board of Syndics, Hart House Theatre.
- (c) Additional appropriations for the Women's Residences and Union for 1945-46 as follows:-
- | | | |
|-----------------------------------|---|-------|
| 1. Combined General Charges: | | |
| "Wages, Cleaning & House Service" | - | \$700 |
| "Miscellaneous - Office" | - | 100 |
| 2. Hutton House: | | |
| "Wages, Cleaning & House Service" | - | 400 |
| 3. 146 St. George Street: | | |
| "Wages, Cleaning & House Service" | - | 150 |
| 4. 5 Willcocks Street: | | |
| "Wages, Cleaning & House Service" | - | 100 |
- (d) University Health Service:
- | | | |
|---|-------|-------------------|
| 1. Payment of salary and wartime bonus, totalling \$90.00, from the appropriation in Salaries for "Occasional Staff", for an Assistant Secretary (Men) for the month of June, 1946, provided that sufficient fees are received to cover the same. | | |
| 2. Allocation of fee for the Summer Courses, totalling \$5,720.00 as follows:- | | |
| 1,144 students @ \$5.00 | - | \$5,720.00 |
| To be credited to 1945-46 | - | \$ 500 |
| To be carried over to 1946-47 | 5,220 | \$5,720.00 |
| 3. Approval of budget as follows:- | | |
| Salaries - Occasional Staff | | \$1,000.00 |
| Maintenance - Supplies & Equipment | 200 | |
| Athletic Injuries | 150 | |
| X-Ray Survey | 150 | 500.00 |
| | | <u>\$1,500.00</u> |
- the above amount of \$1,500.00 to be apportioned as follows:-
- | | | | |
|---------|---|--------------|-------------------|
| 1945-46 | - | \$ 500 | |
| 1946-47 | - | <u>1,000</u> | <u>\$1,500.00</u> |
- (e) That the University dispense with the calling of tenders for coal for 1946-47, and that the Superintendent be authorized to place orders on the basis of last year's contracts. Same procedure was approved for the Ajax Division.
- (f) Payment to Dr. George S. Young of the sum of \$500 from unexpended balance in Salaries account, Pharmacy and Pharmacology, as honorarium for special lectures from 1931 to 1946. (\$250 to be paid this Calendar year, and \$250 next year).
- (#) The President informed the Board that these had been referred to the University Solicitor for consideration and would be presented for approval at the next meeting of the Board.

Communications were presented and

dealt with as follows:-

Resolution
from Advisory
Committee on
Scientific
Research

From Professor H. J. C. Ireton, Secretary of the Advisory Committee on Scientific Research, transmitting a resolution adopted at the last meeting of the Committee expressing appreciation of the interest shown by the Board and the President in the stimulation of Scientific Research within the University, and the successful efforts made to secure funds for its promotion.

Termination
of arrange-
ments with
Dominion
Government
for leasing
of space in
Economics
Building

From the University Superintendent advising that the Dominion Government had vacated the space leased to them in the Economics Building on May 30th, and that they would like to know the conditions under which this matter could be settled between the University and the Government. The Board decided that as the rent had been paid to the end of March, 1946, it would be satisfactory if the Government paid the sum of \$200 now, which was in accordance with the terms of the agreement, viz: \$100 a month.

Increase in
tuition
fees and
residence
rates in
School of
Nursing

From Miss E. K. Russell, Director of the School of Nursing, transmitting the following suggestions regarding an increase in tuition fees and in residence rates, which were approved by the Board as follows:-

<u>Degree and Diploma Courses</u>		Total
<u>Degree:</u>		<u>Fee</u>
I Year		\$143
II, III, IV and V Years		140
<u>Diploma:</u>		
II and III Years		\$140
Senior Year (1 term)		25
(one subject: regular fee)		
<u>Courses for Graduate Nurses</u>		\$190
<u>Residence Rates</u>		
<u>Undergraduate students</u>		
\$133.00 per term, \$45.00 per month; or \$10.50 per week		
<u>Graduate nurse students (one-year courses)</u>		
\$12 per week. Up to \$14.00 or perhaps \$15.00 per week in special cases.		

Announce-
ment in
Calendars
that resi-
dence
rates, etc.
are subject
to change

In view of the increasing costs of supplies and labour, the Board authorized the President and the Comptroller to consider suitable wording for insertion in the Calendars to the effect that residence dues and other charges set forth in the Calendars would be subject to change by the Board.

School of
Hygiene vote
for Altera-
tions to be
carried over
to 1946-47

From Dr. R. D. Defries, Director, School of Hygiene, requesting authority to carry over to 1946-47 any unexpended balance in the appropriation of \$9,000.00 for Alterations in the School of Hygiene, and the Board approved of this procedure.

Preliminary
announcement
of Summer
School in
Industrial
Relations

From the Registrar transmitting a preliminary announcement of the Summer School in Industrial Relations. The Board concurred in the Senate's approval of this announcement, with the understanding that the course offered will not lead to any degree or formal certificate, and will not entitle the students who take it to academic credit either graduate or undergraduate.

Three-year
Course in
Faculty of
Music

Also from the Registrar transmitting an outline of a three-year course in the Faculty of Music, to be known as School Music, and to lead to the degree of Bachelor of Music, and the Board concurred in the Senate's approval of this course.

Receipt of
documents
regarding
King's
College

From Hon. W. F. Nickle forwarding receipts and communications in connection with King's College, and these interesting documents were acknowledged with sincere thanks and appreciation.

Donations -

Donations were reported as follows and were accepted with thanks and appreciation:-

McIntyre
Research
Fellowship,
Physics

An offer from McIntyre Research Limited, together with cheque for \$2,500.00, to provide a Fellowship for 1946-47 for the study of aluminum powder and its relation to the problems involved in Silicosis; the Fellowship to be held in the department of Physics and the Fellow to be nominated by the President and the Head of the Department, the latter to arrange for the division of the money between salary and supplies.

Borsook
Bursary,
Faculty of
Medicine

An offer from Dr. M. E. Borsook, with remittance of \$1,500.00, to provide an annual bursary of \$50.00 to that needy student in the Faculty of Medicine, at the completion of his first year (not pre-medical), who ranks highest among those students who have not won any other cash award. The academic details were referred to the Senate and to the Council of the Faculty of Medicine.

University
of Toronto
Engineering
Alumni
Scholarship

The terms and conditions of "The University of Toronto Engineering Alumni Scholarship", as set forth in the letter of June 3rd, 1946, from Mr. M. W. Sparling, Chairman of the Engineering Alumni Scholarship Committee, were approved and referred to the Senate and to the Council of the Faculty of Applied Science. Annual value of scholarship \$300.00.

Class of
1946 Engin-
eering
Scholarship

The terms and conditions of "Class of 1946 Engineering Scholarship", as set forth in the letter of June 3rd, 1946, from Mr. M. W. Sparling, Chairman of the Engineering Alumni Scholarship Committee, were approved and referred to the Senate and to the Council of the Faculty of Applied Science. Annual value of scholarship \$300.00.

Medals, etc.
from Mrs.
H.G. Acres
for Faculty
of Applied
Science

An offer of Mrs. H. G. Acres to present a medal, starting with the Session 1946-47, in the Faculty of Applied Science. The academic details were referred to the Senate and to the Council of Applied Science. Mrs. Acres has also set up a trust in her Will to provide certain moneys for scholarships, bursaries, prizes, medals, etc.

Association
of Profes-
sional
Engineers'
Scholarships,
Ajax

An offer from the Association of Professional Engineers of the Province of Ontario to provide three additional scholarships of the value of \$100, \$75 and \$50 each, for students enrolled at Ajax; terms to be the same as for those scholarships now given in the II and III Years, Faculty of Applied Science.

Dentistry
Class of '23
Scholarship

An offer from the Class graduating in 1923, Dentistry, together with cheque for \$3,500.00, to provide from the income an annual scholarship to be known as "Dentistry Class of '23 Scholarship", to be awarded to the student obtaining highest standing in the examinations of the Junior Year. The academic details were referred to the Senate and the Council of the Faculty of Dentistry.

Gift of Por-
trait of Dr.
E. W. Paul,
Dentistry

The gift from Dr. E. W. Paul, Professor of Dental Surgery and Anaesthesia, Faculty of Dentistry, for many years, of a portrait of himself painted by Mr. Barnes, and to be hung in the Dental Building.

Pi Lambda Phi
I. B. Zierler
Memorial Cup,
Athletics

The terms of award of "The Pi Lambda Phi I. B. Zierler Memorial Cup" were approved as follows:- To a member of the Inter-Collegiate Boxing Team of the University in any year or faculty; the Committee of Award to consist of the President and Secretary of the Athletic Association, and the Director of Athletics; character, scholarship and general interests of the members of the team to be considered, and the cup to be held on an annual basis and a replica given annually to the winner.

Safety Driving
Course provided
by John Labatt
Limited, London

An offer from John Labatt Limited, London, Ontario, to provide \$10,000 a year for a three year period to support an educational programme relating to Safety Driving, to be conducted in the Department of University Extension; the University not to establish a separate course or give any undertaking for continuing the programme after the three-year period.

Donations
(Cont'd)National Research Council

\$1,025.00 for Project Atomic Research, Dr. H. Grayson Smith, Physics
 420.00 " " Oxygen Production, P.E. 5, Dr. H. Grayson
 Smith, Physics

Miscellaneous

\$2,500.00 from the Dentists' Supply Company of New York for a fellow-
 ship in Physics
 1,524.01 " the Rockefeller Foundation for additional Faculty Per-
 sonnel in the School of Hygiene
 1,500.00 " Mrs. E. A. Urwick to cover the Urwick Bursaries and
 Urwick Memorial Scholarship payable in 1946-47
 1,500.00 " Mrs. D. A. Dunlap, being \$1,000 for scholarships pay-
 able in 1946-47, and \$500 for special research in
 Psychology
 250.00 " Hobbs Glass Limited to cover their scholarship payable
 in 1946-47
 225.00 " the U.T.S. Parents' Association to cover two awards
 payable in 1945-46 and one in 1946-47
 166.18 " the Toronto General Trusts Corporation, being for
 1945-46 awards of -
 The George Kennedy Scholarship - \$83.09
 The Sarah Kennedy Scholarship - \$83.09
 150.00 " the U.T.S. Old Boys' Association to cover their
 scholarship payable in 1945-46
 120.00 " the T. Eaton Co. Ltd. to cover the two Sir John C.
 Eaton Memorial Scholarships payable in 1945-46
 100.00 " Mrs. I. Maude Kilbourn to cover the Emerson Wickett
 Memorial Scholarship payable in 1946-47
 100.00 " Mrs. N. W. Rowell, being donation towards the Newton
 Wesley Rowell Fellowship in Law
 60.00 " former officers of the 15th Canadian General Hospital
 towards the R.C.A.M.C. Women's Auxiliary Bursary.
 50.00 " the Dominican Consul to cover the Dominican Republic
 Prizes in Spanish payable in 1945-46
 50.00 " Mr. W. Kaspar Fraser as a donation towards the award
 of the Cornelius Arthur Masten Fellowship in Law
 payable in 1946-47
 32.50 " Dr. H. J. Cody, being amount required to defray cost
 of one die front for University College.

Building
programme
approved
by the
Prime
Minister

The Chairman referred to the representa-
 tions which he had made to the Prime Minister some three or four
 months ago in which it was estimated that \$6,921,000.00 would be re-
 quired for the erection of the following buildings:-

1. Chemical Engineering and Chemistry	-	\$3,671,000.00
2. Mechanical Building	-	975,000.00
3. Physics Building	-	650,000.00
4. Central Heating and Power Plant	-	1,625,000.00
Total	-	<u>\$6,921,000.00</u>

In this connection the Chairman presented
 the following letter from the Prime Minister:-

Building
Programme
(Cont'd)

"Colonel W. E. Phillips, C.M.G., D.S.O.,
Chairman of the Board of Governors,
University of Toronto,
Toronto, Ontario.

Dear Colonel Phillips:-

Following our conversation in my office this morning, I have discussed the situation with the Provincial Treasurer and we agree that you should proceed with the following projects.

1. Chemical Engineering and Chemistry Building
2. Mechanical Building Addition
3. Physics Building Extension
4. General Heating and Power Plant

The method of financing this development can be worked out in detail between the representative of your Board and the Provincial Treasurer. I am sure that no serious difficulty will be encountered in settling the details of an arrangement which will be satisfactory to both the Board of Governors of the University and the Ontario Government.

May I again emphasize my own belief that it is very desirable to start a vigorous campaign for funds at the same time. As I mentioned this morning, there are obvious reasons why this should be done now, and the announcement of this extensive new construction would in itself offer the opportunity for a simultaneous announcement regarding the need for subscriptions to maintain the work of the University. Quite apart from individual subscriptions, it would seem that this particular construction might well be supported by those industrial organizations which will depend to a considerable degree upon the standards attained by the graduates of the University of Toronto in this particular field.

Yours sincerely,

June 13, 1946.. (Sgd) George A. Drew,
Prime Minister and President of the Council"

In discussing the matter the President emphasized the need for more building accommodation for the Fall of 1947, and -

Upon motion of Mr. Borden,
Seconded by Mr. Duncan,

Mr. Vaughan, Chairman of the Property Committee, was requested to proceed along the lines suggested in the above letter.

Agreement
for use of
the Aura
Lee Grounds
for 1946

Approval was given to the agreement between the Canada Life Assurance Company and the Governors of the University covering the use of the Aura Lee Grounds for the Season of 1946. The terms of the agreement

Use of
Aura Lee
Grounds
(Cont'd)

were changed from those of previous years by reducing the rental from \$600 to \$500 in view of the fact that the University of Toronto Athletic Association has made arrangements for the use of the tennis courts by University students at specified times owing to the need for additional recreational facilities.

Approval was given to the following matters:-

Procedure
regarding
financial
statements

1. That in future budgets and financial statements of departments of the University under the direction of Committees of the Board of Governors, when approved by the respective Committee, be routed to the Office of the Comptroller for transmission to the Finance Committee who will, if the reports are approved, send them to the Board of Governors for their approval.

Alterations
to Univer-
sity College

2. The appointment of Ramsay Contracting Company to carry out the alterations to University College.

Connaught
Medical Re-
search Lab-
oratories
admitted to
new Pensions
and Group
Life Insur-
ance Plan

3. That for the purposes of the new Pensions and Group Life Insurance Plan the members of Connaught Medical Research Laboratories research staff be considered to have ranks as follows:-

Research Assistant	-	Lecturer
Research Associate	-	Assistant Professor or Associate Professor
Research Member	-	Professor

and that being otherwise qualified in accordance with the terms of the Plan they be eligible for membership.

Certain Admin-
istrative
employees
included in
new Pensions
Plan

4. That appointed full-time salaried administrative employees of the University who are not contributors to an existing University pensions plan for administrative employees shall be included in the Pensions and Group Life Plan approved by the Board of Governors on May 23, 1946, provided they are otherwise qualified in accordance with the terms of the said Pensions and Group Life Plan of May 23, 1946, as follows:-

(a) Those now receiving salary of \$3,500 or more per annum on July 1, 1946.

(b) Those receiving \$3,500 or more whose employment commences after July 1, 1946, on July 1st next following the date of permanent full-time employment.

(c) Those earning less than \$3,500 per annum on July 1st next following the date upon which they have completed one year of full-time service with the University provided their employment is then permanent.

The provisions of this paragraph are applicable to appointed full-time administrative employees of Connaught Medical Research Laboratories notwithstanding that contributions are now being made by any of them to the T.I. & A.A.

Appointment
of Office
Manager,
Press

5. The appointment of Mr. L. W. Dinnie as Office Manager, University Press, at \$3,600 per annum from August 1, 1946.

University
Press Com-
mittee
report

Report No. 5 of the University Press Com-

mittee was presented, and

Upon motion of Mr. LeBine,
Seconded by Mr. Matthews,

was approved as follows:-

University
Press
Committee
Report
(Cont'd)

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, May 28th, 1946, at 4:30 p.m., at which the following were present:-

Mr. G. A. LaBine (in the Chair)

The President

Mr. C. F. W. Burns

Mr. Arthur Kelly

Mr. A. Gordon Burns,
Manager of the Press.

Mr. Arnold Gaine, Comptroller
Mr. C. E. Higginbottom, Secretary.

Upon motion of Mr. Arthur Kelly,

Seconded by Mr. C. F. W. Burns,
the report of the previous meeting held on May 9th was approved and confirmed.

In connection with the additional equipment referred to in the Committee's Report No.4, the Manager of the Press, Mr. A. Gordon Burns, informed the Committee that he was arranging to meet Mr. Harrison of 'The Globe & Mail' in order to decide on what items of equipment should be obtained first. Regarding the Committee's previous recommendation that the total appropriation of \$99,820.00 to cover this additional equipment should be spread over a period of two years, your Committee now recommends that the Manager of the Press be authorized to make commitments to the full extent of the \$99,820.00, it being understood that because of delivery difficulties approximately 50%, or \$50,000.00, of this amount be charged against the year 1946-47.

Your Committee has considered the Estimates of the University Press for the year 1946-47, showing the following figures:-

Revenue	-	\$646,850.00
Expenditure	-	586,500.00
Profit	-	60,350.00
Subsidies for Journals-		11,025.00
Net Profit	-	49,325.00

Upon motion of the President,

Seconded by Mr. C. F. W. Burns,
your Committee recommends these Estimates for the approval of the Board.

After discussing the matter further your Committee recommends, upon motion of Mr. Kelly, that an additional \$500 for Salaries be included in the expenditure shown above, making a total expenditure of \$587,000.00.

The following additional appropriations for the University Press for 1945-46 are -

Upon motion of Mr. Arthur Kelly,

Seconded by Mr. C. F. W. Burns,
recommended to the Board for approval:-

Salaries	-	\$ 2,750.00
Wages	-	13,000.00
Purchases	-	25,000.00

Your Committee wishes to place on record its appreciation of the extremely valuable assistance given by Mr. George McCullagh and his staff in making a survey of the University Press and the acquisition of new equipment in connection with its operations, and recommends that the appreciation of the Board of Governors be conveyed to Mr. McCullagh.

All of which is respectfully submitted.

(Sgd) G. A. LaBine,
Chairman of Committee.
(Sgd) C. E. Higginbottom,
Secretary."

May 28th, 1946.

Property
Committee
Report

Report No. 237 of the Property Committee

was presented and -

Upon motion of Mr. Vaughan,
Seconded by Mr. Kelly,

was approved as follows:-

"The Property Committee reports to the Board of Governors:-

At the meeting of your Committee held on Wednesday, May 29th, the members of the Athletics and Physical Training Committee were invited to attend for a discussion in connection with the Athletic Association Building programme. The following were in attendance at this meeting:-

Mr. O. D. Vaughan (in the Chair)	Prof. T. R. Loudon)	Represent-
The President	Mr. T. A. Reed) ing the
Mr. C. F. W. Burns	Mr. Warren Stevens)	Athletic
Mr. R. A. Bryce) Association

Mr. Arnold Gaine, Comptroller
Mr. C. E. Higginbottom, Secretary
Mr. A. D. LePan, Superintendent

There was presented a report, signed by Mr. Warren Stevens, Director of Athletics, giving a survey of the growth of the Athletic Association including plans for future expansion.

Professor Loudon, President of the Athletic Association, explained the need for additional playing fields, tennis courts and building accommodation, and the President referred to the possible post-war registration of approximately 12,000 students. Particular attention was drawn to the reference in the report to proposed sites, and type and extent of facilities thought necessary, at an estimated cost of \$1,000,000.00 as follows:-

Facility	Site	Approximate Cost
Stadium - New west stand and business office N.E. corner	Present covered stand Present N.E. entrance to stadium	\$ 200,000.00
New gymnasium and swimming pool	Between Arena & Museum in new Gymnasium building	750,000.00 40,000.00
Tennis Courts	South of Arena	10,000.00
		<u>\$1,000,000.00</u>

After considering the matter at length your Committee recommends that the Superintendent be requested to ask the Athletic Directorate for more specific information as to their requirements, particularly in connection with the gymnasium.

It was decided that copies of the report of the Athletic Director be sent to members of the Property Committee not present at the meeting.

Before proceeding with the other business on the agenda it was pointed out that there was not a quorum present.

Lease of Margaret Eaton School, 415 Yonge Street

The Bursar informed your Committee that the lease from Business Properties Limited covering the use of the Margaret Eaton School at 415 Yonge Street by students of the School of Physical and Health Education expired at July 1st, 1946. Your Committee feels that in view of the increased registration at the University and the lack of facilities for the students of the School the lease should

Property
Committee
Report
(Cont'd)

be renewed, and

Upon motion of the President,

Seconded by Mr. Burns,
recommends that the Bursar be requested to communicate with Business Properties Limited in an endeavour to have the present arrangements continued for a further period of five years.

Payment of \$12,000.00 to the Royal Canadian Institute

A letter was presented from the President of the Royal Canadian Institute requesting payment of the \$12,000.00 authorized by the Board of Governors as compensation to the Institute for the property at 198 College Street which they had been compelled to vacate to make way for the new Chemical Engineering and Chemistry Building. It had previously been decided by the Board that this amount be charged against 'Chemical Engineering Building Construction Account', provided from the Wallberg Fund.

Upon motion of the President,

Seconded by Mr. Burns,
your Committee recommends that this amount be paid to the Royal Canadian Institute and charged as above, but that at the Comptroller's suggestion it be carried in a 'Construction Suspense Account' in the meantime.

Appointment of Architects for Mechanical Building Addition

Your Committee transmits for approval the Superintendent's recommendation, in which it concurs, that Messrs. Allward and Gouinlock be appointed as Architects for the proposed addition to the Mechanical Building on the following terms, and that a sum not to exceed \$975,000.00 be made available for this work, exclusive of departmental equipment:-

The fee for the work passing through their office to be 6%, distributed as follows:-

- 1% for the preliminary sketches
- 2% for the plans and specifications when ready for tendering or tendered upon if it is decided to take tenders.
- 3% to be paid from time to time, as the building is proceeded with, on the construction progressively completed, if the University decides to go on with the work. Plans and specifications as paid for up to that point are to remain the property of the University if it be decided not to proceed with the work.

Leases of 188 Yonge Street

In connection with the property owned by the University at 188 Yonge Street, letters were presented from the present tenants, Reitman's Inc., and Morrow's Nut House, applying for a renewal of their leases of this property; also from Alex. Young, Real Estate Broker, enquiring on behalf of the Laura Second Company if there was any chance of this Company securing a lease of the property. As the present leases do not expire until March, 1947, your Committee recommends that this matter be deferred for the present. The Comptroller informed the meeting that he had asked W. H. Bosley for a report on the property.

University College Men's Residence

Upon motion of the President,

Seconded by Mr. Burns,
your Committee endorses the recommendation of the University College Committee, already approved by the Board, that plans for the University College Men's Residence be proceeded with,

Property
Committee
Report
(Cont'd)

and recommends that authority be given for the preparation of preliminary sketches for the consideration of the Property Committee; and further that the Superintendent be authorized to enter into an agreement with the Architects.

Block Plan of Properties surrounding the University

Discussion of the block plan of properties surrounding the University, which the Superintendent was requested to prepare in consultation with the Comptroller, was deferred for further data being added by the Superintendent's Office.

Dunlap Observatory Approaches

The Superintendent informed the Committee that he had nothing to report in connection with this matter, and it was left with him to obtain further information.

Consulting Engineer for Central Power Plant

The Superintendent stated that he was not yet prepared to recommend a Consulting Engineer for the Central Power Plant.

Alterations to the Economics Building

A letter was presented from the Superintendent giving an estimate of \$144,000.00 for the alterations to the Economics Building. Your Committee recommends -

Upon motion of Mr. Burns,

Seconded by the President,

that the Superintendent be instructed to proceed with this work at once and that a sum of \$150,000.00 be set aside for the purpose and carried into the accounts of 1946-47. Your Committee also recommends that plans be prepared in this connection and presented to the Board at the earliest possible moment. Immediate action was necessary in this instance as the contractor was unable to further keep any option on certain building materials which he had under control at the time.

Transformer Banks

Your Committee has considered a report from the Superintendent's Office in connection with the installation of transformers, and also a report obtained from the Toronto Hydro-Electric System in an endeavour to ascertain if it would not be more economical to have the Hydro instal separate services to the locations concerned. After carefully considering the matter your Committee recommends -

Upon motion of the President,

Seconded by Mr. Burns,

that the University buy transformer banks rather than take power from the Hydro, and that the sum of \$75,000.00 be made available for this purpose.

Lee Collection

The President informed the Committee that he had discussed with Mr. Haldenby the arrangements approved by the Board in connection with protective service for the Lee Collection, and that the Warden of Hart House was of the opinion that there should be provision made for fire insurance and a guard. In view of the expected early return from England of the Rt. Hon. Vincent Massey your Committee recommends that this matter be deferred for consideration at a later date and that the President will discuss it with Mr. Massey.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan,
Chairman of Committee.

(Sgd) C. E. Higginbottom,
Secretary"

May 29th, 1946.

Consulting
Engineer,
Central
Power Plant

In connection with the appointment of a Consulting Engineer for the Central Power Plant, regarding which the Superintendent stated that he was not prepared to make a recommenda-

Central
Power
Plant
(Cont'd)

Continua-
tion of
insurance
on No.198
College
Street,
vacated by
Royal
Canadian
Institute

Mr. Duncan
appointed
to Property
Committee

Ajax Com-
mittee
Report

tion, the Chairman of the Property Committee, Mr. Vaughan, was requested to endeavour to have action taken as soon as possible.

Regarding the payment of \$12,000 to the Royal Canadian Institute referred to in the foregoing report, the Bursar informed the Board that he had arranged with the Institute for the continuation by them of the existing fire insurance policy until the above payment is made, and suggested that the coverage should then be included in the University's General Insurance Schedule at the amount suggested by the Superintendent, viz: \$10,000.00, until the building is demolished. The Board approved of this action.

Mr. J. S. Duncan was appointed a member of the Property Committee.

Report No. 10 of the Ajax Committee was presented and -

Upon motion of the President,
Seconded by Mr. Matthews,

was approved as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee begs to report that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, June 11th, at 4:30 p.m., at which the following members were present:-

The President (in the Chair)

Mr. C. F. W. Burns

Dean C. R. Young

The Director of the Ajax

Division, Mr. J.R.Gilley

The Comptroller, Mr.A.Gaine

The Bursar, Mr.C.E.Higgin-
bottom

The Deputy Bursar, Ajax
Division, Mr. G. L.
Court

The Asst. Superintendent,
Mr. W. H. Bonus

The Deputy Superintendent,
Ajax Division, Mr. J.
Shortreed

Report of the last meeting

The report of the last meeting of the Committee held on Wednesday, May 8th, 1946, was approved.

Ajax Com-
mittee
Report
(Cont'd)

Extension of the Health Service

It was moved by Mr. Gilley,
Seconded by Mr. Burns,
And approved -

That the report of the Director of the Ajax Division on the proposed arrangements regarding the private practice of the Physicians of the Health Service of the Ajax Division, with the exception of the rates to be charged for hospitalization, be approved. The report provided for the accounting for such private practice, for medical fees to be based on the Schedule of Fees of the Ontario Medical Association, and for the medical fees to be divided 50% to the Ajax Division and 25% to each of the two staff physicians. The question of hospitalization rates to be charged was referred back for further consideration.

Medical Officer of Health

It was reported by the Director of the Ajax Division that the financial arrangements had now been completed in respect to the appointment of Dr. R. M. Rogers as Medical Officer of Health for the Ajax Area, by which Wartime Housing Limited agreed to pay \$400.00 per annum to Dr. Rogers who would pay this sum over to the Ajax Division and would receive no remuneration in addition to his regular salary.

Academic Report

Dean Young reported that much more difficulty was being encountered in obtaining Academic Staff for the next Session than was experienced in recruiting the Staff for the present Session.

Bursar's Report

The Bursar's Report was presented by the Deputy Bursar of the Ajax Division, Mr. Court. The Financial Statements of the month of April, 1946, were presented and discussed. It was recommended that the question of the allocation of Overhead Expenses be given further study.

Cash Advance for the Ajax Division for the month of June, 1946

It was moved by Mr. Court,
Seconded by Mr. Gaine,
And approved -

That the Committee recommend to the Board of Governors for confirmation the payment of an advance of \$180,000.00 to the Ajax Division to cover the excess of estimated disbursements over estimated funds available at Ajax during the month of June, 1946, as follows:-

<u>Estimated Disbursements, including</u>	
Capital and Operating Expenditures	\$278,000.00
<u>Estimated Funds available at the Ajax</u>	
<u>Division during the month of June</u>	<u>98,000.00</u>
	<u>\$180,000.00</u>

Appropriation Transfers

It was moved by Mr. Court,
Seconded by Mr. Gilley,
And approved -

That the Committee recommend to the Board of Governors for approval the following transfers between current appropriations:-

1. Health Service

From "Meals for Infirmary Patients"	
To "Infirmary Maintenance and Laundry"	- \$100.00
"Office Supplies and Sundry"	- 50.00
	<u>\$150.00</u>

2. Director's Office

From "Director's Entertainment"	
To "Director's Office Expenses and Sundry"	- \$ 50.00

3. Physics Department

From "Salaries"	
To "Apparatus"	- \$800.00

Ajax Com-
mittee
Report
(Cont'd)

Arbor Lodge Appropriation

It was moved by Mr. Court,
Seconded by Mr. Burns,
And approved -

That the Committee recommend to the Board of Governors that an additional appropriation of \$2,200.00 to cover the estimated excess expenditure over the original estimate of operating expenditure of Arbor Lodge be approved. This amount is offset in part by an increase of \$1,815.00 in the estimated revenue of the Arbor Lodge operations.

Residence Dues

It was moved by Mr. Burns,
Seconded by Mr. Higginbottom,
And approved -

That the Committee recommend to the Board of Governors for approval the following rates for Residence Dues for the Session 1946-47 for students in residence, subject to the provision that in all cases the rates are to be quoted as subject to change if warranted by the increasing costs:-

1. Payment if made in one instalment at time of registration - \$270.00
2. Payment if made in six instalments, the first of - 72.00
payable upon registration, and five instalments of - 40.00
payable on the following dates:- Oct. 21st, Nov. 20th, 1946, and January 20th, February 20th and March 20th, 1947.

The rates include room rent for the entire Session September 23rd, 1946, to April 25th, 1947, and meals from Monday breakfast to Saturday lunch each week except during the Christmas vacation and the week between the end of the second term and the beginning of examinations. These rates are the same as the rates prevailing during the present Session.

Operating Estimates

It was reported that the Operating Estimates for the Ajax Division for the year 1946-47 were now complete and ready for approval by the Board of Governors.

Superintendent's Report

The Superintendent's Report outlining the contract with the Hydro-Electric Power Commission of Ontario for the supply of electric power to the Ajax Division and the Capital Estimates for 1946-47, were presented by the Deputy Superintendent of the Ajax Division, Mr. Shortreed.

Contract with the Hydro-Electric Power Commission of Ontario

It was moved by Mr. Bonus,
Seconded by Mr. Burns,
And approved -

That the Committee recommend to the Board of Governors for approval the contract negotiated with the Hydro-Electric Power Commission of Ontario for the supply of power from 800 H.P. to 1200 H.P. commencing January 21st, 1946, for a definite term of one year renewable for four additional one-year periods, at a cost of \$27.00 per H.P. per annum up to 800 H.P. and \$22.50 per H.P., for power used in excess of 800 H.P. Power Costs are to be billed monthly on the basis of the highest ten minute integrated demand during the month. The form of the contract has been approved by the Solicitors.

Ajax Com-
mittee
Report
(Cont'd)

Superintendent's Capital Estimates - 1946-47

It was moved by Mr. Burns,
Seconded by Mr. Gilley,
And approved -

That the Committee recommend to the Board of Governors for approval the Superintendent's Capital Estimates for the year 1946-47, which may be summarized as follows:-

Administration	- \$ 16,550.00
Academic	- 417,978.00
Special Services	- 85,682.00
Primary Hydro Lines	- 5,633.00
	<u>\$525,843.00</u>
Contingencies 2 $\frac{1}{2}$ % approx.	- 13,157.00
	<u>\$539,000.00</u>

The details of these Estimates are given in Appendix A of this report. The interim appropriation of \$207,210.00 is included in these Estimates.

Unused Balances of Superintendent's Capital Appropriations for 1945-46

It was moved by Dean Young,
Seconded by Mr. Burns,
And approved -

That the Committee recommend to the Board of Governors for approval that the estimated unexpended balances of Superintendent's Capital Appropriations as at June 30th, 1946, amounting to \$78,500.00, be set up in a Reserve as at that date and charged against the current year's appropriations. This amount was taken into consideration in the Capital Estimates for the year 1946-47.

Proposed Athletic Building

It was decided not to recommend the construction of an Athletic Building for indoor sports and academic lectures, which was estimated to cost \$103,500.00.

Director's Report

The Director of the Ajax Division gave a short report on the various social and cultural activities of the Ajax Division.

Additional Interim Appropriation for Chemical Engineering Supplies

The Chairman reported that the Executive Committee had recommended to the Board of Governors for approval an additional interim appropriation of \$10,000.00 for supplies for the Department of Chemical Engineering at the Ajax Division, to enable the Department to proceed with the ordering of necessary supplies for the next Academic Session.

All of which is respectfully submitted.

(Sgd) Sidney Smith,
Chairman of Committee.

(Sgd) C. E. Higginbottom,
Secretary."

June 11th, 1946.

Finance
Committee
Report

Report No. 164 of the Finance Committee

was presented and -

Upon motion of Mr. Kelly,
Seconded by Dr. Bruce,

was approved as follows:-

Finance
Committee
Report
(Cont'd)

"The Finance Committee reports to the Board of
Governors:-

Coniagas Mines Stock - R. W. Leonard Estate

Your Committee has considered the matter of selling or retaining the 28,536 shares of Coniagas Mines Limited received from the R. W. Leonard Estate. The Committee, while aware of the general policy of holding only Trustee investments, recommends -

Upon motion of Mr. LaBine,

Seconded by the President,
that this stock be not sold now, but that the matter be reviewed at a later date.

Group Life Insurance - Hourly Employees

The Comptroller brought up the question of making available to hourly employees the Group Life Insurance Plan. After considering the matter at length your Committee recommends that it be deferred until the Fall, and that in the meantime information be obtained regarding the provision, if any, made by the Ontario Government in connection with Group Life Insurance for its hourly employees, and also that the Superintendent's opinion be obtained in the matter.

Financial Statements of Athletic Association and Toronto

Conservatory of Music

The Committee records the receipt of the Financial Audited Statement of the Athletic Association for the year 1944-45, and also the Financial Audited Statement of the Toronto Conservatory of Music for the year 1944-45 together with the revised Estimates of the Conservatory for the year 1945-46.

Sale of St. Lawrence Corporation Stock

Your Committee reports the sale of St. Lawrence Corporation stock to date as follows:-

Number of Shares	Average Sale Price	Gross Pro- ceeds of Sale	Net Amount Received
10,650	9.13	\$97,221.86	\$95,377.86

Estimates - 1946-47

Your Committee took up for consideration the Estimates of the University for 1946-47, and -

Upon motion of Mr. Burns,

Seconded by Mr. LaBine,
transmits the same herewith recommended for the approval of the Board.

These Estimates provide for the increases in salaries for the Academic Staff in accordance with the revised scale of salaries recommended by your Committee in its Report No. 162 and approved by the Board.

Your Committee draws attention to the fact that the Estimates of the subsidiary bodies have not been considered by this Committee, as most of them have been presented direct by their respective Committees to the Board.

Your Committee also wishes to call attention to the fact that it has not dealt with the Estimates for capital expenditures at Ajax.

All of which is respectfully submitted.

(Sgd) W. L. Gordon,
Chairman of Committee
(Sgd) C.E. Higginbottom,
Secretary."

June 4th, 1946.

University
Estimates
for 1946-47
approved

The Chairman stated that the Prime Minister had agreed with the principle of increased salaries to the members of the academic staff, and -

Upon motion of Mr. Matthews,
Seconded by Mr. LaBine,

the Estimates of the University for 1946-47, transmitted with the foregoing report of the Finance Committee, were adopted.

Notice of
presentation of
Connaught
Laboratories Annual
Report

Notice was given that the Annual Report of the Connaught Medical Research Laboratories for the year 1945-46 would be presented at the next regular meeting of the Board on June 27th.

*Indefinite
m.B.*

The meeting adjourned at 6:35 p. m.

Minutes confirmed.

June 27th 1946

Chairman.

h. z. Thiri

[Signature]

Secretary.

Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, June 27th, 1946, at 4 p. m.

Present -

The Chairman (Colonel Phillips)
The Chancellor
The President
Mr. Vaughan
Mr. Urquhart
Mr. Bryce
Mr. Burns

Mr. Morrow
Mr. Duncan
Mr. Kelly
Hon. Dr. Bruce
Rt. Hon. Mr. Massey
Mr. Matthews

Mr. Arnold Gaine, Comptroller
Mr. C. E. Higginbottom, Secretary.

The minutes of the last meeting were presented and -

Upon motion of Mr. Vaughan,
Seconded by Mr. Bryce,
were approved.

The minutes of the meeting of the Executive Committee held at the York Club on Friday, June 21st, at 1 p.m. were adopted as tabled.

Welcome extended to
Rt. Hon. Vincent
Massey

Before proceeding with the business of the meeting the Chairman extended a cordial welcome to the Rt. Hon. Vincent Massey, recently returned from England.

Arising out of the minutes the following matters were dealt with:-

Banting
Research
Foundation
Trustees

A letter was presented from the President stating that he and the Chairman were agreed that the Hon. Mr. Justice Hope and Mr. Beverley Matthews, K.C., be appointed to the vacancies on the Board of Trustees of the Banting Research Foundation caused by the statement of the Chancellor and Dr. Bruce that they did not desire re-

Banting
Research
Founda-
tion
Trustees
(Cont'd)

appointments to that Board. These appointments were confirmed by the Board, and the three Governors appointed to the Foundation Board for the three-year period, July 28, 1946, to July 28, 1949, are as follows:-

Dr. Sidney Smith
The Hon. Mr. Justice Hope
Mr. Beverley Matthews, K.C.

Board of
Syndics
of Hart
House
Theatre,
terms of
reference

The President reported that the draft of the terms of reference for the Board of Syndics of Hart House Theatre had been returned by the University Solicitor and handed to the Board of Syndics, and

Upon motion of Mr. Morrow,
Seconded by Mr. Bryce,

the Chairman and the President were authorized to take any necessary action in the matter.

Annual Re-
port and
Statements
of Con-
naught Med-
ical Re-
search Lab-
oratories

A letter was presented from the Comptroller of the Connaught Medical Research Laboratories transmitting the following documents:-

1. Annual Report of the Connaught Medical Research Laboratories Committee for the year ended 31st March, 1946, complete with financial statements.
2. Annual Report of the Chairman of the Connaught Medical Research Laboratories Committee and of the Director of the Laboratories for the year ended 31st March, 1946.
3. Audited financial statements of the Connaught Medical Research Laboratories for the year ended 31st March, 1946, together with the auditors' report thereon.

The Annual Report of the Laboratories was adopted as far as may be necessary, and Dr. Neilly, Chairman of the Laboratories' Committee, was given authority to review the report at a later meeting.

Banting
Memorial
account

The Chairman brought up the matter of payment to Dr. Walter Allward in connection with his account for work on the Banting Memorial, and -

Banting
Memorial
(Cont'd)

Upon motion of Mr. Duncan,
Seconded by Dr. Bruce,

it was decided to pay Dr. Allward the sum of \$5,500.00 mentioned in his account as fee for preliminary work, and disregard the Solicitor's advice in connection with obtaining a formal release in the matter.

Recommendations of the President were approved as follows:-

Appoint-
ments

Appointments

Faculty of Arts:

G. G. Brown	- Professor of Anthropology, from August 1, 1946	\$4,500 a year	
C. F. Comfort	- Associate Professor of Art and Archaeology, from July 1, 1946	\$4,500 "	"

Botany:

D. H. Hamly	- Assistant Professor, from July 1, 1946	3,500 "	"
A. J. V. Lehmann	- Assistant Professor, from July 1, 1946	3,500 "	"
F. E. Beanish	- Professor of Chemistry, from July 1, 1946	5,500 "	"
G. Bagnani	- Assistant Professor in Greek and Roman History, from August 1, 1946	3,500 "	"
W. Wallace	- Assistant Professor in Ancient History, from August 1, 1946	3,500 "	"
H. S. Wilson	- Associate Professor of English, from August 1, 1946	4,500 "	"

French:

G. L. Assie	- Assistant Professor from July 1, 1946	3,500 "	"
S. R. A. Aquarone	- Assistant Professor from July 1, 1946	3,500 "	"
F. G. Smith	- Assistant Professor in Geological Sciences, from July 1, 1946	3,500 "	"

Mathematics:

W. J. Webber)	5,500 "	"
A. F. C. Stevenson) Professors, from July 1,	5,500 "	"
R. Brauer) 1946	5,500 "	"

W. M. D. Long	- Assistant Professor in Philosophy, from July 1, 1946	3,500 "	"
J. T. Wilson	- Professor of Geophysics in Physics, from August 1, 1946	5,500 "	"

Political Economy:

G. A. Elliott	- Professor, from July 1, 1946	6,000 "	"
A. W. Currie) Assistant Professors, from July 1, 1946	3,600 "	"
S. G. Hennessey)	3,500 "	"
F. H. Buck)	3,500 "	"
S. B. Stocking	- Assistant Professor of Business Administration, from July 1, 1946	4,000 "	"
Miss M. Salter	- Assistant Professor in Psychology, from September 1, 1946	3,500 "	"

Appoint-
ments
(Cont'd)

Faculty of Medicine:

B. F. Crocker	- Assistant Professor in Bio- Chemistry, from July 1, 1946	\$3,500 a year	
Hygiene & Preventive Medicine:			
R. Hare) Associates, from	525 "	"
Miss H. C. Plummer) July 1, 1946	825 "	"
Obstetrics & Gynaecology:			
W. A. Scott	- Professor Emeritus, from July 1, 1946	without salary	
D. M. Low	- Assistant Professor, from July 1, 1946	\$300 a year	
Ophthalmology:			
W. W. Wright	- Professor Emeritus, from July 1, 1946	without salary	
A. E. MacDonald) Assistant Professors	\$300 a year	
A. L. Morgan) from July 1, 1946	300 "	"
Oto-Laryngology:			
A. A. Campbell	- Professor Emeritus, from July 1, 1946	without salary	
C. A. Rae)	\$200 a year	
H. H. Burnham) Associates, from	200 "	"
D. E. S. Wishart) July 1, 1946	200 "	"
J. X. Robert)	200 "	"
Paediatrics:			
L. N. Silverthorne) Assistant Profes-	without salary	
J. H. Ebbs) sors, from July 1, 1946	" "	
Miss G. L. Boyd	- Associate, from July 1, 1946	\$275 a year	
A. G. Gornall	- Assistant Professor in Pathological Chemistry, from July 1, 1946	\$3,500 "	"
P. H. Greey	- Professor of Bacteriology, and Associate Director of Bacteri- ology, from July 1, 1946	\$5,500 a year	
E. A. Sellers	- Assistant Professor in Pharmacy & Pharmacology, from Sept. 1, 1946	\$3,500 a year	
Surgery:			
R. C. Laird) Assistant Professors,	\$300 "	"
J. C. McClelland) from July 1, 1946	300 "	"
R. M. Janes)	300 "	"
D. W. G. Murray) Associates, from	250 "	"
S. D. Gordon) July 1, 1946	250 "	"
Banting and Best Medical Research:			
C. C. Lucas) Professors, from	\$4,200 "	"
W. R. Franks) July 1, 1946	4,200 "	"
C. S. McArthur	- Assistant Professor, from July 1, 1946	2,500 "	"

Faculty of Applied Science and Engineering:

G. N. Patterson	- Professor of Aerodynamics, from August 1, 1946	\$5,500 a year	
Miss P. A. Chapman	- Librarian and Office Assistant in Architecture, from July 1, 1946	\$1,500 a year	
Civil Engineering: Municipal & Structural:			
C. E. Helwig	- Assistant Professor, from July 1, 1946	\$3,500 "	"
Miss M. MacDonald	- Librarian and Office Assistant, from July 1, 1946	1,200 "	"

Appoint-
ments
(Cont'd)

Faculty of Applied Science and Engineering (Cont'd):

Mrs. I. Turner - Librarian & Office Assistant in Elec-
trical Engineering, from July
1, 1946 \$1,300 a year

P. M. Corbett - Associate Professor of Metallurgical
Engineering, from July,
1, 1946 \$4,500 a year

Mining Engineering:

S. E. Wolfe - Associate Professor, from
July 1, 1946 4,500 " "

W. A. M. Hewer - Assistant Professor, from
August 16, 1946 3,500 " "

Faculty of Household Science:

Miss E. W. Park - Associate Professor of House-
hold Science, from July
1, 1946 4,000 " "

Faculty of Forestry:

A. S. Michell - Assistant Professor, from
July 1, 1946 3,500 " "

Faculty of Dentistry:

R. J. Godfrey - Professor of Prosthodontics
and Head of the Department,
from July 1, 1946 5,500 " "

Preventive Dentistry:

M. A. Cox - Professor, from July 1,
1946 600 " "

J. Kreutzer - Associate Professor (part-
time), from July 1, 1946 980 " "

W. J. S. Jackson - Associate Professor (part-
time) of Dental Anatomy,
from July 1, 1946 1,100 " "

Associates (part time): from July 1, 1946:

O. J. Yule \$540 per an. H. M. Robb \$629 " "

J. D. Purves 810 " " A. M. Hord 810 " "

J. B. Pepper 630 " " H. H. Curmer 630 " "

Miss H. M. Chitty - Clerk in the Secretary's Office,
from July 1, 1946 \$1,450 " "

Miss B. McBride - Assistant to the Secetary
from July 1, 1946 1,450 " "

J. H. Johnson - Librarian, from July 1,
1946 without additional salary

Miss E. M. Bradley - Assistant Librarian, from
July 1, 1946 1,450 a year

School of Physical and Health Education:

E. T. Waters - Associate Professor of Physiology,
from July 1, 1946 \$2,562 a year

Miss Z. Slack - Associate in Physical Educa-
tion (Women), from July 1,
1946 2,700 " "

School of Nursing:

Miss M. J. Wilson - Assistant Professor, from
July 1, 1946 2,600 " ")
with living valued at \$400)

School of Hygiene:

Virus Infections:

(#) C. E. van Rooyen - Professor, from September 1,
1946 \$1,500 a year

R. Hare) Associates, from 250 " "

R. C. Parker) July 1, 1946 350 " "

(#) C. E. van Rooyen - also Research Member in the Connaught
Medical Research Laboratories at \$5,000
from Sept. 1st, to be paid from the
account of the Laboratories.

Appoint-
ments
(Cont'd)

School of Hygiene (Cont'd):

Physiological Hygiene:

- | | | |
|------------------|---|----------------|
| H. M. Barrett | - Associate Professor of Industrial Hygiene, from July 1, 1946 | \$2,500 a year |
| J. G. Cunningham | - Associate Professor of Industrial Hygiene (part time) from July 1, 1946 | \$500 a year |

Epidemiology and Biometrics:

- | | | |
|------------------|--|----------------|
| W. Reid | - Assistant Professor in Biometrics, from Sept. 15, 1946 | \$2,000 a year |
| Miss C. A. Miles | - Secretary, from July 1, 1946 | 1,300 " " |

Chemistry in Relation to Hygiene:

- | | | |
|-------------------|---|----------------|
| A. M. Fisher |) Associates, from | 300 " " |
| Miss E. M. Taylor |) July 1, 1946 | 500 " " |
| D. L. MacLean | - Secretary of the School, from November 1, 1946, without additional salary | |
| Miss B. M. Calvin | - Assistant Secretary of the School, from July 1, 1946 | \$660 a year |
| Miss H. J. Leeson | - Assistant Professor in Public Health Nutrition, from July 1, 1946 | \$3,500 a year |
| A. E. Berry | - Associate Professor (part time) of Public Health Engineering in Public Health Administration, from July 1, 1946 | \$900 a year |

School of Chinese Studies:

- | | | |
|---------------|--|----------------|
| R. C. Rudolph | - Associate Professor, from July 1, 1946 | \$3,000 a year |
|---------------|--|----------------|

Ajax Division:

- | | | |
|----------------|--|----------------|
| H. L. Shepherd | - Assistant Professor of General Studies and Assistant to the Director of Studies, from July 1, 1946 | \$3,800 a year |
| J. J. Spence | - Assistant Professor in Engineering Drawing, from July 1, 1946 | 3,500 a year |

Payments for Summer Session Work: July and August, 1946:

Faculty Office

- | | |
|-----------------|--------------------------------|
| W. J. T. Wright | - \$1,200 (including expenses) |
| H. L. Shepherd | - \$600 |

Architecture

- | | |
|----------------|--------------|
| H. H. Madill | - \$400 |
| E. R. Arthur | - 150 |
| W. E. Carswell | - 375 (July) |

Civil Engineering: Municipal & Structural

- | | |
|----------------|---------|
| T. R. Loudon | - \$300 |
| C. F. Morrison | - 300 |
| M. W. Huggins | - 300 |

Civil Engineering: Surveying & Geodesy

- | | |
|-----------------|---------|
| W. M. Treadgold | - \$300 |
|-----------------|---------|

Engineering Drawing

- | | |
|----------------|--------------------------------|
| J. R. Cockburn | - \$200 |
| A. Wardell | - \$1,200 (including expenses) |

Mechanical Engineering

- | | |
|-------------|---------|
| L. E. Jones | - \$200 |
|-------------|---------|

Appoint- ments (Cont'd)	<u>Registrar's Office:</u>		
	Miss J. Robbins	- Assistant, from July 1, 1946	\$1,400 a year
	Mrs. I. Kitchener	- Clerk " " 1, 1946	1,300 " "
	Mrs. P. Davy) Stenographers, from	1,500 " "
	Miss B. Burling) July 1, 1946	1,200 " "
	<u>Department of University Extension and Publicity:</u>		
	Miss H. L. Brown) Stenographers, from	1,350 " "
	Miss I. E. Kilby) July 1, 1946	1,200 " "

Session Appointments, 1946-47

Miss A. E. M. Parkes	- Secretary-Treasurer, Women's Athletic Association	\$600
J. N. Emerson	- Lecturer, Anthropology	2,400
<u>Faculty of Arts:</u>		
L. M. Morrison	- Assistant, Political Economy	1,000
<u>Psychology:</u>		
Mrs. Magda B. Arnold	- Lecturer (part time)	1,500
<u>Special Lecturers:</u>		
R. W. B. Jackson	\$400	G. W. Anderson 200
Mrs. Reva Gerstein	200	V. L. Stewart 200
G. P. Cosgrave	500	
<u>Instructors:</u>		
E. I. Signori	500	Miss R. Potashin 500
R. A. D. Stewart	500	
<u>Class Assistants:</u>		
Mrs. B. B. T. Wigdor	400	W. H. Gaddes 400
Miss B. O. Underhill	300	J. P. Zubec 300
R. R. Ireland	300	H. O. Steer 300
Miss E. R. Campbell	300	Miss A. Hughes 300
J. F. Hickling)	200
Mrs. E. C. Johnstone) Readers	200
Miss G. Bransby	- Clerical Assistant, July	100
Miss G. M. Hearle	- " " Aug. 1 to	
	June 30	1,100
Miss D. D. Hearn) Laboratory Attendants	1,300
Miss G. Evans)	450
<u>Zoology:</u>		
Miss V. E. Engelbert)	2,200
G. M. Neal) Lecturers	2,100
Miss D. McLean)	1,000
Mrs. M. Thompson) Demonstrators	1,000
A. Quantrill)	1,900
T. H. Stovell) Technical Assistants	1,600
Mrs. A. H. Shortt	- Technical Assistant, Sept. 1 to	
	June 30	1,100
Mrs. J. Bray	- Technical Assistant, July 1 to	
	Feb. 28	520
D. G. LeRay	- Assistant Curator of Vivarium	1,600
W. Smith	- Laboratory Attendant and Stores Assistant	1,600
A. Prince	- Chief Laboratory Assistant	1,600
Miss R. Jenkins	- Secretary	1,850
Mrs. M. Proctor	- Stenographer and Librarian	1,300
<u>Faculty of Medicine:</u>		
<u>Pathology and Bacteriology:</u>		
Miss R. M. Price	- Lecturer in Bacteriology & Serology	3,000
J. E. Kurtz	- Lecturer in Pathology	2,750

Appoint-
ments
(Cont'd)

Faculty of Medicine (Cont'd):

Pathology and Bacteriology (Cont'd):

Fellows:

C. W. Taylor	\$900	C. Slade	\$900
H. J. M. Barnett	900	C. C. Gray	900
G. E. Wodehouse	900	G. W. Smith	1,100
E. J. Clifford	-	Demonstrator	without salary
Miss M. I. Tom	-	Lecturer in Neuropathology	2,850
A. S. Douglas	-	Fellow in Neuropathology	1,100
Miss L. Campbell	-	Technician	1,300
Mrs. F. Kirkwood	-	Laboratory Attendant	1,056

Faculty of Applied Science and Engineering:

Applied Physics:

E. L. Dodington	-	Lecturer	2,700
F. E. Deloume	-	" July 1 to Apr. 30	2,900
J. J. Klawe)	Instructors	1,600
P. Kaye)		1,750
G. Grieve	-	Assistant Mechanician (part time) Aug. 1 to June 30	750

School of Architecture:

F. Coates	-	Instructor (part time) in Modelling	1,300
J. Record	-	Attendant in Draughting Room, Sept. 1 to June 30	1,400

Chemical Engineering:

A. M. FitzGerald	-	Lecturer	2,100
W. G. MacElhinney)	Lecturers, 9 mos. \$275 a month	
C. Potter)	from Sept. 1 275 " "	
T. L. Crossley	-	Special Lecturer	150
C. E. Drover)	Instructors, Sept. 3	1,750
R. G. Billinghamurst)	to Apr. 30	1,750
G. L. Milligan	-	Demonstrator, Sept. 16 to Apr. 30	1,300

Civil Engineering: Municipal & Structural:

B. Etkin	-	Lecturer	2,600
----------	---	----------	-------

Special Lecturers:

A. E. Berry	\$1,000	W. H. Jackson	500
W. J. Jakimiuk	500	W. H. M. Laughlin	700
B. S. Shenstone	200		
C. W. Dillane	-	Instructor	1,500

Electrical Engineering:

R. G. Anthes	-	Lecturer	2,900
P. A. Rickard	-	Instructor	1,975

Demonstrators:

P. D. Balmer	\$1,500	H. M. Wilkinson	1,500
H. E. Graham	1,400	D. Shopsowitz	1,300
G. R. Slemon	700	G. F. C. Weedon	650

Engineering Drawing:

J. A. McKechnie)	Instructors	1,500
R. B. Telford)		1,500
G. Brown	-	Assistant in Drafting Room, 10 mos. from Aug. 16	1,400

Mechanical Engineering:

W. W. L. Govan	-	Special Lecturer	2,700
----------------	---	------------------	-------

Lecturers:

R. T. Wainnes	\$2,500	W. A. Wallace	2,500
W. Bruce	2,000	D. G. Huber	2,000
A. S. Foreman	-	Special Lecturer	3,000
O. Clodman	-	Instructor	1,600

Appoint-
ments
(Cont'd)

Faculty of Applied Science and Engineering (Cont'd):

Mechanical Engineering (Cont'd):

Demonstrators:

F. F. Roberts	\$1,400	B. A. Avery	\$1,300
G. W. Billings	1,300	F. C. Hooper	1,300
E. J. Durand	1,300	W. A. Traill	1,300
G. G. Gilchrist	1,500	A. E. Dalrymple	1,300
C. E. Lyall	1,300		

Special Lecturers:

R. R. Grant	- Accountancy and Business	1,000
P. H. Mills	- Engineering Law	500
G. A. McMullen	- Special Lecturer, Public Speaking	300

Faculty of Household Science:

Household Science:

Lecturers:

Miss M. McKellar	\$2,900	Miss A. Grant	2,700
Mrs. Enid H. Smith	2,700	Miss H. Coatsworth	2,300
Miss M. E. Hammond	- Research Assistant		1,100
Miss J. Henderson	- Assistant		1,000
Miss B. A. Gowans	- Clerical Assistant, 10 mos.		1,300

Food Chemistry:

Mrs. Jean R. Butterfield	- Lecturer	2,400
Miss K. M. Watson	- Assistant	1,100
F. J. Francis	- Instructor	1,550
Mrs. I. Scott	- Technical Assistant	1,000
Mrs. C. Flinn	- Clerical Assistant (part time) 10 mos.	600

Faculty of Forestry:

F. G. Jackson	- Senior Demonstrator, 8 mos.	2,000
D. V. Love	- Lecturer (cancelling previous appointment)	3,000

School of Nursing:

Lecturers:

Miss H. A. Bennett)	2,400
Miss M. I. Tressider)	2,350
Miss J. E. Allen	- \$1,750 with living valued at \$400	
Miss L. Thordarson	- 1,750 " " " " \$400	
Miss D. K. Duff	- 1,950 " " " " \$240	
Miss M. J. Greenslade	- Instructor, Sept. 1 to June 30, \$1,166.67 with living valued at \$400 per annum	
Miss R. B. Kent	- Instructor (part time)	\$1,310
Miss M. G. McPhedran	- " "	1,310
Mrs. A. E. Jacobsen	- Librarian, July 1 to Aug. 31	240
Miss S. Niemeier	- " Sept. 1 to June 30	1,250
Mrs. L. M. Clarkson	- Secretarial Assistant	1,500
Miss D. J. Stacey	- Applications Clerk	1,500
Miss D. S. Livingstone) Secretarial Assistants	1,300
Miss D. Adams)	1,175
Miss R. Adams	- Secretarial Assistant, July 1 to Aug. 31	165
Miss S. M. Donchuk	- Residence Nurse, \$1,320 with living valued at \$400	
Miss Z. M. Kidd	- Dietitian-Housekeeper, \$1,850 with living valued at \$400	
Miss K. S. Cowan	- Supervisor and Assistant Residence Nurse, \$1,440 with living valued at \$400	

School of Social Work:

J. S. Morgan	- Lecturer and Research Associate	\$3,600
--------------	-----------------------------------	---------

Appoint-
ments
(Cont'd)

School of Physical and Health Education:

Special Lecturers:

R. G. Armour	\$30	G. Bates	\$10
W. J. Gardiner	20	C. W. Hincks	20
S. K. Jaffary	10	A. D. A. Mason	30
E. W. McHenry	20	Miss F. H. Stewart	10
T. Owen	10	L. A. Pequegnat	20
Mrs. E. C. Robertson	30	F. F. Tisdall	20
R. W. I. Urquhart	20	G. S. Young	10

School of Chinese Studies:

M. C. Ch'en	- Visiting Professor	\$1,625
S. S. Y. Wang	- Research Assistant and Instructor (part time)	550
Miss S. F. Ch'eh	- Instructor (part time)	440
Miss J. G. Lee	- Research Assistant, without salary	
Mrs. R. Watts	- Instructor (part time)	1,500

School of Physical and Health Education:

Functional Anatomy:

H. deW. Ball	- Assistant	250
--------------	-------------	-----

Physiology:

M. A. Ashworth	- Senior Demonstrator	1,625
B. Kinash	- Technician, July 1 to Aug. 31	234

Hygiene and Preventive Medicine:

A. M. Goulding	- Lecturer	200
Miss G. Mickle	- Demonstrator	100

Literature and Expression:

C. R. Sanderson) Lecturers	150
G. A. McMullen		150

Zoology:

Mrs. M. W. Thompson) Demonstrators	300
Mrs. G. W. Scott		300

Physical Education (Men):

Assistants (without salary):

A. R. T. Chetwynd	D. M. Graham
W. H. Martin	H. Phillips
J. Primeau	C. Zwygard

Physical Education (Women):

Mrs. M. Graham	- Assistant in Music	540
Mrs. B. Kerfoot	- Assistant in Swimming	250
Miss A. van Nostrand	- Office Assistant	1,200

Institute of Child Study:

Miss B. Gage) Teachers	1,625
Miss D. McKenzie		1,310
Miss J. Nicholson		1,310
Miss H. Shepherd) Research Assistants	1,310
Miss M. L. Northway		900
Mrs. F. L. Johnson) Lecturers	880
Miss H. Boothe		1,205
Mrs. H. McCart) Assistants	550
Miss G. Evans		385
Miss P. Chiang) Office Assistant	550
Miss H. L. Gatch		440
Miss B. Talbot		330

Ontario College of Education:

A. Mowat	- Instructor, Administration of Libraries	150
Miss M. E. M. Poole	- Instructor, Special Libraries	150
C. R. Sanderson	- Instructor, Circulation of Books	150

Appoint-
ments
(Cont'd)

Ontario College of Education (Cont'd):

Miss L. M. Smith	- Instructor in Work with Boys and Girls	\$450
Miss F. Trotter	- Instructor in Story-Telling	200
W. S. Wallace	- Instructor in College and University Libraries	350
Educational Research:		
Miss K. M. Hobday	- Secretary and Research Assistant	2,600
Clerical Assistants:		
Miss M. Graham	\$2,000	Miss M. Spalding 1,900
Mrs. A. Black	1,300	Miss A. S. F. Hall 1,300
Miss J. Constable	1,300	Miss O. Woundy 1,200

Ajax Division:

Applied Physics:		
F. J. Quail	- Instructor, 7 mos. from Oct. 1	\$250 a month
Architecturs:		
S. R. Kent	- Instructor	2,700
C. F. T. Rounthwaite	- Instructor, July	225
W. Shulman	- Demonstrator, July 1 to Aug. 15	537.50
A. P. C. Adamson	- Lecturer (part time) July and August	\$75 a month
J. Record	- Attendant, July and August	\$125 " "
Chemical Engineering:		
J. M. Morton) Lecturers, July 1 to	\$350 a month
C. P. Brockett) May 31	300 " "
W. M. Hutcheon)	300 " "
P. M. Reilly) Instructors, July 1 to	250 " "
W. G. Carlton) Apr. 30	225 " "
E. T. Williams)	225 " "
D. W. Marshall) Instructor, Aug. 15 to Apr. 30	225 " "
Demonstrators, July 1 to Apr. 15:		
O. G. Casey	\$200 a month	T. Fass 200 " "
P. J. Frost	200 " "	O. G. Gunby 200 " "
R. W. Hipwell	200 " "	B. Levadie 200 " "
R. G. MacGilchrist	200 " "	R. M. Mathieson 200 " "
A. W. Morgan	200 " "	W. T. Sargent 200 " "
A. L. Scott	- Instructor, July	\$200
	Aug. 1 to Apr. 30	\$225 a month
Demonstrators, July 1 to Apr. 15:		
D. B. Smith	\$200 a month	A. W. Wrighton \$200 a month
J. G. Fraser	200 " "	L. A. Williams 200 " "
H. W. Allan	- Demonstrator, July	\$200
L. W. Wray) Demonstrators, Aug. 26 to	200 a month
J. R. Ufford) Apr. 15	200 " "
Civil Engineering: Municipal & Structural:		
A. H. S. Adams	- Lecturer, 2 mos. from July 1st	\$300 a month
	8 mos. from Sept. 1st	375 " "
V. R. Davies) Lecturers,	300 " "
) same periods as Adams	375 " "
C. Hershfield)	300 " "
)	375 " "
P. B. Hughes)	300 " "
)	375 " "
C. E. Olive)	300 " "
)	375 " "
H. B. White)	300 " "
)	375 " "

Appoint-
ments
(Cont'd)

Ajax Division (Cont'd):

Civil Engineering: Municipal & Structural (Cont'd):

E. P. Bridgland)	\$375 a month
A. C. Davidson)	Lecturers, 8 mos. 375 " "
A. Grzedzielski)	from Sept. 1 375 " "
D. C. Hume)	375 " "

Civil Engineering: Surveying & Geodesy:

H. L. Macklin)	Lecturers, July 1 300 " "
G. T. Horton)	to Apr. 30 225 " "
T. L. Rowe	-	Lecturer, July and August 250 " "
L. A. Walker)	Demonstrators, 200, " "
D. R. Steele)	July 1 to 200 " "
R. G. Patterson)	Aug. 15 200 " "
G. Grieve	-	Assistant Mechanician (part time) Aug. 1 to June 30 \$625

Electrical Engineering:

Lecturers:

H. A. Courtice	-	Aug. 15 to Apr. 30 \$2,500
A. G. Ratz)	2,400
H. F. Philp)	Sept. 15 to Apr. 30 2,400
G. F. Vail)	2,400
J. M. Ham	-	July and August \$300 a month
V. V. Mason)	July 1 to 300 " "
E. Wall)	Apr. 30 280 " "

Engineering Drawing:

W. F. Haehnel	-	Lecturer, July 1 to Sept. 30 \$275 " "
		Oct. 1 to Apr. 30 300 " "
C. A. Wrenshall)	275 " "
)	300 " "
K. M. Clarke)	Lecturers, 220 " "
)	same periods as 275 " "
F. H. Newman)	Haehnel 220 " "
)	275 " "
A. H. Renault)	220 " "
)	275 " "
E. L. Hartman)	Instructors, 220 " "
)	same periods as 250 " "
C. H. Hopkins)	Haehnel 220 " "
)	250 " "
A. H. Rome)	220 " "
)	250 " "
L. C. Burke)	220 " "
)	235 " "
J. H. Chamberlain)	220 " "
)	235 " "
H. O. Coish)	220 " "
)	235 " "
R. W. Cook)	220 " "
)	235 " "
G. O. Hayslip)	220 " "
)	235 " "
G. M. Nixon)	220 " "
)	235 " "
A. L. Rubinoff)	220 " "
)	235 " "
W. H. Simon)	220 " "
)	235 " "

Appoint-
ments
(Cont'd)Ajax Division (Cont'd):Engineering Drawing (Cont'd):

Instructors, July 1 to Aug. 15:

T. F. Holmes	\$220 a month	K. N. Stevens	\$220 a month
A. R. Jupp	220 " "	L. A. Kaulman	220 " "
W. F. Hitchfeld	- Instructor, July		\$220
C. F. A. Beaumont	- " "		220
A. Dykeman	- Attendant in Draughting Rooms,		1,600
Mrs. A. L. Landymore	- Office Assistant, 10 mos.	\$125 a month	
J. H. Seymour	- Instructor, July 1 to Sept.		
	30	220 " "	

Mechanical Engineering:Lecturers:

W. Laari) Sept. 16 to May 15	\$2,200
W. T. Thompson)	2,000
J. H. Seymour	- Oct. 1 to May 15	2,000
B. D. Wood) Instructors, 8 mos.	\$220 a month
H. M. Macfarlane) from Sept. 16	220 " "

Chemistry:

E. Smith	- Lecturer	\$2,700
W. F. Allen) Assistants for	170
R. Thiers) September	170

Geological Sciences:

R. M. Thompson	- Lecturer	2,500
W. W. Weber)	1,000
H. W. Fleming) Demonstrators	1,000
R. B. Graham)	1,000

Political Economy:

O. W. Main	- Lecturer	2,000
G. Blake) Instructors	1,500
H. E. Roseborough)	1,700

Banting and Best Medical Research:

G. C. Caudwell	- Research Associate	\$200 a month
	(to be paid from Dom. Govt. Grant	
	M.P. 91 - Franks)	

Resigna-
tionsResignations:Faculty of Medicine:

H. E. Le Masurier	- Senior Technical Assistant in	
	Anatomy	June 6, 1946
E. E. Cleaver	- Associate in Medicine	June 30, 1946

Statute
of SenateStatute of Senate:

No. 1743 - Respecting the Courses of Study in the Faculty of Den-
tistry for the Session 1946-47

Registra-
tion in
School of
NursingRegistration in the School of Nursing:

That registration be offered in the School of Nursing to approx-
imately the following number of students:-

Degree Course in Nursing (1st year)	25
Certificate Course in Public Health Nursing	165
Certificate Courses in Nursing Education, Nursing	
Administration, and Clinical Supervision	90

Wallberg
Bequest,
Applied
Science

In connection with the \$15,000.00 previous-
ly authorized for the Faculty of Applied Science and Engineering for
1946-47 from the Wallberg Bequest -

Wallberg
Bequest
(Cont'd)

It was moved by the President,
Seconded by Mr. Bryce,
And Resolved -

That for the fiscal year 1946-47 there be appropriated from the income from the Wallberg Fund \$6,700 for the following purposes in the Faculty of Applied Science and Engineering:

- (a) the establishment of two research fellowships, each of the value of \$1,500;
- (b) the establishment of four scholarships, each of the value of \$300;
- (c) \$2,000 for travelling expenses of members of the teaching staff to attend technical or educational conferences;
- (d) \$500 for special lectures to be known as the Wallberg Lectures.

The Board also authorized that any unexpended balance remaining from the above sum of \$15,000.00 made available for 1946-47 would be carried forward to 1947-48.

Notice in
Calendars
regarding
residence
dues, etc.
being sub-
ject to
change

The President reported that the following notice regarding residence dues and other charges would be inserted in the Calendars:-

"In view of increasing costs of supplies and labour, residence dues and other charges set forth in this calendar are subject to change by the Board of Governors."

The Comptroller was asked to inform all associated bodies.

Resolution
of Ontario
Dental As-
sociation
covering
need of a
new build-
ing for
Dentistry

The President presented a letter which he had received from the Secretary of the Ontario Dental Association together with the following resolution approved at a General Session of the Association on May 29th and referring to the need of a new building for the Faculty of Dentistry:-

"WHEREAS the prevention of disease is a professional obligation, and
WHEREAS the ravages of dental diseases have caused tremendous discomfort and ill health to a large percentage of the population, and
WHEREAS to be effective, the prevention and control of dental diseases must begin with the child, and
WHEREAS, in order to facilitate progress in the investigations into the causes and control of dental diseases, it is desirable that the Faculty of Dentistry of the University of Toronto be closely affiliated with institutions in which research into the diseases of childhood holds an important place, and

Resolution
of Ontario
Dental As-
sociation
(Cont'd)

WHEREAS the Hospitals hold a unique position in such research.
Therefore - Be it resolved that in order to investigate the causes of dental diseases from the systemic as well as from the dental viewpoint, closer affiliation between the Hospital Centre and the Dental Faculty of the University of Toronto is desirable. Therefore,
Be it resolved that a new Dental Faculty building at the University of Toronto, in close proximity to the Hospital group, is urgently needed, and
Be it further resolved that the Board of Governors be urged to proceed immediately with the purchase of the property on University Avenue directly south of the new site for the Child Health Centre and with the erection on that site of a suitable building for the Faculty of Dentistry at the earliest possible date, and
Be it further resolved that a copy of these resolutions be spread upon the Minutes of the Ontario Dental Association and that a copy be sent to the President of the University of Toronto, the Chairman of the Board of Governors of the University of Toronto, the Chairman of the Board of Directors of the Royal College of Dental Surgeons, and the Chairman of the Dental Building Committee."

Upon motion of Dr. Bruce,
Seconded by Mr. Duncan,

the above resolution was approved in principle and referred to the Property Committee for consideration and report, and the Secretary was instructed to advise the Association that their letter had been presented to the Board.

Recommendations of
Executive
Committee

Recommendations of the Executive Committee

were dealt with as follows:-

- (a) The following appointments to the Administrative Staff were approved:-

Mr. Alexander R. Forbes - (to replace Leonard Smith who is being transferred to the Accounting Department but who will continue to act as Bedel) - salary at the rate of \$1,620 per annum from June 24th, 1946.

University Health Service:

Miss Janet I. Warne - Assistant Secretary (Men), effective June 1, 1946, \$90 a month

University Press:

Miss Eleanor Harman - Assistant Editor and Production Manager, from July 1, 1946, \$2,800

Caretakers, from July 1, 1946:

W. H. Tulley - Household Science Building at a salary of \$1,400 per annum plus quarters valued at \$420

H. C. Hatfield - Banting Institute at a salary of \$1,730 per annum

Appoint-
ments to
Adminis-
trative
Staff

Appoint-
ments
(Cont'd)

Caretakers (Cont'd):

Richard Cowling - Chemical Building at a salary
of \$1,700 per annum
G. Murdoch - Baldwin House at a salary of
\$1,650 per annum

Request for
priorities
for materi-
als for new
buildings

(b) The Chairman stated that he had already acted on the Committee's recommendation that he write the Minister of Reconstruction at Ottawa in an effort to secure priorities for materials for proposed University buildings.

Appoint-
ment of an
Assistant
Superinten-
dent of
building
programme

(c) Regarding the Committee's recommendation that the Chairman of the Property Committee be authorized to obtain a competent Engineer to act as Superintendent of "New Buildings" for a three-year period, together with one or two assistants,

It was moved by Mr. Vaughan,

Seconded by Mr. Duncan,

And Resolved -

That Mr. B. Napier Simpson be appointed an Assistant Superintendent at a salary of \$7,200 per annum to be effective from a date to be agreed upon between Mr. Simpson and the Administrative Offices of the University. It is to be understood that Mr. Simpson will work directly with the Superintendent and under his direction in controlling, facilitating and expediting the progress and completion of the University building programme and will perform such other duties as are, from time to time, delegated to him. The cost of Mr. Simpson's salary and the general costs of his activities are to be charged to the Building Costs Account.

Consulting
Engineer
for Cen-
tral Power
Plant

Regarding a Consulting Engineer
for the new Central Power Plant, which was referred to the Superintendent for a recommendation, in order to expedite the matter the Chairman of the Property Committee was given power to engage an Engineer for this purpose. As the firm of Stone and Webster in the United States was named in this connection, Mr. Urquhart suggested that it would be desirable to clear with the Engineering Institute of Canada.

Communications were presented
and dealt with as follows:-

Return of
cheque by
Ontario
Research
Foundation
for lecture
given

From Dr. H. B. Speakman returning the University's cheque for \$175 issued to Dr. A. E. R. Westman for lectures delivered by him, and stating that he felt that the Ontario Research Foundation should give these lectures as a small

return for the privilege they enjoyed of close and intimate contact with their friends at the University. This action on the part of the Foundation was greatly appreciated by the Board.

Resigna-
tion of
Accountant,
Ajax

From Mr. S. L. Whitton tendering his resignation as Accountant at the Ajax Division, effective June 30, 1946.

Amount of
\$50 voted
for employ-
ees' picnic

From the University of Toronto Employees' Association requesting assistance from the Board as in past years in order to help defray the expenses of their annual picnic on July 19th, and the sum of \$50 was voted for this purpose.

Approval was given to the following:

Appoint-
ments to
Adminis-
trative
Staff

1. Appointments to the Administrative Staff as follows:-

Office of the Chief Accountant:

Miss A. I. Cannon - Secretary to the Chief Accountant,
from July 1, 1946 \$1,500 per year

University Health Service - for the Session 1946-47:

C. D. Gossage - Director, 12 mos. \$6,000

W. B. Stiver - Acting Assistant Director,
12 mos. 3,600

Dr. Frances H. Stewart - Assistant Director, Women,
12 mos. 3,000

D. H. Hubbs) 2,000

E. Clark Noble) Staff Physicians (Men) 2,000

S. M. Campbell) 9 mos. 2,000

T. G. Heaton) 2,000

Dr. Hollie H. McKinnon) Staff Physicians (Women) 9 mos. 2,250

Dr. Mary G. Attack) 9 mos. 2,250

Dr. Elizabeth Harrison) 7 mos. 1,400

J. M. Thomas - First Aid Attendant, 12 mos. 1,940

W. Purdue - do. 1,500

Miss R. Ramsden - Supervisor of Nurses, 12 mos. 1,940

Miss D. H. Milne - Nurse, 9 mos. 1,500

C. E. Downs - Laboratory Technician, 9 mos. 635

Mrs. Kathleen Forsythe - Secretary (Men), 9 mos. 1,235

Miss J. Warne - Assistant Secretary (Men),
12 mos. 1,080

Miss M. Hamilton - Secretary (Women) 9 mos. 1,125

Ajax Division:

Miss D. Macleod - Assistant Manager of the Food
Committee, from July 1, 1946,
at \$275 a month

For the Session 1946-47:

D. J. Reid - Accountant, Bursar's Office,
from July 1 to June 30 \$3,000 a year

Director's Office:

A. H. Blackmore - Assistant to Director \$3,000

Miss L. Wilson - Secretary 1,620

Appoint-
ments
(Cont'd)

Appointments (Cont'd):
Ajax Division (Cont'd):

Bursar's Office:

T. C. Graham	- Payroll Assistant	\$2,100
Mrs. M. M. Hilton	- Secretary	1,620
Mrs. G. W. Larmer	- Appropriation Clerk	1,560
Mrs. E. Lloyd	- Fees Clerk	1,440
Mrs. E. Burton	- Assistant Fees Clerk	1,200
C. C. Purdy	- Assistant Cashier	1,800
Miss M. Davidson	- Machine Operator	1,300
Miss E. MacArthur	- Clerical Assistant	1,200
Miss D. Blatherwick	- do.	1,140
P. Veitch	- Junior Clerk	1,020

Superintendent's Office:

A. Russell	- Administrative Assistant	4,800
A. Dennison	- Maintenance Engineer	4,200
G. A. McConnell	- Purchasing and Stores Assistant	2,940
Mrs. A. Ensley	- Secretarial Assistant	1,920
G. Smith	- Chief Clerk	2,400
Miss A. Russ	- Clerical Assistant Time and Personnel	1,320
Miss E. Piper	- Clerical Assistant Time and Distribution	1,260
Miss F. Burtinsky	- Invoices - Clerical Assistant	1,320
Miss D. Carlton	- Clerical Assistant, Materials and W.Orders	1,380

Post Office:

Miss E. Purdy	- Senior Clerk	1,740
---------------	----------------	-------

Supervisor of Residences Office:

R. H. Perry	- Supervisor of Residences (plus living quarters valued at \$180 per an.)	3,000
Miss C. Anderson	- Stenographer	1,380

Circulating Library:

C. A. C. Gray	- Librarian	1,500
Mrs. A. Gray	- Assistant Librarian	1,000

Hart House Ajax:

D. L. Emond	- Supervisor	3,500
H. V. Brock	- Assistant, Supervisor's Office	2,640
R. H. Loken	- do.	2,400
Miss M. Cation	- Secretary to the Supervisor	1,560
Miss M. J. Schell	- Stenographer (replacing Mrs. H. Correll)	1,380

Food Service Department:

Mrs. F. Ignatieff	- Manager	4,200
Miss D. McLeod	- Assistant Manager	3,000

Health Service:

Dr. W. F. MacKenzie	- Senior Physician	5,100
Dr. R. M. Rogers	- Junior Physician	4,800
Miss M. Hughes	- Head Nurse - X-ray Technician	(#) 1,680
Miss G. Holman	- General Duty Nurses,	(#) 1,300
Miss D. Williamson	- 10 mos.	(#) 1,300
Miss J. L. Scott	- Secretary	(#) 1,200
(#) plus living quarters in Hospital.		

Athletic Association:

F. E. Horton	- Supervisor	3,000
J. H. Follwell	- Assistant Supervisor, 10 mos.	2,500
Miss H. Puckrin	- Stenographer	1,320

Payments
from Health
Service
Reserve
Account

2. Payment of the following accounts from the University Health Service Reserve Account:-
- | | |
|--|-----------------|
| (a) Instruments and Supplies (Ingram & Bell Ltd.) | \$207.44 |
| (b) Office Furniture and Equipment (Ingram & Bell) | 481.10 |
| (c) Curtains (T. Eaton Co. Ltd.) | 154.20 |
| | <u>\$842.74</u> |

Transfers
in appro-
priations

3. Transfers in appropriations, 1945-46:
- Registrar's Office:
- | | |
|-------------------------------------|-----------|
| Charge: "Remuneration to Examiners" | |
| Credit: "Presiding and Attendance" | - \$1,300 |
- School of Physical and Health Education:
- | | |
|--|----------|
| Charge: "Maintenance, Physical Education - Women" | |
| Credit: "Department of Physical Education, Women - Salaries" | - \$ 250 |

(#) 4.

Opening
of two
Trust Fund
Bank Ac-
counts

- The opening of two Bank accounts with the Canadian Bank of Commerce as follows:-
- (a) Trust Funds - Capital Account:
The signing authority for which shall be the same as the signing authority for cheques over \$3,000 in the General Account of the University.
- (b) Trust Funds - Income Account:
The signing authority for which shall be the same as that which obtains for the General Bank Account of the University.

Budget of
Senior
School,
Toronto
Conserva-
tory of
Music

5. An appropriation of \$27,000 to cover the net operating costs of the Senior School of the Toronto Conservatory of Music for 1946-47 as follows:-
- Budget Estimates for 1946-47
- | | | |
|-----------------------------|----------|-----------------|
| <u>Revenue</u> | | |
| Fees (22 students at \$250) | | \$ 5,500 |
| <u>Expenditures</u> | | |
| Tuition Costs (#) | \$13,994 | |
| Salaries | 6,200 | |
| Travelling | 400 | |
| Advertising | 1,200 | |
| Syllabus | 500 | |
| Supplies and Equipment | 750 | |
| Opera School | 9,500 | <u>32,544</u> |
| <u>Deficit</u> | | <u>\$27,044</u> |
- (#) For 30 students, the expense of 8 students being taken care of by the School as scholarships.

Donations -

Donations were reported as follows and were

accepted with thanks and appreciation:-

Dominion
Tar and
Chemical
Fellowship

An offer from the Dominion Tar and Chemical Company to establish a Fellowship of \$1,200 in Organic Chemistry for 1946-47, the Fellowship to be used for pure research on coal-tar products; \$800 of the Fellowship money to be used for an eight months' Fellowship, and \$400 to the Department of Chemistry for maintenance.

Cohen Fund
for schol-
arship in
Social Work

An offer from the Estate of the late Moses Mark Cohen to establish a scholarship endowment fund of the value of \$2,500 in the School of Social Work to provide an annual award of \$200.00, this scholarship to continue until the said sum of \$2,500 and accumulated interest has been disbursed.

- (#) Note: (a) Trust Funds - Capital Account:
The signing authority for which shall be the same as now exists for the General Account of the University.
- (b) Trust Funds - Income Account:
The signing authority for which shall be the same as now obtains in the University Current Expenditure Account.

Buchanan
gift of
books

An offer from Professor M. A. Buchanan, the retiring Head of the Department of Italian and Spanish, to donate to the University Library his magnificent collection of Italian and Spanish Literature.

Miscellan-
eous
donations

Miscellaneous:

\$1,000.00	from	the T. Eaton Co. Ltd. to cover the Margaret Eaton Scholarships payable in 1946-47
500.00	"	the Banting Research Foundation, being advances on grants to Dr. J. K. W. Ferguson and Mr. W. Paul, Pharmacology.
300.00	"	the Royal College of Dental Surgeons for credit of the Dental Research Fund.
200.00	"	National Research Council for Project C.W. 562, Dr. G. F. Wright, Chemistry.
150.00	"	the Boiler Inspection and Insurance Company to cover their scholarship payable in 1946-47
100.00	"	Toronto Brick Company to cover awards of their prizes payable in 1946-47
100.00	"	R.C.A.M.C. Women's Auxiliary representing first award of their Bursary payable in 1946-47.
75.00	"	the Armadale Corporation Ltd. as portion of contributions towards the Masten Fellowship in Law payable in 1946-47
25.00	"	the Association of Professional Engineers of the Province of Ontario, to cover the Archie B. Crealock Memorial Prize payable in 1946-47

University
Naval Train-
ing Division
Bursary
Fund - terms
of award

The following conditions of award for the University "Naval Training Division Bursary Fund", in connection with which the sum of \$4,500 will be turned over to the University, were approved by the Board:-

That the fund shall be known as "The University Naval Training Division Bursary Fund".

That in each and every year there should be paid from income and/or capital the amount of three bursaries, each of the value of \$100, and that the bursaries be known as "The University Naval Training Division Bursaries".

In the event that no bursaries or any bursaries less than three are awarded in any year, there may be awarded in the next ensuing year bursaries not to exceed six bursaries during the two years.

The bursaries shall be awarded to any student who is registered in the University for a full-time course leading to a diploma or degree, and who at the time of his application is a member of one of the recognized military training units within the University. The Joint Services University Training Committee shall be a Committee of Award empowered to recommend to the Senate successful candidates for bursaries in each and every year.

The Board of Governors shall have authority to alter the terms of award if at any time new circumstances make it impossible or impractical to carry out the original purpose.

Financial
Statements
and Account-
table
Warrants

The Bursar presented the Financial Statement and the Comparative Revenue and Expenditure Statement for the month of May; also his Estimate, under By-Law Number 20, of the amount required to defray Current Expenditure for the months of July, August and September. Ordered that Accountable Warrants as follows be issued to the Bursar:-

July	-	Five Hundred Thousand Dollars (\$500,000.00)
August	-	Five Hundred Thousand Dollars (\$500,000.00)
September	-	Five Hundred Thousand Dollars (\$500,000.00)

Report No.
238 of the
Property
Committee

Report Number 238 of the Property Committee was presented and approved as follows:-

"The Property Committee reports to the Board of Governors:-

1. Port Hope Lots

Following the authority vested in this Committee by the Board, it reports the sale of property in Port Hope to the Town of Port Hope through Long Bros., Real Estate Agents, as follows:-

Lot No. 4 on the north side of Base Line,
west of Elgin Street - \$900

It is understood the property is to be used for town housing projects.

2. Insurance Coverage

In view of the increased valuation of buildings your Committee considered the question of placing a higher coverage under the University's General Fire Insurance Schedule. Inasmuch as the whole insurance matter had been referred to the Provincial Government previously by the Board it was decided to refer this matter back to the Board for further consideration after figures had been obtained on the approximate increased cost of the insurance to a value more nearly approaching replacement value of the buildings.

3. Chemical Engineering and Chemistry Building

After discussions with the Superintendent, the Comptroller, the Architects and the Contractors who submitted tenders on this building, the gravity of the situation with regard to this building was discussed with the Committee and is passed on for the information of the Board.

Upon motion of Colonel Phillips, seconded by Dr. Bruce, your Committee recommends that the Superintendent be instructed to invite the four original tenderers to submit new proposals on a fixed fee basis. The Comptroller and the Superintendent were instructed to draw up a form which would be suitable for acceptable conditions of contract and this should be referred to the University Solicitor for approval. However, it was agreed that the awarding of the contract should not be held up pending approval of the Solicitor.

Also, considering the dire necessity of having this building completed at the earliest possible moment, it is recommended that the Chairman approach the Minister of Reconstruction immediately in order to endeavour to obtain priorities on material. This will have to be done in principle only as it is not yet known exactly what materials will be required until the contract is let.

4. Addition to Physics Building

In view of the necessity of proceeding with the addition to the Physics Building at the earliest possible date, your Committee recommends -

Property
Committee
Report
(Cont'd)

Upon motion of Colonel Phillips,
Seconded by Dr. Bruce,
that in accordance with the Superintendent's suggestion
Messrs. Milne & Nicholls be appointed the Contractor on a
cost plus a fixed fee basis satisfactory to the Comptroller
and the Superintendent.

5. Mechanical Building

The Superintendent reported that instructions
and preliminary plans had been sent on to the Architects,
Messrs. Allward and Gouinlock, with the request that their
work may be proceeded with as quickly as possible and that
recommendations be made immediately for the appointment of
a Contractor.

6. Central Power Plant

Your Committee again reviewed the necessity of
the immediate appointment of a Consulting Engineer in con-
nection with the Central Power Plant. The Superintendent
reported that he was waiting for a proposal from some of
the persons asked to submit such a proposal before he would
make a recommendation. The Chairman of the Board drew at-
tention to the urgent necessity of making this appointment
immediately and the Superintendent was instructed to have
his recommendation ready by the next Board meeting, June
27th.

7. Adequate Staff - Superintendent

In view of the extensive building programme
being undertaken by the University, attention was drawn
to the pressure placed on the Superintendent and the ne-
cessity for an adequate staff to handle the increased work
involved, and your Committee recommends that provision be
made for additional assistance for the Superintendent.

8. Authority to proceed with above matters

Your Committee recommends that the Chairman of
the Property Committee be given authority to proceed with
action in all these matters at the earliest possible mom-
ent.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan,
Chairman
(Sgd) C. E. Higginbottom,
Secretary"

June 20th, 1946.

Insurance
Coverage

In connection with the matter
of Insurance coverage, referred to in Clause 2 of the above
report, the Bursar presented a statement showing that the
estimated increase on a 30% basis would mean an additional
premium of approximately \$12,000.00. After discussing the
matter it was left with the Comptroller to enquire as to
the advisability of insuring for higher values and to sub-
mit recommendations to the Board.

Report No.
239 of the
Property
Committee

The following Report Number 239 of the Property Committee, arising from the meeting held just prior to the Board meeting, was presented in verbal form by Mr. Vaughan:-

"The Property Committee reports to the Board of Governors:

1. Wallberg Memorial Building

The Committee reports that quotations by contractors of a fixed fee for the construction of the Wallberg Memorial Building have been received as follows:-

The Foundation Company	\$175,000
Milne & Nicholls Limited	150,000
The Jackson-Lewis Company Limited	140,000
A. W. Robertson, Limited	120,000
Anglin-Norcross Ontario Limited	100,000

The contract to be entered into between the contractor and the University is based upon the terms and conditions of the Canadian Standard Form of Construction Contract of Cost Plus Fixed Fee as approved by the R.A.I.C., 1931, and modifications suggested by the University.

The quotations of a fixed fee are based upon the same terms and conditions.

The Committee is of the opinion that having regard to the disparity in the amounts of the fee asked for, consideration should only now be given to the proposals of Anglin-Norcross Ontario Limited and A. W. Robertson Limited. There is a difference of \$20,000.00 in the amount quoted, but your Committee calls attention to the following facts:-

1. That Anglin-Norcross declined to quote in response to the original advertisement calling for tenders and have not prepared detailed specifications and prices for the building.
2. That A. W. Robertson Limited spent considerable time and money over a period of some weeks over detailed specifications, all of which are fully priced, and that they are now in a position to proceed immediately with the ordering and sub-contracting in the event that the contract is awarded to them.
3. That the University has been in possession of a cheque of \$160,000.00 issued by the A. W. Robertson Company as a deposit against their original tender for some weeks and is still in possession of that cheque.
4. The basis upon which Anglin-Norcross quoted was subject to adjustment to approximately \$115,000 to equalize it with the basis of the A. W. Robertson quotation, and so left a difference of only \$5,000. The terms were later corrected without any change in amount.

Having regard to these facts and to the advantage the University should obtain by placing the contract with a contractor ready to proceed at once, and because the facilities of these two contractors with regard to personnel and equipment appear to be approximately equal, the Committee recommends -

Upon motion of Dr. Bruce,

Seconded by Mr. Duncan,

that the contract be awarded to A. W. Robertson Limited, who can start the work right away.

Property
Committee
Report
(Cont'd)

2. Alterations - University College

Your Committee has considered the letter from the Superintendent in connection with the cost of the alterations in University College to provide class rooms, seminar space and lavatory accommodation, as follows:-

Contractor's Estimate (including finishing hardware)	\$ 76,723.00
Architect's Fee	7,672.80
	<u>84,400.80</u>
Furnishings	10,713.56
	<u>95,114.36</u>
Contingencies	10,000.00
	<u>105,114.36</u>

Say \$105,500.00

Upon motion of Mr. Duncan,
Seconded by Dr. Bruce,
it is recommended that the Superintendent be authorized to proceed with the work immediately at an estimated cost of \$105,500.00.

3. Space for Occupational Therapy and Physiotherapy

Consideration has been given to a report of the Superintendent regarding space for Occupational Therapy and Physiotherapy in the Department of University Extension, as the following quarters which they have been occupying will not be available next year:-

Knox College Gymnasium
University College Basement
184 College Street
and 331 Bloor Street West; now rented and would be vacated.

The scheme which appears most favourable is to purchase two temporary buildings at No. 1 Equipment Depot, which could be dismantled in movable sections and erected on prepared foundations immediately south of Trinity College property on Devonshire Place. While this is a prohibited area for such type of building from the City's point of view, there may be some difficulty securing water and sewer connections, but it is felt that this can be overcome when the buildings are in place. If action is taken at once two buildings at No. 1 Equipment Depot can be purchased from War Assets Corporation for approximately \$650 each 'as is and on present site'. The Atlas Construction Company, who are dismantling the Depot, have agreed to undertake this work, moving to the new site, and supplying material and erecting the required foundation partitions and entrances. This also includes a small building to house the heating system. The buildings measure 48 x 120' each and provide a gross area of 11,520 square feet. The detailed estimate is as follows:-

# Buildings (purchase on site, 2 x \$650.00)	\$ 1,300.00
Atlas Construction Co. (upset price)	27,000.00
# Electric wiring and fixtures	1,200.00
# Plumbing and fixtures	2,700.00
# Heating	4,200.00
# Painting	1,400.00
Grading	1,000.00
	<u>\$38,800.00</u>
10% on \$27,000.00	2,700.00
	<u>41,500.00</u>
Contingencies	3,500.00
	<u>\$45,000.00</u>

Work to be done by Superintendent's Department.

Property
Committee
Report
(Cont'd)

- The Contractor's cost will include:-
- (a) Cost of labour and material
 - (b) 3% overhead including insurance, workmen's compensation, etc.
 - (c) 10% profit

Your Committee recommends -

Upon motion of Dr. Bruce,

Seconded by Mr. Burns,

that the above arrangements be carried out at the estimated cost of \$45,000.00 as set out above, subject to the approval of the President as to the needs of the departments concerned, and that an effort be made to clear up with the City the question of water and sewer connections in this area, and if necessary obtain authority from the Minister of Education.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan,
Chairman of Committee.

(Sgd) C. E. Higginbottom,
Secretary."

June 27th, 1946.

Approval was given to the matters re-

ferred to in the foregoing report as follows:-

Clause 1 - Wallberg Memorial Building

Upon motion of Mr. Vaughan,

Seconded by Dr. Bruce,

approval was given to the Committee's recommendation for the appointment of A. W. Robertson Limited as Contractor of this building.

Clause 2 - Alterations, University College

Upon motion of Mr. Morrow,

Seconded by Mr. Urquhart,

approval was given to the Committee's recommendation that the Superintendent be authorized to proceed with this work immediately at the above estimated cost of \$105,500.00.

Clause 3 - Space for Occupational Therapy and Physiotherapy

Upon motion of Mr. Vaughan,

Seconded by Mr. Duncan,

approval was given to the Committee's recommendation that the work outlined be carried out at the estimated cost of \$45,000.00, subject to the Superintendent obtaining a permit from the City Hall to proceed with the work.

Administra-
tive Pension
Report

There was presented the following report

of the Committee on the Pension Scheme for the Administrative Staff:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

The undersigned, acting as a Committee upon the Pension Scheme for the Administrative and Clerical Staff, beg to report as follows:-

Administra-
tive Pen-
sion Report
(Cont'd)

William Jacobs LeRay - Curator of the Vivarium,
Department of Zoology.

In September, 1945, Professor E. M. Walker, Head of the Department of Zoology, reported that Mr. LeRay had been in poor health for some years and was no longer able to carry on his duties satisfactorily. His case was reported to the University doctor, who made an effort to examine LeRay to determine the physical disability for pension purposes, but there was some objection raised to this procedure by LeRay's own doctor. However, he finally submitted to an examination and in his report on the case Dr. Loughheed, the University doctor, stated that he feels that LeRay should be superannuated as due to his disabilities he will be unable to continue his work as Curator.

Your Committee recommends that LeRay be retired on pension as from July 1, 1946, at the rate of \$51.63 per month. He will be 57 years of age on 12 July next, and has been in the employ of the University for over 20 years.

Respectfully submitted,

(Sgd) C. E. Higginbottom
A. D. LePan
M. A. Mackenzie"

June 27, 1946.

The Board approved of the foregoing report but felt that the Chairman and the President should be in agreement on it, and the matter was accordingly referred to them.

Mr. Matthews
added to
Committee
on Legal
Education

At the suggestion of the President Mr. Beverley Matthews, K.C., was appointed a member of the Committee on Legal Education.

Authority
to deal
with urgent
matters
during the
Summer

In view of the possible absence from the City of the Chairman and the Vice-Chairman during the Summer months, the Board authorized the President to consult with any other members of the Board if he found it necessary to recommend additional appointments or deal with urgent matters; and the Comptroller and the Bursar were authorized to act upon such recommendations of the President, which are to be reported to the Board at its first meeting in September for confirmation.

Adjust-
ment in
Presi-
dent's
salary

The Chairman brought up the question of
the President's salary, and after considering the matter at length -

It was moved by Mr. Morrow,
Seconded by Mr. Bryce,
And Resolved -

That the President's salary be increased
from \$10,500.00 per annum to \$15,000.00 per annum commencing
July 1st, 1946, as follows:-

Salary	-	\$15,000.00
Expenses	-	\$ 1,500.00

(also house valued at \$1,200.00 per annum)

The meeting adjourned at 5:40 p. m.

*Indefed
m.B.*
Minutes confirmed.

September 12th 1946.

H. Z. Pharis
Chairman.

E. Higginsbotham

Secretary.

Minutes of the meeting of the Board of
Governors held in the Board Room, Simcoe Hall, on Thursday, September 12th, 1946, at 4 p. m.

Present -

The Chairman (Colonel Phillips)
The Chancellor
The President
Mr. Gordon
Dr. Neilly
Rt. Hon. Mr. Massey
Mr. Urquhart
Mr. McCullagh

Mr. Burns
Mr. Matthews
Hon. Dr. Bruce
Mr. LaBine
Mr. Justice Hope
Mr. Kelly
Mr. Duncan

Mr. Arnold Gaine, Comptroller
Mr. C. E. Higginbottom, Secretary.

The minutes of the last meeting were presented and -

Upon motion of the President,
Seconded by Mr. Gordon,

were confirmed.

Upon motion of Dr. Neilly,
Seconded by Mr. Urquhart,

the Executive Committee of the Board for 1946-47 was appointed as follows:-

The Chairman of the Board
The President
Mr. Henry Borden
Hon. Dr. H. A. Bruce
Rt. Hon. Vincent Massey
Mr. O. D. Vaughan
Mr. W. L. Gordon
Mr. C. G. McCullagh

Arising out of the minutes the following matters were dealt with:-

In connection with the resignation of Mr. S. L. Whitton,
Accountant, Ajax Division,

Appoint-
ment of
Executive
Committee
for 1946-
47

Signing
author-
ity for
cheques,
Ajax Bank
Accounts

Ajax Bank
Accounts
(Cont'd)

It was moved by Mr. Matthews,
Seconded by Mr. McCullagh,
And Resolved -

That Mr. D. J. Reid, who has succeeded Mr. Whitton as Accountant, be authorized to sign cheques on the Ajax Division General and Payroll Bank Accounts in the place and stead of Mr. S. L. Whitton.

Banting
Memorial

The Chairman referred to the letter which Dr. Walter Allward had sent to the Bursar acknowledging the University's cheque for \$5,500.00 in payment for work done up to the present time in connection with the Banting Memorial, and also to the letter addressed to him by Dr. Allward stating "I will keep all the numerous designs which I have made and perhaps at a later date one of these may be chosen". The Chairman enquired if the Board was satisfied with these replies, and Mr. McCullagh suggested that the Chairman write and inform Dr. Allward that as far as the Board was concerned the project had been abandoned.

Upon motion of Mr. Justice Hope,
Seconded by Hon. Dr. Bruce,

it was decided that the Chairman would write to Dr. Allward, and that if he so desired he would present a draft of his letter to the Board before sending it.

Recommendations of the President were
approved as follows:-

Appoint-
ments

Appointments and Promotions

Faculty of Arts:

Mrs. D. B. Thompson	- Lecturer in Art and Archaeology, 1946-47	\$1,800
R. E. Williamson	- Lecturer in Astronomy, Sept. 1 1946, to June 30, 1947	\$3,200
Botany:		
Miss R. Blumenstein	- Technical Assistant, Aug. 1, 1946 to June 30, 1947	\$960 a year
W. A. Bradley	- Assistant Gardener, Aug. 1, 1946	\$960 " "
J. H. Soper	- Special Lecturer and Curator, Sept. 1, 1946 to June 30, 1947	\$3,000 a year
Miss W. Stachera	- Technical Assistant, Aug. 1, 1946 to June 30, 1947	\$960 a year

Appoint-
ments
(Cont'd)

Chemistry:

Miss M. A. Beedham
J. P. Martin
G. L. Osberg
R. Fortescue

) Assistants, \$1,440
) Sept. 21, 1946, to May 1,440
) 21, 1947 720
- Storekeeper and Technical Assistant from Aug.1, 1946 (cancelling previous appointment) \$2,300 a year

French:

E. Joliat

- Assistant Professor from Sept. 1, 1946 \$4,000 a year
- Fellow, 1946-47 \$1,200
- Lecturer, 1946-47 2,200
- Lecturer in Geography, 1946-47 2,000
- Fellow in German, 1946-47 700

Mrs. E. Joliat

C. R. Parsons

D. Kerr

W. Krausse

Political Economy:

T. M. Brown

W. F. Thomson

R. H. Fleming

S. M. Lippset

Miss M. E. Wallace

B. Jack

F. J. Turner

Assistants, 1946-47:

A. E. Winn

J. Garner

H. S. Fumerton

W. F. Doucet

D. Levin

W. H. Merritt

) Instructors, 1946-47 1,500
) 1,000
) 2,000
) Lecturers, 1946-47 2,000
) 2,000
) Special Lecturers, 1,700
) 1946-47 1,800

- \$275 R. M. Davidson 275
275 G. A. Bishop 275
275 D. H. Gardiner 275
275 J. T. Montague 275
275 C. Birch 275
275

Faculty of Medicine:

Anatomy:

Miss K. Baldwin

R. G. MacKenzie

H. de W. Ball

M. L. Bunker

J. V. Basmajian

A. M. Bryans

G. F. Lewis

H. F. Whittaker

W. Hughes

) Fellows, 1946-47 \$1,200
) 1,200
) Assistants, 1946-47 500
) 400
) 425
) 600
) Demonstrators, 1946-47 150
) 300

- Laboratory Assistant, from Sept. 9, 1946 \$1,450 a year

Mrs. O. Munro

- Secretary in Hygiene & Preventive Medicine, July 10, 1946 to Dec. 31, 1946 \$133.33 a month

G. Parkes

- Technician in Banting and Best Medical Research, July 1, 1946, to June 30, 1947 \$1,625 a year

Medicine:

J. A. Dauphinee

C. K. Rodwell

L. T. Armstrong

- Associate, 1946-47 \$4,000
- Laboratory Attendant, 1946-47 1,056
- Assistant Professor in Obstetrics and Gynaecology, from July 1, 1946 (cancelling previous appointment) \$300 a year

P. E. Ireland

- Acting Professor and Acting Head of Department of Oto-Laryngology, July 1, 1946 to June 30, 1947 \$700

H. R. Gallie

- Fellow in Pathological Chemistry, Sept.1, 1946 to June 30, 1947 \$1,200

Appoint-
ments
(Cont'd)

Miss E. Cartwright	- Senior Technician in Bacteriology from Aug. 1, 1946	\$1,310 a year
D. M. Bean	- Fellow in Pharmacology, Sept. 1, 1946 to June 30, 1947	\$1,500 a year
Physiology:		
J. Campbell	- Assistant Professor from Sept. 1, 1946 (cancelling previous appointment)	\$3,500 a year
Miss L. Goldstone	- Technician, July 1, 1946, to Mar. 31, 1947	\$90 a month
Psychiatry:		
C. B. Farrar	- Acting Professor and Acting Head of Department, July 1, 1946 to Dec. 31, 1946	\$5,000 a year
Research Unit:		
Miss D. Downing	- Assistant, 1946-47	\$500
C. Wyand	- Technician, 1946-47	\$1,000
<u>Faculty of Applied Science and Engineering:</u>		
Architecture:		
J. A. Murray	- Lecturer, July 1, 1946, to June 30, 1947	\$2,600
G. Englesmith	- Special Lecturer, 7 mos. from Sept. 15, 1946	\$300 a month
Chemical Engineering:		
A. M. Fitzgerald	- Lecturer, 1946-47 (cancelling previous appointment)	\$2,200
Demonstrators:		
F. Kubath	- Sept. 9, 1946 to Apr. 15, 1947	\$185 a month
S. Miner) 7 mos. from	185 a month
S. Sandler) Sept. 16, 1946	200 a month
S. W. Morey	- Laboratory Assistant in Civil Engineering: Municipal and Structural, from July 1, 1946	\$100 a month
Civil Engineering: Surveying and Geodesy:		
R. G. Patterson) Demonstrators, Aug. 16, 1946	\$300
L. A. Walker) to Sept. 30, 1946	300
Electrical Engineering:		
A. R. Zimmer	- Acting Head of Department, July 1, 1946 to June 30, 1947	\$3,000
H. M. Wilkinson	- Demonstrator, 1946-47 (cancelling previous appointment)	1,600
Mechanical Engineering:		
R. A. Evans) Demonstrators,	1,400
J. F. Haddy) 1946-47	
H. M. MacFarlane	- Instructor, Sept. and October, 1946	\$215 a month
R. Beaumont	- Assistant Engineer from July 1, 1946	\$2,200 a year
G. A. Lodge	- Technician in Metallurgical Engineering from July 1, 1946	\$1,950 a year

Appoint-
ments
(Cont'd)

Ajax Division:

I. R. Pounder - Professor of Mathematics, 1946-47 \$1,000

Assistants, Mathematics:

From Oct. 1, 1946 to May 15, 1947:

Mrs. I. Brauer	\$250 a mo.	Mrs. H. Infeld	\$250 a mo.
J. J. Del Grande	300 " "	L. Lucas	300 " "
A. M. Sheppard	300 " "	N. Shklov	200 " "
H. R. Coish	200 " "	G. P. Henderson	200 " "
J. A. Rottenberg	200 " "	R. A. Staal	200 " "
H. Wolf	200 " "	H. Sussman	200 " "
J. J. McKnight	200 " "		

From July 1 to August 15, 1946:

Mrs. I. Brauer	\$200 a mo.	Mrs. H. Infeld	200 " "
N. Shklov	250 " "	H. R. Coish	250 " "
G. P. Henderson	250 " "	J. J. Del Grande	200 " "
L. Lucas	200 " "	J. A. Rottenberg	145 " "
R. A. Staal	145 " "	Mr. Heywood	120 " "
Mr. Herstein	120 " "		

Political Economy:

J. N. Dales	- Instructor, Second Term, 1947	\$800
G. R. Elliott	- Lecturer, Sept. 1, 1946 to June 30, 1947	\$2,000

Chemical Engineering:

R. Mowat	- Chief Laboratory Attendant, July 1, 1946 to June 30, 1947	\$125 a mo.
----------	---	-------------

Demonstrators:

F. G. Roughton)	200 " "
J. F. Thomas) 7 mos. from Sept. 16, 1946	200 " "
L. L. Malkin)	200 " "
G. C. Collinson	- Aug. 26, 1946 to Apr. 15, 1947	200 " "

Instructors:

W. G. Carlton	- July 1 to Aug. 31, 1946	225 " "
	Sept. 1, 1946 to Apr. 30, 1947	250 " "
R. M. Mathieson	- July 1 to Aug. 31, 1946	200 " "
	Sept. 1, 1946 to Apr. 30, 1947	225 " "
D. B. Smith	- July 1 to Aug. 31, 1946	200 " "
	Sept. 1 to Sept. 30, 1946	225 " "
	Oct. 1, 1946 to Apr. 15, 1947	112.50 " "
W. T. Sargent	- July 1 to Aug. 26, 1946	200 " "
	Aug. 27, 1946 to Apr. 30, 1947	225 " "
D. W. Marshall	- Aug. 15, 1946 to Apr. 30, 1947	250 " "
P. M. Reilly	- Special Lecturer -	
	July 1 to Aug. 31, 1946	250 " "
	Sept. 1, 1946 to Apr. 30, 1947	300 " "
E. T. Williams	- Lecturer -	
	July 1 to Aug. 31, 1946	250 " "
	Sept. 1, 1946 to Apr. 30, 1947	300 " "

Civil Engineering: Surveying and Geodesy:

L. A. Walker) Demonstrators, Oct. 1 to	\$600
R. G. Patterson) Dec. 31, 1946	600

Engineering Drawing:

P. Posen (Dem'r)	- 7 mos. from Sept. 23, 1946	\$200 a mo.
Instructors:		
F. Rueter	- 7 mos. from Sept. 23, 1946	220 " "
L. A. Kaufman	- Aug. 16 to Sept. 30, 1946	220 " "
	Oct. 1, 1946 to Apr. 30, 1947	235 " "

Mechanical Engineering:

Special Lecturers:

A. O. Vale	- 8 mos. from Sept. 15, 1946	300 " "
T. S. Hughes)	\$1,400
S. Rodwin) 8 mos. from Sept. 16, 1946	\$375 a mo.
B. D. Wood	- Lecturer, 8 mos. from Sept. 16, 1946	\$1,840

Appoint-
ments
(Cont'd)

A. C. Northover	- Special Lecturer, Mechanical Engineering, Sept. 15, 1946 to May 15, 1947	\$300 a mo.
J. E. M. Young	- Counsellor in Advisory Bureau, Sept. 1, 1946 to June 30, 1947	\$2,750
<u>Faculty of Household Science:</u>		
Miss V. M. Quinn	- Assistant, Household Science, 1946-47	\$1,000
Mrs. C. Flinn	- Clerical Assistant (part time) Food Chemistry, 1946-47	550
<u>Ontario College of Education:</u>		
H. A. King	- Lecturer in Methods in Vocational Subjects, from Sept. 1, 1946	\$4,200 a year
W. R. Clarke	- Lecturer in Industrial Arts and Crafts, from Sept. 1, 1946	\$4,200 a year
G. S. Apperley	- Lecturer in Industrial Arts and Crafts, from Sept. 1, 1946	\$4,000 a year
Miss B. R. Walker	- Assistant Librarian from Sept. 1, 1946	\$1,800 a year
<u>Faculty of Dentistry:</u>		
Miss W. M. Leask	- Supervisor of Dental Nurses in Training, 1946-47	\$1,300
	(cancelling previous appointment)	
Miss H. M. Sexton	- Nurse in Dental Surgery, Sept. 1, 1946 to June 30, 1947	\$1,500
<u>Dental Nurses:</u>		
Miss B. B. D. Smith	- Sept. 15, 1946 to June 30, 1947	\$950
Miss B. M. Johnston) Sept. 1, 1946 to	\$1,000
Miss E. G. Martin) June 30, 1947	1,000
<u>School of Physical and Health Education:</u>		
B. Kinash	- Technician in Physiology, Sept. 1, 1946 to June 30, 1947	\$1,400 a year
<u>School of Hygiene:</u>		
Miss A. Richuk	- Technician in Public Health Nutrition, Sept., Oct. and Nov., 1946	\$71.50 a mo.
	Dec. 1, 1946, to June 30, 1947	\$77.00 " "
Miss M. G. Hill	- Associate in Public Health Administration and School Medical Officer of Dept. of Health, East York, July 1, 1946 until further notice during this Session	\$275 a month
<u>School of Chinese Studies:</u>		
C. C. Shih	- Visiting Assistant Professor, Aug. 1, 1946 to June 30, 1947	\$3,000 a year
<u>School of Social Work:</u>		
Miss S. R. Jacobson	- Lecturer (part time) 1946-47	\$1,800
C. Hendry	- Professor from July 1, 1946	\$6,000 a year
<u>Special Lecturers:</u>		
J. D. M. Griffin) 1946-47	\$600
Mrs. R. Stevenson)	300
H. S. M. Carver	- 1946-47 without additional salary	

ppoint-
ents
Cont'd)

School of Social Work (Cont'd):

Stenographers:

Mrs. E. Small) from July 1, 1946	\$1,320 a year
Mrs. D. Savlov		1,320 " "

Field Work Supervisors:

Oct. 1, 1946 to May 15, 1947:

N. Knight	\$200 a month
Mrs. Florence Warriner	185 " "
Miss M. Greene	92.50 " "
Mrs. Mary Speers	95.00 " "
Miss M. Donaldson	\$600
Miss A. Hurd	\$1,000
Miss O. Boynton, Oct.1, 1946, to Jan. 25, 1947	300
Miss R. Godfrey, Oct.16, 1946, to May 15, 1947	\$200 a month
Miss F. Held, Sept.16, 1946, to May 15, 1947	210 " "
Miss V. Tennant, Jan. 27 to May 15, 1947	\$300

School of Nursing:

Miss E. M. Howard	- Lecturer in Nursing and in Nursing Super- vision, 1946-47	\$2,300
-------------------	--	---------

Institute of Industrial Relations:

F. C. Toombs	- Research Associate, Oct.1, 1946 to Apr. 15, 1947	\$500 a month
--------------	---	---------------

Athletics and Physical Training - Men:

Instructors (part time) 1946-47:

D. M. Graham	\$200	J. Primeau	\$200
J. H. MacPherson	50	A. D. White	40
N. R. Speirs	40		
Mrs. M. Penny	- Clerical Assistant, 1946-47	\$1,000	
W. D. Smith	- Assistant, 1946-47 (10 mos.)	2,500	

Office of the President:

Mrs. F. Ireland	- Stenographer from Oct.1, 1946	\$125 a month
-----------------	---------------------------------	---------------

University Library:

Miss E. Skelton	- Assistant, 1946-47	\$1,465
-----------------	----------------------	---------

Students' Administrative Council:

Miss A. E. M. Parkes	- Associate Secretary from July 1, 1946	\$1,900 a year
----------------------	--	----------------

Advisory Bureau for Ex-Service Students:

Mrs. M. R. King	- Executive Secretary, 1946-47	\$2,250
-----------------	--------------------------------	---------

Assistant Executive Secretaries:

Miss M. Munro) 1946-47	1,400
Miss V. J. Martin		1,625

Resigna-
tions

Resignations:

Professor M. A. Buchanan	- Head of Department of Italian and Spanish, from July 31, 1946, with leave of absence without pay for July, 1946	
H. J. B. Lloyd	- Laboratory Assistant, Anatomy	Sept.30/46
L. B. Jaques	- Assistant Professor, Physiology	Aug.31/46
J. W. Ross	- Associate in Surgery	July 25/46
W. W. L. Govan	- Special Lecturer, Mechanical Engineering	Aug. 7/46
Ajax Division:		
B. Levadie	- Demonstrator, Chemical Engin- eering	Aug.22/46
P. J. Frost	- do.	Aug.15/46
T. F. Holmes	-Instructor	July 31/46
School of Nursing:		
Miss R. Adams	- Secretarial Assistant	Aug.15/46
Miss D. Adams	- do.	Aug.17/46

Resignations
(Cont'd)Resignations (Cont'd):School of Hygiene:

R. Hare

- Associate in Virus Infections
from Sept.30/46

Miss R. McKerrow

- Technician in Public Health
Nutrition Sept.15/46Registrar's Office:

Mrs. J. L. Gundry

- Assistant Sept.30/46

Miss E. F. Clark

- Clerk Aug. 31/46

Leave of
absenceLeave of Absence:

H. S. M. Coxeter

- Associate Professor of Mathematics
from Jan. 27 to June 1, 1947,
he to receive half salary, amount-
ing to \$780.50 and the University
to continue its contributions to
pension premiums in relation to
his basic salary of \$1,561.00.

Miss E. M. F. Barr

- Secretary, Department of Hygiene &
Preventive Medicine, from Aug.1
to Dec. 31, 1946; contributions
to the University Employees'
Pension Fund to be continued on
same basis as during her absence
on War Service

B. Mendel

- Professor of Cellular Physiology,
Banting & Best Medical Research,
from Sept.15 to Dec.31, 1946,
for purpose of exchanging with
Prof. Jansen of the University
of Amsterdam

J. F. Payne

- Preparator, Pathology and Bacter-
iology, from July 1 to Sept.30,
1946; the University to continue
its contributions on behalf of
Payne to the Employees' Pension
Fund

Miss K. Ball

- Cataloguer, from Sept.24, 1946, to
May 23, 1947, on condition that
she provides a suitable substit-
ute.Addition-
al appro-
priationsAdditional appropriations:Chemistry:

"To adjust salary of R. Fortescue"

- \$380

German:

"To provide for salary of W. Krausse, Fellow"

- 700

Pathology and Bacteriology:Division of Neuropathology:

"To provide for increase in salary of

Professor E. A. Linell from \$5,000 to \$5,500

- 500

Athletics and Physical Training - Men:

"To provide for salary of W. D. Smith, Assistant

-\$2,500

Transfer
in appro-
priationsTransfer in appropriations:

Charge: "Laboratory Attendants") Department of

Credit "Salary of R. Fortescue") Chemistry

- \$250

Other recommendations of the President

were approved as follows:-

Hart House
Finance
Committee

Appointment of Professor S. G. Hennessey to the Finance Committee of Hart House to take the place of Professor George Brown.

Board of
Syndics of
Hart House
Theatre

Appointment of the Board of Syndics of Hart House Theatre for 1946-47 as follows:-

Professor E. A. Dale (Chairman)	Professor R. K. Hicks
The President	Mr. Beverley Matthews
The Comptroller of the University	Professor J. D. Robins
The Warden of Hart House	Mr. Edgar Stone
The Comptroller of Hart House	Miss Agatha Leonard
Mr. C. R. Delafield	Mr. Lionel Massey
Brigadier Eric Haldenby	

Caput
Regula-
tions

Regulations adopted at a meeting of the Caput, with the addition of the words "the Board of Governors or the" in the third line of paragraph 1, the regulations now to read as follows:-

1. The Caput forbids the use of loud-speaking equipment, stationary or moving, operated by students or others, without permission of the Board of Governors or the Caput; that Heads, Deans and Directors be requested to convey this information to all students enrolled in their respective Colleges, Faculties or Schools.
2. (a) That Stunt Nights will be allowed for the Session 1946-47, but that if any objectionable features should appear in the programmes of these Stunt Nights the Stunt Nights will be definitely prohibited for the Session 1947-48 and thereafter;
(b) That any individual or individuals directly responsible for an undesirable feature in connection with any Stunt Night or other entertainment given under the auspices of a student organization, will be subject to disciplinary action by the Caput;
(c) That the Council of each College, Faculty or School take steps to secure the effective supervision of the programmes of all Stunt Nights and other public entertainments by the appointment of a committee of staff and students which will be present throughout each performance and will see that the programme follows the script as approved by the Council concerned.
3. That in the future permission will not be granted by the Caput for the holding of beauty contests or similar exhibitions by University students held under the name of the University or under the auspices of organizations recognized by the Caput.

Service
Training
Courses

That the Service Training Courses offered by the Navy, the Army and the Air Force be authorized by the Board of Governors for the Session 1946-47, but that the participation by students in these training courses be voluntary.

Physical
Training

That for the Session 1946-47, Physical Training shall be optional for ex-service men and women.

Holwood Hall
for U.C. Men

That the use of Holwood Hall, 78 Queen's Park, as a Men's Residence for University College, be continued for the Session 1946-47.

Statutes
of Senate

Statutes of Senate:

- Nos. 1733 - Respecting Courses of Study in the School of Law for 1946-47
 1734 - Respecting the Curriculum in Pharmacy for 1946-47
 1735 - Respecting the Curriculum in Agriculture for 1946-47
 1736 - Respecting the Curriculum in Veterinary Medicine for 1946-47
 1749 - Respecting the Courses of Study in Faculty of Medicine for 1946-47
 1753 - Respecting the Courses of Study in the School of Chinese Studies for 1946-47
 1757 - Respecting the Courses of Study in the Faculty of Forestry for 1946-47
 1762 - Respecting the Courses of Study in the School of Graduate Studies for 1946-47
 1763 - Respecting the Courses of Study in the School of Physical and Health Education for 1946-47
 1764 - Respecting the Courses of Study in the Faculty of Music for 1946-47
 1767 - Respecting the Courses of Study in the Faculty of Applied Science and Engineering for 1946-47
 1768 - Respecting the Calendar of Admission Requirements and Scholarships for the Session 1946-47
 1769 - Respecting the Courses of Study in Occupational Therapy for 1946-47
 1770 - Respecting the Courses of Study in Physical Therapy for 1946-47
 1771 - Respecting the Course of Instruction in Institutional Management for 1946-47
 1782 - Respecting the Courses of Study in the School of Hygiene for 1946-47
 1786 - Respecting the Courses of Study in the School of Nursing for 1946-47
 1787 - Respecting the Engineering Alumni Admission Scholarship

Report on
Registration

The President submitted the first report on registration for the Session 1946-47 showing that 6863 applications for admission were on file.

Change in
D.V.A.
grants

The President gave a brief report on the proposed change in D.V.A. grants to the University in connection with ex-service students.

New Order
of Business
for Board

The Chairman distributed copies of the new order of business, which he stated would be adopted at the next meeting of the Board and which he hoped would save a considerable amount of time.

Mr. H. Borden
re-appointed
Vice-Chairman

Mr. Henry Borden was re-appointed Vice-Chairman of the Board for the year 1946-47.

Rt. Hon. Mr.
Massey appointed to Board of Trustees, Royal Ontario Museum

The Rt. Hon. Vincent Massey was appointed as one of the representatives from the Board of Governors on the Board of Trustees of the Royal Ontario Museum for the remainder of the three-year period for which the other two members from the Governors were appointed, viz: to July 1, 1948. The three representatives from the Governors on the Museum Board are now as follows:-

Hon. Dr. H. J. Cody
Dr. Sidney Smith
Rt. Hon. Vincent Massey

Chancellor's allowance for 1946-47

The Chairman having called attention to the fact of the allowance to the Chancellor and President Emeritus being on a year to year basis, it was resolved that the retiring allowance of \$4,500 per annum, and the accountable travelling allowance of not exceeding \$1,500 per annum be renewed for the fiscal year 1946-47, but that this renewal shall not be precedent to the future action of the Board at any time.

The following matters were reported:-

Renewal of lease of 415 Yonge St.

(a) Completion of form of renewal with Business Properties Limited for the lease of the premises at 415 Yonge Street for students of the School of Physical and Health Education for a further period of five years from July 1, 1946, on the same terms and conditions as previously.

U.T. Women's War Service Committee Report and distribution of funds

(b) Receipt of report of the University of Toronto Women's War Service Committee for 15 months ending March 31, 1946. Balance of assets to be turned over to "Save the Children Fund" instead of donating it for furniture for a new Women's Building. Balance of \$2,396.21 held by the Sub-Committee of the Women's War Service Committee for British Children was deposited with the Chief Accountant subject to withdrawal on the authority of designated members of the sub-committee.

Letters of thanks from Royal Society, University of Louvain, and Dean MacFarlane

(c) Receipt of letters of thanks from -
1. Royal Society of Canada for accommodation provided for their annual meeting and for generous hospitality in entertaining the Fellows.
2. University of Louvain Library for spare copies of periodicals and books sent by U. of T. Librarian.
3. Dr. J. A. MacFarlane for the honour conferred on him in his appointment as Dean of the Faculty of Medicine.

Bequest of
Helen Shep-
ard for
scholarships

(d) Notification of a bequest under the Will of the late Mrs. Helen Shepard to provide scholarships in Biology at University College.

Settlement
of claim in
case of S.L.
Norrish,
Hart House

(e) Settlement of claim arising out of the case of S. L. Norrish, Hart House, whereby the Toronto General Insurance Company paid the amount of loss incurred, with the exception of the claim for reimbursement for the Auditor's fees charged for the special audit.

Conservatory
Debentures
cancelled

(f) Cancellation of \$255,000.00 Toronto Conservatory of Music Debentures. In this connection the Board authorized that these debentures be destroyed by burning.

Personnel
Administra-
tion agree-
ment

(g) Completion of agreement with the Minister of Labour, whereby the Dominion Government undertakes to pay half of the costs of the Courses in Personnel Administration in the Department of University Extension.

Communications were presented and

dealt with as follows:-

Amendments
to Consti-
tution of
Athletic
Association

From Mr. Robt. A. Bryce transmitting letter from Mr. T. A. Reed, as Financial Secretary of the University of Toronto Athletic Association, enclosing amendments to the constitution of the Association, and this matter was referred to the Athletics and Physical Training Committee for consideration and report.

Authority to
set aside
a certain
sum each
year for 4
years for
pension to
Prof. G.
Norwood

From the Comptroller of the University stating that according to an undertaking of the University made in 1926 a certain stated amount was guaranteed as pension to Professor Gilbert Norwood at age 65 and 70, and that the necessary amount had not been set aside in order to accumulate a reserve account for this purpose.

Upon motion of Mr. Duncan,
Seconded by Mr. Burns,

authority was given to set aside the sum of \$1,162.44 a year for the next four years to meet the University's obligation to provide a pension of \$3,000 a year to Professor Norwood at age 70.

Matter of
pension
payable to
Miss A. C.
McGregor
deferred

From Miss A. C. McGregor, School of Social Work, expressing concern over the small amount of pension which she will receive on retirement in 1947 at the age of 65, due to the fact that she was not brought under the Teachers' Insurance and Annuity Association plan until 1928 although she had carried formal teaching responsibilities since 1918. The President requested that this matter be deferred until he had obtained further information.

Revised Plan
of Adminis-
tration for
Campbell Psy-
chology Fund

From Professor E. A. Bott transmitting the revised Plan of Administration for the Graham Campbell Psychology Fund, dated July 15, 1946, and this was approved by the Board.

Bond for water
service to
Hygiene Build-
ing approved

From the University Superintendent transmitting bond covering the use of a 6-inch water service for the Hygiene Building for fire prevention purposes, and this document was approved for signature on behalf of the Board.

Report of
Clarkson,
Gordon and
Co. on the
Accounting
System

Copies of the report of Clarkson, Gordon and Company, dated May 27, 1946, on the Accounting System at the University, were distributed to the members present. It was decided that Clarkson, Gordon and Company, the University Auditors, would also audit the accounts of the University Athletic Association as from July 1, 1946, instead of the firm of Price, Waterhouse and Company who have audited the Athletic Association accounts in the past.

Auditors
for the
Athletic
Association
accounts

Donations -

The following donations were reported and were accepted with thanks and appreciation:-

The Hugh
Gall Award

(a) An offer from the Graduate Class of 1910, Faculty of Applied Science and Engineering, of an annual bursary of \$100 to be known as "The Hugh Gall Award" to commemorate a deceased classmate who was nationally outstanding in athletic achievement during his undergraduate career; the bursary to be awarded to a student who having completed his First Year with an average of 66% enters his Second Year. Settlement of the academic details was referred to the Senate and to the Council of the Faculty of Applied Science and Engineering.

Imperial
Tobacco
Fellowship

(b) An offer from the Imperial Tobacco Company of Canada to establish a Fellowship of \$1,000^v a year for three years for the investigation of tobacco diseases in Canada, and to be awarded to a candidate for the Ph.D. degree; a Committee of Award to consist of Dr. D. L. Bailey, Botany; Dr. J. L. W. Koch, Dominion Government Laboratory of Plant Pathology, and Mr. J. M. Keith of the Imperial Tobacco Company staff. Settlement of the academic details was referred to the Senate and to the Council of the School of Graduate Studies, and a form of agreement transmitted by the Company was approved for signature on behalf of the Board.

Brampton
Jersey
Fellowship

(c) An offer from B. H. Bull & Son, Brampton, to donate a Fellowship of \$1,000^v to be known as "The Brampton Jersey Fellowship" and to be held in the School of Graduate Studies by a graduate of the Ontario Veterinary College. The settlement of the academic details was referred to the Senate and to the Veterinary College.

Norma
Epstein
Founda-
tion

(d) An offer from Mr. M. H. Epstein on behalf of a group of business friends and associates to donate a fund of \$25,000 to endow "The Norma Epstein Foundation" in memory of Mr. Epstein's daughter, who died in the final year of her course in University College; the income to be used as awards for endeavour in the field of creative writing. Settlement of the academic details was referred to the Council of University College. Cheques totalling \$10,750 were reported.

Sons of
Italy Prize

(e) An offer from The Order of Sons of Italy of Ontario to donate \$50^v a year for Prizes in Italian - \$25 to a student of the First Year, and \$25 to a student of the Fourth Year. Settlement of the academic details was referred to the Senate.

Medal or
medallion
from Rev.
Carl Swan,
Chaplain
at Ajax
Division

(f) An offer from the Rev. Carl Swan, Chaplain at the Ajax Division, to establish for a period of three years an award to consist of a medal or medallion and \$50 in cash to a student in his First Year in the Faculty of Applied Science at Ajax; a Committee of Award to consist of the Director of Studies, Supervisor of Residences; Supervisor of Hart House, Supervisor of Athletics, and the Director of the Ajax Division as Chairman. Settlement of academic details was referred to the Senate and to the Council of the Faculty of Applied Science.

National
Research
Council
Donations

National Research Council Donations:

\$ 2,000.00 ^v	for Project	F.E.1934, Dr. F. E. Beamish, Chemistry
1,650.00 ^v	" "	M.P. 91, Dr. W. R. Franks, Banting and Best Medical Research
1,600.00 ^v	" "	M.P. 90, Dr. W. R. Franks, Banting and Best Medical Research
1,530.00 ^v	" "	P.E. 5, Dr. H. Grayson Smith, Physics
1,500.00 ^v	" "	on Cores & Rock Specimens, Dr. L. Gilchrist, Physics
875.00 ^v	" "	Atomic Research, Dr. H. Grayson Smith, Physics
800.00 ^v	" "	B.T.S. Dr. G. H. Duff, Botany
700.00 ^v	" "	Electron Microscope Pictures of Insect Wings, Dr. E. F. Burton, Physics
617.00 ^v	" "	Fish Culture-Whitefish, Dr. F. E. J. Fry, Zoology

National
Research
Council
Donations
(Cont'd)

National Research Council (Cont'd):

\$ 525.00 ^v	for Project	of Study of Temperature Relations of Salmon-	
		oids, Dr. F. E. J. Fry, Zoology	
525.00 ^v	"	"	of Study of Ontario Streams as Homes for Fish,
		Dr. W. J. K. Harkness, Zoology	
525.00 ^v	"	"	of Study of Insects of Trout and Non-Trout
		Streams, Dr. F. P. Ide, Zoology	
500.00 ^v	"	"	of Fish Culture, Dr. K. C. Fisher, Zoology
500.00 ^v	"	"	M.P. 77, Dr. P. H. Greey, Physiology
409.00 ^v	"	"	of Fish Culture - Lake Trout, Dr. F. E. J. Fry,
		Zoology	
300.00 ^v	"	"	S.R.E.-15, Dr. G. F. Wright, Chemistry

Institute
of Indus-
trial
Relations

For Institute of Industrial Relations:

\$ 500.00 ^v	from the McKinnon Industries Ltd., being the second of five	
	annual donations	
100.00 ^v	" Dominion Chain Company, being the second of five ann-	
	ual donations	

Miscellan-
eous
Donations

Miscellaneous:

\$9,650.00	from	the Nutrition Foundation, Inc., for -	
		Research under Dr. C. H. Best on physiological	
		lipotropic factors	\$7,950.00 ^v
		Research under Dr. E. W. McHenry on Retention	
		of B Vitamins in Rats on various diets	1,700.00 ^v
7,000.00	from	the Rockefeller Foundation for -	
		School of Hygiene, Nutrition Survey No.4	\$4,500.00 ^v
		School of Hygiene, Special Account No.2	2,500.00 ^v
4,041.40	"	the University Naval Training Division for their	
		Bursary Fund	
2,000.00 ^v	"	Toronto Reconstruction Council towards the expense	
		of the Housing Project in School of Social Work	
1,500.00 ^v	"	an anonymous donor, \$750 of which to be added to this	
		year's income from "The Arch Hutchison Fellowship"	
		and \$750 to "The Frances Esther Hutchison Fellowship"	
1,200.00 ^v	"	the Dominion Tar and Chemical Company in payment of	
		their Fellowship during the Session 1946-47	
500.00 ^v	"	the Estate of the late Jessie Johanna Hills represent-	
		ing payment in full of the bequest to the University	
		for medical research on Cancer	
500.00 ^v	"	Dr. M. E. Borsook to bring the capital of "The Sara	
		Borsook Bursary Fund" in Medicine to \$2,000.00	
500.00 ^v	"	Mr. B. Sadowski to be applied against his commitment	
		to the U.C. Men's Residence Fund	
400.00	"	the New York Botanical Gardens for research under	
		Dr. H. S. Jackson, Botany	
333.33 ^v	"	the Chartered Trust & Executor Company in connection	
		with the Janet Colquhoun Bequest	
300.00 ^v	"	Mr. W. W. Seccombe for the Wallace Seccombe General	
		Proficiency Prize and the two Oral Health Theses	
		Prizes in Dentistry for 1945-46	
250.00 ^v	"	the American Society of Heating and Ventilating Engin-	
		eers for their Prize in Applied Science	
225.00 ^v	"	the Association of Professional Engineers, Province of	
		Ontario, to cover three additional scholarships for	
		Ajax students	
200.00 ^v	"	Clarkson, Gordon & Company for the Clarkson Prizes in	
		Accounting payable in 1945-46	
150.00 ^v	"	Dr. H. E. Spaulding for the Class of Medicine 1924	
		War Service Scholarship Fund	
150.00 ^v	"	Mr. H. T. Burgess and family for credit of the Douglas	
		M. Burgess Memorial Scholarship payable in 1946-47	

Miscell-
aneous
Donations
(Cont'd)

Miscellaneous Donations (Cont'd):

\$100.00 from the Guelph Community Chest towards the Ontario Com-
munity Chests Scholarship Fund
50.00 " Hon. Charles McCrea for the Dent McCrea Scholarship
payable in 1946-47
25.00 " Miss Jean I. Masten to cover her portion of the
contributions towards payment of the Masten Fellow-
ship during the Session 1946-47

Only new
donations
to be re-
ported in
future

In connection with donations to the
University it was decided that only new donations would be re-
ported to the Board in future.

Confirma-
tion of
matters
approved
during
Summer

The following matters approved dur-
ing the Summer were confirmed by the Board:-

(a) Acceptance of offers of donations:

1. Portrait of the late Professor V. E. Henderson, the
gift of Mrs. Henderson, to be hung in the Department
of Pharmacology.
2. Renewal of contract with American Society of Heating
and Ventilating Engineers, New York, by which the
Society undertakes to pay \$500 for research under
Mr. F. J. Quail, Chemical Engineering.
3. 250 volumes from the library of the late Mrs. Helen
Shepard.

Donations
accepted

(b) Transfers in appropriations:

1. University Men's Residences:
Charge: "Repairs & Renewals"
Credit: "Redecoration" - \$ 200
2. Superintendent's Office:
Charge: "Salary of Miss Belk, resigned"
Credit: "Clerical Assistance" - 1,200
3. Department of Botany:
Charge: "Technical Assistants"
Credit: "Demonstrators" - 400

Charge: "Botanic Gardens & Greenhouse
Supplies and Labour"
Credit: "Herbaria, Bear Island Laboratory" - 225
4. Department of Chemistry:
Charge: "Microanalyst"
Credit: "Microanalytical Tests" - 1,625
5. University Health Service:
Charge: "Occasional Staff"
Credit: "Staff Physician Fund" - 2,000
6. School of Social Work:
Charge: "Office Supplies"
Credit: "Salary of Mrs. McQuarrie" - 100
7. Hart House Theatre:
Charge: "Stage Manager"
Credit: "Business Manager" - 200
8. Pharmacy & Pharmacology:
Charge: "Cleaner"
Credit: "Salary of J. McDonald" - 90

Transfers
in appro-
priations

(c) Additional appropriations:

1. School of Social Work:
"Teaching Personnel, Field Work and General Expenses" (to be met from new special grant from Dominion Government) \$9,600.00
2. Toronto Conservatory of Music:
"Purchase of Musical Instruments" 2,000.00
3. Department of Physics:
"Purchase of one Philips Geiger-Counter X-Ray Spectrometer (total purchase price \$7,987 less 10%; difference to be charged to McLennan Fund) 5,000.00
4. Law Costs - Amount required to cover the Solicitor's Bill of Costs for the six months' period from Jan. 1 to June 30, 1946 1,357.68
5. 78 Queen's Park (Holwood Hall) - to provide additional accommodation -
"Alterations" - \$375.00
"Furnishings" - \$325.00 700.00
6. Chief Accountant's Office - Amount of wartime bonus not included in salary of Mr. Leonard Smith for 1946-47 130.00
7. Faculty of Dentistry - To provide for a Demonstrator in Dentistry (Dentistry for Children) 810.00

(d) Miscellaneous:

1. Lecturers to be paid in instalments of 7/12 or 8/12 (as the case may be) of annual remuneration for their first academic year, and on becoming eligible for the new Pension Plan on completion of one year of service they will be paid in 12 instalments.
2. Advance of \$1,000 for travelling expenses for delegates from the University Advisory Committee to attend a conference in Vancouver; to be paid by D.V.A.
3. Acceptance of billings up to \$5,000 in connection with Alterations to the Mechanical Building.
4. Estimate of \$6,370 for part of Alterations in the Department of Zoology.
5. Setting up an appropriation of \$5,500 in accounts of the Royal Ontario Museum to cover expenditures necessary to increase its income; this action authorized by the Provincial Treasurer.
6. Adjustment in salary of Madame Ledoux, Nurse-Housekeeper, Women's Residences, from \$1,200 to \$1,310 as she received this latter amount in 1945-46.
7. Adjustment in salary of Miss Doris Birkett, Secretary in Dean's Office, Faculty of Applied Science, to \$1,800 per annum, she having been offered \$2,400 elsewhere.
8. Advances for cash requirements at Ajax:
July - \$180,000.00
August - 170,000.00
September 175,000.00

Advisory
Committee
for Ex-
service
Students

(d) Miscellaneous (Cont'd):

9. Appointment of following Advisory Committee for Ex-Service Students for 1946-47:-
 Professor W. Line (Chairman)
 The President
 The Registrar
 The Bursar
 Mr. J. C. Evans
 Mr. J. A. Gair
 Registrar, University College
 Registrar, Victoria College
 Registrar, Trinity College
 Registrar, St. Michael's College
 The Dean, Faculty of Arts
 The Dean, Faculty of Applied Science
 The Dean, Faculty of Medicine
 The Dean, School of Graduate Studies
 The Director, Department of University Extension
 Professor W. J. T. Wright
 Dr. C. D. Gossage
 Professor H. A. McGuire
 Professor C. T. Bissell
 Miss M. B. Ferguson
 Miss J. McPherson
 Mrs. M. M. Kirkwood
 Mr. H. J. A. Brown
 Mr. E. A. Macdonald
 Rev. D. C. Candy
 Professor J. A. Long
 Professor H. M. Cassidy
 Professor C. R. Myers
 Professor of Psychiatry (or his representative)

Appoint-
ments to
Adminis-
trative
Staff

10. Appointments to the Administrative Staff:

University Post Office:

Wilfred Whalen - Acting Postmaster from July 1,
1946 \$1,600 a year

U.C. Women's Residences:

Miss B. Thompson - Assistant Dietitian from Sept.
1, 1946 (in place of Miss
Pugsley) with living valued
at \$400 a year - \$110 a month

Faculty of Household Science:

Dr. Doreen Smith - Secretary, succeeding Miss H.
R. Coatsworth, resigned

Toronto Conservatory of Music:

Dr. Arnold Walter - Director, Senior School of
Music \$5,000 a year

University Extension and Publicity:

Mrs. Audrey Roland - Assistant, \$1,400 a year

Hart House Theatre:

J. E. Hozack - Business Manager from July 1,
1946 \$2,000 a year

Superintendent's Office:

J. T. Pickard - Assistant, from Sept. 3, 1946
\$2,400 a year

Report on
Building
Construc-
tion Staff

(d) Miscellaneous (Cont'd):

11. Report on Building Construction Staff:

C. J. Ward	- Assistant to Assistant Superin- tendent, Construction, from Aug. 19, 1946	\$4,200 a year
Mrs. V. Barnard	- Senior Clerical Assistant and Secretary, from Aug. 27, 1946,	\$1,500 a year
L. J. Tuttle	- Assistant, Purchasing Dept., from Sept. 4, 1946 at \$250 per month for first 6 mos., and at \$275 per month thereafter.	

University
Extension
Courses

12. University Extension Courses:

Certificate Course in Business:

J. S. Beatty	- Instructor in Business Administra- tion for 5 mos. from May 13, 1946, increase in salary from \$1,500 to \$2,200 instead of from \$1,500 to \$1,700	
--------------	---	--

Evening Tutorial Classes:

An additional appropriation of \$1,000

Summer Session - Pass Course for Teachers:

J. L. Horwood	- Assistant in Astronomy	\$100
---------------	--------------------------	-------

Summer Session - (Other Courses) National

League of Teachers' Associations:

E. L. Daniher	- Director and Lecturer	200
Royal Ontario Museum	- Use of Theatre	100
G. W. Brown	- 2 sessions	30
E. McInnis	- 1 session	15
R. C. Wallace	- 1 session	- \$15
	travelling expenses -	25
		40
E. G. Pleva	- 2 sessions	- 30
	travelling expenses -	20
		50
L. R. Bell	- 1 session	15
V. W. Bladen	- 1 session	15
W. Kirkconnell	- 1 session	- 15
	travelling expenses -	25
		40
P. Reading	- 1 session	- 15
	travelling expenses -	25
		40
Miss A. Noonan	- 1 session	- 15
	travelling expenses -	25
		40
Miss E. Harmon	- 1 lecture	10
A. J. Phillips	- 1 session	15
A. C. Lewis	- 2 sessions	30
M. A. Thangaraj	- 1 session	15
L. S. Beattie	- 1 session	15
R. M. Winter	- 1 session	15
W. S. McCullough	- 1 session	15
Miss W.A. Douglas	- 1 session	- 15.00
	travelling expenses -	15.30
		30.30

Summer Session - Other Courses:

An additional appropriation of \$5,000

Summer Session - (Other Courses) - Course in Social Work:

H. J. Hodder	- Political Science	\$250
Miss A.C. McGregor	- Director	300
H. M. Cassidy	- Lecturer	300
S. K. Jaffary	- Lecturer	300
P. Simon	- Lecturer	100

University
Extension
Courses
(Cont'd)

(d) Miscellaneous (Cont'd):

12. University Extension Courses (Cont'd):

Miss R.E.Choate	- Lecturer	\$100
Miss R. Godfrey	- Field Work Supervisor	746.67
Miss F. Held	- do.	630.00
Department of Public Welfare		
	- for services of Norman Knight	550.00
Miss J. Keagey) Field Work Supervisors	25.00
Miss E.J.Manning)	25.00
Field Work Supervisors:		
Mrs. I.P.McQuarrie	\$25	Mrs. A.B.Hall 25.00
Mrs. L. Parker	25	Miss E. Albrandt 25.00
Miss H.C.Kirkwood	25	Miss M. Clancy 25.00
Miss M. Bissell	25	Mrs. J. Jocelyn 25.00
Miss E. Lemmon	25	J. Amos 25.00
Miss R.M.Paterson	25	Miss G.Nicholls 25.00
Miss M. Harris	25	Miss M.Lugsdin 25.00
Miss A. Farwell	150	Miss G.Bransby 50.00
Summer Courses in Social Work:		
Miss R. Godfrey	- Field Work Supervisor	
	(previous appointment	
	extended to Sept.30 at	
	same rate of \$200 per month	
An additional appropriation of \$851.00		

Opening of
"University
of Toronto
Building
Account"

It was moved by Mr. Matthews,
Seconded by Mr. McCullagh,
And Resolved -

That the Board of Governors confirm the action of the Comptroller in making arrangements for the opening of a Bank Account at the main office of the Canadian Bank of Commerce, to be known as "University of Toronto Building Account", against which it is proposed to issue cheques for the cost of the University building programme, the signing officers to be the same as now obtains for the General Account of the University.

Order-in-
Council for
authority
to borrow
\$1,000,000

In this connection the following

Order-in-Council was presented authorizing the University to
borrow \$1,000,000.00:-

Order-in-Council approved by The Honourable the Lieutenant-Governor, dated the 16th day of July, A.D.1946.

Upon the recommendation of the Honourable the Provincial Treasurer, the Committee of Council advise that pursuant to The University Act, Revised Statutes of Ontario 1937, Chapter 372, Section 30, the Governors of the University of Toronto be authorized to borrow from the Canadian Bank of Commerce by way of overdraft, during the thirteen months ending 31 July, 1947, a sum not exceeding One Million Dollars (\$1,000,000.00) at a rate of interest not to exceed two per centum (2%) per annum, for the purpose mentioned in the aforesaid Section of the said Act.

Certified -

(Sgd) C. F. Bulmer,
Clerk, Executive Council.

Financial
arrange-
ments, Build-
ing pro-
gramme

It was decided that the final financial arrangements in connection with the University building programme be left to the end of the year.

List of
staff re-
turned from
War Leave,
and those
granted
leave who
have re-
signed

The Bursar presented the following list of members of the staff who were reported as having returned to duty from War Leave during the period from April 1 to June 30, 1946, and also a list of those who were granted War Leave and have resigned:-

Returned from War Leave

<u>NAME</u>	<u>TITLE</u>	<u>DEPART MENT</u>	<u>DATE OF LEAVE</u>	<u>RANK</u>	<u>DATE OF RETURN</u>
<u>Faculty of Arts:</u>					
Comfort, C. F.	Asst. Prof.	Art & Archaeology	July, 1944	War Artist	July 1, 1946
Glazebrook, G.	Assoc. Prof.	History	Dec. 1941	Dept. of External Affairs	July 1, 1946
Chilton, W.	Garden-er	Botany	July, 1942	Army	Apr. 1, 1946
<u>Faculty of Medicine:</u>					
McInnis, F.P.	Jr.Dem.	Obstetrics & Gynaecology	June, 1942	R.C.A.F.	July 1, 1946
Meiklejohn, R. B.	do.	do.	July, 1940	R.C.A.M.C.	July 1, 1946
Noonan, W. T.	do.	do.	Mar. 1941	do.	July 1, 1946
McCart, H.W.D.	Sr.Dem.	Oto-Laryngology	Dec. 1939	Lt.-Col. R.C.A.M.C.	July 1, 1946
Hawke, W.A.	Jr.Dem.	Paediatrics	May, 1942	Military Hospital, Camp Borden	July 1, 1946
Keith, J. D.	do.	do.	May, 1942	R.C.N.V.R.	July 1, 1946
Gornall, A. G.	Asst. Prof.	Pathological Chemistry	Nov. 1942	R.C.N.S.	Apr. 1, 1946
Dewan, J. G.	Resident Fellow	Psychiatry	Mar. 1943	R.C.A.M.C.	July 1, 1946
Sharpe, J. E.	Dem'r	do.	July, 1940	R.C.A.F.	July 1, 1946
Dalziel, W. R.	Asst. Resident Fellow	Surgery	Dec. 1940	Capt., R.C.A.M.C.	Sept. 1, 1946
Gordon, S. D.	Jr.Dem.	do.	Dec. 1939	Lt-Col. R.C.A.M.C.	July 1, 1946
Keith, W. S.	Sr.Dem.	do.	June, 1942	Major, No. 1 Neurological Hosp.	July 1, 1946
Laird, R. C.	Jr.Dem.	do.	July, 1943	R.C.A.F.	July 1, 1946
Mustard, W. T.	Asst. Resident Fellow	do.	Oct., 1941	R.C.A.M.C.	July 1, 1946

Members
of staff
returned
to duty
from War
Leave
(Cont'd)

<u>NAME</u>	<u>TITLE</u>	<u>DEPART- MENT</u>	<u>DATE OF LEAVE</u>	<u>RANK</u>	<u>DATE OF RETURN</u>
<u>Faculty of Medicine (Cont'd):</u>					
Slemon, H. V.	Resident Fellow	Surgery	June, 1941	R.C.A.M.C.	1946 Jan. 1
Watson, C. H.	Sr. Dem.	do.	July, 1940	Lt-Col., R.C.A.M.C.	July 1
<u>Banting & Best Department of Medical Research:</u>					
Parkes, G.	Tech'n		Sept. 1942	R.C.A.F.	July 1
Franks, W. R.	Assoc. Prof.		July, 1943	Wing.Com. R.C.A.F.	May 1
<u>Faculty of Applied Science:</u>					
Bayly, B. deF.	Prof.	Electrical Engineer- ing	Oct. 1941	British Gov't., New York	July 1
<u>Faculty of Dentistry:</u>					
Kilburn, R. A.	Assoc. Prof.	Dental Praxis	Apr. 1942	Lt-Col. Can'n Dental Corps	July 1
<u>Faculty of Household Science:</u>					
Roberts, Miss J.S.	Asst. Prof.	Household Science	May, 1943	R.C.A.F.	July 1
<u>Royal Ontario Museum:</u>					
Hatfield, H. C.	Guard		Feb. 1942	Dom.Dept. Transport M.M.	Mar. 1
Prince, Leslie	Prepar- ator	Zoology	Jan. 1942	R.C.A.F.	May 1
Roycroft, W. R.	Guard		Dec. 1942	do.	May 1

Members
of staff
granted
War Leave
who have
resigned

Resigned from positions at end of War Leave

<u>NAME</u>	<u>TITLE</u>	<u>DEPART- MENT</u>	<u>DATE OF LEAVE</u>	<u>RANK</u>	<u>DATE OF RESIGNA- TION</u>
<u>Faculty of Arts:</u>					
Assie, G. L.	Lecturer	French	July, 1942	Sec.-Gen. France Forever	June 30
Joos, M.	do.	German	Aug. 1942	Sub-Dept. Codes & Ciphers, U.S. War Dept.	June 30
Reid, J. A.	Lab'y Asst.	Physics	May, 1941	R.C.A.F.	June 30
Plumptre, A.F.W.	Asst. Prof.	Politic- al Economy	Jan. 1942	Liaison Off'r, W.P.T.B.	June 30
Turnbull, Miss G.	Secre'l Asst.	do.	July, 1941	British Purchas- ing Com.	June 30
<u>Faculty of Medicine:</u>					
Le Masurier, H.E.	Sr. Tech'n	Anatomy	Jan. 1940	Lt-Col. R.C.A.M.C.	May 31
Sparks, W.E.R.	Dem'r	do.	Jan. 1940	R.C.A.M.C.	June 30
Wilson, R. J.	Fellow	Hygiene	Apr. 1942	Surg.Lt. R.C.N.V.R.	June 30
Morgan, J. R. E.	Jr. Dem.	Medicine	Jan. 1941	R.C.A.M.C.	June 30
Simmons, N. W.	Research Asst.	do.	Dec. 1942	R.C.A.M.C.	June 30
Carson, Miss H.	Sec'y	Obstet- rics & Gynae- coloty	Jan. 1940	No. 15 Gen. Hosp.	Apr. 30

Members
of staff
granted
War Leave
who have
resigned
(Cont'd)

<u>NAME</u>	<u>TITLE</u>	<u>DEPART- MENT</u>	<u>DATE OF LEAVE</u>	<u>RANK</u>	<u>DATE OF RESIGNA- TION</u>
<u>Faculty of Medicine (Cont'd):</u>					1946
Bateman, J. E.	Asst. Resident Fellow	Surgery	Sept. 1941	Christie St. Hosp.	June 30
Ross, J. W.	Associate	do.	Feb. 1941	Colonel, R.C.A.M.C.	June 30
Saunders, H.	Messenger	Medical Faculty Office	Sept. 1939	R.C.A.F.	June 30
<u>School of Hygiene:</u>					
Barrett, H. M.	Asst. Prof.	Physiol- ogical Hygiene	July, 1941	War Tech'l Com.	June 30
<u>Banting & Best Department of Medical Research:</u>					
Stephenson, N.R.	Research Asst.		May, 1942	R.C.N.V.R.	June 30
<u>Faculty of Applied Science:</u>					
Waters, D. M.	Special Lecturer	School of Architec- ture	July, 1940	Col. 3rd Div. Artil- lery	June 30
<u>Faculty of Dentistry:</u>					
Reid, Miss H.	Asst. Libr'n		May, 1942	Dept. of Munitions & Supply	April
<u>Royal Ontario Museum:</u>					
Classey, J. H.	Asst., Classical Geology		Sept. 1942	Lieut., Army	June 30
Jeffrey, R. B.	Guard		Jan. 1941	R.C.A.F.	May 7
Petrie, A.E.H.	Sec.- Libr'n, Archaeology		Sept. 1942	Army	June 30
<u>Administration:</u>					
Tasse, Mrs. G.J.	Clerk	Bursar's Office	July, 1943	W.R.C.N.S.	June 30

Summary

Total number of staff granted
leave of absence for War Service:

Men - 231
Women - 24 255

Returned to resume duties:

Men - 159
Women - 10 169

Resigned:

Men - 47
Women - 12 59

Died on Active Service:

Men - 2

Retired on Pension:

Men - 1

231 24

Total number remaining unreported
as at June 30, 1946:

24

Men - 22
Women - 2

24

Foregoing
report to
be discon-
tinued

It was decided to discontinue the
foregoing report to the Board as there were only 24 members
of the staff remaining unreported.

Ajax Commit-
tee Report
No. 11

Upon motion of the President Report
Number 11 of the Ajax Committee was approved as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee begs to report that it held a
meeting in the Board Room, Simcoe Hall, on Tuesday, Sep-
tember 10, 1946, at 4 p.m., at which the following were
present:-

The President (in the Chair)	The Asst. Superintendent,
The Director, Ajax Division,	Mr. W. H. Bonus
Mr. J. R. Gilley	The Deputy Superinten-
The Comptroller, Mr. A. Gaine	dent, Mr. J. Shortreed
The Bursar, Mr. C. E. Higgin-	<u>Also present</u>
bottom	Prof. W. J. T. Wright,
The Deputy Bursar, Ajax Divi-	representing Dean Young
sion, Mr. G. L. Court	

Report of the last meeting

The report of the last meeting of the Committee,
held on Tuesday, June 11, 1946, was approved.

Appointments and Resignations, Administrative Staff

It was moved by Mr. Gilley,

Seconded by Mr. Bonus,

And approved -

That the Committee recommend to the
Board of Governors that the following appointments and re-
signations be confirmed:-

Appointments:

Bursar's Office

Mrs. M. M. Dingley	- Clerical Assistant, from Aug. 29, 1946	\$95 a month
Mrs. C. A. Guest	- Asst. Appropriation Clerk, from Sept. 11, 1946	\$110 a month

Superintendent's Office

Pierson Baker	- Time Clerk, from July 1, 1946	\$125 a month
---------------	---------------------------------	---------------

Supervisor of Residences' Office

Mrs. Mary Bonner	- Stenographer, from July 15, 1946	\$105 a month
------------------	---------------------------------------	---------------

Cafeteria, Food Service Department

Miss D. Macleod	- Manager, from Sept. 1, 1946	\$325 a month
Miss P. Lloyd	- Asst. Manager, from Sept. 1, 1946	\$250 a month
Miss H. Pugsley	- Asst. Manager, from Sept. 1, 1946	\$250 a month

Circulating Library

Mrs. M. Davies	- Librarian, from Aug. 23, 1946, to June 30, 1947	\$1,300 a year
Mrs. E. Marston	- Assistant, from Sept. 16, 1946, to June 30, 1947	\$1,200 a year

Resignations:

Bursar's Office

Miss M. Davidson - Machine Operator, effective Aug.31,1946
P. Veitch - Junior Clerk " Aug.31,1946

Cafeteria, Food Service Department

Mrs. F. Ignatieff - Manager " Aug.15,1946

Circulating Library

C. A. C. Gray - Librarian " Aug.23,1946
Mrs. C. A. C. Gray - Asst. Librarian " Sept.14,1946

Residence Regulations

It was moved by Mr. Gilley,
Seconded by Mr. Bonus,
And approved -

That the Committee recommend to the Board of Governors that the revised Residence Regulations contained in Appendix A of this report be approved.

Cafeteria Meal Rates

It was moved by Mr. Gilley,
Seconded by Mr. Gaine,
And approved -

That the Committee recommend to the Board of Governors for approval the following changes in the prices of Cafeteria meals, effective September 25, 1946:-

	<u>Present Rates</u>		<u>Revised Rates</u>	
	<u>Week Days</u>	<u>Sundays</u>	<u>Week Days</u>	<u>Sundays</u>
Breakfast	\$.35	\$.30	\$.40	\$.35
Luncheon	.40	.45	.40	.45
Dinner	.45	.35	.45	.35
	<u>\$1.20</u>	<u>\$1.10</u>	<u>\$1.25</u>	<u>\$1.15</u>

Weekly rate for Students and
Employees for 17 meals from
Breakfast Monday to Luncheon
on Saturday \$6.50

Weekly rate for Students and
Employees for 15 meals from
Breakfast on Monday to
Dinner on Friday \$6.15

Arbor Lodge Residents and Employees

It was moved by Mr. Gilley,
Seconded by Mr. Court,
And approved -

That the Committee recommend to the Board of Governors that approval be given to increasing the cost of Breakfast in Arbor Lodge from .40¢ to .45¢, and to setting a weekly rate for 15 meals to conform with the changes proposed in the meal prices in the Cafeteria.

Residence Dues

It was moved by Mr. Gilley,
Seconded by Mr. Gaine,
And approved -

That the Committee recommend to the Board of Governors for approval the following rates for Residence Dues for the Session 1946-47 for students in residence, subject to the provision that in all cases the rates are to be quoted as subject to change if warranted by increased costs:-

1. Payment if made in one instalment at time of registration \$262.
2. Payment if made in six instalments, the first of 72.
payable upon registration; four instalments of 40.
payable on the following dates:- Oct. 21st, Nov. 20th,
1946, and Jan. 20th and Feb. 20th, 1947; and a final
instalment of 35.
payable March 20th, 1947.

Ajax Committee
Report
(Cont'd)

These rates include room rent for the entire Session from September 23rd, 1946, to April 25th, 1947, and meals from Monday Breakfast to Friday Dinner each week from September 25th, 1946, to April 25th, 1947, except during the Christmas vacation and the week between the end of the second term and the beginning of the final examinations.

Academic Report

The Academic Report was given by Professor Wright in the absence of Dean Young. It was reported that it was expected that the registration at Ajax for the 1946-47 Session would probably exceed 3,000. Great difficulty is being experienced in securing Academic Staff especially in the junior grades. Out of 1425 students who registered at Ajax, 1314 wrote the final examinations. The following statistics concerning the examinations are given:-

	<u>Civilian</u>		<u>Ex-Service</u>		<u>Total</u>		<u>Average</u>
	No.	%	No.	%	No.	%	1942-45
Candidates	339	100.0	975	100.0	1314	100.0	100.0
Passed	285	84.1	855	87.7	1140	86.8	74.7
Failed	54	15.9	120	12.3	174	13.2	25.3
Honours	77	22.7	159	16.3	236	18.0	11.0

Cash Advances for the Ajax Division for the months of July, August and September, 1946

It was moved by Mr. Court,
Seconded by Mr. Gaine,
And approved -

That the Committee recommend to the Board of Governors for confirmation the payment of the following advances to the Ajax Division to cover the excess of estimated disbursements over estimated funds available at Ajax during the months of July, August and September:-

July	-	\$180,000.00
August	-	170,000.00
September	-	175,000.00

Financial Statements

The Financial Statements of the Ajax Division as at May 31st, 1946, and the Interim Financial Statements (subject to audit) as at June 30th, 1946, were presented to the Committee by the Deputy Bursar at the Ajax Division, Mr. Court.

Superintendent's Report

The Superintendent's Report was presented by the Deputy Superintendent of the Ajax Division, Mr. Shortreed. It was reported that it was expected that all academic buildings required for the second year work would be completed and equipped by the opening of the session of 1946-47, but that some of the other buildings and equipment would not be ready until a later date. The report also indicated that University Students and Staff secured 43 of the 56 houses which had become available during the first nine months of 1946 in Ajax Village, but that there were 244 unfilled applications from the University Students and Staff for houses in the Village at the present time.

It was also reported that application had been made by War Assets Corporation to rent "Boswell House", a large house on the University property, to one of its staff at Ajax. It was felt by the Committee that if no academic use could be found for this building that it should be rented direct to War Assets Corporation for its use, at a rental which would cover the cost of all

Ajax Com-
mittee
Report
(Cont'd)

Superintendent's services, such as heat, electricity, water, etc., and a proportionate part of the rental which is paid for the Ajax property.

The report also mentioned a request by the academic staff that transport be operated via North Toronto and the Lansing cut-off, in order to assist members of the staff living in North Toronto. Consideration of this request was left over until the next meeting of the Committee when an estimate of the costs would be available.

Enlargement of Faculty Office

It was moved by Mr. Shortreed,
Seconded by Mr. Gaine,
And approved -

That the Committee recommend to the Board of Governors that approval be given for the Superintendent to enlarge the Faculty Office in Building 313-A at an estimated cost of \$600.00 provided that this work could be done within the 1946-47 appropriation, already authorized, for construction work.

Director's Report

The Director's Report was presented by the Director of the Ajax Division, Mr. Gilley. It was indicated that 1180 students were in residence during the last Session and that accommodation was being made available for 2200 students in residence during the next Session. It was also reported that the addition to the Cafeteria, would increase the seating capacity from approximately 700 to approximately 1140, and that in order to serve the greater number the number of serving counters had been increased from three to four during the recent alterations.

All of which is respectfully submitted,

(Sgd) Sidney Smith

Chairman of Committee

(Sgd) C. E. Higginbottom

Secretary."

September 10th, 1946.

Compli-
mentary
refer-
ence to
Ajax
Committee

In approving of the above report complimentary reference was made, at Dr. Neilly's suggestion, to all those who have shared in the success of the Ajax operations.

Report on
Employees'
Pension
Fund

The following report of the Committee on the Employees' Pension Fund was approved:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

The undersigned, acting as a Committee upon the Pension Scheme for the Administrative and Clerical Staff, beg to report as follows:-

Miss Ethel Amy Gordon - Senior Technician, Department of Pathology and Bacteriology.

In July, 1946, Dr. William Boyd, Head of the Department, requested that in view of Miss Gordon's 28 years of service, and due to her physical inability to continue her work as Technician, arrangements be made for the usual medical examination in regard to her retirement on pension. Dr. Loughheed, the University doctor,

Report on
Employees'
Pension
Fund
(Cont'd)

examined Miss Gordon and reported that she was suffering from root neuritis in the left arm, which had progressed so that the patient was never free from pain except when resting the arm or applying heat, and that she was totally disabled for further service as a Technician. Miss Gordon was 68 years of age on May 6, 1946, and has been in the employ of the University for approximately 28 years.

Your Committee recommends that Miss Gordon be retired on pension as from August 1st, 1946, at the rate of \$45.34 per month.

Respectfully submitted,

(sgd) C. E. Higginbottom
M. A. Mackenzie
A. D. LePan"

September 10, 1946.

Appoint-
ment of
Adminis-
trative
and
Special
Commit-
tees,
1946-47

Upon motion of Dr. Neilly,
Seconded by Mr. Duncan,

the Administrative Committees and other Committees for 1946-47 were appointed as follows, the Chairman, the Chancellor and the President to be ex-officio members of all the Administrative Committees, and these Committees to stand subject to the right of the Chairman of any Committee to change them:-

EXECUTIVE COMMITTEE:

The Chairman of the Board
The President

Mr. H. Borden
Hon. H. A. Bruce
Rt. Hon. V. Massey
Mr. O. D. Vaughan
Mr. W. L. Gordon
Mr. C. G. McCullagh

ADMINISTRATIVE COMMITTEES:

1. FINANCE

The Chairman of the Board
The Chancellor
The President

Chairman of Committee -
Mr. W. L. Gordon
Vice-Chairman - Mr. N.C. Urquhart

Mr. B. Matthews
Mr. R. A. Bryce
Mr. F. K. Morrow
Mr. C. F. W. Burns
Mr. G. A. LaBine

2. PROPERTY

The Chairman of the Board
The Chancellor
The President

Chairman of Committee -
Mr. O. D. Vaughan
Vice-Chairman - Mr. J. S. Duncan

Rt. Hon. V. Massey
Hon. H. A. Bruce
Mr. A. Kelly
Mr. N. C. Urquhart
Mr. C. F. W. Burns

Adminis-
trative
and
Special
Commit-
tees
1946-47
(Cont'd)

3. HART HOUSE

The Chairman of the Board
The Chancellor
The President

Chairman of Committee -
Mr. R. A. Bryce
Vice-Chairman - Mr. B. Matthews

Mr. H. Borden
Rt. Hon. V. Massey
Hon. J. A. Hope
Mr. A. Kelly

4. CONNAUGHT MEDICAL RESEARCH LABORATORIES

The Chairman of the Board
The Chancellor
The President

Chairman of Committee -
Dr. B. Neilly
Vice-Chairman - Mr. F. K. Morrow

Hon. H. A. Bruce
Mr. C. G. McCullagh
Mr. N. C. Urquhart

The Chairman of the
Finance Committee
(Mr. W. L. Gordon)

5. INSULIN

The Chairman of the Board
The Chancellor
The President

Chairman of Committee -
Mr. F. B. Morrow
Vice-Chairman - Dr. B. Neilly

Mr. W. L. Gordon
Mr. R. A. Bryce
Mr. G. A. LaBine

6. UNIVERSITY PRESS

The Chairman of the Board
The Chancellor
The President

Chairman of Committee -
Mr. G. A. LaBine
Vice-Chairman - Mr. C. F. W. Burns

Mr. H. Borden
Mr. A. Kelly
Mr. C. G. McCullagh

7. ATHLETICS AND PHYSICAL TRAINING

The Chairman of the Board
The Chancellor
The President

Chairman of Committee -
Mr. R. A. Bryce
Vice-Chairman - Mr. B. Matthews

Mr. C. G. McCullagh
Mr. C. F. W. Burns

8. UNIVERSITY COLLEGE

The Chairman of the Board
The Chancellor (also Chairman of
Committee)

The President

The Principal of University College
Captain Adelaide Sinclair
Hon. F. H. Barlow
Mr. J. S. D. Tory
Mrs. A. G. Walwyn
Mr. G. A. L. Gibson
Mr. B. Sadowski

Mr. J. S. Duncan
Hon. J. A. Hope
Mr. B. Matthews
Mr. N. C. Urquhart
Rt. Hon. V. Massey

Adminis-
trative
and
Special
Commit-
tees
1946-47
(Cont'd)

9. AJAX

The Chairman of the Board
The Chancellor
The President (also Chairman
of Committee)

Mr. A. Kelly
Mr. R. A. Bryce
Mr. G. A. LaBine

Vice-Chairman - Mr. C. F. W. Burns

Dean C. R. Young
Mr. J. R. Gilley
Mr. A. Gaine
Mr. C. E. Higginbottom
Mr. G. L. Court
Mr. A. D. LePan
Mr. W. H. Bonus
Mr. J. Shortreed

10. BOARD OF SYNDICS OF HART HOUSE THEATRE

Professor E. A. Dale (Chairman)	Mr. B. Matthews
The President	Mr. C. R. Delafield
The Comptroller of the University	Brig. Eric Haldenby
The Warden of Hart House	Professor R.K.Hicks
The Comptroller of Hart House	Professor J.D.Robins
	Mr. Edgar Stone
	Miss Agatha Leonard
	Mr. Lionel Massey

- - - - -

OTHER COMMITTEES:

1. HART HOUSE FINANCE

Appointed by Board of Governors:

Mr. R. A. Bryce

Appointed by Stewards of Hart House:

Professor C. A. Ashley (Chairman)

Mr. T. C. Kinnear

Professor S. G. Hennessey

Others:

The Warden (Vice-Chairman)

Professor H. Wasteney

Professor E. S. Moore

The Comptroller (Secretary)

The Assistant Comptroller

2. ADVISORY COMMITTEE ON SCIENTIFIC RESEARCH

The Chairman of the Board (Convener)

The President

Vice-Chairman of Committee -

Mr. J. S. Duncan

Mr. O. D. Vaughan

Mr. R. A. Bryce

Mr. G. A. LaBine

Faculty Members

Dean S. Beatty

Prof. E. F. Burton

Prof. H.J.C.Ireton (Sec'y)

Dean C. R. Young

Prof. R. R. McLaughlin

Prof. L. Pidgeon

Prof. A. R. Gordon

Prof. J.R.Dymond

Prof. G. H. Duff

Dr. R. D. Defries

Dean Andrew Hunter

Prof. R. G. Ellis

Dr. Balmer Neilly

Notice of
motion to
repeal
By-Law
Number 36

Dr. Bruce gave notice of motion for
the repeal of By-Law Number 36 "Respecting the Standing Committee on
Observance of the Anniversary of Sir Frederick Banting's Death".

Petition
for Certi-
fication
and Col-
lective
Bargain-
ing

Reference was made to the notification
which had been received in connection with Petition for Certification
and Collective Bargaining in the case before the Ontario Labour Rela-
tions Board between Building Service Employees' International Union,
A.F. of L., and the Governors of the University. The Chairman informed
the Board that representation was being made on behalf of the Univer-
sity in this case.

*Indefed
m.B.*

The meeting adjourned at 6:05 p.m.

Minutes confirmed.

September 26th 1946

Chairman

J. D. Miller

C. G. Gignin

Secretary.

Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, September 26th, 1946, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Mr. Urquhart
The Chancellor	Mr. McCullagh
The President	Mr. Bryce
Hon. Dr. Bruce	Mr. Burns
Mr. Matthews	Rt. Hon. Mr. Massey
Mr. Vaughan	Hon. Mr. Justice Hope
Dr. Neilly	Mr. Gordon

Mr. Arnold Gaine, Comptroller
Mr. C. E. Higginbottom, Secretary

The minutes of the last meeting were presented and -

Upon motion of Mr. Urquhart,
Seconded by Mr. Bryce,
were confirmed.

The minutes of the meeting of the Executive Committee held on Friday, September 20th, in the York Club at 1 p.m. were -

Upon motion of Mr. Bryce,
Seconded by Mr. McCullagh,
adopted as tabled.

Mr. Bryce enquired as to what had been done in connection with moving the location of the Wallberg Memorial Building in order to comply with the City's request for an additional strip of land to permit of the elimination of the jog at the corner of St. George and College Streets. The Chairman explained the arrangements that had been completed in this connection as set out in the minutes of the Executive Committee.

Moving of
location
of the
Wallberg
Memorial
Building

Dr. Neilly
appointed
Acting
Vice-Chair-
man of the
Board

At the request of the Chairman Dr.
Neilly agreed to act as Vice-Chairman of the Board during the
expected absence of the Chairman and the Vice-Chairman, and the
Board approved of this appointment.

Finance
Committee
Report
No. 165

Finance Committee Report No. 165 was
presented as follows:-

"The Finance Committee reports to the Board of
Governors:-

1. Interim Financial Reports

There were presented the Interim Financial Reports
as of 30th June, 1946, and in approving of the same your Com-
mittee transmits them to the Board of Governors for its con-
sideration.

2. Monthly Financial Reports

Your Committee considered a draft copy of the
monthly financial reports both of the University and of Ajax
Division, and transmits the same herewith for consideration
by the Board of Governors.

3. Funds for Investment

The Comptroller informed your Committee of the
following funds available for investment:

Trust Funds (Pool)	- \$ 92,294.12
Trust Fund Banting Research Foundation	- 43,000.00
General University Funds	- 150,000.00
	<u>\$285,294.12</u>

Your Committee recommends to the Board that these
funds be invested in Dominion of Canada Bonds of approximate-
ly 10 year maturity yielding in the neighbourhood of 2.4%.

4. Investment Policy

Your Committee again considered the question of the
investment policy to be followed by the Board of Governors,
and after discussing this matter at length, action was de-
ferred in connection with the same until a report is received
from the University's Investment Counsel, which report is ex-
pected in the very near future.

5. Coniagas Mines Stock

Regarding the question of selling or retaining
Coniagas Limited stock holdings, which was discussed at the
last meeting of your Committee, your Committee recommends
that the Comptroller communicate with Mr. Bishop, asking him
for a copy of the Company's portfolio of investments, upon
receipt of which your Committee will be in a better position
to make a recommendation in connection with the same.

6. St. Lawrence Corporation Stock

Your Committee begs to report the following dis-
position of the St. Lawrence Corporation Stock held for the
Wallberg Fund:

<u>Number of Shares</u>	<u>Average Sale Price</u>	<u>Gross Proceeds of Sale</u>	<u>Net Amount Received</u>
16,350	9.14	\$149,381.24	\$146,544.23

Finance
Committee
Report
No. 165
(Cont'd)

As the sale of the remainder of the shares at \$7.00 each or better will produce an average of better than \$8.00 on the whole of the shares, your Committee is of the opinion that the remainder of the shares should be sold at \$7.00 or better if possible. The present market price is \$6.50.

7. Group Life Insurance and Hourly Employees

In connection with group life insurance and hourly employees, your Committee discussed this matter and recommends that no action should be taken pending disposal of the matter of including the appointed administrative employees in the new Pension Plan.

All of which is respectfully submitted.

(Sgd) W. L. Gordon,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

September 23rd, 1946.

Action of
Board in
connection
with Finance Com-
mittee
Report

Action taken by the Board regarding the
foregoing report was as follows:-

1. Interim Financial Reports

After discussing these reports it was agreed that the details would be considered at a later date.

Mr. Bryce raised the question as to what information was available in connection with the contents of the various buildings, and

Upon motion of Dr. Neilly,

Seconded by Mr. Bryce,

the Comptroller was requested to prepare a report in this matter.

The Chairman informed the Board that an effort was being made to dispense with the preparation of the details formerly included in the University's Annual Report, and that there was an indication that the Government might give its approval to such a procedure.

2. Monthly Financial Reports

It was agreed that these statements would be considered at a later date.

The Chairman complimented the Comptroller on the preparation of the foregoing reports.

3. Funds for Investment

Upon motion of Mr. McCullagh,

Seconded by Dr. Bruce,

the Board approved of the Finance Committee's recommendation that the funds mentioned be invested in Dominion of Canada Bonds of approximately 10 year maturity yielding in the neighbourhood of 2.4%.

4. Investment Policy

This matter was discussed briefly.

5. Coniagas Mines Stock

The Board approved of the Finance Committee's recommendation that the Comptroller communicate with Mr. Bishop and obtain a copy of the Company's portfolio of investments. The Board discussed the question as to whether the interests of the other beneficiaries of the Leonard Estate, in so far as retaining these securities was concerned, should be considered.

Action of
Board in
connection
with Finance Com-
mittee
Report
(Cont'd)

6. St. Lawrence Corporation Stock

The Board considered the Finance Committee's views regarding the sale of these shares and -

Upon motion of Dr. Neilly,

Seconded by Mr. Urquhart,

it was decided that the remainder of the shares held by the University be sold at \$8.00 each or better.

7. Group Life Insurance and Hourly Employees

Upon motion of Mr. Gordon,

Seconded by Mr. Bryce,

the Board approved of the Finance Committee's recommendation in this matter.

Banting
Memorial

In connection with the decision of

the Board that the Chairman would write Dr. Walter Allward regarding the latter's account for preliminary work on the Banting Memorial, the Chairman stated that he hoped to discuss the matter with Dr. Allward and his son some time next week and to have a definite understanding.

The following recommendations of

the President were approved:-

Appoint-
ments

Appointments:

Faculty of Applied Science and Engineering:

T. R. Loudon

- Professor of Civil Engineering: Municipal & Structural, and Head of the department; and Professor of Aeronautical Engineering and Head of the department; at an annual salary of \$6,700 from October 1, 1946, to be charged for 1946-47 to appropriation of Civil Engineering: M. & S.

G. N. Patterson

- Professor of Aerodynamics in the Department of Aeronautical Engineering, from October 1, 1946, at an annual salary of \$5,500 to be charged for 1946-47 to appropriation of Civil Engineering, M. & S.

Ajax Division:

J. Reekie

- Visiting Assistant Professor in Physics, July 1, 1946, to June 30, 1947 \$3,600

University Extension and Publicity:

W. A. Bryce

- Supervisor of Courses in Public Safety, 3 years from Oct. 1, 1946 \$4,500 a year

Additional-
al appro-
piation

Additional appropriation:

Mechanical Engineering:

"Salaries" (Instructors and Demonstrators)

- \$5,000

Establish-
ment of
Department
of Aeronau-
tical En-
gineering

Department of Aeronautical Engineering:

The establishment of a Department of Aeronautical Engineering in the Faculty of Applied Science and Engineering, as from October 1, 1946.

The following matters were reported by

the President:-

Report on
Registra-
tion

1. The third report on the registration of students for 1946-47 was presented, showing a total to date of 13,772.

Caput's ac-
tion regard-
ing two
students
who agreed
to imperson-
ation at
examinations

2. The President referred to two students who carried out an agreement relating to impersonation at the annual examinations of the Session 1945-46, and informed the Board that the Caput, which heard the case, decided that any academic credit received in the examinations should be cancelled and that the students should not be allowed to apply again for admission to the University until the expiration of one year, that is until the Summer of 1947.

Letter of
thanks from
Certificate
Course in
Business
students

3. The President stated that a letter had been received on behalf of the members of the Certificate Course in Business thanking the University for aiding the veterans to acquire a good business foundation for a successful future.

Terms of
agreement
with the
Hospitals
referred
to the
President

The President presented a copy of the agreement with the Toronto Western Hospital, and the Chairman drew attention to the difference in the terms of the agreement between this Hospital and the University, and those in the agreement between the Toronto General Hospital and the University. Dr. Bruce suggested that in order to permit of the honour of holding the position of Surgeon-in-Chief on the Hospital staffs being extended to a larger number, the age limit should be set at 55, and also that provision should be made to permit of additional classifications in this connection. Attention was also drawn to the fact that it was desirable to have retirement from both the University and the Hospital staffs effective at the same time. This matter was referred to the President for consideration of the terms of agreement and age of retirement, and it was suggested that the changes become effective at the termination of the next three-year period.

Committee
to be ap-
pointed
in connec-
tion with
a campaign
for funds

Consideration was given to the mem-
orandum prepared by the President on the need for a campaign
for funds, and -

Upon motion of Mr. Justice Hope,
Seconded by Dr. Bruce,
It was Resolved -

That the Chairman of the Board ap-
point a Committee to consider the President's memorandum for
a campaign to secure funds for the University and to make re-
commendations to the Board.

Conserva-
tory of
Music

The Toronto Conservatory of Music
matters were deferred for consideration.

By-Law
No. 36
repealed

Notice having been duly given at the
meeting of the Board on September 12, 1946,

It was moved by Dr. Bruce,
Seconded by Mr. Matthews,

that By-Law No. 36 be repealed, and By-Law No. 47 repealing
By-Law No. 36 was passed as follows:-

By-Law
No. 47
passed

By-Law No. 47

BE IT ENACTED AND IT IS HEREBY ENACTED by the
Governors of the University of Toronto as a By-Law
thereof as follows:-

By-Law No. 36 is hereby repealed.

ENACTED this 26th day of September, 1946.

(Sgd) W. E. Phillips,
Chairman
(Sgd) C. E. Higginbottom,
Bursar.

The Pre-
sident to
be respon-
sible for
function
previously
vested in
Committee
under By-
Law No. 36

It was moved by Dr. Bruce,
Seconded by Mr. Matthews,

that the President be responsible for the function previously
vested in the Standing Committee created by old By-Law No. 36
which reads as follows:-

By-Law
No. 36
(Cont'd)

By-Law No. 36

Respecting the Standing Committee on Observance of the
Anniversary of Sir Frederick Banting's Death.

- - - - -

WHEREAS the Governors have resolved that the University of Toronto shall ever mark the anniversary of the death of Sir Frederick Banting, K.B.E., by some action commemorative of his service to humanity in the discovery of Insulin;

BE IT THEREFORE ENACTED by the Governors of the University as follows:-

THAT there shall be a Standing Committee to be called the "COMMITTEE RESPECTING THE OBSERVANCE OF THE ANNIVERSARY OF SIR FREDERICK BANTING'S DEATH";

THAT in addition to the ex-officio members the Committee shall consist of four other members who shall each year invite to co-operate with them four members of the Faculty of Medicine;

THAT it shall be the duty of the Committee to give effect to the above resolution of the Board.

PASSED this tenth day of April, 1941.

(Sgd) D. Bruce Macdonald,
Chairman.

Donations

The following donations were reported and were accepted with thanks and appreciation:-

From Mr. W. M. Gifford, presented through Dr. Neilly, a compilation entitled "Monograph of the Aluminum Company of America Industrial Fellowships Nos. 5-B, 7-B, 9-B, 10-B, for the Department of Physics Library.

From Mr. Arthur Kelly papers belonging to Sir Allan MacNab.

From William Lowell Putnam Prize Fund for books won at the Mathematical Competition by the University of Toronto Team in 1946 (fourth time of winning) \$400 ✓

From University College Alumni to cover award of Prizes for 1946-47 25 ✓

From International Accountants' & Executives' Corporation of Canada for their Bursary payable in 1946-47 25 ✓

From Toronto Metropolitan Housing Research Project Fund on behalf of the Journal of the Royal Architectural Institute of Canada as a contribution to the Housing Research Project in the School of Social Work 15 ✓

The following administrative matters were approved:-

Transfer
in appro-
priations

1. Transfer in appropriations:
Toronto Conservatory of Music Senior School:
 Charge: "Supplies"
 Credit: "Salaries" - \$50.00

Accountable
Warrant

2. Accountable Warrant:
For the month of October - \$500,000

Completion
of forms
of Proxy

3. Completion of forms of Proxy for Annual Meetings of -
Guardian Realty Company October 11, 1946
Canada Packers Limited Sept. 20, 1946

H. G. Acres
& Company
appointed
to prepare
preliminary
report on
construc-
tion of the
Central
Heating and
Power Plant

Mr. Vaughan, Chairman of the Property Committee, informed the Board that at the meeting of his Committee held prior to the Board meeting, the Committee, in accepting the report of Messrs. Bonus and Simpson, had recommended to the Board that H. G. Acres and Company be appointed to prepare a preliminary report on the construction of the Central Heating and Power Plant, and to be in charge of design and construction, if their report is accepted and it is decided to proceed with this construction. The Board approved of this recommendation and the fee of \$8,000., which in the event of the report of Acres being accepted will be absorbed in the overall fee.

Interim ap-
propriation
voted for
engaging
personnel
to prepare
plans for
University
expansion

Approval was also given to the Property Committee's recommendation that an interim appropriation of \$5,000 be voted by the Board to enable the Superintendent's Office to engage certain personnel for preparation of plans for University expansion. Consideration was given to the question of whether expropriation proceedings for the acquisition of properties should be initiated by the University, and the Chairman informed the Board that he would have further information in this connection at a later date.

Construction
Progress
Reports

Mr. Vaughan also informed the Board that the Property Committee had considered progress reports

from the Superintendent on the construction of the various buildings.

*Indefatigable
M. B.*

The meeting adjourned at 6:15 p. m.

Minutes confirmed.

October 10th 1946

B. Z. Phin

Chairman

C. Higginsbotham

Secretary.

Minutes of the meeting of the Board of Governors held in the Board Room, Simcoe Hall, on Thursday, October 10th, 1946, at 4 p. m.

Present -

The Chairman (Colonel Phillips)
The Chancellor
The President
Mr. Matthews
Mr. Urquhart
Mr. Ross

Dr. Neilly
Mr. Morrow
Mr. McCullagh
Mr. Kelly
Hon. Dr. Bruce

Mr. Arnold Gaine, Comptroller
Mr. C. E. Higginbottom, Secretary

The minutes of the last meeting were presented and -

Upon motion of Mr. Matthews,
Seconded by Mr. Urquhart,
were confirmed.

Report Number 240 of the Property Committee was presented, and -

Upon motion of Mr. Matthews,
Seconded by Mr. Kelly,
was approved subject to the following:-

"The Property Committee reports to the Board of Governors:-

1. 719-721 Spadina Avenue

Your Committee has been informed that a group of students were anxious to obtain residence accommodation in 719-721 Spadina Avenue and were prepared to spend \$7,000 to \$8,000 on rehabilitation of the buildings provided they could get a rent-free lease for four years from the University. The Ontario College of Education could not give a guarantee that they would not need the premises for even two years, and it was agreed that the houses be not rented.

The President stated that considerable accommodation has been provided for single students through the Students' Administrative Council, and that every effort has been made to get them located.

2. St. George and College Streets

Your Committee was informed of the arrangements made whereby an additional strip of property has been conveyed to the City of Toronto at this intersection, which has necessitated moving the location of the Wallberg Memorial Building 10 feet eastward, the details of which are set out in the minutes of the Executive Committee as follows:-

Property
Committee
Report
(Cont'd)

'In order to allow for the partial elimination of the intersection jog at the corner of College and St. George Streets, the City of Toronto asked the University for a strip of property at the North-east corner of College and St. George Streets additional to what was originally included in the exchange of property between the City and the University. This involved moving the location of the Wallberg Memorial Building 10 feet eastward at a cost conservatively estimated to be \$8,000 to \$8,500., of which the City has undertaken to pay \$5,000. The Committee recommended to the Board the approval of this arrangement.'

3. 77 Lowther Avenue

The Comptroller informed the Committee that a survey is being made of the residents in the district surrounding the above property to ascertain if any objections would be made to its use by the Toronto Conservatory of Music.

4. Young Property, 143 College Street

Your Committee was informed that this property is occupied by five different tenants, each of whom holds a lease. Your Committee recommends that the Comptroller be authorized to offer the Young Estate the sum of \$40,000 for the premises, and if they do not accept it that the Comptroller inform them that expropriation proceedings will be initiated.

5. 188 Yonge Street

Your Committee was informed of the acceptance of an Offer to Rent the above premises for five years from the expiration of the present lease in March 1947, with an option to renew the lease for a further five years, the details of which are set out in the minutes of the Executive Committee as follows:-

'The Committee approved of the acceptance of an Offer to Rent the premises at No. 188 Yonge Street to Reitman's Inc. from March 17, 1947, at a rental of \$18,000 a year for a period of five years provided the Lessee guarantees to spend not less than \$10,000 in improving the building during the term of this lease, with an option to renew for a further five years at a rental of \$18,000 a year provided the Lessee guarantees to spend an additional \$15,000 on the building; the University to assign the lease held by the Morrow Nut House to Reitman's Inc., who will become the lessee of the entire structure. This action was recommended to the Board for confirmation.'

6. 40 Walmer Road

The Comptroller informed the Committee that this property was owned by the Toronto Conservatory of Music, and outlined the conditions under which the occupants were prepared to vacate.

7. Authority to approve of Building sub-contracts up to a limit of \$5,000 above the estimate.

Your Committee recommends to the Board that blanket authority be given to the Comptroller or his appointed delegates to pass on sub-contracts which are not more than \$5,000 in excess of the original estimates.

8. Construction Progress Reports

Progress reports were submitted by the Superintendent on the following construction projects:-

Wallberg Memorial Building
Physics Extension
University Press Extension
Wind Tunnel

property
committee
report
(cont'd)

University College
Economics Building
Physiotherapy and Occupational Therapy
Transformer Banks

9. Mechanical Building Addition

A Construction Progress Report was also submitted by the Superintendent on this project, together with an Architects' Drawing of a proposed West elevation, and after considering the same your Committee recommends -

Upon motion of Mr. Massey,

Seconded by Mr. Burns,

that the firm of Allward & Gouinlock be appointed as Architects for this work, the structure to consist of grey brick with stone trimmings; and that four or five Contractors be consulted in connection with the possibility of being in a position to proceed with the work, the authority being subject to provision for changes in the design.

10. Central Heating and Power Plant

Your Committee considered a report prepared by Messrs. Bonus and Simpson on the above project, and recommends -

Upon motion of Mr. Massey,

Seconded by Mr. Burns,

that H. G. Acres and Company be appointed to prepare a preliminary report on the construction of the Central Heating and Power Plant, and to be in charge of design and construction, if their report is accepted and it is decided to proceed with this construction.

Emphasis was laid on the necessity of deciding upon the location of this building.

11. Preparation of Plans for University Expansion

Your Committee recommends -

Upon motion of Mr. Massey,

Seconded by Mr. Duncan,

that an interim appropriation of \$5,000 be voted by the Board to enable the Superintendent's Office to engage certain personnel for preparation of plans for University expansion.

It was agreed that the Superintendent should present a recommendation to the Property Committee as to how many persons might be engaged in this work, their names and their qualifications. It was also considered that at a later date a committee might be appointed on a higher level, including perhaps the President, an engineer and an architect. However, this was left over until the preliminary recommendations have been dealt with.

12. Port Hope Lots

Your Committee reports the completion of the sale of the following additional lot in Port Hope:-

Lot 4, Broken Front Concession, to Messrs. J. S. Smart
and H. R. S. Ryan for \$1,000 cash.

13. Physiology Building

Your Committee recommends that Messrs. Mathers & Haldenby be appointed Architects for the above building, and that the question of whether expropriation proceedings regarding the acquisition of a site should be initiated by the Government or the University be considered at a later date.

All of which is respectfully submitted,

(Sgd) O. D. Vaughan,
Chairman of Committee

(Sgd) C. E. Higginbottom,
Secretary"

September 26th, 1946.

Letter from
Provincial
Government
regarding
expropria-
tion of the
Young pro-
perty, 143
College St.

Regarding Clause 4 of the foregoing re-
port in connection with the Young property at 143 College Street,
the Chairman stated that the question of expropriation had been
discussed with officials of the Provincial Government in order
to obtain their views in the matter, and read the following let-
ter in this connection:-

"Arnold Gaine, Esq.,
Comptroller,
University of Toronto,
Toronto.

Toronto, 2.

Dear Mr. Gaine:-

You were enquiring recently concerning the
power of the University of Toronto to expropriate lands for
its purposes.

With regard to the particular case in point,
I can see no reason why the University should not exercise
its powers under the Act.

Yours very truly,

October 8, 1946.

(Sgd) D. R. Michener,
Provincial Secretary"

Question of
Building
sub-contracts
deferred to
next meeting

After discussing Clause 7 of the Pro-
perty Committee's report in connection with approval of Building
sub-contracts up to a limit of \$5,000 above the estimate, the
Board deferred the matter to the next meeting in order that the
Comptroller may have a report prepared showing the approximate
amount involved.

Central Power
Plant and
Expansion
Programme
dealt with
at last
meeting

The recommendations in Clause 10 of
the Property Committee's report regarding the Central Power
Plant, and in Clause 11 regarding the expansion programme, were
dealt with at the last meeting of the Board.

Suggestion
from the
Prime Minister
for appoint-
ment of Joint
Committee on
Legal Educa-
tion

The Chairman read a letter which he
had received from the Prime Minister expressing the opinion
that the School of Law at the University should assume a more
important roll than it has occupied in the past, and in referr-
ing to the Legal Education Committees set up by both the

Joint Com-
mittee on
Legal Edu-
cation
(Cont'd)

Benchers of the Law Society and the University of Toronto the Prime Minister suggested that a Joint Committee be established, with possibly five representatives from each of these Committees, to consider the possibility of improving legal education under some plan of effective co-operation between the Law Society of Upper Canada and the University of Toronto. After discussing the matter it was agreed that the Chairman of the Board would suggest to the Prime Minister that if a similar request had not already been sent to the Benchers of the Law Society that this be done so that both bodies would be informed of the Government's wishes.

Matter of
Banting
Memorial
closed

Regarding the matter of the Banting Memorial, the Chairman read the letter which he had addressed to Dr. Walter Allward, together with the reply thereto, as follows:-

"Dr. Walter S. Allward, C.M.G., C/o Hugh L. Allward, Esq., 57 Bloor Street West, Toronto 5, Ontario.	1200 Bay Street, Toronto, 5, Ont.
---	--------------------------------------

Dear Dr. Allward:-

The first meeting of the Board of Governors this Session provided an opportunity to review to the whole Board the settlement we had made in the unfortunate matter of the Banting Memorial Committee. The Committee had of course been abandoned, but this was the first opportunity of laying the whole matter before the Board.

I think it was made quite clear that the Board accepted responsibility for the lack of clarity in the arrangements, and they have asked me only to confirm our understanding that the matter, unfortunate as it was, is now finally settled to your complete satisfaction.

With kind regards, I remain,
Sincerely yours,

October 7, 1946.

(Sgd) W. E. Phillips,
Chairman of the Board"

"Colonel W. E. Phillips, Chairman of the Board of Governors, University of Toronto, Toronto, 5, Ont.	57 Bloor Street West, Toronto, 5.
---	--------------------------------------

Dear Colonel Phillips:-

I would acknowledge your letter of October 7th addressed to my father, Mr. Walter S. Allward, and would advise you that the settlement reached in connection with the Banting Memorial is to my father's satisfaction.

Thanking you most sincerely for the courtesy and consideration extended to my father.

Yours very truly,
October 10, 1946. (Sgd) Hugh L. Allward"

Banting
Memorial
(Cont'd)

Upon motion of Mr. Urquhart,
Seconded by Mr. McCullagh,

the Board declared the matter closed.

Request
from
Trinity
College
for in-
clusion
in the
Univer-
sity's
new
Pension
Plan

A letter was read from Mr. E. G. Strathy, Bursar of Trinity College, enquiring if the staff of Trinity could be included in the University's new Pension Plan as a separate unit. The Board was anxious to assist as much as possible in this connection, but in order to ascertain if the matter could be arranged satisfactorily it was referred to the Comptroller for a report.

Recommendations of
President -

Recommendations of the President were approved as follows:-

Appoint-
ments

Appointments:

Faculty of Arts:

C. S. Yu	- Special Lecturer in Astronomy, Dec. 1, 1946, to June 30, 1947	\$2,100
----------	---	---------

Botany:

D. Creelman	- Demonstrator, 1946-47	426
Mrs. E. MacGillivray	- do.	426
Mrs. R. W. Stedman	- Demonstrator, Oct. 1, 1946, to May 31, 1947	854

Chemistry:

Mrs. J. Cowan	- Assistant, Sept. 21, 1946, to May 21, 1947	720
W. L. Jablonski	- do.	720
Mrs. B. Howard	- Assistant, 1946-47 (8 mos.)	720

English:

J. K. Heath)	700
J. Graham) Fellows, 1946-47	700
A. C. Hamilton)	700

French:

Fellows, 1946-47:

Mrs. I. F. McNeill	\$1,200	J. L. Whelan	1,200
Miss J. Watney	1,200	Mrs. E. Dunn	600
Miss H. M. Cochrane	600	J. S. Tassie	600
G. Ewer	600		

Geography:

D. Jackson)	600
J. H. Richards) Fellows, 1946-47	600
Mrs. N. Deacon)	500
B. McElheran) Lecturers (part time) 1946-47	500

Demonstrators, 1946-47:

M. J. Brubacher	\$140	Miss R. Brafette	110
Miss M. Chamberlain	110	R. L. Gentilcore	110
D. A. Innis	110	Miss G. Lustig	110
R. A. Davis	85	Miss F. C. Elliott	85
S. Kling	85	Miss M. K. Moore	85
B. Shindman	85	S. I. Westland	85

Appoint-
ments
(Cont'd)

Faculty of Arts (Cont'd):

L. R. Kahn	- Fellow in German, 1946-47	\$700
Political Economy:		
Assistants, 1946-47:		
H. N. Wallace	\$275	W. R. Livingstone 275
R. P. Alger	275	W. H. Merritt 500
J. T. Montague	500	
Zoology:		
Mrs. V. Howie	- Technician, Oct.1, 1946, to June 30, 1947	\$1,600 a year
Mrs. S. Gross	- Secretarial Assistant, Sept.15, 1946, to June 15,1947	\$100 a month

Faculty of Medicine:

Banting and Best Medical Research:		
Miss R. Gray	- Assistant, Sept.1, 1946, to June 30, 1947	\$75 a month
B. Brown) Research Associates,	80 " "
W. S. Hartroft) Oct.1, 1946, to June 30, 1947	\$2,800 a year
Physiology:		
C. L. N. Robinson	- Fellow (part time), Sept.1, 1946 to May 31, 1947	\$37 a month
A. C. Cody) Fellows for 1946-47	
E. L. Crumpacker) without salary	
J. Firstbrook)	
W. R. Keeler	- Fellow, Sept.1, 1946, to May 31, 1947	\$75 a month
M. L. Bunker	- Fellow, Sept.15, 1946, to May 31, 1947	35 a month
E. Napke	- Fellow, Oct. 1, 1946, to May 31, 1947	30 a month

Faculty of Applied Science and Engineering:

Architecture:

F. Coates	- Instructor (part time) in Modelling, 8 mos. from Sept. 16, 1946	\$2,300
J. A. Hall	- Instructor (part time) in Freehand and Water Colour, 8 mos. from Sept. 16, 1946	\$1,500
J. B. Langley	- Instructor (part time) in Architec- tural Design, 8 mos. from Sept. 16, 1946	\$1,100
C. F. T. Rounthwaite	- Instructor (part time) in Architec- tural Design, 7 mos. from Sept. 16, 1946	\$115 a month
W. Shulman	- Instructor (part time) in Architec- tural Design, 7 mos. from Sept. 16, 1946	\$150 a month
Mrs. H. Ingram	- Office Assistant, 7 mos. from Oct. 1, 1946	\$850

Civil Engineering: Municipal & Structural:

B. S. Shenstone) Special Lecturers for	100
W. Czerwinski) 1946-47	200

Electrical Engineering:

Demonstrators, Sept.23, 1946, to April 30, 1947:		
C. E. Doeringer	\$700	W. F. Silk \$1,300
G. Tumino	\$1,300	S. Kozak 650
P. Yachimec	1,300	
S. J. Zabner	- Demonstrator, 7 mos. from Sept. 23, 1946	\$1,300
E. Myatt	- Instructor (part time), Engineering Drawing, Oct.1, 1946, to April 30, 1947	\$700

Appoint-
ments
(Cont'd)

Faculty of Applied Science and Engineering (Cont'd):

Mechanical Engineering:

F. D. Ledgett	- Special Lecturer, 7½ mos. from Oct. 15, 1946	\$2,062.50
G. W. Simonson	- Demonstrator, 7 mos. from Oct. 1, 1946	1,300
H. M. MacFarlane	- Instructor, Nov. and Dec., 1946	\$215 a month

Mining Engineering:

W. J. Nichols	- Instructor, 8 mos. from Sept. 23, 1946	\$2,100
J. Giovanetti	- Demonstrator, 7 mos. from Sept. 23, 1946	1,300
A. S. Hunt	- Lecture Assistant and Glass-blower, Chemical Engineering, 1946-47	\$250

Ajax Division:

Mathematics:

Assistants, 7½ mos. from Oct. 1, 1946:

T. E. Hull	\$250 a month	J.N.P. Hume	\$250 a month
K. Shimizu	160 "	D.G. Wertheim	200 "

Physics:

Assistant Demonstrators, Oct. 1, 1946, to Apr. 30, 1947:

G. R. Armstrong	\$600	L. R. Baxendale	\$600
J. K. J. Hurwitz	600	F. M. Kelly	600
D. E. McLennan	600	G. E. Noakes	600
B. J. Stallwood	600	H. D. Vasileff	600
K. C. Wu	600	T. A. McLauchlan	300
W. V. Tilston	300		

J. Banigan	- Instructor, Architecture, 8 mos. from Sept. 16, 1946	\$225 a month
------------	--	---------------

Chemical Engineering:

C. A. Fowler) Demonstrators,	\$200 a month
G. D. Stapley) Sept. 23, 1946, to	200 a month
) Apr. 15, 1947	

Civil Engineering: Municipal & Structural:

A. L. Rubinoff	- Instructor, 7 mos. from Oct. 1, 1946	\$235 a month
F. W. Collyer) Instructors, Sept. 25,	\$1,500
R. Farrell) 1946, to Apr. 25, 1947	1,500
G. A. Meek	- Demonstrator, Chemical Engineering, 7 mos. from Sept. 16, 1946	\$200 a month

Civil Engineering: Surveying and Geodesy:

E. Noice	- Attendant, Sept. 23, 1946, to Dec. 31, 1946	\$100 a month
G. I. Horner	- Instructor, Oct. 1, 1946, to Dec. 31, 1946	\$225 a month

Electrical Engineering:

J. B. Gush) Demonstrators, Sept. 23,	\$1,500
A. J. Kravetz) 1946 to Apr. 30, 1947	1,600
V. V. Mason	- Special Lecturer, July 1, 1946, to Sept. 15, 1946	\$300 a month
	Sept. 16, 1946, to April 30, 1947	\$320 a month
E. Wall	- Special Lecturer, July 1 to Sept. 15, 1946	\$280 a month
	Sept. 16, 1946, to April 30, 1947	\$300 a month

Appoint-
ments
(Cont'd)

Ajax Division (Cont'd):

Engineering Drawing:

A. A. Wanless
E. Halischuk
C. F. A. Beaumont

J. L. Clarke

S. E. MacGregor

J. W. Bell

J. Bilterijst

) Instructors, 7 mos. \$220 a month
) from Sept. 24, 1946 220 " "
- Instructor (part time), 7 mos.
from Sept. 16, 1946 \$145 a month
- Instructor, 7 mos. from
Oct. 7, 1946 220 a month
- Instructor, 7 mos. from
Sept. 26, 1946 220 a month
- Instructor, 7 mos. from
Oct. 7, 1946 220 a month
- Demonstrator, 1 month from
Oct. 3, 1946 \$200

Faculty of Dentistry:

Demonstrators, 1946-47:

H. J. Wildfong
R. J. S. Tickle
R. O. Green
E. B. Hooks
C. E. Aho
J. B. Macdonald

\$810 M. R. Culbert \$540
810 W. D. Chapple 540
720 K. A. Nicholson 825
675 E. P. Downton 1,386
825 G. W. Johnston 540

A. E. Hobden
Changes in salaries:
I. H. Ante

- Applied Chemistry and
Bacteriology 660
- Dental Surgery and Anaesthesia 612

W. D. P. Cavanagh

W. J. S. Jackson

J. H. G. Harwood

- Professor of Crown and Bridge
Prosthesis, decrease in salary
to \$648 from Oct. 1, 1946
- Associate, decrease in salary to
\$450 from Oct. 1, 1946
- Associate Professor of Dental
Anatomy, an additional salary of
\$240 for 1946-47
- Associate, an additional salary of
\$180 for 1946-47

Changes in
Salaries

School of Law: (also in the

A. R. Campbell

G. A. Fallis
G. W. Reid
F. J. Eibner

Faculty of Arts)
- Lecturer (part time) Easter
Term, 1947 \$300
) Lecturers (part time) 600
) 1946-47 300
- Assistant, Michaelmas Term,
1946 250

School of Nursing:

Mrs. J. M. Kowin
Mrs. S. E. M. Lattimer

) Secretarial Assistants, \$1,200 a year
) Oct. 1, 1946, to June 1, 200 " "
) 30, 1947

School of Hygiene:

Miss E. M. Armstrong

D. McGill

- Research Fellow, Physiological
Hygiene, Sept. 23, 1946, to June
30, 1947 \$1,056 a year
- Technician, Physiological Hygiene,
Sept. 1, 1946, to June 30,
1947 \$1,056 a year

Institute of Industrial Relations:

G. L. Greenaway

- Fellow, 1946-47 \$500

Athletics and Physical Training - Women:

Mrs. F. F. Pyne

- Clerical Assistant, 1946-47 \$600

University Advisory Bureau:

C. Jones

- Counsellor, Oct. 15, 1946, to
June 30, 1947 \$2,337.50

Library:

Miss R. Burt

- Assistant, Oct. 4, 1946, to
June 30, 1947 \$1,465
a year

Appoint-
ments
(Cont'd)

Appoint-
ments
(Cont'd)

Department of University Extension and Publicity:

Course for D.V.A. Counsellors:

S. K. Jaffary	- 18 lectures	\$180
H. O. Steer	- 3 weeks' full-time service as librarian	90

Course in Institutional Management:

S. F. Cork	- Supervisor of Course in monthly instalments	\$3,900
------------	--	---------

An additional appropriation of \$16,000.00

Students' Administrative Council:

Miss A. E. M. Parkes	- Associate Secretary from July 1, 1946 (cancelling previous appointment)	\$2,035 a year
----------------------	---	-------------------

Resigna-
tions

Resignations:

T. H. Stovell	- Technical Assistant, Zoology effective Sept. 30, 1946
W. Bruce	- Lecturer, Mechanical Engineering, effective Sept. 25, 1946
Miss M. MacKay	- Clerk, Ontario College of Education Oct. 31, 1946
H. M. Robb	- Associate in Dentistry Aug. 31, 1946
Mrs. E. Wellington	- Research Fellow, Physiological Hygiene, School of Hygiene Sept. 30, 1946
Mrs. M. R. Finch	- University Library, Oct. 4, 1946

Leave of
absence

Leave of absence:

- C. E. Phillips, O.C.E., extended until July 1, 1947 without pay
--

Note: The Board approved of Mr. Ross' suggestion that where resignations are reported the salaries should be shown in each case in future.

Additional-
al appro-
priations

Additional appropriations:

Geography:	
"Salaries"	\$400

Transfers
in appro-
priations

Transfers in appropriations:

Charge: "Salaries - History"	
Credit: "Evening Tutorial Classes - University Extension"	\$500
Charge: "Department of Mathematics"	} Ajax Division
Credit: "Technical Library"	
	\$4,500
Charge: "Clerical Assistance, etc."	} Ontario College of Education
Credit: "Research Assistants"	
	\$1,300
Charge: "Salaries, Physiological Hygiene"	} School of Hygiene
Credit: "Virus Infections"	
	\$ 750

Refresher
Course in
Medicine

Refresher Course, Faculty of Medicine:

A Refresher Course for general practitioners, to begin on October 15th, 1946, and to end on or about December 15th, 1946; the fee for attendance at the course to be \$200.

Fees for Course in Insti- tutional Manage- ment	<u>Fees for Course in Institutional Management:</u>		
	(a) <u>Fees for Men:</u>		
	Tuition (including library and one examination)		\$200
	Hart House		12
	Students' Administrative Council		4
	Health Service		5
	Athletic Fee		3
	Total	-	<u>\$224</u>
	(b) <u>Fees for Women:</u>		
	Tuition (including library and one examination)		\$200
	Health Service		5
	Students' Administrative Council		4
	Athletic Fee		3
	Undergraduate Association		2
	Total		<u>\$214</u>
Budget for Courses in Public Safety	<u>Budget for Courses in Public Safety (Safe Driving):</u>		
	<u>Income</u>		
	Grant from John Labatt Limited		<u>\$10,000</u>
	<u>Expenditures</u>		
	Supervisor's salary	\$4,500	
	Secretary's salary	1,300	
	Supervisor's travelling expenses	1,200	
	Special equipment	800	
	Office furniture and supplies	600	
	To be appropriated by Executive Committee	<u>1,600</u>	<u>\$10,000</u>

Additional
al appro-
priation
for Alumni
Federation

Regarding the request of the Alumni Federation for further financial assistance, which was considered by the University Press Committee on April 2nd, 1946, and in connection with which it was recommended that provision be made in the University Estimates for 1946-47 for the same, the Board approved of the President's recommendation that, instead of allowing a credit on the printing account of the Press for the "University Monthly", the following additional appropriation be granted in the University Estimates:-

"Publications and Societies"		
Alumni Federation	-	\$600.00

making a total of \$4,300 for this item.

Autumn Con-
vocation
for Hon. P.
J. Montague

The President reported the completion of arrangements for an Autumn Convocation at 8:15 p.m., November 8th, before the monthly meeting of the Senate for the conferring of the honorary degree of LL.D. on Lieut.-Gen. the Honourable P. J. Montague, C.B., C.M.G., D.S.O., M.C., V.D. The President informed the Board that it was the intention to confer this honorary degree at an earlier Convocation but that Lieut.-Gen. Montague was unable to be present at that time.

Presentation of report on Registration

In presenting the fourth report on Registration for the Session 1946-47, which showed a grand total to October 10th of 16,587, the President informed the Board of the seriousness of the situation which had been created due to the strain of the last five years of the war period during which the teaching staff had been afforded little opportunity for research other than on war projects. The President stated that if the present large registration is substantially maintained for a further period of four or five years provision should be made for members of the staff qualified for research work to be relieved of a certain amount of teaching to permit them to pursue such work. The Chairman assured the President that the Board was sympathetic towards the whole situation.

Request by President that those members of staff desiring to pursue research be relieved of certain amount of teaching

Request by Under-Secretary of State to have scientists from Yugoslavia trained in manufacture of Penicillin refused

Referring to the report of the Executive Committee to the Board on May 9th, dealing with the request of U.N.R.R.A. to have two Russian scientists trained in the manufacture of Penicillin at the Connaught Medical Research Laboratories, the President informed the Board that he had received a letter from the Under-Secretary of State for External Affairs, Ottawa, requesting the training of two scientists from Yugoslavia. The Board considered the matter at length, and in view of the fact that the training of these scientists prevents the forwarding of urgent research work by the very limited staff of the Laboratories, it was decided -

Upon motion of Mr. McCullagh,
Seconded by Dr. Bruce,

that the President reply in the negative to this request.

Campaign for funds by Victoria College and Y.M.C.A.

In connection with the University's proposed campaign for funds, the President stated that Victoria College was about to launch a similar appeal, and that the Y.M.C.A. were planning a campaign for the Spring of 1947.

Approval
given for
inventory
of building
contents to
be made,
together
with employ-
ment of
necessary
staff

The Chairman read a letter which he had received from the Comptroller reporting upon the insurance carried by the University upon contents of the various buildings, and the method employed in arriving at the valuation of such equipment, etc., for insurance purposes. The Comptroller stated in his report that after reviewing the matter he thought that the situation emphasized the need for steps to be taken to create a reliable perpetual physical inventory of all building contents, and offered three suggestions by way of attaining this goal. After considering the matter the Board approved, upon motion of Dr. Neilly, of the employment of some one on a temporary basis, together with a secretary, to prepare an inventory, and an appropriation of \$5,000.00 was provided for this purpose. The Board also decided to leave the present insurance coverage intact in the meantime, and to have the University's agents consulted in the matter.

Donations -

The following donations were reported and were accepted with thanks and appreciation:-

From -	
Imperial Oil Company Limited to cover the awards payable in 1946-47 of their Graduate Research Fellowship, \$500.00, and the Undergraduate Scholarships, \$500.00	\$1,000.00 ^
Dr. L. D. Proctor for research in Psychiatry	375.00 ^
Robert Bruce Estate representing annual interest to cover awards for 1946-47 of the Robert Bruce Scholarships	316.43 ^
Jean Glasgow Estate representing semi-annual interest to cover award for 1946-47 of the John Macara, Barrister of Goderich, Scholarship	194.93 ^
Graduate Class of 1910, S.P.S., to cover the first award payable in 1946-47 of the "Hugh Gall Award"	100.00 ^
Mr. B. Weinberg to be applied against his commitment to the U.C. Men's Residence Fund	75.00 ^
Mr. S. Gotfind and Mr. F. Silverman, \$25 each towards the Sigma Alpha Mu Scholarship Fund	50.00 ^
Mrs. V. E. Henderson, the gift of a portrait of her husband, the late Professor Henderson, by Julia Biriukova, to be hung in the Department of Pharmacology.	

Administra-
tive mat-
ters
approved -

were approved:-

The following administrative matters

Appoint-
ments

Appointments:

Ajax Division:

Deputy Bursar's Office:

- Miss M. H. Williams - Clerical Assistant from Sept. 23, 1946, (temporary) \$100 a month
- Mrs. Sedel Travis - Clerical Assistant from Sept. 20, 1946, (temporary) \$100 a month
- Miss E. MacArthur - Machine Operator (temporary) from Sept. 1, 1946 (vice Miss M. Davidson) \$1,300 a year

U.C. Women's Residences and Union:

- Miss P. M. West - Dietitian (vice Miss V. Murphy) from July 1, 1946, at \$2,000 a year plus living valued at \$200
- Mme. Josette Ledoux - Nurse from July 1, 1946 at \$1,320 a year plus living valued at \$400
- Miss Mary Y. Lim - Secretary from July 1 to Dec. 31, 1946, at \$1,200 a year plus living valued at \$200
- Miss J. S. Ebbels - Secretary from January 1, 1947, (vice Miss M. Y. Lim) at \$1,320 a year
- Miss B. J. Thompson - Assistant Dietitian from Sept. 1, 1946, (vice Miss P. M. West) at \$1,320 a year plus living valued at \$400
- Mrs. A. M. Marriott - Assistant to the Dean of Women from July 1, 1946, at \$1,800 a year with living valued at \$400

Resigna-
tions

Resignations:

- Miss M. L. Cassidy - Secretary, Department of Paedi-
atrics Sept. 30, 1946
- Mrs. F. G. Wilson
(nee Smith) - Clerical Assistant, Department
of Physics Sept. 30, 1946

Addition-
al appro-
priations

Additional appropriations:

Purchasing Department:

- "Typist" - \$850
- "Messenger Boy" - 700

Hygiene & Preventive Medicine:

- "Microscopes" - \$656.25

Other administrative matters were

approved as follows:-

Estimates
of O.C.E.
for 1946-47

1. Estimates of the Ontario College of Education for 1946-47 showing a total anticipated expenditure of \$304,228.69.

Ajax ad-
vance

2. An advance of \$90,000.00 for cash requirements at the Ajax Division for the month of October.

Grant re-
turned to
Banting
Research
Foundation

3. The return to the Banting Research Foundation of their grant of \$5,000.00 towards research in Psychiatry. This was requested by Dr. C. B. Farrar owing to inability to secure sufficient staff to continue the projects. Cheques totalling \$874.92 were transmitted by Dr. Farrar to cover payments from the Foundation's grant during 1946.

Presenta-
tion of
S.A.C. aud-
ited Bal-
ance Sheet

The audited Balance Sheet of the Students' Administrative Council for the year ending June 30, 1946, was presented to the Board.

Staff to be
circularized
for purchase
of Canada
Savings Bonds

Regarding the forthcoming campaign for Canada Savings Bonds, the Board approved of the circularizing of the staff in this connection.

*Indeped
M.B.*

The meeting adjourned at 6 p. m.

Minutes confirmed.

October 24th 1946

[Signature]
Acting Vice-Chairman

[Signature]

Secretary.

Minutes of a Special Meeting of the
Board of Governors held at the York Club on Friday, October 11th,
1946, at 6:30 p. m.

Present -

The Chairman (Colonel Phillips)
Mr. Burns
Mr. McCullagh
Dr. Neilly
Mr. Gordon
Mr. Morrow
Mr. Matthews
Mr. Urquhart
Mr. Ross

Mr. Kelly
Mr. LaBine
Hon. Mr. Justice Hope
Mr. Arnold Gaine,
Comptroller
Mr. C. E. Higginbottom,
Secretary
Mr. J. R. M. Wilson,
Auditor
Mr. R. E. Spence,
Chief Accountant

Meeting
called to
review
Interim
Balance
Sheet
for year
ending
June 30,
1946

The Chairman stated that this Special Meeting had been called for the purpose of reviewing the Interim Balance Sheet of the University for the year ending June 30, 1946, and explained that the form in which the balance sheet is presented is the responsibility of the Board. The Chairman then requested the Comptroller to present the details of the items in the interim balance sheet.

The Comptroller having provided each Governor present with a copy of the interim balance sheet as of the 30th of June, 1946, and a copy of detailed explanatory notes covering all items in the balance sheet, discussed each item in turn, particular attention being given to the following:-

List of
bank ac-
counts
reported,
with
amount of
cash in
bank;
Expansion
Fund
transfer-
red to
Trust Funds

Cash in the Bank

The particular attention of the Board was called to the fact that while the amount of cash in the bank totalled \$1,808,911.70, this amount included \$255,728.34 in the Expansion Fund and was offset by a liability to the Trusts amounting to \$1,287,457.90. The Board was informed that the amount

Cash in
Bank
(Cont'd)

appearing under the heading of Expansion Fund, which had heretofore been carried in a separate bank account bearing interest at 1% per annum, had now been transferred to Trust Funds and would share in the income from Pooled Trust Investments. The bank accounts now being operated by the University were reported to be as follows:-

1. General Account
2. Current Expenditure Account
3. Payroll Account
4. Buildings Construction Account
5. Trusts Capital Account
6. Trusts Income Account

These not to appear in balance sheet as liquid assets; some more appropriate title than "Capital Expenditure" to be considered; possibility of University being short of working funds

Accounts Receivable: Capital Expenditures: \$742,169.01 and
299,751.87

The amounts shown under this heading were discussed at length and the decision was reached that as these amounts could not be said to be definitely realizable during the current fiscal year they should not appear in the balance sheet as liquid assets, and further that some more appropriate title than "Capital Expenditure" should be used. The adjustment of this matter was left to the Comptroller and the Auditors.

Discussion as to ways and means of collection, the attitude of the Department of Veterans Affairs and the undertaking of the Provincial Government in this connection took place, and while various suggestions for dealing with the matter were presented no decision was reached.

The attention of the Board was called to the possibility of the University being short of working funds before the close of the current fiscal year should total or substantial collection not be effected.

Collection of
these
Fees to
be inves-
tigated

Fees - School of Graduate Studies - \$4,269.00:

The practice of accepting \$30.00 on account of a fee of \$125.00 on enrolment and of taking no further action to collect further sums until examination, as well

Fees -
School of
Graduate
Studies
(Cont'd)

as the fact of there being no follow-up of those graduates who do not take the examination, was discussed and the Comptroller was directed to pursue his investigations in this regard and to report at a later date. The suggestion was made that part of the fees should be collected each year but decision was deferred.

Change
of pro-
cedure
in con-
nection
with
charging
depart-
ments
and
members
of staff
for
items
withdrawn
from
Stores

Inventory Stores, Queen's Park - \$18,841.14:

The attention of the Board was called to the fact that in charging Departments and members of the staff for items withdrawn from Stores cost plus 5% had, over a long period of years, been used and that the operating expenses of Stores had been taken care of out of this profit without such operating costs having been authorized by the Board of Governors in the usual manner. The net profit derived from this practice had served to reduce the value of the Inventory on the books of the University, with the result that over a period of years this practice had produced a book value of Inventory materially different from the actual Inventory in Stores. The book value as of the 30th of June, 1946, is shown as \$18,841.14 whereas the actual value was \$37,002.67. Decision was reached that -

- (1) the practice of adding 5% to cost be discontinued;
- (2) the cost of operating Stores be in future dealt with through approved appropriations;
- (3) adjustment of the Stores Inventory value on the books of the University be made to reflect the true figures.

The Comptroller reported that purchases of a private nature for members of the staff had been discontinued and that items withdrawn from stores by members of the staff are now all made as cash purchases and that, in addition, the services of the Superintendent's Department for the performance of work for members of the staff are no longer available.

Interest not to be allowed on unused balances in Trusts unless the unrequired income had been transferred to Capital Account.

Where University had guaranteed a rate of interest in a Trust the difference between the Pool income and the guaranteed sum should be charged to the general operating cost of the University.

The above to apply also to awards made for which funds are not available in Trusts

Investments

Calling attention to the fact that in previous years large sums in the Trust Accounts had appeared as uninvested but had been said to be offset by so-called University investments, the Comptroller explained the transfers of securities which had been made to cover all Trust Capital Accounts with investments and had resulted in the University's security holdings being reduced to \$550,776.21.

The Board was informed that in the past uninvested balances in Trusts and unexpended income balances had been credited with interest at varying rates but not less than 2% per annum, sometimes on opening balance, sometimes on daily balance, and at other times on closing balance, and that other trusts had received guaranteed income at various rates. He also pointed out that the cost of these charges, as well as the cost of certain scholarship awards, had been charged to the income received from investments called University Investments. After so doing there had been a balance of approximately \$30,000.00 in this Income Account, and this sum had been used in the general University funds. The Comptroller reported that all Trusts Capital now being covered with securities, these practices would no longer be necessary, and it was agreed that interest should not be allowed on unused income balances in Trusts unless the unrequired income had been transferred to the Capital Account, in which case the funds would be available for investment in the Trust Pool.

The Board agreed that in cases where the University had guaranteed a rate of interest in a Trust the difference between the Pool income and the guaranteed sum should be charged to the general operating cost of the University and not to the Pool income. This would also apply to awards made for which funds are not available in Trusts.

Invest-
ments
(Cont'd)

At this point Mr. Gordon, the Chairman of the Finance Committee, suggested that certain funds now operating in the Trusts should be discussed. The items in particular were Banting Medical Research Fund, Insulin Committee Fund, Massey Foundation Repayment Fund. The Comptroller presented and read the relative clauses of the agreement covering the Banting and Insulin Funds, and explained in detail the origin, development and present position of the fund known as Massey Foundation Repayment. It was agreed that these accounts could not, in the true sense, be regarded as Trust Funds.

The Chairman, having spoken to the meeting on the necessity for the creation and maintenance of a method by which funds within the jurisdiction of the Governors, other than ordinary operating funds, would be segregated under a suitable title from Trust Funds in which specific obligations exist but without moving such funds from the Trust Funds section of the accounts, it was concluded that such a method would lend itself to the needs of the Governors and avoid confusion in contemplating the balance sheet and operating reports of the University.

The Board, concurring in the remarks and views of the Chairman, directed the Comptroller to collaborate with the Auditors and have the accounts set up accordingly, and to include in this section of the accounts all funds such as had been referred to by the Chairman such as the following:-

- Men's Residence Rehabilitation Fund
- Reserve for the Amortization of Investments Fund
- Reserve for Repairs and Renewals
- Expansion Fund

Site Lands

An effort
being made
to relate
Site Lands
to book
values and
records

The Comptroller stated that an effort was being made to relate these lands to book values and records to produce a detailed statement of what and where they are, but that

Site Lands
(Cont'd)

this, together with an investigation of the item "Unproductive Lands", would require time and would in all probability involve an investigation as far back as the original endowment and the Order-in-Council of 1835.

Comptroller
to proceed
with a new
estimate
based upon
the current
rates per
cubic foot
of replace-
ment cost

Buildings:

During discussion of this item Dr.

Neilly expressed the understanding that buildings are now valued at a figure arrived at by the Superintendent using a rate per cubic foot. Discussion took place on the thought that what is called a "galloping appraisal" might be obtained, but it was the view of the Board that a figure satisfactory for University purposes of insurance, etc., could be obtained by the Superintendent making a new estimate based upon the current rates per cubic foot of replacement cost, and the Comptroller was directed to proceed accordingly.

Necessary
staff en-
gaged to
undertake
the crea-
tion of
an Equip-
ment In-
ventory
Control

Equipment:

The Board was informed that, acting on the authority given, the necessary staff had been engaged to undertake the creation of an Equipment Inventory Control throughout the University, and it was expected the work would be under way during November.

A report
to be
made on
the method
in use for
valuing
Library
books

Library Books:

The attention of the Board was called to the method in use for valuing the Library books. The Comptroller was directed to give the matter his attention and to report to the Board in due course.

Conserva-
tory of
Music

Conservatory of Music:

It was suggested that the Comptroller investigate the liquidation of this item.

Commitments made but not paid for are to be charged to the operating costs of the current year and carried forward as unexpended funds

Unexpended Appropriations Carried Forward:

The Comptroller explained that until now it had been the practice to close the Appropriation Ledgers on June 20th of each year and to pay all invoices coming in after that date out of appropriations for the following year, notwithstanding that the Department Heads had not included funds in their estimates for such purposes but that hereafter commitments made but not paid for would be charged to the operating costs of the current year and carried forward as unexpended funds. The Board gave its approval to this procedure.

Royal College of Dental Surgeons to be approached regarding a reduction in present rate of interest allowed by the University on its liability to the College

Deposits:

Having been informed of the circumstances attending the liability of \$50,000.00 to the Royal College of Dental Surgeons, the Board directed the Comptroller to approach the Royal College of Dental Surgeons with a view to negotiating a reduction in the present rate of 4% per annum allowed by the University on this fund.

Annuities:

The Annuities appear as a liability but the maturities of each year are included in operating costs

The Comptroller explained that while these appear as a liability the maturities of each year are included in the operating costs of the University and are therefore paid for by the Provincial Government. The funds so obtained are added to the endowment liability.

School of Nursing - \$10,000.00:

Monies specified for School of Nursing to be carried in the Trusts section

Having explained that this was the initial payment made by the Provincial Government under the statute passed in 1945, the Comptroller suggested that these monies being specifically for the purpose of erecting a School of Nursing, together with any monies received from Mr. F. K. Morrow for the same purpose, be carried in the Trusts section, and the Board approved of this suggestion.

Transfer at book value of securities from University holdings to cover Trusts Capital Accounts.

Trust Funds:

In explaining the transactions involved in the transfer of securities previously carried as University investments to cover the Trusts Capital Accounts, it was pointed out that these securities had been transferred to the Trusts at book value whereas the market value as of the 30th of June, 1946, was in excess of book value and that this course had been felt to be justified by the fact of the securities having been held to "offset" Trust liabilities and were therefore, in fact, held for the benefit of Trusts. The Board approved of this view and of the transfers as made.

Writing up of Trust Securities to market value as of 30 June, 1946, to establish the equity of each Trust in Trust Pool

The Comptroller also explained that as of the 30th of June, 1946, all trusts securities had been written up to current market value so that the equity of each Trust in the Investment Pool would be accurately established. He also pointed out that the sum involved in the writing up of the securities had been set aside as a reserve to provide for the stabilizing of income in Trusts having specific investments until the redemption, maturity or disposal of such specific investments. The Board approved of this course.

Use of the sums involved in writing up the Trust securities for stabilization of Trust Income

The attention of the Board was called to the remaining liability to Trusts amounting to \$1,120,112.69 appearing under the heading of Trusts Income. It was explained that while the combined liability for Trusts Capital and Income as reported could be relied on, the separation of Capital and Income Liability could not be because over a long period of years no separation of these accounts had been maintained. The Board approved of the suggestion that an analysis of the Trusts Accounts be made so that an accurate record of the Capital and Income Liability in the Trusts be established and maintained, and that no transfers of funds or securities to cover the liability referred to be made in the meanwhile.

An analysis of Trust Balances to be made

Settle-
ment of
liability
to Trusts
deferred

The probable effect upon the cash re-
sources of the University if the remaining liability to Trusts were
liquidated at this time was illustrated.

Thanks ex-
tended to
Comptroller,
Chief Account-
tant and the
Auditors for
detailed ex-
position of
position of
University


The Chairman, with the concurrence of
the Board, expressed to the Comptroller, the Chief Accountant and
the Auditors the unqualified thanks of the Board for the time and
effort which they had devoted to the task of making possible so de-
tailed and lucid an exposition of the position of the University.

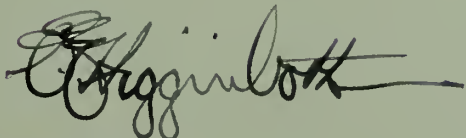
The meeting adjourned at 11 p.m.

*Indented
on B.*

Minutes confirmed.

October 24th 1946


Acting Vice-Chairman



Secretary.

Minutes of the meeting of the Board
of Governors held in the Board Room, Simcoe Hall, on Thursday,
October 24th, 1946, at 4 p. m.

Present -

Dr. Neilly (Acting Vice-
Chairman)
The President
Hon. Dr. Bruce
Mr. Morrow
Mr. Bryce

Mr. Vaughan
Rt. Hon. Mr. Massey
Hon. Mr. Justice Hope
Mr. Ross
Mr. Matthews

Mr. Arnold Gaine, Comptroller
Mr. C. E. Higginbottom, Secretary

The minutes of the last regular meet-
ing were presented and confirmed.

Minutes of
Special
Meeting re
Interim
Balance
Sheet to
be tabled
at a later
meeting

The minutes of the Special Meeting
held on October 11th for consideration of the Interim Balance Sheet
for the year ending June 30, 1946, were presented. These minutes
were confirmed on the understanding that they would be tabled and
discussed at a later meeting when a report would be presented by
the Comptroller and considered in detail.

Executive
Committee
Minutes
adopted

The minutes of the meeting of the Ex-
ecutive Committee held at the York Club on Thursday, October 17th,
at 1 p.m., were adopted as tabled.

University
to rent
church pro-
perty at
corner of
Elizabeth
& College
Streets

Upon motion of Mr. Ross,
Seconded by Mr. Vaughan,
approval was given to the Executive Committee's recommendation that
the church property at the North-west corner of Elizabeth and Col-
lege Streets be rented by the University for a five-year period
commencing July 1, 1947, at not more than \$230 per month; and the
following appropriation was granted in this connection:-

"Alterations"	-	\$5,000.00
---------------	---	------------

Property at
corner of
Elizabeth
& College
Streets
(Cont'd)

The Comptroller stated that the property had been inspected by the Superintendent, Dean Young and Dean Beatty, and the Board authorized the Comptroller to negotiate with the Chartered Trust and Executor Company in connection with the property.

Proposal re
Audit Fees
deferred
for consid-
eration

The proposal received from the University Auditors regarding Audit Fees having been referred to the Board by the Executive Committee, the Comptroller stated that he was looking into the whole matter of Audit in the University, and consideration was deferred until the Comptroller's report was available.

Application
for public-
ation of a
new Order-
in-Council
covering
appointment
of Univer-
sity Audi-
tors

As the original Order-in-Council appointing the Auditor of the University was issued in the name of Mr. G. T. Clarkson, and the Auditors having asked that the appointment be made in the name of Clarkson, Gordon & Company,

It was moved by Mr. Ross,
Seconded by Mr. Bryce,

that application be made by the Comptroller to the Provincial Secretary for the publication of a new Order-in-Council embodying this change.

Appointment
of Special
Committee
to report
on Presi-
dent's mem-
orandum
relating
to a campaign
for funds

The President stated that the following Special Committee had been appointed by the Chairman to consider and report on the President's memorandum relating to a campaign for funds, and the Chairman's action was confirmed by the Board:-

Mr. Henry Borden (Chairman
of Committee)
The Chairman of the Board
Mr. O. D. Vaughan
Mr. B. Matthews

Mr. A. Kelly
The President
Mr. A. Gaine (Secretary
of Committee)

Material
relating
to Ajax
operations
to be sent
to members
of Board

The President informed the Board that at the meeting of the Ajax Committee held on October 22nd it was agreed that the Bursar would send out to the members of the Board copies of the following material:-

1. Report No. 11 of the Ajax Committee
2. The Director's Report
3. Dean Young's Report

in order to give the Governors a more comprehensive picture of the Ajax operations. In this connection the President drew the attention of the Board to the following paragraph contained in Dean Young's Report referred to above:-

"It is not too soon to call attention to a difficult problem that may arise in the Session 1947-48 at Ajax. If our present special staff is allowed to escape during the summer holidays, I fear that we shall be unable to obtain the services of many of the best of them for the next academic year unless the general situation with regard to engineering employment in industry changes very much for the worse. It would be the part of prudence to adopt a rather bold policy in this respect lest we be forced into an impossible situation and be unable to staff our operations adequately next September."

Report No.
12 of the
Ajax Com-
mittee

Report Number 12 of the Ajax Committee was presented as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee begs to report that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, October 22nd, 1946, at 4 p.m., at which the following members were present:-

The President (in the Chair)

Mr. C. F. W. Burns

Mr. R. A. Bryce

Mr. G. A. LaBine

Mr. H. T. Kelly

The Director, Ajax Division,

Mr. J. R. Gilley

Dean C. R. Young

The Comptroller, Mr. A. Gaine

The Bursar, Mr. C. E.
Higginbottom

The Deputy Bursar, Ajax
Division, Mr. G. L. Court

The Asst. Superintendent,
Mr. W. H. Bonus

The Deputy Superintendent,
Ajax Division, Mr. J.
Shortreed

1. Report of the last Meeting

It was moved by Mr. LaBine,

Seconded by Mr. Gilley,

And approved -

That the report of the last meeting of the Committee, held on Tuesday, September 10th, 1946, be approved.

Report No.
12 of the
Ajax Com-
mittee
(Cont'd)

2. Director's Report

The Director of the Ajax Division, Mr. Gilley, presented a report on the activities of the various operating departments and associated organizations at Ajax.

It was moved by Mr. Bryce,

Seconded by Mr. LaBine,

And approved -

That the Director's Report should be sent on to the Board of Governors. The Director's Report is attached to this report as Appendix "A".

3. Supervisor of Residences and Assistant

It was moved by Mr. Gilley,

Seconded by Mr. LaBine,

And approved -

That because of the much greater work involved in supervising the greatly increased numbers in Residence this Session, the salary of the Supervisor of Residences be increased from \$3,000.00 to \$3,500.00 per annum, effective September 1st, 1946, and that a male Assistant be appointed at a salary not to exceed \$200.00 per month, with the understanding that the staff of the Office of the Supervisor of Residences be reduced during the off-peak periods. It is also provided that the appropriations of the Student Residences be increased to provide for these additional salaries.

4. Athletic Association Appropriations

It was moved by Mr. Gilley,

Seconded by Mr. Kelly,

And approved -

That as no appointment has been made to the position of Second Assistant Supervisor of Athletics as provided for in the Estimates of the Athletic Association, permission be granted to use the sum of \$2,500.00 provided to employ senior students as part-time instructors in order to carry out the Athletic programme.

5. Academic Report

The Academic Report, presented by Dean Young, indicated that there were 3309 students registered in the First and Second years of the Faculty of Applied Science and Engineering at Ajax. It also indicated that difficulty was still being experienced in securing sufficient academic staff. It was pointed out that some provision would have to be made to retain the present staff over the next summer vacation, in order that there would be adequate academic staff for the 1947-48 Session.

It was moved by Dean Young,

Seconded by Mr. Bonus,

And approved -

That the Academic Report should be sent on to the Board of Governors for their information. The Academic Report is attached as Appendix "B" of this report.

6. Superintendent's Report

The Superintendent's Report was presented by the Deputy Superintendent. It was reported that as no use could be found for the Boswell House referred to in the last report of the Committee, it had been released to War Assets Corporation for their use.

It was also reported that one bus was being operated along the Lansing Cut-off and one along the Danforth morning and night to accommodate the Staff living in Toronto.

Report No.
12 of the
Ajax Com-
mittee
(Cont'd)

7. Residence Tables

It was moved by Mr. Shortreed,
Seconded by Mr. Bryce,
And approved -

That a folding table of the type which is fastened to the wall be constructed for each room in the Students' Residences at an estimated cost of \$6,875.00, which is to be charged against the Superintendent's Capital appropriations for the current year.

8. Cafeteria Dishwasher Installation

It was moved by Mr. Bryce,
Seconded by Mr. LaBine,
And approved -

That because of the requirement in excess of the capacity of the present dishwashing equipment installed in the Cafeteria, permission be given for the installation of a second dishwasher at an estimated cost of \$14,500.00 which would be charged against the Superintendent's Capital appropriations for the current year.

9. Bicycle Repair Shop

It was reported that space in the University Garage had been rented to Mr. L. Smith, to be used as a bicycle repair shop at a rental of \$15.00 per month.

10. Transportation for Student Organizations

It was reported that requests are being received from approved student organizations such as the Athletic Association, Hart House Clubs and Students' Administrative Council groups, for transportation of student parties for non-academic purposes.

It was agreed that approval be given to the Superintendent to arrange for transportation when requested on requisition or order, to be paid for by the organization concerned, providing that it does not in any way interfere with the requirements for which the Transport Section was established, or conflict with provincial regulations as interpreted by the University Solicitor.

11. Trailer Camp

Enquiries have been received from several students and staff concerning the possibility of establishing a trailer camp on the University property at Ajax. The Superintendent's Report outlined the services which would have to be provided for such a trailer camp.

It was moved by Mr. Bryce,
Seconded by Mr. LaBine,
And approved -

That a trailer camp should not be established on the University property at Ajax.

12. Recreation Hall Lighting

It was moved by Dean Young,
Seconded by Mr. Gilley,
And approved -

That the lighting of the Recreation Hall, which had been found inadequate for academic purposes, should be improved, provided the cost of such improvement can be met out of the Superintendent's Capital appropriations for the current year.

13. Cash Advances for the Ajax Division for the months of October and November, 1946

It was moved by Mr. Gaine,
Seconded by Mr. Gilley,
And approved -

That confirmation be given to the transfer of \$90,000.00 to the Ajax Division for the month of October,

Report No.
12 of the
Ajax Com-
mittee
(Cont'd)

1946, and that approval be given to a transfer of \$135,000 for the month of November, 1946, to cover the excess of the estimated disbursements over estimated funds available at Ajax during these two months.

14. Change in the due date of the Second Instalment of Residence Dues

It was moved by Mr. Gaine,
Seconded by Mr. Gilley,
And approved -

That approval be given to the change in the due date of the second instalment of Residence Dues from October 21st to October 30th, 1946, made necessary because the Department of Veterans' Affairs is unable to issue the students' monthly cheques, due October 15th, until October 25th, 1946.

15. Financial Statements

The Financial Statements of the Ajax Division for the months of July, August and September, 1946, were presented to the meeting by the Deputy Bursar of the Ajax Division, Mr. Court.

16. Necessary Additional Operating Appropriations

The Comptroller, Mr. Gaine, stated that due to the registrations being so much larger than the number on which the appropriations of the year 1946-47 were based, some of the appropriations might be inadequate but that each department should try to keep within the present appropriations and not request additional amounts until the department is certain on the basis of several months' operations that the increase is essential, and then submits for the consideration of this Committee requests in that regard.

All of which is respectfully submitted.

(Sgd) Sidney Smith,
Chairman of Committee.
(Sgd) C. E. Higginbottom,
Secretary"

October 22nd, 1946.

Upon motion of the President,
Seconded by Mr. Bryce,

Govern-
ment's
views to
be obtain-
ed regard-
ing trans-
portation

the foregoing report was approved, subject to the Government's views being obtained in connection with the arrangements outlined in Clause 10 regarding transportation of student organizations.

Recommendations of
President -

Recommendations of the President
were approved as follows:-

Appoint-
ments

Appointments:
Sir Henry Dale

- Visiting Professor, Department of Physiology, to give lectures in the University for a week beginning October 25, 1946; he to be paid an honorarium of \$500, together with his hotel account incurred during his stay in Toronto, from the Medical Research Best Fund.

Appoint-
ments
(Cont'd)

For the Session 1946-47:

Representatives from other faculties to sit on the Council
of the Faculty of Arts:

Faculty of Medicine:

Professor D. T. Fraser
Professor R. E. Haist
Professor D. Y. Solandt
Professor H. Wasteneys
Professor J. C. Watt
Professor A. M. Wynne

Faculty of Applied Science and Engineering:

Professor E. A. Allcut
Professor T. R. Loudon
Professor H. H. Madill
Professor E. A. Smith
Professor A. R. Zimmer

Faculty of Household Science:

Miss J. B. Brodie
Dr. M. Doreen Smith

Faculty of Music:

Professor Leo Smith

Representatives from other faculties to sit on the Council
of the Faculty of Medicine:

Professor E. M. Walker)	Department of Zoology
Professor W. H. T. Baillie)	
Professor A. R. Gordon)	Department of Chemistry
Professor F. R. Lorrigan)	
Professor E. F. Burton)	Department of Physics
Professor H. J. C. Ireton)	
Professor E. A. Bott	-	Department of Psychology
Professor F. C. A. Jeanneret	-	Department of French
Professor R. S. Knox	-	Department of English
Professor R. Flenley	-	Department of History
Professor C. W. M. Hart	-	Department of Anthropology
Professor L. C. Coleman	-	Department of Botany
Professor T. A. Goudge	-	Department of Philosophy
Professor G. E. Holt	-	Department of German
Professor D. C. Baillie	-	Department of Mathematics

Representatives from the Faculty of Arts to sit on the Council
of the Faculty of Applied Science and Engineering:

Dean S. Beatty)	Department of Mathematics
Professor I. R. Pounder)	
Professor E. F. Burton)	Department of Physics
Professor J. Satterly)	
Professor L. J. Rogers)	Department of Chemistry
Professor J. T. Burt-Gerrans)	
Professor E. S. Moore)	
Professor A. MacLean)	Department of Geological
Professor G. B. Langford)	Sciences
Professor S. B. Stocking	-	Department of Political
		Economy

Representatives from other faculties to sit on the Council
of the Faculty of Dentistry:

Faculty of Arts:

Professor J. M. Anderson)	Department of Physics
Professor E. F. Burton)	
Professor W. H. T. Baillie)	Department of Zoology
Professor R. R. Langford)	
Professor A. R. Gordon)	Department of Chemistry
Professor J. J. Rae)	

Appoint-
ments
(Cont'd)

Representatives from other faculties to sit on the Council
of the Faculty of Dentistry (Cont'd):

Faculty of Medicine:

Professor J. Campbell)	Department of Physiology
Professor N. B. Taylor)	
Professor J.K.W. Ferguson)	
Professor G. H. W. Lucas)	Department of Pharmacy
Professor Leslie Young)	and Pharmacology
Professor W. E. Gallie	-	Department of Surgery
Professor Duncan Graham	-	Department of Medicine
Professor H. Wasteneys	-	Department of Bio-Chemistry
Professor J. C. Watt	-	Department of Anatomy

Faculty of Applied Science and Engineering:

Professor J. R. Cockburn - Department of Engineering
Drawing

Representatives from the Royal College of Dental Surgeons
to sit on the Council of the Faculty of Dentistry:

Dr. Don W. Gullett
Dr. S. W. Bradley
Dr. Harvey W. Reid

Representatives from the Toronto Conservatory of Music to
sit on the Council of the Faculty of Music:

Mr. E. Mazzoleni	-	Principal of the Conserva- tory
Dr. Arnold Walter	-	Director of the Senior School of the Conserva- tory

Mr. Thomas Canning

Additional
al appro-
priations

Additional appropriations:

University Library:

"Assistance"

- \$8,000.00

Psychology:

"Salaries"

- \$1,500.00

Statute
of Senate

Statute of Senate:

Number 1790

- Respecting certain amendments to
the Calendar of the Faculty of
Arts for the Session 1946-47

Refresher
Course in
Medicine

Refresher Course in Medicine:

A refresher course for general practitioners in the Facul-
ty of Medicine, to begin on October 15th, 1946, and to
end on or about November 15th, 1946; and the fee for
attendance at the course to be \$50.00. (Cancelling the
President's recommendation approved at the Board meeting
on October 10th, 1946).

Bursary
Awards in
Faculty
of Applied
Science &
Engineer-
ing

Bursary Awards in Faculty of Applied Science and Engineering:

I Year Students:

E. H. Benstein	\$200	J. C. Smith	\$200
G. F. Butt	200	D. L. King	200
E. D. Evans	200	J. A. C. Keefe	200
E. J. T. Hansen	200	R. M. Gavertz	200

II Year Students:

N. W. Hayman	100	R. N. Hyer	100
H. R. Warren	100	J. B. Farrell	50
D. Peregrine	50		

Report on
Registra-
tion

The President presented the fifth report on Registration for the Session 1946-47, showing a grand total to date of 17,111.

Survey of
Faculty
of House-
hold
Science

The President was authorized to have a survey made of organization and programme of the Faculty of Household Science.

Administra-
tive mat-
ters
approved -

The following administrative matters were approved:-

Appointments:Health Service:

W. Robertson

- Male Orderly, Men's Infirmary, Hart House, from Oct. 1, 1946 (replacing W. Major) \$600 for 8 mos.

Chief Accountant's Office:

J. H. Kew

- Accountant and Office Manager, from Oct. 24, 1946 (replacing J. A. Gair) \$4,200 a year (revised to \$4,500 on May 1, 1947, if satisfactory)

Change in
SalaryChange in Salary:Ajax Division:

R. H. Perry

- Supervisor of Residences, increase from \$3,000 to \$3,500 a year from Sept. 1, 1946.

Resigna-
tionsResignations:Chief Accountant's Office:

J. A. Gair

- Office Manager (salary \$3,800 a year; Estimates provide for an increase to \$4,000 on Jan. 1, 1947) effective - Oct. 23, 1946; salary to be paid to December 31, 1946.

Addition-
al appro-
priationsAdditional Appropriations:Alterations and Repairs -Reserve:

Library storage shelving, Men's Residences	-	\$5,461.58
Cost of cartage of books from the Library to the Men's Residences	-	350.00

Superintendent's Office:

(a) Three temporary buildings - Devonshire Place for use of University Extension:

Fuel	-	\$1,000	
Gas, City Current	-	650	
Water	-	115	
Caretaker's Supplies	-	500	
Cleaning and Fireman	-	2,300	
Repairs and Renewals	-	<u>250</u>	- \$4,815.00

Additional-
al appro-
priations
(Cont'd)

Additional Appropriations (Cont'd):

Superintendent's Office (Cont'd):

(b) University College:			
Water	- \$	56.00	
Caretaker's Supplies	-	200.00	
Cleaning	-	2,720.00	\$2,976.00
(c) Economics Building:			
Fuel	- \$	660.00	
Gas, City Current	-	700.00	
Water	-	75.00	
Caretaker's Supplies	-	300.00	
Cleaning and Fireman	-	4,115.00	\$5,850.00

Telephones:

Installation of four more trunk lines on PBX Midway 6611 by the Bell Telephone Company		\$ 298.00
--	--	-----------

Other administrative matters were

approved as follows:-

Fee for
Diploma in
Public
Health
waived

1. Recommendation of the Senate for the waiving of the \$2.00 fee for a new Diploma in Public Health Nursing for Miss Teresa Kulozynska, whose original certificate, issued in 1926, was destroyed during the occupation of Warsaw.

Port Hope
Lots

2. Cancellation of \$100 of the indebtedness of Mr. Frank Bennett in connection with use of Port Hope lots.

Audited
Report of
Athletic
Associa-
tion

3. It was moved by Mr. Ross that the University of Toronto Athletic Association Audited Report for the year ending June 30, 1946, be accepted and treated as confidential; and that the congratulations of the Board be extended to the Athletic Association for the splendid financial results of the year.

Account-
able
Warrant

4. An Accountable Warrant for the month of November of \$500,000.00.

Progress
report
on new
construc-
tion

The Comptroller gave the following

progress report on new construction:-

Alterations to Economics Building	- To be completed by Oct. 31, 1946.
Alterations to University College	- Academic part now in use; remainder by Nov. 30th
Occupational Therapy and Physiotherapy temporary buildings	- 1 building now in use 1 building ready a week from now 1 building ready Nov. 15th
Press Building Addition	- Ready by Nov. 15th
Wind Tunnell	- Ready by Nov. 15th
Wallberg Building	- Held up for steel

The Comptroller informed the Board that the Superintendent and Mr. Simpson had done a particularly good job in connection with the foregoing.

Financial
Reports
to be dis-
cussed at
a later
meeting

The financial statements for the months of July and August, 1946, for both Queen's Park and the Ajax Division were presented, and it was decided to discuss these in detail when the report for October is presented so that a more complete picture may be had of the operations. It was agreed that the enlarged type used in these statements was satisfactory for the present.

Donations -

Donations were reported as follows and were accepted with thanks and appreciation:-

From -

The late Jessie D. Dunlap, a bequest of \$25,000.00, the income from which is to be used for the maintenance of the David Dunlap Observatory.

Canadian Ice Machine Company, a demonstration refrigerating unit for the Department of Mechanical Engineering, estimated value \$800.00.

Swift Canadian Foundation, an extension of their Fellowship for a further period of six months for special research investigation of "Added Thiamine to the Diet of Children", with cheque for \$600.00.

Arrange-
ments for
acknow-
ledging
donations

The President informed the Board that a very satisfactory arrangement had been made whereby he communicated to each donor the thanks of the University, and in addition the Bursar transmitted the appreciation of the Board of Governors, and the heads of faculties, departments, etc., also acknowledged the gifts relating to their respective work.

Petition
for recog-
nition of
Local 204,
A.F. of L.

The Comptroller informed the Board of the action taken in connection with the petition for recognition of Local 204, A. F. of L., and outlined the basis upon which the opposition to the petition had been made. There was presented to the meeting a survey of wage rates for different classifications of tradesmen, etc., which had been obtained with the assistance of

Adjustment
in wage
rates for
tradesmen,
etc., au-
thorized
and an
addition-
al appro-
priation
granted

the Institute of Industrial Relations and which showed survey rates, University of Toronto rates at present in force, and recommended rates. It being clear that the University rates were below the community average disclosed by the survey, after a discussion of the matter the Board authorized the Comptroller, upon motion of Mr. Bryce, to make the necessary adjustments, and granted an additional appropriation of \$29,000 for this purpose, subject to him notifying the Provincial Treasurer and the Minister of Education of this decision.

*Indefinite
on B.*

Minutes confirmed.

November 14th 1946

The meeting adjourned at 5:50 p.m.

Henry Bond
Vice-Chairman

W. J. G. Gibbons

Secretary

Minutes of the meeting of the Board
of Governors held in the Board Room, Simcoe Hall, on Thursday,
November 14th, 1946, at 4 p. m.

Present -

Mr. Borden, Vice-Chairman
(in the Chair)
The Chancellor
The President
Hon. Dr. Bruce

Mr. Burns
Hon. Mr. Justice Hope
Mr. Ross
Mr. Matthews

Mr. Arnold Gaine, Comptroller
Mr. C. E. Higginbottom, Secretary

The minutes of the last meeting were
presented and -

Upon motion of Dr. Bruce,
Seconded by Mr. Burns,

were confirmed.

The minutes of the meeting of the Execu-
tive Committee held at the York Club on Friday, November 8th, at
1 p.m., were adopted as tabled.

Upon motion of Dr. Bruce,
Seconded by Mr. Burns,

the following recommendations of the Executive Committee were ap-
proved:-

1. The appointment of Mr. Peter Bennett to be a member of the
Board of Syndics of Hart House Theatre.
2. Bursary awards in University College for 1946-47, totalling
\$11,425.00, as follows:-

Executive
Committee
Minutes
adopted

Recommen-
dations
of Execu-
tive Com-
mittee

H.H.Theatre
Syndics

Bursary
Awards in
University
College,
1946-47

<u>NAME</u>	<u>RECORD</u>	<u>IN</u>	<u>OUT</u>	<u>AMOUNT</u>
Ashmore, Miss M. L.	III	"		\$100
Atkinson, W. A. R.	Entrant	"		150
#Axelrod, H.	II:2	"		100
Bell, R. A.	III	"		100
Belt, Miss L. E.	Entrant		"	100
Belt, Miss P. P.	I:2		"	150
#Berman, Miss L.	II:4	"		100
Bleecker, J. I.	Grade B		"	100
Bourne, G. E.	Entrant	"		100
Bousfield, E. L.	I:1	"		150
Brent, H. P.	Entrant	"		100
Brodie, Miss C. M.	Entrant		"	150
Brown, J. W.	II:39		"	150
Buchanan, R. M.	III		"	100
Campbell, Miss L. C.	II:13		"	150
Carriere, G. R.	Entrant	"		150
Cheesman, C. H. S.	II:19	"		150
#Citron, M.	Entrant	"		100
Coristine, Miss M. P.	II:10		"	150
Crichton, Miss M. C.	I:2		"	200
Cryderman, K.	Entrant		"	200
#David, Miss R. J.	II:59		"	125
Duberry, R. J.	II:32		"	100
Dunn, Miss C. J. R.	Entrant		"	200
Dunn, Miss M. C.	II:9	"		50
Eaton, I. E. D.	Entrant		"	100
Fall, Miss J. E.	AEgrotat	"		150
Fallis, Miss J. E.	III	"		150
Gentilcore, R. L.	I:2		"	150
Gingrich, Miss R. A.	II:15		"	150
Graham, N. A.	Entrant		"	150
Guild, C. B.	II (not ranked)		"	200
Haines, Miss R. H. J.	Entrant		"	200
Hazard, Miss E. J.	I:3		"	250
Heimrich, C. W.	I:2		"	125
Jeffries, Miss M. C. E.	II:3	"		150
Kelly, Miss M. E. J.	Grade C		"	100
Kerr, A. C.	Entrant	"		150
Keskanek, M. S.	III		"	150
Laakso, Miss L. E.	II:7		"	150
Latimer, J. R.	III		"	100
Lester, R. E. M.	Entrant	"		100
Lillie, R. E. D.	Grade C		"	100
Lugg, Miss P.	Entrant		"	150
MacBrien, D. V.	Entrant	"		150
MacNeil, W. J.	Entrant	"		150
Matheson, Miss N. J.	Entrant	"		200
Milne, G. M.	Entrant	"		150
Mountain, R. E.	Entrant		"	100
Orr, R. J.	II:1		"	150
Parker, Miss B. K.	Entrant		"	150
#Podoliak, Miss B.	II:8	"		75
Podoluk, Miss J. R.	II:24		"	150
Pogson, Miss R. E.	III		"	100
Pollock, Miss B. M.	Entrant		"	200
Rawling, J. D.	Entrant	"		150
Reaney, J. C.	I:2		"	50
Robinson, J. F.	I:2		"	200
Ross, D. G.	I:4	"		100
Rowlinson, N. A.	II:8	"		100

Bursary
Awards in
University
College
(Cont'd)

<u>NAME</u>	<u>RECORD</u>	<u>IN</u>	<u>OUT</u>	<u>AMOUNT</u>
Russell, Miss K. J.	Grade A	"		\$100
#Shapiro, J.	II:3	"		100
Sharp, W. T.	I:1		"	150
#Shiff, J. R.	I:1	"		150
#Shubik, Miss I.	Entrant	"		150
Smith, Miss S. G.	II:2		"	150
Soules, Miss D. M.	II:31	"		100
Stoicheff, Miss A. P.	Entrant	"		200
Thomas, N. W.	BL	"		75
Thompson, J. M.	I:1		"	200
Thompson, R. R.	Grade B		"	100
Thomson, Miss M. J.	Entrant	"		150
Veit, Miss R. E.	I:45		"	200
Walker, N. E.	Entrant	"		150
Ward, Miss L. A.	II:4		"	150
Ward, Miss D. J.	I:3		"	150
Wasylchuk, Miss O. A.	I:4	"		100
Watt, J. J.	II:14		"	150
Woodrow, R. J.	Entrant		"	150
Woo-ming, Miss E. R.	Grade A		"	100
Wratten, L. E.	II:59	"		150

Also three students in Physical and Health Education:

Leitch, A. R.	Grade C	"		75
McLean, Miss J.	Grade B		"	150
Watson, Miss W. F.	Entrant		"	100

BURSARY STATISTICS

Total number of recipients	84	-	\$11,425
81 University College students	-	\$11,100	
3 Physical and Health Education	-	325	<u>\$11,425</u>
In town	37	\$ 4,625	
Out of town	47	<u>6,800</u>	<u>\$11,425</u>
Christians in town	29	\$3,775	
Christians out of town	44	6,425	
Physical and Health Education	3	<u>325</u>	\$10,525
Hebrews in town	7	\$ 775	
Hebrews out of town	1	<u>125</u>	<u>900</u>
Total	84		<u>\$11,425</u>

Foster Be-
quest for
cancer re-
search not
for any
specific
department

Succession
Duties

3. That the University Solicitor having given his opinion that the bequest for cancer research work under the Will of the late Thomas Foster is not for any specific department in the University, the Dean of the Faculty of Medicine be advised accordingly.

Also, that as the Dominion Government has ruled that the University's interest in the Foster Bequest is not free of Succession Duties, and that the University Solicitor thought it should be, that Mr. Cassels be instructed to pursue the matter further by co-operating with the Solicitor for the Estate, but not to become involved in any Court proceedings without further instructions.

Contem-
plated
change
in Admin-
istrative
Pension
Plan

Increase
in Audit
Fee and
addition-
al appro-
priation

Donation
of Mr. C.
G. Hoyt to
be return-
ed to him

Revised
Budget of
Senior
School,
Toronto
Conserva-
tory of
Music

Additional
appro-
priations
to take
care of
increase
in wages
of Trades-
men, etc.

Contract
for re-
moval of
Cinders

Cost of
construc-
tion of
manholes,
sewer,
etc. re
Physics
Building

4. That in connection with a contemplated change in the Pension regulations for the administrative staff, regarding which the University Solicitor had drawn attention to the contractual obligation of the University under the existing plan to the members' widows and children in so far as continuing benefits were concerned, that the University Act be amended to give the Board of Governors the right to vary, amend or terminate any Pension Plan; and that the negotiations of the Comptroller for inclusion of the administrative staff in the new Pension Plan be not restricted to any particular company or companies.
5. An increase in the Audit Fee from \$3,000 to \$6,500 a year, effective for year ending June 30, 1946, and each year thereafter, and an additional appropriation of \$3,500 for 1946-47 to provide for this increase.
6. That there be returned to Mr. C. Grandison Hoyt, Toronto, his donation of \$6,600 to the Expansion Fund. The Committee pointed out that Mr. Hoyt had evidently made the donation, believing that the University had obligated itself to find a donor in the United States willing to donate a like amount to the University of Rochester. The Committee could not recommend that the University accept such an obligation.
7. Revised Budget of the Senior School, Toronto Conservatory of Music, for 1946-47 as follows:-

Tuition Costs	-	\$11,986.80	
Salaries	-	8,750.00	
Travelling	-	400.00	
Advertising	-	1,200.00	
Syllabus	-	500.00	
Supplies & Equipment	-	700.00	
Opera School	-	9,200.00	<u>\$32,736.80</u>
8. Additional appropriations as follows to cover increased wages of Tradesmen, etc., effective for period Nov. 12, 1946, to end of fiscal year, and from Nov. 15, 1946, to June 30, 1947, for salaried employees:-

Trades Helpers	-	\$ 1,400.00	
Truck Drivers and			
Groundsmen	-	3,800.00	
Power Plant	-	1,900.00	
Cleaners and Building			
Firemen	-	12,500.00	
Nightwatchmen	-	1,250.00	
Caretakers	-	1,600.00	<u>\$22,450.00</u>
9. Confirmation of the acceptance of the tender of the Cooksville Company Limited for \$1,000.00 for the removal of cinders from the Central Power Plant and other University buildings.
10. Permission to charge \$1,100.00 to Construction Costs (Physics Building) to cover the construction of two manholes, one on either side of the Physics Building extension, and a sewer under the Physics Building, found necessary to overcome a blockage in the sewer which was exposed during excavation of this addition, and to permit construction of the extension.

Increase
in salary
of Mr. A.
D. LePan,
Superin-
tendent

11. An increase in the salary of Mr. A. D. LePan, Superintendent of Buildings and Grounds, from \$7,000 to \$7,800 a year, effective July 1, 1946. The Chancellor enquired as to whether there were any other administrative officers who had not received increases for 1946-47. The Vice-Chairman informed him that this was the case and that the matter was being considered.

New lease
of No.188
Yonge
Street

In connection with the question

raised by Mr. Howard B. Morrow regarding the legality of the new lease of 188 Yonge Street, which was referred to in the minutes of the Executive Committee meeting, the Comptroller stated that the University Solicitor was of the opinion that the terms of the lease were legal. Mr. Kelly stated that he had been informed that the opportunity to make an offer for a new lease had not been given to Mr. Morrow at his Cleveland address, and the Comptroller replied that the opportunity had been given at Mr. Morrow's Toronto place of business. After discussing the matter at length -

It was moved by Mr. Burns,
Seconded by Dr. Bruce,

that if in the judgment of the University Solicitor the University's position in the matter would not be jeopardized, a letter be sent to Mr. Morrow informing him of the manner in which the opportunity had been given.

Donations
for Insti-
tute of
Industrial
Relations

In answer to an enquiry from Mr. Burns

regarding donations to the Institute of Industrial Relations, the President stated that he had reported to the last meeting of the Executive Committee that the total donations to date amounted to \$37,220.00, and that the sum available for 1946-47 was approximately equal to the budget of the Institute for that year.

Hart House
Committee
Report

The following report of the Hart House

Committee was presented and -

Upon motion of Mr. Justice Hope,
Seconded by Mr. Matthews,

was approved:-

Hart House
Committee
Report
(Cont'd)

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee begs to report that it held a meeting in the Board Room, Simcoe Hall, on Friday, October 25th, 1946, at 4:45 p.m., at which the following were present:-

Mr. R. A. Bryce
(in the Chair)
The President
Hon. Mr. Justice Hope
Mr. Beverley Matthews

Mr. Arnold Gaine, Comptroller
Mr. C. E. Higginbottom,
Secretary
Mr. W. R. Cowan, Comptroller, Hart House

1. Report of the last Meeting

The report of the last meeting held on March 19th was presented by Mr. Cowan, and

Upon motion of Mr. Bryce,

Seconded by Mr. Justice Hope,
the report was approved.

2. Audited Financial Statement

The Audited Financial Statement of Hart House for the year ending June 30, 1946, was presented. Mr. Cowan explained in detail the more important items, and

Upon motion of Mr. Bryce,

Seconded by the President,
your Committee recommends the acceptance of this report by the Board.

Your Committee also recommends that an expression of appreciation be conveyed by the Board of Governors to the staff and Finance Committee of Hart House for their efforts in achieving such splendid results in the operations of the House.

3. Internal Control

Your Committee received the report of the Auditors containing recommendations for improvement in the internal control of Hart House, and Mr. Cowan informed the Committee that all but one of these recommendations had been put into effect, and that the one remaining, relating to Staff meals, was under consideration.

4. Defalcation of Funds

There was also received by your Committee the Auditors' report dealing with the defalcation of funds.

5. Handling of Accounts

There appearing to be some possibility of conflict of responsibility between your Committee and the Board of Stewards, your Committee recommends -

Upon motion of Mr. Justice Hope,

Seconded by Mr. Matthews,
that the President and Comptroller be instructed to investigate this matter and consider what amendments should be made to the Hart House By-Laws to meet the changed conditions.

6. Successor to the Warden

In view of the forthcoming retirement of Warden Bickersteth, the question of the appointment of his successor was discussed at length, and it was agreed to defer the matter for further consideration and adjourn the meeting to the call of the Chairman of the Committee.

- - - - -

Hart House
Committee
Report
(Cont'd)

Your Committee begs to report that the adjourned meeting was held on Thursday, November 7th, 1946, in the Board Room, Simcoe Hall, at 4:30 p.m., at which the following were present:-

Mr. R. A. Bryce
(in the Chair)

The President
Hon. Mr. Justice Hope
Mr. Henry Borden
Mr. Beverley Matthews

Mr. Arnold Gaine, Comptroller

Mr. C. E. Higginbottom, Secretary

1. Report of the last meeting

Upon motion of the President the report of the previous meeting was approved.

2. Successor to the Warden

Further consideration was given to the appointment of a successor to Warden Bickersteth. No recommendation in this connection is being made at the present time by the President.

All of which is respectfully submitted.

(Sgd) Robt. A. Bryce,
Chairman of Committee

(Sgd) C. E. Higginbottom,
Secretary"

November 7th, 1946.

Recommen-
dations of
President

Recommendations of the President were

approved as follows:-

Additional
appropria-
tions

(#) Additional appropriations for 1946-47:
Faculty of Music:
"Printing, Calendar, Postage and Incidental Expenses" - \$1,800
Art and Archaeology:
"Salaries (Assistant)" - \$ 250

Training
Programme
Course,
Institute
of Child
Study

Training Programme Course in the Institute of Child Study:

A course of four months' duration, at the request of the Provincial Department of Welfare; the registration fee to be \$25.00 and the participants to be offered junior positions in the Provincial-Municipal Day Nurseries.

Refresher
Course in
Medicine

Refresher Course in Medicine:

Payment to members of the staff from fees received for the Refresher Course in Medicine held during the months of August and September, 1946, as follows:-

Total fees received	-	\$4,625.00
Less cost of dinner	-	117.00
		<u>\$4,508.00</u>
Deduct - Overhead at 10% of fees	-	\$462.50
Less - Half cost of dinner	-	58.50
		<u>404.00</u>
Available for payment of honoraria		<u><u>\$4,104.00</u></u>

Payments to staff:

Aberhart, C.	\$ 71.00	Botterell, E. H.	\$ 85.00
Boyd, Wm.	149.10	Campbell, W. R.	142.00
Couch, J. H.	42.60	Dauphinee, J. A.	56.80
Detweiler, H. K.	56.80	Dickson, R. C.	142.00
Donohue, W. L.	21.30	Erb, E. H.	42.60
Farquharson, R. F.	99.40	Goranson, E. S.	21.30
Gordon, S. D.	71.00	Graham, J. W.	71.00
Graham, R. R.	28.40	Gray, Jessie C.	99.40
Haist, R. E.	276.90	Harris, R. I.	127.80
Hepburn, J.	56.80	Hyland, H. H.	42.60

(#) For following change in allocation see Comptroller's letter of November 28, 1946:-

Furniture & Fixtures	-	\$119.00
Apparatus	-	950.00
Supplies	-	<u>731.00</u> \$1,800

Refresher
Course in
Medicine
(Cont'd)

Payments to Staff (Cont'd):

Janes, R. M.	\$ 99.40	Kergin, F. G.	\$227.20
Kerr, R. B.	156.20	Kurtz, J. E.	85.20
Lewis, F. I.	56.80	Linell, E. A.	63.90
Lucas, C. C.	21.30	Maltby, E. J.	99.40
Magner, W.	63.90	McDonald, J. L.	71.00
McKenzie, R. G.	28.40	Mills, J. R. F.	99.40
Murray, G.	71.00	Oille, W. A.	198.80
Richardson, J. C.	142.00	Rykert, H. E.	184.60
Sellers, B.	21.30	Solandt, D. Y.	21.30
Taylor, N. B.	63.90	Thomson, S. A.	71.00
Trow, E. J.	14.20	Walters, J. A.	142.00
Welsh, W. K.	85.20	Wightman, K. J. R.	170.40
Wilkinson, F. R.	113.60	Wookey, H. W.	28.40
Reimbursement to Dean MacFarlane for cost of the dinner			117.00

Post-Grad-
uate
Courses in
Dentistry

Post-Graduate Courses in Dentistry:

Payment to members of the staff from fees received for the Post-Graduate Course in Periodontology, June 24 to 29, 1946, as follows:-

Receipts:			
10 Post-Graduate students, fee	\$75.00		\$750.00
Expenses:			
H. K. Box		\$ 90	
W. G. McIntosh		140	
H. M. Robb		90	
C. H. M. Williams		120	
		<u>440</u>	
Overhead expenses: 10% of receipts		75	515.00
Credit balance			<u>\$235.00</u>

Payment to members of the staff from fees received for the Post-Graduate Course in Periodontology, September 9 to 14, 1946, as follows:-

Receipts:			
6 Post-Graduate students, fee	\$75.00		\$450.00
Expenses:			
H. K. Box		\$ 70	
W. G. McIntosh		70	
H. M. Robb		80	
C. H. M. Williams		100	
		<u>320</u>	
Overhead expenses: 10% of receipts		45	365.00
Credit balance			<u>\$ 85.00</u>

The credit balances from the above courses, totalling \$320.00, to be applied to the debit balance of the Graduate Diploma Courses.

Authority for the holding of a Post-Graduate Course in Periodontology from December 9 to 14, 1946, and payment to members of the staff from anticipated fees, as follows:-

Receipts:			
10 Post-Graduate students, fee	\$75.00		\$750.00
Expenses: Honoraria for Teachers:			
H. K. Box		\$100	
C. H. M. Williams		100	
W. G. McIntosh		100	
H. M. Robb		100	
		<u>400</u>	
Overhead expenses, 10% of receipts		75	475.00
Estimated credit balance			<u>\$275.00</u>

Post-
Graduate
Courses
in Dentis-
try
(Cont'd)

Post-Graduate Courses in Dentistry (Cont'd):

Authority for the holding of a Post-Graduate Course in Orthodontics from January 27 to February 8, 1947, and payment to members of the staff from anticipated fees, as follows:-

Receipts:

28 Post-Graduate students, fee \$125 \$3,500.00

Expenses: Honoraria for Teachers:

R. H. Strang \$1,105.00

2 Associates:

Dr. Whitson 675.00

Dr. Thompson 675.00

\$2,455.00

Overhead expenses, 10% of receipts 350.00

2,805.00

Estimated credit balance

\$ 695.00

The credit balance from the latter course, amounting to \$695.00 to be applied to the debit balance of the Graduate Diploma Courses.

Statutes
of Senate

Statutes of Senate:

Numbers 1788 respecting the Ardagh Prize and Scholarship in Chemical Engineering

1791 respecting the Imperial Tobacco Company of Canada Limited Fellowship

1792 respecting the Order of the Sons of Italy of Ontario Prizes

1793 respecting the Dentistry Class of '23 Scholarship

1794 respecting an amendment to Statute Number 1510 respecting the M. M. Cohen Scholarship

1795 respecting the University Naval Training Division Bursaries

1796 respecting the Hugh Gall Award

1797 respecting a supplement to the Calendar of the Ontario College of Education for the Session 1946-47

1798 respecting an amendment to the Calendar of the Faculty of Music for the Session 1946-47

Committee
appointed
to name
six members
of Board on
Committee
on Honorary
Degrees

Upon motion of the President,
Seconded by Dr. Bruce,

the Board also approved of Statute of Senate No. 1799 respecting certain amendments to the Consolidated Statutes of the Senate (Part I, Revision of 1929) dealing, inter alia, with the Committee on Honorary Degrees. Upon motion of Mr. Ross, the Chancellor, the President, and the Chairman were constituted a Committee to recommend to the Board the appointment of the six members of the Board to serve on the Committee on Honorary Degrees.

Registra-
tion
Report

In presenting the sixth report on Registration, which showed a total to date of 17,173, the President stated there were 35,500 veterans enrolled at universities throughout Canada and of these approximately 9,000 were attending the University of Toronto.

Admission
of Turkish
Students

The President reported the receipt of a letter from Mr. T. Fikret Suer, New York, stating that the Ministry of Education of the Turkish Government had requested him, as Educational Attache to the Turkish Embassy in Washington, D.C., to visit Canadian universities to confer with university authorities about the possibility of placing from 80 to 100 Turkish students, and that Mr. Suer later suggested that the University of Toronto accept 25 of these students, 15 for Engineering, 2 for Medicine, and the remainder in other courses. The Board discussed the matter at some length, and the President was authorized to make arrangements for the acceptance of 25 students as suggested by Mr. Suer, it being understood that the Turkish Government would pay all expenses and fees of these students.

Caput Regu-
lations
regarding
holidays

The President presented a letter from the Registrar enclosing regulations of the Caput respecting the declaration of holidays and half-holidays, and these were approved as follows:-

"Except with the approval of the Caput, the President of the University, the Council of University College or the Council of any faculty or school or the governing authority of any federated college shall not declare a holiday or a half-holiday during the academic session for any purpose that relates directly to the University as a whole; provided always

- (a) that the President may declare for the University a holiday or a half-holiday on any day designated by municipal, provincial or dominion authorities as a public holiday, and
- (b) that in the event of any final game in intra-mural athletics either or both of the Councils or governing authorities of the colleges, faculties or schools concerned may withdraw the classes given in the college, faculty or school in order to allow their students to attend the game.

The declaration of a holiday or half-holiday by a Council or governing authority of any college, faculty or school for a purpose relating only to the college, faculty or school shall involve the withdrawal only of the classes given by the college, faculty or school.

Adminis-
trative
matters
approved

The following administrative matters
were approved:-

Resignations:

Resigna-
tions

C. K. Rodwell

- Laboratory Attendant, Department of
Medicine, from Nov. 15, 1946 (salary
\$1,056 a year)

Miss H. M. Tanner

- Clerk, Chief Accountant's Office,
from Nov. 9, 1946 (salary \$1,200 a
year)

Addition-
al appro-
priations

Additional appropriations:

Medicine and Clinical Medicine:

"Supplies and Chemicals"

- \$80.16

Notice of
motion to
amend By-law
No. 42

In connection with the requests for
additional appropriations which are submitted to the Board from
time to time, Mr. Ross gave notice of motion to amend By-Law No.42
so that the Executive Committee would be authorized to approve of
certain requests for additional appropriations and for certain ap-
pointments, and in the meantime the matter was referred to the Pre-
sident and the Comptroller to consider the limits which the Execu-
tive Committee might be authorized to approve in this respect.

Other administrative matters were
dealt with as follows:-

Revised
Budget
of Hart
House
Theatre

After considerable discussion of the
amount of the deficit, members of the Board having expressed their
recollection of the estimated annual deficit of approximately
\$10,000.00, and Mr. Matthews having pointed out that several of the
larger items were of a non-recurring nature -

Upon motion of Mr. Matthews,
Seconded by Mr. Justice Hope,

the revised budget of Hart House Theatre was approved as follows:-

Comparison of Original Budget with Proposal of November 7, 1946:			
<u>Salaries</u>	<u>Original</u>	<u>New</u>	<u>Change</u>
Director	\$4,500	\$4,500	-
Stage Manager	2,400	2,400	-
Business Manager	1,800	1,800	-
Electrician	2,000	2,000	-
Theatre Secretary	-	900	plus \$900
	<u>\$10,700</u>	<u>\$11,600</u>	<u>\$900</u>

Revised Budget of Hart House Theatre (Cont'd)	Maintenance	Original	New		Change
	Sundry Wages	\$ 1,970	\$ 2,395	plus	\$ 425
	Cleaning Supplies	50	150	"	100
	Telephones	200	250	"	50
	Office Supplies, Postage, etc.	450	600	"	150
	Electrical & Set Supplies	800	1,630	"	830
	Repairs & Renewals	1,500	5,954	"	4,454
	Pensions & Group Life	875	875		-
		<u>\$ 5,845</u>	<u>\$11,854</u>		<u>\$ 6,009</u>
	Production by Director	\$ 5,000	\$ 5,000		-
	Total Budget	<u>\$21,545</u>	<u>\$28,454</u>	"	<u>\$ 6,909</u>
	<u>Income</u>				
	From Rentals	\$ 8,000	\$10,040		
	Rehearsal Overtime	-	70		
	Sale of Tickets	-	300		
	Lecture Attendant	-	650		
	Total Income	<u>\$ 8,000</u>	<u>\$11,060</u>		

Forms of
Proxy for
Annual
General
Meetings
of two
corpora-
tions

The Board confirmed action in com-
pleting forms of Proxy for the Annual General Meetings of the
following corporations:-

Consumers' Gas Company - November 18, 1946
Imperial Bank of Canada - November 27, 1946

Donations -

The following donations were repor-
ted and were accepted with thanks and appreciation:-

From -

S. S. Kresge Company, Limited, the offer of a Fellowship
of \$1,200 a year to be known as "The Kresge Fellowship",
open to graduates of any Canadian University for grad-
uate work in Business Administration, leading to the
degree of M.Com. or Ph.D.

The Bloor District Business Men's Association, the sum of
\$750, together with \$250 for the "Fred Orpen Award",
these funds to provide assistance to students of
reasonable promise to continue their education and
who are in need of financial aid.

The Imperial Oil Company for a Graduate Research Fellow-
ship, the sum of \$500

Dr. S. W. Harrington, returning the \$200 sent to him for
the Balfour Lecture, with the request that the money
be used at the discretion of Dr. W. E. Gallie or his
successor to aid some post-graduate student studying
thoracic surgery.

The Canadian Red Cross Society, Glencoe Branch, the sum of
\$100 for cancer research.

For the Institute of Industrial Relations, donations from
various industrial firms totalling \$5,585.00.

D. Napier & Son, the Napier Sabre Engine donated to the
Department of Mechanical Engineering

Amount of
Pension to
be paid to
Miss Agnes
McGregor,
School of
Social
Work

The Comptroller reported on the case of Miss Agnes McGregor, School of Social Work, who having been employed by the University since 1917-18 would on retirement in June, 1947, receive a pension of \$67.20 per month, and after considerable discussion and on motion of Mr. Ross the Board approved of the payment of \$30.61 per month to Miss McGregor on her retirement, making the total per month \$97.81, subject to the University Solicitor's favourable opinion being obtained in connection with the same and an assurance from him that Miss McGregor will have no further claim on the University.

Notice of
motion for
amendments
to By-Laws

Notice of motion was given for the repeal of By-Law No. 47, and for the amendment of By-Law No. 43 by deleting, under Administrative Committees, No. 6 - Banting Commemoration Committee.

*Indefinite
P.B.*

Minutes confirmed.

November 28th 1946

C. Higgins

Secretary.

The meeting adjourned at 6:15 p.m.

B.S. Phin

Chairman

Minutes of the meeting of the Board
of Governors held in the Board Room, Simcoe Hall, on Thursday,
November 28th, 1946, at 4 p. m.

Present -

The Chairman (Colonel Phillips)	Mr. LaBine
The Vice-Chairman (Mr. Borden)	Mr. Morrow
The Chancellor	Mr. Urquhart
The President	Mr. Ross
Mr. Matthews	Hon. Dr. Bruce
Mr. Bryce	Hon. Mr. Justice Hope

Mr. Arnold Gaine, Comptroller
Mr. C. E. Higginbottom, Secretary

Minutes
confirmed

The minutes of the last meeting were
presented and -

Upon motion of Mr. Matthews,
Seconded by Mr. Borden,
were confirmed.

Executive
Committee
minutes
adopted

The minutes of the Executive Committee
meeting held on Friday, November 22nd, at the York Club at 1 p.m.
were -

Upon motion of Mr. Bryce,
Seconded by Mr. LaBine,
adopted as tabled.

Recommen-
dations
of the
Executive
Committee

The following recommendations of the
Executive Committee were approved:-

Funds for
143 College
Street

1. That funds for the purchase of the Young property, 143
College Street, be charged to "University Endowment".
2. That an additional appropriation of \$50.00 be granted
in the Department of Psychology for overhauling the
Gestetner Duplicating Machine.

Psychology
appropri-
ation

Finance Committee Report Number 166

was presented as follows:-

Finance
Committee
Report
No. 166

"The Finance Committee reports to the Board of Governors:-

1. St. Lawrence Corporation Stock

Your Committee reports the following disposition of the St. Lawrence Corporation Stock held for the Wallberg Fund:-

<u>Number of Shares</u>	<u>Average Sale Price</u>	<u>Net Amount Received</u>
23,250	\$8.89	\$202,726.23

It is recommended that the remaining shares be sold, at less than \$8.00 per share if necessary, and that this be left to the discretion of the Committee.

2. Coniagas Mines Stock

Your Committee again considered the question of selling or retaining the Coniagas Stock held in connection with the Leonard Bequest, and after considerable discussion recommends that this be not sold.

3. Investment Policy

Your Committee considered a report from the University's Investment Counsel, Mr. J. T. Bryden, which is attached hereto as Appendix "A", and in transmitting the same to the Board recommends its approval, together with the following specific recommendations:-

1. That the present maturity pattern be approximately maintained.
2. That the purchase of new securities be centred in maturities of from 9 to 15 years.
3. That proceeds of maturing funds be directed into British Columbia, Alberta, Quebec and Nova Scotia provincial obligations at, or better than, the approximate present differential in yield from Dominion and Ontario securities, which would bring the 'Other Provincial Bond' category (excluding Ontario) into not more than 10% of the total holdings.

Your Committee is of the opinion that all other things being equal a large proportion of University investments should be in Province of Ontario bonds.

Your Committee further recommends that the authority for the day to day implementing of the policy now recommended be left with the Comptroller, after consultation with Mr. Bryden and with the approval of the Chairman of the Finance Committee.

4. Corporation Stocks

Your Committee has reviewed the stocks held by the University 'in trust', as per Appendix "B" attached hereto, and recommends the sale of the following:-

<u>Company</u>	<u>Shares</u>	<u>Book Value</u>	<u>Market Value</u>	<u>Value</u>	<u>Income</u>
Canadian Pacific Railway	228	14.84	14.00	3,192.	285.
Consumers' Gas Co.	2	197.00	166.00	332.	16.
Economic Investment Trust	14	30.00	38.00	532.	28.
Imperial Bank	20	19.60	28.00	560.	20.
Imperial Oil	58	18.00	13.00	754.	29.
Ladies' Golf and Tennis Club	1	1.00	None	-	None
St. Lawrence Corp'n	7194	1.00	7.50	53,955.	-
Royal Canadian Yacht Club	1	1.00	None	-	None
Canadian Pacific Railway	1600	18.00	14.00	22,400.	2,000.

Finance
Committee
Report
No. 166
(Cont'd)

5. Change in form of Financial Reports

The Financial Statements as of September 30, 1946, for Queen's Park and the Ajax Division were presented at the meeting, and consideration was given to the form in which the reports have been prepared. Your Committee recommends that this be simplified by -

1. The elimination of the monthly figures and the inclusion of the accumulated results of the previous month.
2. The elimination of detailed headings and the use of totals only in the Expense Statements. Previous accumulated totals to be given in these reports also.

All of which is respectfully submitted.

(Sgd) W. L. Gordon,
Chairman of Committee.

(Sgd) C. E. Higginbottom,
Secretary."

November 21, 1946.

Recommen-
dation
regarding
invest-
ment in
provincial
securities
other than
Ontario
deferred
for con-
sideration

Upon motion of Mr. Matthews,
Seconded by Mr. Bryce,

the foregoing report was approved with the exception of Clause 3 - Investment Policy, in connection with which Mr. Borden questioned the recommendation regarding investment in provincial securities other than those of Ontario and the 10% limitation. After discussing this matter at length it was agreed that in the absence of Mr. Gordon, Chairman of the Finance Committee, action be deferred until the next meeting of the Board.

Recommen-
dations
of the
President -

Recommendations of the President were

approved as follows:-

Appointments:

Appoint-
ments

Zoology:

G. M. Neal

- Lecturer from July 1, 1946, to June 30, 1947, at \$2,700 a year (cancelling previous appointment)

Addition-
al appro-
priations

Additional appropriations:

Zoology:

To provide for increase in salary of G. M. Neal, Lecturer, from \$2,100 to \$2,700 a year, effective July 1, 1946 - \$600.00

Registra-
tion report

The President presented the seventh re-
port on Registration, showing a total enrolment to date of 17,061.

Regula-
tions of
the Caput
approved

The President also presented a communication from the Registrar transmitting for approval the following regulations adopted by the Caput:-

"Every communication from the Council of a faculty or school, or from the Head of a college, faculty or school, concerning the conduct or behaviour of a candidate when writing upon or in connection with an examination, or in connection with any work for academic credit, shall be dealt with by the Caput. If the decision of the Caput in any case involves the cancellation of academic credit, this cancellation must be approved by the Council of the faculty or school concerned and by the Senate.

The constitution of every university society or association of students in any college, faculty or school, and all amendments to any such constitution must be submitted for approval by the Caput.

Responsibility for the conduct and programmes of each society or association of students drawing its membership from a single college, faculty or school shall rest with the Council of the college, faculty or school concerned.

Responsibility for the programmes arranged by the committees of Hart House and controlled by the Board of Stewards of Hart House shall rest with the Board of Stewards.

Responsibility for the conduct and programmes of every other society or association of students shall rest with the Caput."

The foregoing regulations were approved by the Board with the following change at the Chancellor's suggestion:-

In the third line of Paragraph 2 delete the words "for approval by" and substitute the word "to" therefor,

this paragraph now to read as follows:-

"The constitution of every university society or association of students in any college, faculty or school, and all amendments to any such constitution must be submitted to the Caput."

Report on
Housing
Service
by the
Students'
Adminis-
trative
Council

A report was presented by the President from the Students' Administrative Council on the Housing Service, and was received very enthusiastically by the Board. The Secretary was instructed to convey the thanks of the Board to the Council for the splendid work done by it.

Consider-
ation of
structure
and policy
of School
of Graduate
Studies

The President stated that he was giving consideration to the structure and policy of the School of Graduate Studies upon the retirement of the present Dean, Dr. Andrew Hunter, and that he had appointed a committee of his academic colleagues to consider the policy and structure.

Consider-
ation of
promotion
of Visual
Aids in
instruc-
tion

The President informed the Board that he was considering the promotion of Visual Aids in instruction given in the University, which would include a central film library and other facilities, and that he would present a report in this connection after he receives recommendations from a committee of his academic colleagues who are considering the matter.

Consulta-
tions re-
garding
establish-
ment of a
common core
in certain
pre-profes-
sional
courses

The President referred to the consultations which he had had with the Deans of the various faculties in connection with the establishment of a common core in certain pre-professional courses and he reported on the co-operative opinions that prevailed in this connection at the present time. He also referred to the possibility of using the Ajax Division for this purpose.

Authority
for honor-
arium to
Mrs. Clara
Brown Army
for survey
in Faculty
of House-
hold Science

The President informed the Board that following the authority given to him at the last meeting to have a survey made of the organization and programme in the Faculty of Household Science, he had discussed the matter with Dr. Doreen Smith and Dr. Jessie Brodie of the faculty and that they were in entire accord with the idea. As a result he had invited Mrs. Clara Brown Army of the University of Minnesota to come to the University of Toronto for four days in April, 1947, to undertake such a survey, and the Board approved of an honorarium of \$500 and expenses to Mrs. Army for her services in this connection.

Presentation of report on Scientific Research for 1945-1946

The President presented a report on Scientific Research for 1945-46 from the Committee appointed by the Board in this connection, and the Chairman explained that the report covered the results of the research work accomplished through the funds provided by the Board for this purpose. The Secretary was instructed to send a copy of this report to the members not present at the meeting.

Administrative matters approved -

The following administrative matters were approved:-

Appointment

1. The appointment of Dr. Dudley A. Hill as Temporary Staff Physician at the Ajax Division Health Service from November 5, 1946, at \$300 a month.

Accountable Warrant for December

2. An Accountable Warrant of \$500,000.00 for Current Expenditure for the month of December.

Remission of fees to Miss R. E. Burke, an Exchange student

3. A remission of the following fees in the case of Miss R. E. Burke of the University of British Columbia, who is an exchange student for the Session 1946-47 at the University of Toronto, as recommended by the Senate:-

Tuition	-	\$150
Library and Laboratory	-	10
Examination	-	10
		<u>\$170</u>

Reversion to U.C. Bursary Fund of balance of award to Miss Lischeron

4. That the \$125 remaining from the Bursary of \$200 awarded to Miss L. Lischeron last year revert to the general fund for University College Bursaries as Miss Lischeron is not registered in the College during the present Session.

Amendments to By-Laws Nos. 43 and 47

5. That in accordance with notice of motion given at the last meeting the following changes be made in the By-Laws:-
 - (a) By-Law No. 43 - An amendment to delete, under Administrative Committees, No. 6 - Banting Commemoration Committee.
 - (b) By-Law No. 47 - To be repealed.

Amendment to By-Law No. 42 regarding Executive Committee

In accordance with notice of motion given at the last meeting the following amendment to By-Law No. 42 was -

Upon motion of Mr. Ross,
Seconded by Mr. Morrow,

approved:-

Amendment
to By-Law
No. 42 re-
garding
Executive
Committee
(Cont'd)

- "10. The Executive Committee shall have power and authority to act for the Board in and in relation to the following matters:
- (a) routine appointments within the estimates.
 - (b) transfers in appropriations within the estimates.
 - (c) any additional appropriation (except as provided in clause (d) of this section) not in excess of \$1,500 subject, however, to a maximum aggregate amount of \$50,000 for such additional appropriations for any fiscal year.
 - (d) additional appropriations in University Extension.
 - (e) such other matters as the Board may from time to time deem it expedient to delegate to the Executive Committee with power to act for the Board."

Résumé of
Executive
Committee
minutes
to list
each addi-
tional
appropri-
ation and
total to
date

In connection with section (c) above it was understood that the résumé of the Executive Committee minutes will list each of the additional appropriations authorized within the new limits and will record the accumulative total of all such authorizations during each fiscal year.

Scope of
Audit

The following proposed scope of audit was presented by the Comptroller for approval:-

1. The scope of the audit to be conducted by the Auditors for the University shall, commencing with the fiscal year 1946-47, be as follows:

For - The University at Queen's Park
The University at Ajax
University Press
Hart House
Toronto Conservatory of Music
Connaught Medical Research Laboratories
Athletic Association
Insulin Committee

An audit of the accounts for each of three months during each fiscal year. Each of the three months to be the undisclosed selection of the Auditors.

A test confirmation of accounts receivable at least once during the year, or as of 30th June.

An examination of and report upon the Balance Sheet as at the end of the fiscal year.

For - The Students' Administrative Council
University College Literary and Athletic Society

A detailed audit of all transactions and where necessary a verification of accounts receivable.

2. A detailed audit of transactions and of the Annual Balance Sheet to be made by or under the direction of the Chief Accountant for the following student bodies for which the University collects fees:-

Scope of
Audit
(Cont'd)

Applied Science Athletic Fee
Certificate Course in Business Undergraduate
Association
Dental Students' Parliament
Engineering Society
Foresters' Club
Graduate Students' Union
Medical Society
Medical Women's Undergraduate Association
Occupational Therapy Undergraduate Association
University College Women's Literary and Athletic
Association

Above scope
to be
tried out
for time
being

Mr. Matthews was of the opinion

that the University Auditors should audit all of the accounts. After a lengthy discussion the Board approved of the Chairman's suggestion that this scope be tried out for the time being. The President emphasized the necessity for dealing tactfully with the student organizations regarding their financial matters and he suggested that the proposal should be first discussed with the respective deans of faculties or directors of schools.

President
emphasiz-
ed neces-
sity of
dealing
tactfully
with stud-
ent bodies

Donations -

The following donations were re-

ported and were accepted with thanks and appreciation:-

From -

The Rolls-Royce Company of Derby, England, the offer of a Rolls-Royce Merlin Aircraft Engine for demonstration purposes in the Department of Mechanical Engineering, to be imported free of duty; value of engine when new about \$9,000.

The Rockefeller Foundation a grant of \$2,000 for assistance to Professor H. A. Innis, Department of Political Economy, in his research work, the grant being made available for 18 months from January 1, 1947.

The Canadian Breweries Limited the sum of \$500 for the Engineering Alumni Scholarship Fund, the conditions for which will be submitted later for approval.

The Bond Head Women's Institute the sum of \$10.00 for Cancer Research.

The Bank of Toronto the sum of \$6,000 for the University Expansion Fund.

Various donors a total of \$2,685 for the Institute of Industrial Relations.

Presenta-
tion of
Financial
Statements

The Financial Statements for

Queen's Park and the Ajax Division as of October 31, 1946,

were presented. In this connection the Comptroller reported

Cash advance for Ajax for December approved

the request of the Deputy Bursar at Ajax for a cash advance of \$260,000 for the month of December, and this was approved by the Board.

Execution of document re St. George & College Streets

The Comptroller reported the execution of the conveyance in accordance with the agreement relating to St. George and College Streets.

Report to be presented at next meeting regarding enquiries received in connection with use of the Massey Foundation repayment for a Women's Building

The Chancellor stated that he had received enquiries as to whether the Massey Foundation Repayment of \$100,000.00, which had an accumulated value of approximately \$300,000.00, and which had originally been set aside by the Board for the erection of a building for the women of the University, including, in addition to other features, gymnasium equipment and swimming bath, was to be used for such purpose. The Chairman stated that he would have the matter looked into and a report prepared for the next meeting.

Authority for advance credits against 1947-48 Estimates for Applied Science

The Comptroller explained to the Board the situation existing in some departments in the Faculty of Applied Science and Engineering whereby orders for equipment, etc. are not filled until months after the orders are placed, and that Dean Young had requested authority for advance credits against the 1947-48 Estimates for apparatus and supplies so that these items could be ordered now and be available for that Session. Upon motion of Mr. Borden approval was given for the following advance appropriations against the 1947-48 Estimates:-

		<u>Queen's Park</u>	<u>Ajax Division</u>
<u>Chemical Engineering:</u>			
"Apparatus"	-	\$ 3,200	\$ 2,200
"Supplies"	-	6,500	13,000
<u>Electrical Engineering:</u>			
"Apparatus"	-	24,000	7,000
"Supplies"	-	4,000	1,800

Advance
credits
against
1947-48
Estimates
(Cont'd)

Applied Physics:
"Apparatus"

Architecture:
"Apparatus"

Queen's
Park

Ajax
Division

- \$2,500

- \$3,000

*Indefinite
on B.*

The meeting adjourned at 5:45 p.m.

Minutes confirmed.

December 12th 1946

Henry Jordan
vice chairman

C. Higgins
Secretary

Minutes of the meeting of the Board
of Governors held in the Board Room, Simcoe Hall, on Thursday,
December 12th, 1946, at 4 p. m.

Present -

Mr. Borden, Vice-Chairman
(in the Chair)
The Chancellor
The President
Dr. Neilly
Mr. Kelly
Mr. Gordon
Mr. McCullagh

Mr. Ross
Mr. LaBine
Mr. Vaughan
Mr. Bryce
Mr. Burns
Hon. Dr. Bruce
Hon. Mr. Justice Hope

Mr. Arnold Gaine, Comptroller
Mr. C. E. Higginbottom, Secretary

Minutes
confirmed

The minutes of the last meeting were

presented and -

Upon motion of Mr. LaBine,
Seconded by Mr. Burns,

were confirmed.

Executive
Committee
Minutes
adopted

The minutes of the meeting of the
Executive Committee held on Friday, December 6th, at the York
Club at 1 p.m. were adopted as tabled.

Arising out of the minutes the fol-
lowing matters were dealt with:-

Massey
Repayment
Report at
next meet-
ing

The Comptroller reported that the report in connection
with the Massey Foundation Repayment was not yet completed and
that he hoped to have it ready for the next meeting.

By-Law
Number 48
approved

By-Law Number 48 was presented and was approved as fol-
lows:-

BY-LAW NUMBER 48

By-Law
Number 48
(Cont'd)

BE IT ENACTED AND IT IS HEREBY ENACTED by the Governors of the University of Toronto as a by-law thereof as follows:-

1. Section 10 of By-Law Number 42 is hereby repealed and the following substituted therefor:-
"10. The Executive Committee shall have power and authority to act for the Board in and in relation to the following matters:
 - (a) routine appointments within the estimates.
 - (b) transfers in appropriations within the estimates.
 - (c) any additional appropriation (except as provided in clause (d) of this section) not in excess of \$1,500 subject, however, to a maximum aggregate amount of \$50,000 for such additional appropriation for any fiscal year.
 - (d) additional appropriations in University Extension.
 - (e) such other matters as the Board may from time to time deem it expedient to delegate to the Executive Committee with power to act for the Board."
2. Section 1 of By-Law Number 43 is hereby amended by deleting the following figure and words: "6. Banting Commemoration Committee".
3. By-Law Number 47 is hereby repealed.

ENACTED this twelfth day of December, 1946.

(Sgd) W. E. Phillips,
Chairman
(Sgd) C. E. Higginbottom,
Bursar

Investment
Policy as
outlined
in Finance
Committee
Report
Number 166

In connection with Clause 3 of Finance Committee Report Number 166, which was deferred for consideration at the last meeting in the absence of Mr. Gordon, the Investment Policy as outlined therein was reviewed by Mr. Gordon who explained the reasons for recommendations contained in Sections 1 and 2, reading as follows:-

1. That the present maturity pattern be approximately maintained.
2. That the purchase of new securities be centred in maturities of from 9 to 15 years.

Upon motion of Mr. Gordon,
Seconded by Mr. Bryce,

the above Sections 1 and 2 were approved.

Investment
Policy
(Cont'd)

Regarding Section 3 of Clause 3 of the Finance Committee's
Report, reading as follows -

3. That proceeds of maturing funds be directed into British Columbia, Alberta, Quebec and Nova Scotia provincial obligations at, or better than, the approximate present differential in yield from Dominion and Ontario securities, which would bring the "Other Provincial Bond" category (excluding Ontario) into not more than 10% of the total holdings -

Mr. Gordon stated that after hearing the views of members of the Board he would not press the Committee's recommendation, and -

Upon motion of Mr. Gordon,
Seconded by Mr. Bryce,

the above recommendation was withdrawn.

Sale of St.
Lawrence
Corporation
Stock

Mr. Gordon also drew attention to the Finance Committee's recommendation in Clause 1 of the report that the remaining shares of St. Lawrence Corporation stock be sold at the discretion of the Committee, and pointed out that because such discretion had previously been withheld he felt that the recommendation now made called for special mention. The recommendation of the Finance Committee in this regard was approved.

Members of
Board selected for
Committee
on Honorary
Degrees

The President stated that his selection of the six members of the Board to serve on the Senate's Committee on Honorary Degrees was as follows, and this was approved by the Board:-

Mr. Henry Borden
Hon. Dr. H. A. Bruce
Rt. Hon. Vincent Massey

Mr. F. K. Morrow
Mr. C. G. McCullagh
Dr. Balmer Neilly

Expansion
Fund

In connection with the report which is to be prepared by the Committee appointed to consider the President's memorandum relating to a campaign for funds, Mr. Borden stated that considerable thought had to be given to the timing and planning of the campaign, and that the Committee expected that the report would be ready for presentation shortly. Mr. Borden also

Expansion
Fund
(Cont'd)

stated that the services of a specialist would be required to handle the details, and for this purpose requested an appropriation of \$10,000.00 for general administrative purposes.

Upon motion of Dr. Neilly,
Seconded by Dr. Bruce,
an^{interim} appropriation of \$10,000.00 was granted.

In the same connection the Chancellor suggested the payment of an honorarium of possibly \$500.00 to Mr. J. C. Hodge in recognition of his services as Honorary Secretary of the Expansion Fund Committee, who had worked without remuneration for more than two years. This matter was deferred for further consideration. Dr. Neilly suggested that in view of the contacts already established by Mr. Hodge he be requested to work with the new Committee. Replying to a suggestion made by the Chancellor that the funds in the Expansion Fund should be invested, the Chairman informed the Board that all money in the Expansion Fund is now invested.

Ajax Com-
mittee
Report
Number 13

Report Number 13 of the Ajax Committee was presented and -

Upon motion of the President,
Seconded by Mr. Burns,

was approved as follows, including the principles embodied in Dean Young's report regarding employment of staff:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee begs to report that it held a meeting in the Board Room, Simcoe Hall, on Friday, December 6th, 1946, at 4 p.m., at which the following members were present:-

The President (in the Chair)	The Deputy Bursar, Ajax
Mr. C. F. W. Burns	Division, Mr. G. L. Court
Mr. A. Kelly	The Asst. Superintendent,
The Director, Ajax Division,	Mr. W. H. Bonus
Mr. J. R. Gilley	The Deputy Superintendent,
Dean C. R. Young	Ajax Division, Mr. J.
The Comptroller, Mr. A. Gaine	Shortreed
The Bursar, Mr. C. E. Higgin-	
bottom	

Ajax Com-
mittee
Report
Number 13
(Cont'd)

1. Report of the last meeting

The report of the last meeting of the Committee, held Tuesday, October 22nd, 1946, was approved.

2. Fines for Misuse of Fire Equipment and disturbance in the Residence Area, October 31st, 1946

It was moved by Mr. Gilley,
Seconded by Dean Young,
And approved -

That the Committee recommend to the Board of Governors that approval be given to the recommendation of the Ajax Residence Committee that fines, assessed by the Joint House Committee, be levied against Residence House Committees as follows:-

For Misuse of Fire Equipment

Residence 727	-	\$50	
" W-1	-	10	
" W-2	-	35	
" W-33	-	20	\$115

For Responsibility of the disturbance

Residence 722	-	\$10	Residence 732	-	\$10
723	-	10	733	-	10
724	-	10	734	-	10
725	-	10	736	-	10
726	-	10	737	-	10
727	-	10	739	-	10
728	-	10	740	-	10
729	-	10	743	-	10
730	-	10	744	-	10
731	-	10			\$190

Total \$305

and that the fines collected be used as follows:

1. To compensate students for damages to their personal property
2. To increase the amount of the Loan Fund known as 'The Engineering Society Loan Fund'

3. Academic Report

The Academic Report was presented by Dean Young. It was reported that modifications had had to be made in certain courses due to the shortage of staff or the non-delivery of certain apparatus. The report also made certain suggestions as to methods of retaining essential staff over the summer vacation in order that there would be sufficient staff for the 1947-48 Session. It was also reported that in the opinion of a Committee of the Faculty of Applied Science and Engineering, it was essential to make arrangements to teach the entire Third Year of the faculty in Toronto next Session.

It was moved by Dean Young,
Seconded by Mr. Burns,
And approved -

That the Academic Report be incorporated in the Report of the Committee as an Appendix, in order that it might be brought to the attention of the Board of Governors. The Academic Report is attached as Appendix "A" of this report.

4. Accommodation at Ajax for Professors of the Department of Mathematics

It was moved by Mr. Gaine,
Seconded by Dean Young,
And approved -

That the Committee recommend that

Ajax Committee
Report
Number 13
(Cont'd)

funds be provided out of the unused balance of the Salaries appropriation of the Department of Mathematics, to pay the cost of rooms in Arbor Lodge occupied one or two nights per week by Professors Pounder, Webber and Burk of the Department of Mathematics when their part-time duties at Ajax necessitate their staying at Ajax overnight.

5. Financial Statements of the Ajax Division

The Financial Statements of the Ajax Division for the month of October, 1946, and for the four months ending October 31st, 1946, were presented to the meeting by the Deputy Bursar, Mr. Court.

6. Revised Estimates for the Ajax Division, 1946-47

Revised estimates of the Ajax Division for the year 1946-47 were presented by the Comptroller, Mr. Gaine. The original Estimates were based on an enrolment of 2800. As the actual enrolment was in excess of 3300 considerable revision was necessary in both estimated revenue and estimated expenditures. The revised estimates, which in a few cases indicate a reduction of the approved estimates and two transfers of appropriations, reduce the net Operating Deficit on the operating Estimates from \$339,231.67 to \$92,531.67, and increase the Operating Surplus of the Supplementary Estimates of the Operating Departments from \$66,295.00 to \$93,345.00, or convert the overall deficit of the Ajax Division, formerly estimated at \$272,936.67, to a surplus of \$813.33.

It was moved by Mr. Gaine,

Seconded by Mr. Bonus,

And approved -

That the Revised Estimates of the Ajax Division set forth in Appendix "B" of this report be recommended to the Board of Governors for approval.

7. Superintendent's Report

The Superintendent's Report, which is attached as Appendix "C" of this Report, was presented by the Deputy Superintendent, Mr. Shortreed. The Report indicated that the installation of additional tables in the Residences was partially completed, that building alterations for the new dishwasher in the Cafeteria would be completed by December 14th, 1946, although construction of the dishwasher was being delayed due to the unavailability of materials, and that the lighting in the Recreation Hall had been improved from an average value of 5 foot candles to an average value of 9 foot candles. The foregoing work had been recommended in the last Report of the Ajax Committee. It was reported that the General Contractor, A. W. Robertson Limited would cease work on the Ajax Construction work on December 14th, 1946, although it would be necessary to retain the electrical contractor for a longer period due to the delayed delivery of considerable equipment. It was also stated that minor expenditures were requested for installations in the Departments of Chemistry and Physics, and the Laundry.

It was moved by Mr. Gaine,

Seconded by Mr. Gilley,

And approved -

That the Committee recommend to the Board of Governors that approval be given to the Superintendent to proceed with the following work, provided that the cost is within the approved Superintendent's Capital Expenditure appropriation for 1946-47:-

Ajax Com-
mittee
Report
Number 13
(Cont'd)

1. New sink installations in line #2 and moving equipment to provide additional accommodation for the Department of Chemistry, made necessary by the additional enrolment, at an estimated cost of \$300.00.
2. Establishment of a laboratory for second year groups in "heat", in the Department of Physics, at an estimated cost of \$650.00.
3. Installation and repair of two additional presses, available on loan from War Assets Corporation, in the Laundry, at an estimated cost of \$1,000.00.

8. Expression of Appreciation

The Comptroller, Mr. Gaine, expressed appreciation of the work done by Mr. Gilley, Mr. Shortreed and Mr. Court, the Director, the Deputy Superintendent, and Deputy Bursar, respectively, of the Ajax Division, in the preparation of the Revised Estimates at a time when their work on the routine operations of the Division was so heavy.

All of which is respectfully submitted.

(Sgd) Sidney Smith,
Chairman of Committee
(Sgd) C. E. Higginbottom,
Secretary"

December 6, 1946.

Property
Committee
Report
Number 241

Report Number 241 of the Property

Committee was presented and -

Upon motion of Mr. Vaughan,
Seconded by Dr. Bruce,

was approved as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

The Property Committee reports to the Board of Governors:-

1. Authority to approve of Building sub-contracts up to a limit of \$5,000 above the estimate

At its meeting held on October 10th, 1946, the Board of Governors deferred for consideration, pending a report from the Comptroller, your Committee's recommendation that blanket authority be given to the Comptroller or his appointed delegates to pass on sub-contracts which are not more than \$5,000 in excess of the original estimates. This practice was questioned by Colonel Phillips when your Committee again discussed the matter, but as the original recommendation referred to sub-contracts under the original specifications, your Committee again recommends to the Board, in order to avoid any delays that might be occasioned, that this procedure be approved.

2. Reports on various properties

The Comptroller reported on various properties as follows:-

- (a) St. George and College Streets, North-east corner - All documents have been completed and it is expected that this matter will be finalized with the City in the near future.

Property
Committee
Report
Number 241
(Cont'd)

- (b) 188 Yonge Street - The Rentals Administrator has approved of the lease to Reitman's Inc. The University Solicitor has suggested that the letter to Mr. Morrow be withheld temporarily.
- (c) 77 Lowther Avenue - The tenant died recently, and negotiations for purchase are being carried on with two surviving daughters.
- (d) 40 Walmer Road - Nothing new to report. The University owns this property, but the matter has been left in abeyance as the present tenant has a two-year lease.
- (e) 143 College Street - A delay has been occasioned due to a discrepancy between the description and the survey, but it is expected to close the purchase by December 20th, 1946.
- (f) Port Hope Lots - Completion of sale of Lot No. 8, east side of Ontario Street, to Mr. W. A. Hope for \$400.00.

3. Renewal of ground lease - 23 Scott Street

The present lease, which expires January 8th, 1947, is renewable every 21 years, and the rent has ranged from \$2,000 per annum in 1915 to \$500 per annum at the present time. The present tenants, the Fiskin Estate, have made an offer to renew the lease for 21 years at a rental of \$600 a year. It was felt by your Committee that a larger amount should be paid, and it is recommended that this matter be referred to the Comptroller to make the best deal possible.

4. Overall Expansion Plan

Your Committee reports that arrangements have been completed for the employment of Mr. James A. Murray, Architect, to prepare an outline for the Property Committee in connection with an overall expansion plan at a fee of \$450.00, the work to be completed by January 1st, 1947.

5. 83-85 Grenville Street

Your Committee has considered a request from Miss E. K. Russell, Director of the School of Nursing, that the leases of the two houses at 83 and 85 Grenville Street be extended, as the School will need these houses for several years to come. They are at present used as Residences for students and the leases expire in 1948. Your Committee recommends -

Upon motion of Colonel Phillips,

Seconded by Mr. Kelly,

that the Comptroller be authorized to enter into negotiations for a renewal of these leases for a further five year period from the date of expiry in 1948.

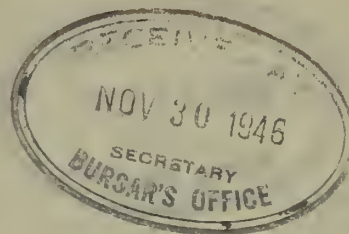
6. 2 Sultan Street and 339 George Street

Your Committee considered communications stating that the following properties were available to the University if it wished to purchase the same:-

- (a) 2 Sultan Street - Your Committee recommends that the owners be informed that the University is not interested in acquiring this property, and that Victoria College be notified that it is for sale in the event of their desiring to purchase it.
- (b) 339 George Street - Upon motion of Dr. Bruce your Committee recommends that the owners be advised that the University is not interested in this property.

252-1

COPY

ARNOLD GAINÉ
COMPTROLLERUniversity of Toronto
TORONTO 5, CANADA


November 29, 1946

Mr. T. D. LeMay,
Commissioner of City Planning,
City Hall,
Toronto.

Dear Mr. LeMay,

As a result of the assistance you have given and the investigations made by our Superintendent of Buildings, I am now in a position to present your proposals with regard to the alterations in Queen's Park to our Property Committee. Most likely that Committee will meet in the next ten days and I shall communicate with you immediately thereafter.

Yours very truly,



ARNOLD GAINÉ
Comptroller.

AG/AYR

cc Mr. O. D. Vaughan,
Chairman of the Property Committee

Colonel A. D. LePan,
Superintendent of Buildings

Mr. C. W. Higginbottom,
Bursar.

Property
Committee
Report
Number 2
(Cont'd)

The Rentals Administrator has ap-
The Univer-



0180305 to 018730716

0090

1962, 10, 10

...the University of California...
...the University of California...
...the University of California...

Handwritten signature

1962, 10, 10

...the University of California...
...the University of California...
...the University of California...
...the University of California...
...the University of California...

Property
Committee

7. 205 Avenue Road

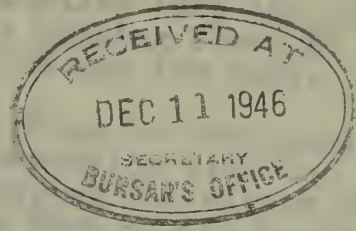
252-2

mittee,

COPY

ARNOLD GAINES
COMPTROLLER

University of Toronto
TORONTO 5, CANADA



t 205
of the

ether
Physi-
on,
ute,
recom-

December 10, 1946

His Worship R. H. Saunders,
Mayor of Toronto,
City Hall,
Queen Street West,
Toronto, 1.

ster
is
sti-

De-
im-
om-
hey
n

Dear Mr. Mayor,

I am writing to advise you that at a meeting
of the Board of Governors held yesterday the outline of the
proposed changes in Queen's Park was submitted and that the
Board of Governors desired me to let you know that they are in
principle in accord with the proposed changes.

rin-
ock,
and

I think you know that the outline given to us
was diagrammatic only and you will therefore appreciate the fact
that detailed consideration of the proposal will only be possible
when detailed drawings are available.

red
cross
chan-

I think you know we are anxious to co-operate
to the fullest extent.

tone
ain;
ent-
ent

Yours very truly,

n
s
ild-

ARNOLD GAINES
Comptroller.

AG/AYB

cc Colonel A. D. LePan, Superintendent
Mr. C. E. Higginbottom, Bursar.

-
t
-
t

al

nt
ts

that

aces-

Pro:
Com:
Rep:
Num:
(Cor



RECEIVED
JUN 10 1907

COPY

RECEIVED

RECEIVED

RECEIVED
JUN 10 1907

RECEIVED

RECEIVED
JUN 10 1907

RECEIVED
JUN 10 1907

RECEIVED

RECEIVED

RECEIVED

RECEIVED
JUN 10 1907

7. 205 Avenue Road

In reply to an enquiry presented to your Committee, it is recommended -

Upon motion of Colonel Phillips,

Seconded by Dr. Bruce,

that the parties concerned be advised that the property at 205 Avenue Road, which is used as a playing field by students of the University of Toronto Schools, is not for sale.

8. Physiology Building

Consideration was given to the question of whether plans should be developed in connection with the proposed Physiology Building, and after discussing the matter of location, which is presently suggested as West of the Banting Institute, and the need for additional accommodation, your Committee recommends -

Upon motion of Colonel Phillips,

Seconded by Dr. Bruce,

that the Chairman of the Board consult with the Prime Minister in the matter, and also ascertain whether, if the building is proceeded with, the University or the Government should institute expropriation proceedings for the property desired.

In connection with the request of the Ontario Department of Public Works for a passageway through the wall immediately west of the Banting Institute, your Committee recommends that approval be given to the Department, providing they are informed of, and willing to assume, the risk involved in any future construction undertaken by the University.

9. Estimates for addition to Mechanical Building

Your Committee received a letter from the Superintendent transmitting a report from Messrs. Allward & Gouinlock, Architects, and after considering the question of materials and design your Committee recommends -

Upon motion of Mr. Burns,

Seconded by Colonel Phillips,

(a) the acceptance of the Architects' recommendation, concurred in by the Superintendent, for the appointment of Anglin-Norcross (Ontario) Limited as Contractors for the addition to the Mechanical Building;

(b) that the building be faced with Indiana limestone, the stone figure shown on the plans to be omitted but the clock to remain;

(c) approval of the Estimates, totalling \$1,184,500.00, presented by Anglin-Norcross, less the item for departmental equipment of \$223,000.00, making a net total of \$961,500.00.

The Committee approved of Dr. Bruce's suggestion that the Ontario Government be consulted before a decision is made in connection with the limestone to be used for this building.

10. Proposed Changes in Queen's Park

A plan was submitted to your Committee in connection with the proposed changes by the City in the roadways in Queen's Park, and upon motion of Colonel Phillips your Committee recommends that the plan be approved in principle, subject to a further report by the Comptroller at a later date.

11. Addition to Physics Building and construction of additional floor in Examination Hall

The President spoke with emphasis upon the urgent need for additional accommodation for the present Ajax students who will be entering their Third Year at Queen's Park in the Fall of 1947, and he referred to the suggestion already made that if the completion date for the Physics Building by Fall 1947 could be adhered to this building would provide some of the necessary space.

Property
Committee
Report
Number 241
(Cont'd)

In order to have a complete discussion of this matter the architects and contractors were asked to attend at the meeting. The following attended:-

Mr. B. Napier Simpson, University Assistant Superintendent of Construction

Mr. Blake Jackson, Contractor of Jackson-Lewis

Mr. Robert Jackson, Contractor of Jackson-Lewis

Mr. E. C. Horwood, Architect

Mr. S. Van Raalte, Architect

The President at this point explained to the architects and contractors the urgency of the situation and the necessity for having this building completed by October 1st, 1947. The question of increased cost due to overtime was discussed in detail. The contractors, realizing the gravity of the situation, stated that they would do everything in their power to expedite this work but that they would not guarantee that even an unlimited amount of overtime allowed would accomplish this completion. There were certain trades which positively refused to work overtime and with the present situation with regard to supply of materials it was said to be uncertain that materials could be provided for any extra work which might be done.

It was finally agreed that the contractors would work very closely with the Superintendent and that the Superintendent's Office would have authority to grant permission to the contractors to work overtime when it could be seen that justifiable results could be obtained.

With regard to the proposed construction of an additional floor in Examination Hall, it was suggested by Colonel Phillips and the President that the Committee recommend that the Superintendent be authorized to engage Messrs. Allward & Gouinlock to prepare plans for this project. In order to avoid the delay which would be occasioned in presenting this matter to the Board for approval, your Committee,

Upon motion of Mr. Kelly,

Seconded by Mr. Burns,

authorized the Superintendent to proceed along the above lines immediately.

12. Doors on Wallberg Building

Your Committee has considered a report from the Assistant Superintendent in charge of construction, in which he concurs in the recommendation of the Architects for the Wallberg Building that stainless steel doors be used on the building rather than the bronze doors originally contemplated and covered by the estimates approved by the Board of Governors. This change would involve an additional net expense of \$1,341.00. After considering the matter your Committee recommends that authority be given for the use of stainless steel doors, any additional cost to be provided from available funds.

13. Supervision of Properties of the Toronto Conservatory of Music

Your Committee recommends that it be the duty of the Superintendent to supervise the properties of the Toronto Conservatory of Music in the same manner in which he exercises supervision over the properties of the University proper.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan,
Chairman of Committee

(Sgd) C. E. Higginbottom,
Secretary"

December 9, 1946.

Report to
be prepar-
ed on 205
Avenue
Road

In connection with Clause 7 of the Property Committee Report relating to 205 Avenue Road, the U.T.S. playing field, the Comptroller was requested to prepare a report regarding the acquisition, ownership and use of this property.

Copies of
Committee
Reports
to be sent
to Board
members in
advance of
meetings
when prac-
tical

Following consideration of the fore-going reports, Mr. Borden suggested that, in order to save time at the meetings, copies of Committee reports to the Board be mailed to the members in advance of the meetings, and

It was moved by Dr. Bruce,
Seconded by Mr. Bryce,

that this procedure be followed when practical, except in cases where in the interests of the University it might not be advisable, and that when sufficient time is not available between the date of any such Committee meeting and the date of the Board meeting, the presentation of the Committee report be put over to the next Board meeting.

Resigna-
tion of
Mrs. A.
Sinclair
from Uni-
versity
College
Committee

A letter was presented from Mrs. Adelaide Sinclair tendering her resignation as a member of the University College Committee as she plans to remain in Ottawa and it seems unlikely that she will be able to take any active part in the Committee. Upon motion of the President Mrs. Sinclair's resignation was accepted, and the President stated that he would consult Principal Taylor of University College in connection with the appointment of a successor to Mrs. Sinclair.

Establish-
ment of
George Sid-
ney Brett
Memorial
Fellowship

A letter was presented from the George Sidney Brett Memorial Fund Committee, requesting that appropriate action be taken to have established by Statute of Senate a Fellowship to be known as the "George Sidney Brett Memorial Fellowship", to be awarded annually in any subject in which instruction is given in the School of Graduate Studies. This request was approved by the Board and the matter was referred to the Senate and

Brett Fellowship
(Cont'd)

to the Council of the School of Graduate Studies for settlement of the academic details.

Pakenham
Bequest

The following bequest to the University under the Will of the late Professor William Pakenham, a former Dean of the Ontario College of Education, was reported and received with thanks and appreciation:-

"The residue to the University of Toronto to be used as the governing body of the University may direct in behalf of the activities of the Ontario College of Education."

Additional appropriations for School of Nursing

Additional appropriations for 1946-47 for the School of Nursing, which were recommended by the Executive Committee, were -

Upon motion of Mr. Bryce,
Seconded by Mr. Burns,

approved as follows:-

Residences:

"Wages, Food, Laundry & Miscellaneous"	-	\$7,000
"Furnishings & Replacements"	-	500
"Repairs & Renewals:		
7 Queen's Park	-	500
83-85 Grenville Street"	-	500
Total	-	<u>\$8,500</u>

The following administrative matters were approved:-

Change in fees for Course in Institutional Management

1. Change in the fees for the Course in Institutional Management, Department of University Extension, as follows:-

Fees for Men (First Year)

Tuition (including library & one examination)	\$200
Hart House	12
Students' Administrative Council	4
Health Service	5
Athletic Fee	3
Undergraduate Association	5
Total	- <u>\$229</u>

Fees for Men (Second Year)

Tuition (including library & one examination)	\$200
Hart House	12
Students' Administrative Council	4
Health Service	5
Athletic Fee	3
Undergraduate Association	5
Supplies for T.R.I.T.	5
Certificate Fee	5
Total	- <u>\$239</u>

Fees in
Course in
Institu-
tional
Management
(Cont'd)

<u>Fees for Women (First Year)</u>		
Tuition (including library & one examination)	\$200	
Students' Administrative Council	4	
Health Service	5	
Athletic Fee	3	
Undergraduate Association	5	
Total	-	<u>\$217</u>

<u>Fees for Women (Second Year)</u>		
Tuition (including library & one examination)	\$200	
Students' Administrative Council	4	
Health Service	5	
Athletic Fee	3	
Undergraduate Association	5	
Supplies for T.R.I.T.	5	
Certificate Fee	5	
Total	-	<u>\$227</u>

Accountable
Warrant for
January

2. Accountable Warrant of \$500,000.00 for Queen's Park for the month of January, 1947.

Succession
Duties on
Amelia
Pauline
Worsley
Bequest

The Comptroller reported that he had received a letter from the University Solicitor following the Passing of Accounts in connection with the Amelia Pauline Worsley Estate, and after discussion it was decided that the Solicitor be instructed to follow the same course with regard to the payment of Succession Duties as had been authorized in the case of the Foster Estate.

It was moved by Mr. Justice Hope,
Seconded by Mr. McCullagh,

that no action be taken regarding the payment of Succession Duties out of the residue of the Estate.

The Comptroller also reported on the following matters:

Pension to
be paid to
Miss A. C.
McGregor

1. The University Solicitor has given it as his opinion that the Board would be within its legal rights in adjusting the pension to be paid to Miss A. C. McGregor, School of Social Work, as authorized by the Board at the meeting of November 14th, 1946.

Judgment
reserved
in hearing
of petition
of Local
204, A.F. of L.

2. The hearing before the Ontario Labour Relations Court regarding the petition of Local 204, A.F. of L. for recognition took place two weeks ago and judgment was reserved. Since then the Labour Board had asked for and had been provided with additional information regarding the workers involved.

Donations -

The following donations were reported and upon motion of the President were accepted with thanks and appreciation:-

From -

The Advertising & Sales Club of Toronto, an offer of a fellowship of \$500 to be awarded in each of two successive years, the award to be open to any graduate of a Canadian university who wishes to do graduate work in Business Administration, specializing in the field of Marketing, and who is a candidate for the M.Com. degree.

The Elias Rogers Company Limited, \$1,000 for the University Expansion Fund.

G. Roy Sproat and Katherine Sproat to continue the awards under their Bursary Fund in the Faculty of Medicine, the sum of \$500 for 1947-48, with an offer to provide funds for a further four years.

Various donors the sum of \$4,465.00 towards the Institute of Industrial Relations, making the total to date \$26,830.50.

Cancellation of Board meeting which would fall on 26th December

As the second meeting in December would normally fall on December 26th, the day after Christmas, it was ordered that the next meeting of the Board would be the first regular meeting in January, 1947; and that any urgent matters be dealt with by the Executive Committee and the administrative officers in the meantime.

Increase in salary of the Comptroller

The Chairman then requested the Comptroller and the Secretary to leave the meeting and there ensued a discussion with respect to the salaries of certain of the administrative officers of the University, as a result of which it was resolved that the salary of the Comptroller should be increased to Nine Thousand Dollars (\$9,000) per annum as from January 1, 1947.

Indented M.B.

The meeting adjourned at 6:30 p.m.

Minutes confirmed.

January 9th 1947

Heurmon
acting Chairman

C. Higginsbotham

Secretary

Minutes of the meeting of the Board
of Governors held in the Board Room, Simcoe Hall, on Thursday,
January 9th, 1947, at 4 p. m.

Present -

Mr. Morrow (in the Chair)
The Chancellor
The President
Hon. Mr. Justice Hope
Mr. Gordon

Mr. Kelly
Rt. Hon. Mr. Massey
Mr. McCullagh
Mr. Bryce

Mr. Arnold Gaine, Comptroller
Mr. C. E. Higginbottom, Secretary.

Upon motion of the President,
Seconded by Mr. Justice Hope,

Mr. Morrow took the Chair in the absence of the Chairman and the
Vice-Chairman.

Minutes
confirmed

The minutes of the last meeting were
presented and confirmed.

Matters arising from the minutes were
dealt with as follows:-

Massey
Founda-
tion re-
payment

1. Copies of a letter from the Comptroller to the Chairman of the Board, embodying a report on the Massey Foundation Repayment, were distributed at the meeting, and the matter was deferred for consideration until the members had an opportunity of reading the report.

Report on
205 Avenue
Road (Aura
Lee Grounds)

2. The Comptroller read the following letter which he had addressed to Mr. Vaughan, as Chairman of the Property Committee, in connection with the acquisition, ownership and use of the property at 205 Avenue Road (Aura Lee Grounds):-

"Mr. O. D. Vaughan,
C/o Executive Offices,
The T. Eaton Company Limited,
Toronto, 1.

Dear Mr. Vaughan:-

You will recall that at the last meeting of the Board of Governors information was requested regarding 205 Avenue Road, Aura Lee Grounds. The following information has been collected and will be presented to the next meeting of the Board:-

The property was purchased on April 23, 1925, from the Trustees of the Aura Lee Grounds for \$17,000.00 plus interest. \$3,000.00 was paid to the

Report on
205 Avenue
Road
(Cont'd)

Trustees and \$14,276.27 was paid to the Excelsior Life Insurance Company to liquidate a mortgage for \$14,000 plus interest. The total, therefore, paid for the property was \$17,276.27.

I should at this point remind you that the financial arrangements respecting the Ontario College of Education are arranged directly with the Deputy Minister for Education at Queen's Park and all expenditures made by the University for the Ontario College of Education have the approval of the Deputy Minister and are collected from the Province by the University as a matter separate and distinct from the general accounts or operating expenditures of the University. From time to time the amount received from the Province for the Ontario College of Education has been in excess of the expenditures made for the O.C.E. and the excess has, with the authority of the Deputy Minister, been permitted to stand to the credit of, and for the use of O.C.E. At the time of the purchase of the Aura Lee Grounds an accumulation of unexpended money existed and the cost of purchasing the property was, with the authority of the Deputy Minister, charged to the unexpended surplus in O.C.E. funds.

The property is, in the main, used by U.T.S. but on a part time basis is rented to the Canada Life for \$500.00 per season. In addition, the University of Toronto is making part time use of the premises and is paying \$100.00 per season. The \$600 of rent so obtained is included in the accounts of the Ontario College of Education.

The Faculty of Education first opened in University buildings in 1910 and became the Ontario College of Education in 1920.

If there is any further information you require in this regard, I shall be glad if you will let me know.

Yours very truly,

(Sgd) A. Gaine,
Comptroller"

December 20, 1946.

Board mem-
bers on
Committee
on Honorary
Degrees

3. A letter was presented from Mr. A. B. Fennell, Secretary of the Senate, stating that the Senate at its meeting held on December 13th had appointed as members of the Senate's Committee on Honorary Degrees for the Session 1946-47 the six members of the Board of Governors nominated by the Board at a previous meeting.

Renewal of
lease of
23 Scott
Street to
Fisken

4. The Comptroller informed the Board that after further negotiations with Mr. A. D. Fisken, the latter had agreed to renew the lease of 23 Scott Street for a further period of 21 years from January 8th, 1947, at a rental of \$1,200 per annum instead of \$600.00 previously offered by Fisken. The Board approved of the Comptroller's recommendation that \$1,200.00 be accepted.

Executive
Committee
Minutes
adopted

The minutes of the meeting of the Executive Committee held at the York Club on Friday, December 20, 1946, at 1 p.m. were presented and adopted as tabled.

Matters arising from the minutes of the Executive Committee were dealt with as follows:-

Payment to
Royal Col-
lege of
Dental
Surgeons

1. In connection with the refusal by the Royal College of Dental Surgeons to grant the Comptroller's request for a further reduction in the annual payment of \$2,000 made by the University, the Board approved of the payment in full to the College of the \$50,000.00, thereby paying off the indebtedness of the University.

Royal On-
tario
Museum
Investment

2. The question of whether the item "Royal Ontario Museum Investment" is properly shown as a University asset in the Balance Sheet of the University was deferred for consideration at a later meeting.

Incorpora-
tion of a
New York
Company to
be known as
"The Associ-
ates of the
University
of Toronto"

3. The Comptroller stated that he had been to New York in connection with the incorporation of a New York company to be known as "The Associates of the University of Toronto", and had made arrangements with Mr. I. C. R. Atkin, of J. P. Morgan & Company, for the handling of funds in this connection. He also stated that the following would act as officers of the Company for the time being:-

President	- Dr. S. E. Smith, President of the University of Toronto
Vice-President	- Mr. I. C. R. Atkin, of J. P. Morgan & Company
Director	- Mr. Arnold Gaine, Comptroller of the University of Toronto

The President referred to the valuable assistance given by Mr. Hugh Scully, a former graduate of University of Toronto, who is now Canadian Consul General to the United States, living in New York.

Recommendations of
President

Recommendations of the President

were approved as follows:-

Appoint-
ments

Appointments:

Psychiatry:

C. B. Farrar

- Professor and Head of the Department, Jan. 1 to June 30, 1947 \$5,000 a year

A. B. Stokes

- Professor, May 1 to June 30, 1947 \$5,500 a year

A. B. Stokes

- Professor and Head of the Department, from July 1, 1947 \$5,500 a year

Additional
appropriations

Additional appropriations:

Psychiatry:

"Salaries"

- \$400.00

Statutes
of Senate

Statutes of Senate:

- Numbers 1802 respecting the Carl Swan Award
- 1803 respecting certain amendments to the Calendar of the Faculty of Arts for the Session 1946-47

Other recommendations of the Presi-

dent were approved as follows:-

Registra-
tion in
Physical
& Health
Education

1. That the registration in the First Year of the School of Physical and Health Education for the Session 1947-48 be offered to approximately 150 students - 75 men and 75 women.

Refresher
Courses
in Medicine

2. That Advanced Refresher Courses in Medicine, Surgery and Obstetrics & Gynaecology, be conducted in the Faculty of Medicine from Sept. 2nd to Oct. 18th, 1947, with a fee of \$200.00.

Registra-
tion in
first year,
Faculty of
Medicine

Upon motion of Mr. Bryce,
Seconded by Mr. Massey,

the Board approved of the following recommendation of the President:-

That the registration in the First Year of the Faculty of Medicine for the Session 1947-48 be offered to approximately 150 students.

Agreements
with Toronto
Western and
St. Michael's
Hospitals

Agreements with the Toronto Western

Hospital and St. Michael's Hospital were discussed briefly, and at the President's suggestion this matter was deferred for consideration at a later date.

Retiring
age of
clinical
staff

There was also deferred for consid-

eration the matter of the retiring age of members of staff of certain clinical departments in the Faculty of Medicine.

Pearson
Kirkman
Marfleet
Lecture

The President informed the Board

that he had made arrangements with Senator J. W. Fulbright to give the next Pearson Kirkman Marfleet Lecture at the University.

Press Committee was presented, and -

Upon motion of Mr. McCullagh,
Seconded by the President,

was approved as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Monday, December 16th, 1946, at 4 p.m., at which the following were present:-

Mr. G. A. LaBine (in the Chair)

Mr. Arthur Kelly

Mr. C. G. McCullagh

Mr. C. F. W. Burns

Mr. Arnold Gaine, Comptroller

Mr. C. E. Higginbottom,

Secretary

Mr. A. Gordon Burns, Manager
of the Press

1. Report of the last meeting

Upon motion of Mr. C. F. W. Burns,

Seconded by Mr. C. G. McCullagh,

the report of the previous meeting held on May 28th was approved and confirmed.

2. Building Extension and Acquisition of Equipment

Mr. A. Gordon Burns, Manager of the University Press, informed the Committee that most of the work on the building extension and alterations was completed, and that some of the proposed equipment had been installed; also, that Mr. Harrison of 'The Globe & Mail', who had assisted in the selection of the new equipment, had stated that certain additional items, such as line-type machines, etc., would be ready by the Fall of 1947. Your Committee recommends that the appreciation of the Board be extended to Mr. Harrison for his valuable assistance.

3. Auditors' Draft Balance Sheet as of 30th June, 1946

Lengthy consideration was given to the Auditors' draft Balance Sheet and Operating Statements as of 30th June, 1946. Your Committee recommends -

Upon motion of Mr. C. F. W. Burns,

Seconded by Mr. C. G. McCullagh,

that the estimated and authorized expenditure of \$99,820.00 for additional equipment, set out in your Committee's Report No. 4 of May 9th, 1946, be appropriated from the Surplus Account and set up as a reserve.

Your Committee also recommends to the Board the approval of the draft report subject to an adjustment being made whereby the amount of the surplus account will be adjusted to reflect the charge of \$99,820.00 referred to above.

In reviewing the Operating Statements and the matter of revenue, expenditure and inventory, your Committee requested the Manager of the Press to prepare a comparison of details of operating costs for the last four years in order to provide a clear understanding of the operating results as disclosed in the Auditors' draft statements, such comparisons to be available for consideration at the next meeting of this Committee.

University
Press
Committee
Report
(Cont'd)

4. Authority to operate Bank Accounts and to establish signing authorities

Upon motion of Mr. C. G. McCullagh,

Seconded by Mr. C. F. W. Burns,

your Committee recommends for approval the following resolution covering the authority to operate the Press Bank Accounts and to establish signing authorities:-

Be it resolved that the operation of the following Bank Accounts be ratified and confirmed:

1. National City Bank, New York
2. Dominion Bank - Sales Account
3. Dominion Bank - Imprest, Petty Cash - \$2,000 maximum and that all cheques, drafts and orders for the payment of money drawn on these accounts shall be signed by -
 - (1) Any two of the Chairman, the President, the Comptroller and a member of the Board of Governors, or
 - (2) The Manager of the Press or the Office Manager when countersigned by the Chairman, the President, the Comptroller or a member of the Board of Governors
 - (3) The Manager of the Press and the Office Manager, except that any cheque, draft or order for the payment of money for an amount not exceeding One Thousand Dollars may be signed by the Accountant when countersigned by the Manager or the Office Manager.

5. Guarantee Bonds

Upon motion of Mr. C. F. W. Burns,

Seconded by Mr. C. G. McCullagh,

your Committee recommends that existing Guarantee Bonds be cancelled and new ones be issued as follows for the positions listed:-

Positions of Manager, Office Manager and Accountant to be protected by a Fidelity Bond up to an aggregate of	\$20,000
Cashier	10,000
General Bond to cover sales-girls, stock-keepers, etc.	10,000

6. Re-organization of Accounting Department

There was presented to the Committee a functional chart showing the re-organization of the Accounting Department of the Press, and the Comptroller informed your Committee that monthly operating statements would be presented to the Committee for its consideration, commencing with the period ending December 31st, 1946.

7. Additional Appropriations

Upon motion of Mr. C. G. McCullagh,

Seconded by Mr. C. F. W. Burns,

your Committee recommends for approval the following additional appropriations, totalling \$8,595.00, to provide for the employment of additional staff as set out below:-

Accounting Department:

Mr. J. Turnbull @ \$2,500 per year, effective 1 Dec. 1946	\$1,458.33	
Clerk	750.00	2,208.33

Publications Department:

2 Clerks		1,225.00
----------	--	----------

Editorial Department:

1 Clerk		850.00
---------	--	--------

Book Department:

6 temporary Clerks		2,751.67
--------------------	--	----------

Printing Department:

1 Clerk		1,560.00
---------	--	----------

Total	-	<u>\$8,595.00</u>
-------	---	-------------------

University
Press
Committee
Report
(Cont'd)

8. Report from Advisory Committee on Publications

In view of the President's suggestion that the Press should be truly a 'University' Press, your Committee wishes to report that the increased sales are in a great measure due to the large number of books published during the past year, many of which were laid on the table for inspection by the Committee, and that the efforts of Professor G. W. Brown in this connection had brought splendid results.

9. Recommendation for appointment of Professor G. W. Brown to Advisory Committee on Publications

Your Committee recommends the appointment of Professor G. W. Brown to the Advisory Committee on Publications.

10. Progress Report

Your Committee was informed by the Manager of the Press that there had been a considerable increase in the volume of business during the year, to date.

11. Claim for Refund of Sales Tax

Your Committee was informed that efforts had been made to obtain a refund of Sales Tax paid on goods produced and used within the University, and that the Excise Department of the Dominion Government had refused the application. Your Committee recommends to the Board that the University Solicitor be requested to continue his efforts to obtain exemption.

All of which is respectfully submitted.

(Sgd) G. A. LaBine,
Chairman of Committee.

(Sgd) C. E. Higginbottom,
Secretary"

December 16, 1946.

The recommendations regarding Bank Accounts and Signing Authorities were approved subject to the necessary amendment of the relative By-Law.

University
Expansion
Fund Com-
mittee
Report

Report Number 1 of the Committee appointed by the Chairman to consider and report on a memorandum from the President regarding an Expansion Campaign was presented as follows:-

"Minutes of a Meeting of the above Committee held at the York Club Monday, January 6, 1947, at 1 p.m.

Those present were: Mr. Henry Borden, Chairman
Colonel W. E. Phillips
Dr. S. E. Smith, President
Mr. O. D. Vaughan
Mr. Arthur Kelly

Also in attendance: The Comptroller of the University who acted as Secretary of the meeting.

The meeting was called to order by the Chairman and, it having been pointed out that the minutes of the previous meeting held on November 26th, 1946, had been distributed to the members, those minutes were, ON MOTION properly made, seconded and unanimously carried, adopted.

University
Expansion Fund
Committee
Report
(Cont'd)

The Committee was informed of the progress being made in the formation of a Company in New York State.

Discussion took place regarding the appointment of a Campaign Manager and the qualifications of a number of prospects were briefly discussed.

The Chairman having then suggested that the Committee consider the points contained in the draft recommendation prepared following the last meeting of the Committee, this was done and your Committee now begs to report and to recommend as follows:-

1. that a campaign for funds be organized and undertaken as soon as possible in 1947;
2. that greater success would most probably be met with if the appeal were based in the main on the specific requirements rather than based upon the general needs of the University, and in view of this the Property Committee should be requested at once to review the specific property needs of the University;
3. that the appeal should be made for an overall amount as, for example, \$15,000,000.00, and that the assistance to be expected from the Provincial Government for construction purposes should not be specifically referred to, provided that failure to refer to such assistance would not result in misleading the public;
4. that before the campaign is undertaken a verification of the approval of the Government be obtained;
5. that the collaboration and co-operation of all constituent bodies of the University be sought as essential to the success of the campaign;
6. that the main Campaign Committee to be appointed by the Board (in appropriate cases on the recommendation of those specifically concerned) should be fully representative of the Board of Governors, the Senate, the Academic Staff, the Alumni and Constituent Bodies of the University;
7. that the Campaign be not undertaken unless an adequate appropriation of funds is made to take care of campaign costs and to provide forthwith for the employment of suitable personnel to conduct the campaign;
8. that these recommendations be submitted to the meeting of the Board of Governors to be held on January 9, 1947, for final decision so that there will be no delay in getting the campaign under way if the recommendations are accepted;
9. that all unused funds in and all details of the old Expansion Fund be transferred to the jurisdiction of the new Committee."

Upon motion of the President,
Seconded by Mr. Justice Hope,

further action in regard to the above recommendations was deferred until the return of the Chairman of the Board and the Chairman of the Expansion Committee.

Insulin
Committee
Report
Number 35

Report Number 35 of the Insulin Com-

mittee was approved as follows:-

"To the Board of Governors,
University of Toronto.

23rd December, 1946.

WHEREAS the surplus in the funds of your Insulin Committee as at 31st July, 1946, amounted, in all, to \$145,894.63 (as shown in the attached Balance Sheet) -

AND WHEREAS this surplus requires to be dealt with pursuant to agreements between the Governors and James Bertram Collip, Charles Herbert Best and the late Frederick Grant Banting -

AND WHEREAS, with the assent of the Governors on the one hand and Messrs. Collip, Best and Banting on the other, it has become an established practice that, in the division of such a surplus, the sum of \$10,000 is withheld to remain as an Operating Balance in the funds of the Committee -

Your Insulin Committee has now to request that the sum of \$135,894.63 (i.e. the above-mentioned surplus of \$145,894.63 less \$10,000) be dealt with as follows, to wit:-

1. That a one-half portion of this \$135,894.63, i.e., \$67,947.30, be allocated to the Insulin Committee Trust Fund which is held by the Bursar; and that interest allowed on this fund, so augmented, be at such rate as may be determined by the Board of Governors.

2. That one-third of the second half portion of \$135,894.63, i.e., \$22,649.11, be held by the Bursar subject to withdrawal upon requisitions from time to time by the Director of the Banting and Best Department of Medical Research for the purposes of medical research being carried out in the University of Toronto by the said Director personally or under his direction.

3. That the sum of \$22,649.11 be held by the Bursar subject to withdrawal upon requisitions from time to time by Dr. C. H. Best for the purposes of medical research being carried out in the University of Toronto by him personally or under his direction.

4. That the sum of \$22,649.11 be paid, for the purposes of medical research, to McGill University, to which Dr. J. B. Collip was attached, and in which he was actively employed in research work, for the duration of the twelve months between 1st August, 1945, and 31st July, 1946.

5. That if for any reason the whole or any part of the sums set aside for the Director of the Banting and Best Department of Medical Research and for Dr. Best be not called upon as provided hereinabove, the disposal of the balance or balances be dealt with by the Board of Governors.

All of which is respectfully submitted.

(Sgd) A. M. Fisher,
Secretary"

(Sgd) F. K. Morrow,
Chairman

notice of motion:-

Mr. McCullagh gave the following

Notice of
Motion re
Committee
on Honorary
Degrees

Notice of motion re Committee on Honorary Degrees

"At a meeting of the Committee on Honorary Degrees held on January 7th, attended by myself as one of the appointed representatives of the Governors of the University, an organization and method of procedure was set up and agreed upon that in my opinion is contrary to the verbal understanding between the representatives of the Board and the Senate who first discussed this question as members of a joint Committee of the Senate and the Board, appointed to consider and recommend regarding proposed changes in the University Act.

I therefore take this my earliest opportunity to give formal notice that at the next regular meeting of this Board it is my intention to introduce for discussion a resolution expressing the displeasure of the Board with the present method of organization and procedure as adopted by the Committee on Honorary Degrees on January 7th last."

Notice of motion re amendment to By-Laws re banking and signing authorities

Notice of motion was also given to amend By-Laws Numbers 20, 38 and 46 respecting banking and signing authorities.

Administrative matters approved

The following administrative matters were approved:-

Appointments

Appointments:
Ajax Division:
H. E. Millson

- Assistant to the Supervisor of Residences, from Dec. 23, 1946 \$2,400 a year

Resignations

Resignations:
Superintendent's Office:
J. T. Pickard

- Assistant (salary \$2,400 a year) Jan.15,1947

Additional appropriations

Additional appropriations:
Superintendent's Office:
"Salaries - for additional remuneration to W. B. Moore, Assistant, Jan. 1 to Apr.30, 1947 \$200
Toronto Conservatory of Music - Senior School of Music:
"Tuition, Classes in Stage Department" - \$ 300
"Rent of Studio, 66 College Street" - 400
"Cost of Production in Hart House Theatre" - 200
"Sundries" - 100

Transfers in appropriations

Transfers in appropriations:
Credit: "Library - Books and Periodicals"
Charge: "Institute of Industrial Relations - Research" - \$75

Contract re antibiotic Bacitracin between Connaught Laboratories and Columbia University

The Comptroller presented a proposed sub-contract from the Connaught Medical Research Laboratories with the Trustees of Columbia University in connection with the antibiotic Bacitracin, and this document was approved for signature on behalf of the Governors.

Financial
Statements
as of
November 30,
1946

The Financial Statements for Queen's Park and the Ajax Division as of November 30th, 1946, were presented. The Comptroller pointed out the relationship between the estimated position and the actual position at that time, and the improved situation of the University in this connection.

The Comptroller reported on the following matters:

Order-in-Council appointing Clarkson, Gordon & Company auditors of the University

1. The receipt of an Order-in-Council appointing Clarkson, Gordon & Company auditors of the accounts of the Governors in place of Mr. G. T. Clarkson, as follows:-
"Copy of an Order-in-Council approved by the Honourable the Lieutenant-Governor, dated the 20th day of December, A. D. 1946.

Upon the recommendation of the Honourable the Minister of Education, the Committee of Council advise that pursuant to the provisions of Section 38 of The University Act, Chapter 372, R.S.O. 1937, Clarkson, Gordon and Co., Chartered Accountants, be appointed to audit the accounts of the Board of Governors of the University of Toronto in the room and stead of Geoffrey Teignmouth Clarkson, their remuneration to be settled and provided for by the Board.

Certified,

(Sgd) C. F. Bulmer,
Clerk, Executive Council"

Sale of securities

2. The sale of securities previously authorized by the Board (with the exception of the Ladies' Golf Club and the Royal Canadian Yacht Club) as follows:-

Corporation	No. of shares	Average Sale Price
St. Lawrence Corporation	30,444	\$ 8.68
Canadian Pacific Railway	1,828	14.00
Consumers' Gas Company	2	166.50
Economic Investment Trust	14	38.00
Imperial Bank	20	28 1/8
Imperial Oil	58	13.00

Reduction in interest on Building Account

3. A reduction by the Canadian Bank of Commerce to $1\frac{3}{4}\%$ per annum in the rate of interest on the Building Account of the University.

Donations -

The following donations were reported and were accepted with thanks and appreciation:-

From -

The Infants Homes of Toronto the sum of \$1,515.51 to establish the "J. Vera Moberly Lectureship", the income to be used for a lecturer qualified to speak on some aspect of social work in relation to nursing, hygiene, and medicine, with special reference wherever possible to child welfare. A committee composed of representatives of the Schools of Social Work, Hygiene, and Nursing, and the Faculty of Medicine, to select the lecturers and be responsible for the general supervision of the lectureship.

Donations
(Cont'd)

The Provisional Committee, Princess Alice Foundation Fund, an offer of \$400 for a Scholarship in the School of Social Work for education and training of youth leaders.

Dr. Wilfred Wise, a former medical student, the sum of \$10 as an expression of the help and kindness received by him from the Faculty of Medicine, and expressing the hope to be able to make further contributions. Suggestion by Dean MacFarlane that money be kept in a separate fund - "Dr. Wilfred Wise Donation".

Various donors for the Institute of Industrial Relations:

Paid \$34,555.50

Promised \$53,120.50

The City of Toronto, the sum of \$3,144.05, being balance of payments promised from the Toronto Reconstruction Council for the Toronto Metropolitan Housing Research Project Fund in the School of Social Work.

Mr. George L. Gray, the sum of \$90 to be added to the Duncan and John Gray Memorial Lectureship Fund on the understanding that the honorarium paid to the Rt. Hon. Louis St. Laurent, who is to give the first lecture, shall not exceed this amount.

Dr. W. E. Gallie, the sum of \$250 to be added to the Barrie Collegiate Institute Scholarship Fund which he established in 1943; the conditions to be submitted some time during 1947.

Spruce Falls Power & Paper Company Limited the sum of \$6,000 to cover their 1946 payment in relation to their 4 year programme for scholarships; the details not yet settled.

In connection with the Spruce Falls Power & Paper Company Scholarships, the President informed the Board that Dean Cosens of the Faculty of Forestry was largely responsible for this donation.

Resolution
of condol-
ence upon
the death
of Mr. C.F.
W. Burns'
mother

The following resolution of condolence was passed upon the death of Mr. C. F. W. Burns' mother:-

"It was moved by the Chancellor, Dr. Cody,
Seconded by Mr. C. George McCullagh,
And Resolved -

That the members of the Board of Governors express to their fellow-member, Mr. Charles F. W. Burns, their sympathy in the loss he has sustained through the death of his mother, a very gracious and public-spirited lady. Of her it might be said in the language of the Book of Proverbs: 'the heart of her husband doth safely trust in her ... She will do him good all the days of her life ... Her children arise up and call her blessed.' In both global wars she rendered signal help on the home

front, in the first through the Secours National and in the second through the Navy League. She carried on bravely in days of sorrow and has left a happy memory behind her."

*Included
m.B.*

The meeting adjourned at 5:30 p.m.

Minutes confirmed.

January 23rd 1947

B. Z. Pharis
Chairman

C. Higginsbotham
Secretary

Vi
co

li
of
ti
mi
ad

li
of
Sp
Me
of
ll
co

Minutes of the meeting of the Board
of Governors held in the Board Room, Simcoe Hall, on Thursday,
January 23rd, 1947, at 4 p.m.

Present -

The Chairman (Colonel Phillips)	Rt. Hon. Mr. Massey
The Vice-Chairman	Hon. Dr. Bruce
The Chancellor	Mr. LaBine
The President	Mr. Bryce
Hon. Mr. Justice Hope	Dr. Neilly
Mr. Morrow	Mr. McCullagh
Mr. Burns	Mr. Ross
Mr. Vaughan	Mr. Matthews

Mr. A. Gaine, Comptroller
Mr. C. E. Higginbottom, Secretary

Minutes
confirmed

The minutes of the previous meeting
were presented and -

Upon motion of Mr. Morrow,
Seconded by Mr. Vaughan,

were confirmed.

Minutes
of Execu-
tive Com-
mittee
adopted

The minutes of the Executive Committee
meeting held on Friday, January 17th, 1947, at 1 p.m. in the North
Common Room, Hart House, were presented and -

Upon motion of Mr. Justice Hope,
Seconded by Mr. Borden,

were adopted as tabled.

Minutes
of
Special
Meeting
of Oct.
11th
confirmed

With reference to the Special Meeting
held on October 11th, 1946, for the purpose of reviewing the Inter-
im Balance Sheet of the University for the year ending June 30th,
1946, the minutes of which had been tabled at the meeting of the
Board held on October 24th, the Comptroller presented a letter to
the Chairman reporting on certain matters which had been referred
to him.

Upon motion of Mr. Borden,
Seconded by Mr. Morrow,

the minutes of the Special Meeting of October 11th were confirmed.

Royal
Ontario
Museum
Invest-
ment
item
deferr-
ed for
consid-
eration

Regarding the inclusion in the Uni-
versity's Annual Report of the item under Assets - "Royal On-
tario Museum Investment \$248,376.30", which was deferred for
consideration at the last meeting, the Comptroller explained
that he had discussed with the University Auditors whether
this was properly shown as a University asset in the Balance
Sheet. At the Chairman's suggestion the matter was left in
abeyance.

Matters
deferr-
ed for
consid-
eration -

Arising from the minutes of the
last regular meeting the following matters were again deferr-
ed for consideration:-

Agreements
with the
Hospitals

1. Agreements with Toronto Western and St. Michael's
Hospitals.

Retiring
age of
clinical
staff

2. Retiring age of members of staff of certain clin-
ical departments, Faculty of Medicine.

Adminis-
trative
Pension
Scheme
Committee
Report

The following report of the Com-
mittee upon the Pension Scheme for the Administrative and
Clerical Staff was presented and -

Upon motion of Mr. Borden,
Seconded by Mr. Bryce,

was approved:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

The undersigned, acting as a Committee upon
the Pension Scheme for the Administrative and Clerical
Staff, beg to report as follows:-

Mrs. Mary L. Van Gorder - Cataloguer in the University
Library

In December, 1946, Mr. W. S. Wallace, the
University Librarian, stated that Mrs. Van Gorder was re-
tiring at the end of January, 1947, on the ground of ill
health; that she had served nearly 20 years for the
Library, and that while he realized that she would not be
eligible for a full pension, he wondered whether she would
be eligible for the pension to which her years of service
would entitle her. She was examined by Dr. Lougheed, the
University Doctor, who reported that following an opera-
tion in August, 1945, Mrs. Van Gorder showed symptoms of
loss of energy and became easily fatigued due to high
blood pressure. Dr. Lougheed considers that she is tot-

Admin-
istra-
tive
Pension
Committee
Report
(Cont'd)

ally disabled for further service in the Library. Mrs. Van Gorder was 42 years of age on October 8, 1946, and has been in the employ of the University for more than 19 years.

Your Committee recommends that Mrs. Van Gorder be retired on pension as from February 1, 1947, at the rate of \$40.33 a month.

Respectfully submitted,

(Sgd) C. E. Higginbottom
M. A. Mackenzie
A. D. Le Pan"

January 13, 1947.

Recommen-
dations
of the
President

Recommendations of the President

were approved as follows:-

Appointments:

History:

B. E. Shore

- Lecturer in Russian Studies,
July 1, 1947, to June 30,
1948 \$3,300

Advisory Committee on Scientific Research:

G. G. Cosens

- as Dean of the Faculty of
Forestry, for the Session 1946-47

Resignations:

Art and Archaeology:

H. A. Thompson

- Professor and Head of the
Department (salary
\$6,000) June 30, 1947

Civil Engineering: Municipal & Structural:

R. F. Legget

- Associate Professor
(salary \$4,500) June 30, 1947

School of Social Work:

B. Gold

- Assistant Professor
(salary \$3,700) Jan. 31, 1947

Resigna-
tions

Addition-
al appro-
priations

Additional appropriations:

Ontario College of Education:

Vocational Guidance Centre:

"Materials, Supplies, etc."

- \$15,000

Statutes
of Senate

Statutes of Senate:

Numbers 1804 - respecting the Kresge Fellowship

1805 - respecting the G. Roy Sproat & Katherine
Sproat Bursary Fund

Appoint-
ments and
salaries
below the
rank of
Lecturer
in Arts
and Applied
Science

A further recommendation of the

President regarding appointments and salaries below the rank of
Lecturer in the Faculties of Arts and Applied Science and Engin-
eering, which was concurred in by the Executive Committee, was -

Upon motion of Mr. LaBine,
Seconded by Mr. Borden,

approved as follows:-

Appoint-
ments and
salaries
in Arts
and
Applied
Science
(Cont'd)

<u>Appointment</u>	<u>Salary</u>
<u>Faculty of Arts</u>	
1. Assistant or Reader	up to \$600
2. Demonstrator or Teaching Fellow	\$600 - \$1,200
3. Instructor	\$1,200 - \$2,000
4. Special or Visiting Lecturer	-
<u>Faculty of Applied Science and Engineering</u>	
1. Reader	up to \$600
2. Demonstrator	\$600 - \$1,500
3. Instructor	\$1,500 - \$2,000
4. Special or Visiting Lecturer	-

Authority
to proceed
with the
proposed
Alterations
to Examin-
ation Hall

The Chairman of the Property Com-
mittee, Mr. O. D. Vaughan, stated that his Committee had held
a meeting on January 21st, but as the report arising from the
meeting would not be presented to the Board until the first
meeting in February the Committee requested that its recommen-
dation in connection with the alterations to Examination Hall
be considered immediately and authority obtained for proceed-
ing with the work in accordance with the recommendations of
the Assistant Superintendent of Construction, concurred in by
the University Superintendent and Messrs. Allward & Gouinlock,
at a cost estimated at \$132,180.00. Mr. Vaughan explained
that as Anglin-Norcross Limited were already engaged as Con-
tractors for the addition to the Mechanical Building they had
been consulted regarding the alterations to Examination Hall.
In view of the urgency of the matter and the need for addition-
al accommodation by the Fall of 1947 -

It was moved by Mr. Vaughan,
Seconded by Mr. Morrow,
And unanimously approved -

that this work be proceeded with as above, that Anglin-Norcross
Limited be appointed as Contractors, that Messrs. Allward &
Gouinlock be appointed as Architects, and that the cost be
charged to the Reserve for Alterations to Repairs.

Mechan-
ical
Building
Equipment

Mr. Vaughan also stated that a deputation, consisting of Dean Young and Professor E. A. Allcut, Head of the Department of Mechanical Engineering, had been received by the Property Committee for a discussion in connection with equipment for the Mechanical Building. The Chairman of the Board explained that originally it had been intended that provision would be made only for the building, and raised the question as to whether the solicitation by the staff of the Faculty of Applied Science and Engineering for donations of equipment would prejudice the appeal of the Expansion Fund Committee. After discussing the matter it was agreed that the estimated cost of \$223,000.00 covering equipment for this building would be approved on the understanding that every effort would be made to keep down the cost as much as possible and that an endeavour to obtain equipment by way of donations be encouraged.

Massey
Founda-
tion
Repay-
ment

The Comptroller read the letter which he had addressed to the Chairman embodying a report on the Massey Foundation Repayment, which had been deferred from the last meeting, and which stated that in 1915 the Provincial Government had issued an Order-in-Council approving of By-Law No. 29 adopted by the Board of Governors providing for payment to the Executor of the Estate of the late Hart A. Massey of \$100,000.00 "in connection with the erection of the building to be known as Hart House", and an issue of debentures not exceeding \$110,000.00 being the sum necessary to produce on sale \$100,000.00 and bearing interest at $4\frac{1}{2}\%$ per annum. The above sum of \$100,000.00 was later returned to the University by the Massey Estate, and the Board of Governors at that time directed that this money be placed in a separate account, invested and applied towards the erection of a building for the women of the University, including,

Massey
Founda-
tion
Repay-
ment
(Cont'd)

in addition to other features, gymnasium equipment and swimming pool. This fund at 30 June, 1946, amounted to \$368,913.15. The Chairman was of the opinion that it was a dangerous practice to tie up money for a prolonged period of time for any specific purpose, even though there had been an obligation on the part of the Board. Mr. Borden stated that the annual payment of \$5,975.00, including principal and interest, for the retirement of the debentures should be deleted from the University Estimates as presented to the Government for approval, and that payment should be provided from the accumulated funds. After discussing the matter at length -

It was moved by Mr. Massey,
Seconded by Mr. Borden,
And approved -

Authority
for pay-
ment of
debentures
and fund
for a
Women's
Building

that there be set aside from this fund a sufficient amount to provide for the remainder of the annual payments on the debenture issue, and that the balance of the fund remain for the purpose of the erection of the women's building previously referred to; also that the Property Committee be requested to consider and report in connection with the site, plans and cost of the proposed Women's Building, having in mind partial construction within the limits of funds now available. The Chairman stated that he would explain to the Government the situation which had arisen regarding the debentures.

Report
Number 1
of the
Expansion
Fund Com-
mittee
adopted

Report Number 1 of the Expansion

Fund Committee was again presented and -

Upon motion of Mr. Borden,
Seconded by Mr. McCullagh,

was adopted as set out in the minutes of the last meeting. Arising from a recommendation contained in the report Mr. Borden suggested that consideration be given to the appointment of the main Campaign Committee, and of its Chairman. Mr. McCullagh suggested that Mr. Massey be requested to act as

Appoint-
ment of
Campaign
Nominat-
ing Com-
mittee

Chairman of this Committee. Mr. Massey was reluctant to accept the Chairmanship of the Campaign Committee but agreed to act as Chairman of a Campaign Nominating Committee, and at the suggestion of Mr. Justice Hope the following were then appointed to constitute the Campaign Nominating Committee:-

Rt. Hon. Mr. Massey (Chairman of Committee)
The Chairman of the Board
The President
Mr. O. D. Vaughan
Mr. F. K. Morrow

Campaign
Manager
discussed

In connection with the selection of a Campaign Manager, the Chairman stated that the name of Mr. Morley Sparling had been suggested. Mr. Sparling is at present with the North American Life Assurance Company and has done a considerable amount of work as Chairman of the Engineering Alumni Scholarship Committee in the Faculty of Applied Science and Engineering. His qualifications were favourably referred to and it was suggested that the Campaign Nominating Committee might expand its duties and interview Mr. Sparling about accepting the position of Campaign Manager, but decision was reached that this interview be not held until the Committee makes its report to the Board.

Nomina-
tion of
the Sub-
Committee
of the
Senate's
Committee
on Honor-
ary
Degrees

The Chairman informed the Board that the Committee appointed to consider revisions in the University Act had concluded its deliberations at the meeting held on January 22nd, when satisfactory arrangements had been completed particularly in connection with the matter of Honorary Degrees. The Chairman stated that the Committee is recommending that a Sub-Committee of the Committee on Honorary Degrees be appointed consisting of the Chancellor who should be Chairman of the Sub-Committee, six members of the Board to be named by the Board and to include the Chairman and the President, and six members of the Senate. The Chairman requested the Board to name the four other members of the Board to act on this Committee and the following

Committee
on Honor-
ary Degrees
(Cont'd)

were nominated:-

Rt. Hon. Vincent Massey
Hon. Dr. H. A. Bruce
Dr. Balmer Neilly
Hon. Mr. Justice Hope

Mr. Borden tendered his resignation from the Senate's Committee on Honorary Degrees and Mr. Justice Hope was appointed to take Mr. Borden's place.

Withdrawal
of notice
of motion
of Mr.
McCullagh

Mr. McCullagh withdrew his notice of motion given at the last meeting in connection with the organization and method of procedure set up and agreed upon by the Committee on Honorary Degrees.

By-Law No.
49 and
resolutions
respecting
signing au-
thorities
for the
various
Bank Accounts

Arising from the notice of motion given at the last meeting for the amendment of By-Laws regarding Banking and Signing Authorities, approval was given -

Upon motion of Mr. Borden,
Seconded by Dr. Bruce,

to the following:-

By-Law No.
49

1. By-Law Number 49

"Respecting the signing of cheques, drafts and orders for the payment of money.

BE IT ENACTED AND IT IS HEREBY ENACTED by the Governors of the University of Toronto as a by-law thereof as follows:-

All by-laws, sections of by-laws, and resolutions respecting the signing of cheques, drafts and orders for the payment of money, except such by-laws and sections of by-laws as relate to the signing of cheques, drafts and orders for the payment of money on behalf of any Committee of the Board are hereby repealed and the following substituted therefor:

'All cheques, drafts and orders for the payment of money shall be signed by such person or persons as the Board may from time to time by resolution designate.'

Resolution
respecting
University
Bank Ac-
counts

2. Resolution respecting the signing of cheques, drafts, and orders for the payment of money on the University Bank Accounts

"On motion duly made, seconded and carried, it was resolved:-

Resolu-
tion
respect-
ing
Univer-
sity
Bank
Accounts
(Cont'd)

1. All cheques, drafts and orders for the payment of money drawn on the General Account, the Buildings Construction Account and the Trusts Account shall be signed by (1) any two of the Chairman, the President, the Comptroller and a member of the Board or by (2) the Bursar or the Chief Accountant when countersigned by the Chairman, the President, the Comptroller or a member of the Board, except in the case of the Trust Account that any cheque, draft or order for the payment of money for an amount not exceeding one thousand dollars may be signed by the Chief Accountant and the Accountant or by either the Chief Accountant or the Accountant when countersigned by Mr. H. E. McBride.
2. All cheques, drafts and orders for the payment of money drawn on the Current Expenditure Account shall be signed by (1) any two of the Chairman, the President, the Comptroller and a member of the Board or by (2) the Bursar or the Chief Accountant when countersigned by the Chairman, the President, the Comptroller or a member of the Board, except that any cheque, draft or order for the payment of money for an amount not exceeding three thousand dollars may be signed by the Chief Accountant and the Accountant or by either the Chief Accountant or the Accountant when countersigned by Mr. H. E. McBride.
3. All cheques, drafts and orders for the payment of money drawn on the Pay Roll Account shall be signed by (1) any two of the Chairman, the President, the Comptroller and a member of the Board or by (2) the Bursar or the Chief Accountant when countersigned by the Chairman, the President, the Comptroller or a member of the Board or by (3) any two of the following: the Chief Accountant, the Accountant, Miss E. M. Crookshanks, Miss M. A. Austin, Mr. H. E. McBride, Mr. G. M. Grant.
4. All cheques, drafts and orders for the payment of money drawn on the Superintendent's imprest account at the Bank of Montreal shall be signed by (1) any two of the Chairman, the President, the Comptroller and a member of the Board or by (2) the Bursar or the Chief Accountant when countersigned by the Chairman, the President, the Comptroller or a member of the Board or by (3) any two of Messrs. A. D. LePan, W. H. Bonus, G. D. Maxwell and W. L. D. Carnie."

Resolu-
tion
respect-
ing the
Univer-
sity
Press
Bank
Accounts

3. Resolution respecting the signing of cheques, drafts and orders for the payment of money on the University Press Bank Accounts

"On motion duly made, seconded and carried, it was resolved:-

1. All cheques, drafts and orders for the payment of money drawn on the following University of Toronto Press (hereinafter called 'The Press') bank accounts, namely,
 - (a) The National City Bank, New York
 - (b) The Dominion Bank, Toronto, Sales Account
 - (c) The Dominion Bank, Toronto, Imprest Account
 Petty Cash - \$2,000 maximum
- shall be signed by (1) any two of the Chairman, the President, the Comptroller and a member of the Board of Governors or (2) the Manager or the Office Manager of

Resolu-
tion
respect-
ing
Univer-
sity
Press
Bank
Accounts

the Press when countersigned by the Chairman, the President, the Comptroller or a member of the Board of Governors or (3) the Manager and the Office Manager of the Press, except that any cheque, draft or order for the payment of money drawn on any of the said accounts for an amount not exceeding one thousand dollars may be signed by the Accountant when countersigned by the Manager or the Office Manager of the Press."

Resolu-
tion
respect-
ing
Ajax
Bank
Accounts

4. Resolution respecting the signing of cheques, drafts or orders for the payment of money on the Ajax Division Bank Accounts

"On motion duly made, seconded and carried, it was resolved:-

1. All cheques, drafts or orders for the payment of money shall be signed by any two of the following, namely, the Chairman of the Board of Governors, the President, the Comptroller; or by the Chairman of the Board of Governors, the President or the Comptroller, and a member of the Board of Governors; or by the Bursar or the Chief Accountant or the Deputy Bursar when countersigned by the Chairman of the Board of Governors, the President, the Comptroller or a member of the Board of Governors. Cheques not over \$3,000.00 may be signed by any two of the following:-

General Account
The Bursar
The Chief Accountant
The Deputy Bursar
Mr. D. J. Reid
Mr. T. C. Graham

Pay Roll Account
The Bursar
The Chief Accountant
The Deputy Bursar
Mr. D. J. Reid
Mr. T. C. Graham
Mr. C. C. Purdy"

Account-
able
Warrant
for
February

Upon motion of Mr. Borden,
Seconded by Mr. LaBine,

the Board approved of an Accountable Warrant for Queen's Park in the amount of \$600,000.00 for the month of February.

Canadian
Lumber-
men's
Associa-
tion
Timber
Research
Scholar-
ship

Upon motion of Dr. Neilly,
Seconded by Mr. Justice Hope,

approval was given to the following recommendation of the Council of the School of Graduate Studies, concurred in by the Senate, regarding disposition of money held for the Canadian Lumbermen's Association Timber Research Fellowship:-

"That William Thornber, B.A.Sc., British Columbia, who held the Canadian Lumbermen's Association Timber Research Fellowship in the Session 1945-46, be awarded \$500.00 of this Fellowship for the present Session, and

That the remaining \$500.00 be available to meet expenses in connection with the experimental programme planned under Professor Morrison's direction; this money to be held by the Chief Accountant and accounts to be paid when they are certified by Professor Morrison."

Matters referred to the Board by the Executive Committee were dealt with as follows:-

Use of
Ajax at
expira-
tion of
agree-
ment

1. In connection with the use of Ajax at the expiration of the agreement with the Government, the Chairman informed the Board that the Government had given its assurance that it would co-operate in every way possible. This matter was deferred for consideration pending a report from the President.

Insurance
to be
carried
at Ajax
on alter-
ations
and equip-
ment

2. The Comptroller informed the Board that at the present time the value of alterations and equipment at Ajax was approximately \$1,400,000.00, made up of -
 - Alterations to rented premises
 - Building Equipment
 - Departmental Equipment
 and requested instructions from the Board as to the amount of insurance that should be carried in this connection. Upon motion of Mr. Morrow the Board agreed that insurance to be carried on this item excluding Departmental Equipment be \$600,000.00.

Recommendations of the Executive Committee were approved as follows:-

Meetings
of Con-
servatory
Board

1. That as frequently as is possible the meetings of the Toronto Conservatory of Music Board be held on dates coincidental with a meeting of the University Board of Governors, in order to make it possible for Dr. Edward Johnson to attend.

Health
Service
regula-
tions
for an-
nual
medical
examin-
ation
and
Chest
X-ray

2. Upon motion of Mr. Borden,
Seconded by Mr. McCullagh,
approval was given to the following recommendation of the Executive Committee:-
 - "An amendment to the present regulations for compulsory medical examination for students, to be effective during the present heavy enrolment -
 - (a) Annual Medical Examination to be compulsory each year for -
 1. All new undergraduate students
 2. Any student before taking part in Athletics or the required Physical Training programme.
 The examination to be optional for all others but they are urged to avail themselves of the privilege of this annual medical consultation.
 - (b) X-ray Chest Survey for Pulmonary Tuberculosis to be compulsory for -
 1. All new students
 2. All final year students
 3. All Medical students annually
 4. Any student in whom it is considered necessary.

Director of
Health
Service to
make a re-
port on
action taken
in cases of
illness not
reported by
students

Infirmery
Charge

Financial
consider-
ation to
members of
staff whose
services
are termin-
ated

Mr. J.A.Gair
to be paid
six months'
salary from
termination
of service

In this connection Dr. Bruce mentioned a case which had been referred to him in which a student had apparently remained in bed in the Women's Residence from an attack of influenza and had not consulted the Health Service. He asked what action would be taken by the University authorities in such cases, and it was agreed that Dr. Gossage be requested to make a report for presentation at the next meeting.

3. That the charge per day for infirmery service under the University Health Service be increased from \$1.50 to \$3.00 for 1947-48.

The Chairman brought up the question of what financial consideration should be given to members of the staff who had served the University over a period of years and whose service had been terminated. He referred to the case of Mr. J. A. Gair whose resignation had recently been requested after 17 years' service in the Bursar's Office of the University. Mr. Morrow raised the question as to whether in such cases the member of the staff concerned could not be transferred to another department and was assured that every effort is made to do so. After discussing the matter at length it was agreed that Mr. Gair should receive six months' salary following his termination of service. The Board decided that while no fixed allowances should be made, the following would serve as a guide:-

Over 10 years' service	-	3 months' salary
Over 15 years' service	-	6 months' salary

The Comptroller stated that in connection with members of the Administrative Staff he would prefer to submit an individual recommendation in each case.

The following donations were reported and were accepted with thanks and appreciation:-

Donations -

From -

Hoffman-La Roche Limited, \$300 for research work in the Banting Institute under the direction of Dr. C. H. Best, and \$300 for research work in the Department of Pharmacology under the direction of Dr. J. K. Ferguson

Mr. Ben Sadowski the sum of \$250 for a bursary in University College for a student in any course, but preferably Social Work

The Hydro-Electric Power Commission of Ontario an offer of \$1,500 for relief model research as applied to the study of prospective power sites and to the modelling of completed projects, in the Department of Applied Physics

The Estate of Dr. Edward West Holmes, the sum of \$2,000 as a further advance on account of the legacy for the Faculty of Dentistry

Mr. M. J. Weinstein the sum of \$100 for the 1946-47 award of the Bernard Vise Memorial Scholarship, with the promise of a similar sum for 1947-48 and requesting that the award be omitted from 1947-48 and subsequent calendars until otherwise advised, as it is felt that it will be necessary to discontinue the award due to difficulty in raising funds.

Mrs. R. E. Gaby and Dr. John Gaby, the sum of \$500 towards the establishment of "The Robert Edward Gaby Scholarship - Surgery"; this scholarship not to be awarded until the income from the capital will amount to \$200 per annum.

Various donors for the Institute of Industrial Relations:

Paid - \$35,740.50

Promised - \$54,395.50

Dean G.G. Cosens offered position by industrial concern

Mr. Morrow presented a letter from

Dean Cosens, which the Comptroller read, in connection with his position as Dean of the Faculty of Forestry, and referring to an offer which Dean Cosens had recently received from an industrial concern to join its staff at a salary of \$20,000.00 a year. Mr. Morrow stated that Dean Cosens did not wish to leave the University, and that if provision were made for research in Forestry it would have some influence on the Dean's decision to remain with the University. The President assured the Chairman that he would recommend to the Advisory Committee on Scientific Research that the sum of \$5,000 be appropriated for research in Forestry.

President to recommend grant for research in Forestry

A letter of thanks was presented

Letter of thanks from C.F. W. Burns

from C. F. W. Burns for the resolution of condolence on the passing of his Mother.

*Indented
as B.*

Minutes confirmed.

The meeting adjourned at 6:20 p.m.

February 13th 1944

L. J. Phillips
Chairman

E. H. Higgins
Secretary

Mi
co

Mi
of
ti
Co
ad

Ca
No
in
mi
re
da
fo
po
to
Ca
Co

Minutes of the meeting of the Board
of Governors held in the Board Room, Simcoe Hall, on Thursday,
February 13th, 1947, at 4 p. m.

Present -

The Chairman (Colonel Phillips)
The Chancellor
The President
Dr. Edward Johnson
Dr. Neilly
Rt. Hon. Mr. Massey
Mr. Duncan
Mr. Kelly

Mr. Vaughan
Hon. Mr. Justice Hope
Hon. Dr. Bruce
Mr. Burns
Mr. Gordon
Mr. Matthews
Mr. Ross

Mr. Arnold Gaine, Comptroller
Mr. C. E. Higginbottom, Secretary

Minutes
confirmed

The minutes of the last meeting were

presented and -

Upon motion of Mr. Vaughan,
Seconded by Mr. Massey,

were confirmed.

Minutes
of Execu-
tive
Committee
adopted

The minutes of the Executive Commit-
tee meeting held on Friday, February 7th, at 1 p.m. in the York
Club were presented and -

Upon motion of Mr. Duncan,
Seconded by Mr. Kelly,

were adopted as tabled.

Campaign
Nominat-
ing Com-
mittee
recommen-
dation
for ap-
pointments
to Main
Campaign
Committee

The Chairman informed the Board that
the Campaign Nominating Committee had met and had included in its
report a recommendation for the appointment of the following mem-
bers of the Board to represent the Board on the Main Campaign
Committee:-

The Chairman of the Board
The President
Rt. Hon. Vincent Massey
Mr. O. D. Vaughan
Mr. F. K. Morrow

Mr. C. G. McCullagh
Mr. W. L. Gordon
Dr. Edward Johnson
Mr. Beverley Matthews

Campaign
Nominat-
ing Com-
mittee
recommen-
dation
(Cont'd)

Upon motion of Dr. Neilly,
Seconded by Mr. Justice Hope,

the Committee's recommendation was approved. The complete report of the Committee will be presented to the Board at its meeting on February 27th. In the same connection a letter was presented from Mr. Morrow stating that he was sorry that he could not act on the Campaign Nominating Committee to which he had been appointed.

Property
Committee
Report
No. 242

Report Number 242 of the Property

Committee was presented and -

Upon motion of Mr. Vaughan,
Seconded by Dr. Bruce,

was approved as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

The Property Committee begs to report as follows:-

1. Equipment for Addition to Mechanical Building - In connection with the matter of new equipment for the addition to the Mechanical Building, which had been referred by the Executive Committee of the Board of Governors to the Property Committee for consultation with Dean Young of the Faculty of Applied Science and Engineering, and others concerned, a deputation was received by your Committee, consisting of Dean Young, and Professor E. A. Allcut, Head of the Department of Mechanical Engineering, for a discussion of this matter.

The Chairman of your Committee informed the deputation that provision had not yet been made for departmental equipment, and that there was a strong feeling that a considerable amount of the modern-type equipment desired for this building might be donated by the manufacturers. Professor Allcut agreed and stated that it might be possible to obtain some of the equipment at a reduced price in view of it being used by the University. Dean Young referred to the requirements of the Engineers' Council for Professional Development, but both Dean Young and Professor Allcut assured the Committee that none of the equipment proposed was for the purpose of obtaining accredited standing.

Professor Allcut emphasized the many changes that were taking place in connection with equipment, and stated that the lists submitted had been gone over by himself, the members of his staff, and a committee of graduates; and that if necessary it might be possible to reduce the equipment required by certain items to a total value of approximately \$100,000.00. After discussing the matter at length your Committee requested Professor Allcut to submit a revised list of equipment in the following order:-

1. Essential
2. Desirable
3. Deferred

Included in the estimates for equipment was an item of \$58,000.00 for a boiler. As a temporary boiler is to be installed for the Wallberg Memorial Building consideration was given to the possibility of using this boiler for the Mechanical Building and so to avoid the purchase of a new boiler. Your Committee recommends that the Superintendent make a report on this suggestion after consultation with the Engineers for the proposed new Central Power Plant.

2. Writing off of Equipment

Your Committee considered briefly the matter of depreciating equipment values and will refer to the matter at a later date.

3. Report on Matters arising from minutes of last meeting

- (a) 23 Scott Street - A rental of \$1,200 has been authorized for a renewal of the lease for 21 years from January 8th, 1947, to Mr. A. D. Fiske.
- (b) St. George & College Streets, North-east Corner - This matter has been finalized and the sum of \$5,000.00 received from the City.
- (c) 143 College Street - The Comptroller stated that the delay in completing the purchase of the Young property was due to certain encroachments, and that remedial steps were being taken by the City Hall authorities.
- (d) 83-85 Grenville Street - The University Solicitor has been requested to ask for an extension of the term in the leases of these properties.
- (e) Supervision of Properties of the Toronto Conservatory of Music - Mr. J. F. Westhead has been appointed an Assistant in the University Superintendent's Office in connection with the maintenance of the Conservatory buildings.

4. Alterations in Examination Hall

As this report of the Property Committee will not be presented to the Board of Governors until the first meeting in February, in order to expedite the matter the Committee -

Upon motion of Mr. Burns,

Seconded by Mr. Kelly,

is recommending to the Board for consideration at its meeting on January 23rd that authority be given for proceeding with the proposed alterations to Examination Hall in accordance with the recommendations of the Assistant Superintendent of Construction and concurred in by the University Superintendent and Messrs. Allward and Gouinlock at a cost estimated by those making the recommendation at \$132,180.00, and having regard to the pressure of time that the recommended appointment of Anglin-Norcross as contractors be approved.

5. Insurance of Rental Income at 188 Yonge Street -

Your Committee discussed the insurance coverage on the rental of 188 Yonge Street and agreed with Mr. Urquhart's suggestion that it be ascertained whether the policy covers solely non-payment of rent or whether it includes the loss of rent due to fire on the premises.

6. David Dunlap Observatory Right-of-Way

The Superintendent informed the Committee that the fences on the right-of-way from Yonge Street to the Observatory are not placed in accordance with the registered plan. The Solicitor for the University has called the attention of the owner to this fact, and has asked that acknowledgment of the fact be made. After discussion -

It was moved by Mr. Burns,

Seconded by the President,

that no further action be taken at this time regarding the approaches to the Observatory.

Property
Committee
Report
No. 242
(Cont'd)

7. Annual payment to City in lieu of taxes

Under the agreement with the City of Toronto the University undertook to pay the sum of \$7,500 a year in lieu of taxes on properties owned by the University when not being used for educational purposes, subject to adjustments for additions and diminutions. The final payment under the five-year extension of this agreement falls due in 1947 and the term of the agreement expires in January 1948.

Upon motion of Mr. Kelly,

Seconded by Mr. Burns,

your Committee recommends that the Comptroller be authorized to enter into negotiations for a mutually satisfactory renewal of the agreement with the City.

8. Port Hope Lots

Your Committee reports the completion of the sale of Lots 10-18 'Block B' and Lots 1-20 'Block C' in Port Hope for \$500 to Messrs. J. S. Smart and H. R. S. Ryan, together with the receipt of \$100 covering Mr. T. Bennett's back rent of these lots.

9. Arrangements for accommodation for 1947 and 1948

Regarding the need for additional accommodation by the Faculty of Applied Science and Engineering, your Committee feels that the accommodation to be provided by the alterations to Examination Hall, the renting of the church property at College and Elizabeth, and the addition to the Physics Building will assist materially in relieving the situation. A general review of the needs and probable available facilities is to be made by the Superintendent and the Dean of the Faculty of Applied Science who will report their findings.

10. Establishment of a Conservatory Branch in Leaside

Your Committee has been informed by the Comptroller that the request of the Toronto Conservatory of Music to establish a branch in Leaside has been withdrawn for the time being.

11. Report on Building Expansion

The report on the General Expansion Plan of the University, prepared by Mr. J. A. Murray as authorized by the Board of Governors, was presented to your Committee but was deferred for consideration in order to give the members an opportunity of studying the same.

12. Leasing of church property at Elizabeth and College Streets

The Comptroller reported that certain difficulties had arisen in connection with the leasing of the church property at the corner of Elizabeth and College Streets from July 1, 1947, as authorized by the Board, but that he had agreed to take possession of the property on any date it is available after May 1, 1947; the landlord guarantees possession not later than July 1, 1947. Your Committee recommends that the Comptroller's action in this respect be confirmed.

13. Cost of Temporary Heating Plant

The estimated cost for the temporary heating plant for the Wallberg Memorial Building included in the authority was \$50,000.00. It has now been ascertained that this for good reason will amount to approximately \$71,500 but as there will be a saving on other items no additional appropriation is involved.

14. Settlement of claim for fire loss - Chemical Building

Your Committee has been informed that the claim for loss arising from a fire in the Chemical Building on December 27th, 1946, has been satisfactorily settled at a figure of \$6,324.00.

All of which is respectfully submitted.

(Sgd) O. D. Vaughan,

Chairman of Committee

(Sgd) C. E. Higginbottom,

Secretary"

January 21st, 1947.

David
Dunlap
Observatory
Right-of-Way

In connection with Clause 6 of the foregoing report regarding the David Dunlap Observatory Right-of-Way, the question arose as to the responsibility of bringing this matter up again, and it was understood that it would be reported on by the Property Committee at a later date.

Purchase
of No.42
St.George
Street
approved

Consideration was given to an offer to purchase No. 42 St. George Street, and -

Upon motion of Mr. Vaughan,
Seconded by Dr. Bruce,

approval was given for the purchase of this property for an amount not to exceed \$25,000.00.

University
College
Committee
Report
No. 4

Report Number 4 of the University College Committee was presented as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

Your Committee reports that it held a meeting in the Board Room, Simcoe Hall, on Tuesday, January 28th, 1947, at 4 p.m., at which the following were present:-

The Chancellor, Dr. Cody	Principal Taylor
(in the Chair)	Mrs. A. G. Walwyn
The President	Mr. J. S. D. Tory
Rt. Hon. Vincent Massey	Mr. Sydney Hermant
Hon. Mr. Justice Hope	Mr. A. S. Mathers
Mr. G. A. L. Gibson	Mr. A. D. LePan
Hon. Mr. Justice Barlow	

Mr. Arnold Gaine, Comptroller
Mr. C. E. Higginbottom, Secretary

1. Report of the last Meeting

The report of the meeting held on May 17th, 1946, was presented and -

Upon motion of Principal Taylor,
Seconded by Mr. Justice Hope,

was confirmed.

2. Preliminary Sketch Plans for University College Men's Residence and Estimated Cost

At the request of Dr. Cody, Chairman of the Committee, the Secretary read a letter from the Superintendent to the President, dated January 16th, 1947, transmitting a letter from the Architects, Messrs. Mathers & Haldenby, together with preliminary sketch plans of the 1st and 3rd floors, and elevations facing into the quadrangle. The design calls for a three storey building with a central court or quadrangle to be erected between University College and St. George Street, and containing students' living quarters, a Dining Hall, Senior and Junior Common Rooms and Library. The estimate submitted by the Architects is \$1,388,378.00, and the Superintendent estimates that other items which would have to be provided for, such as Architects' fees, heat, Hydro service, furnishings, etc., would cost about \$300,000.00, making a total estimated cost of \$1,688,378.00.

University
College
Committee
Report
No. 4
(Cont'd)

3. Proposed Extension of North and South Wings of Residence

In considering the preliminary sketch plans which provided for a quadrangle, Mr. Massey suggested that the north and south wings of the proposed building be extended to link up with University College, the north wing with the Dean's House and the south one with Croft Chapter House, and that in view of the various types of architecture in the buildings concerned a small space be left between the buildings. As this would mean closing up the walk from Hoskin Avenue which runs through the University grounds, Mr. Justice Barlow questioned the University's position in the matter, and it was felt that the University Solicitor's opinion should be obtained as to whether this is a public thoroughfare or University property.

4. Acquisition of Property adjoining the Men's Residence

Principal Taylor raised the question of the use of adjoining property to the south and the possibility of acquiring the same.

5. Accommodation

The Committee discussed at length the accommodation for dining room, bed rooms, junior common room, library, etc., provided for in the plans, and in addition the accommodation for lady guests at special functions. Mr. Tory suggested consideration of the matter of using changeable furniture in the bed rooms which would provide more space during the day time. The Committee considered the accommodation now provided for the Dean's House, and it was agreed that this would be satisfactory for the present. The matter of the Principal's House, which had been deferred for consideration at the last meeting, was again deferred.

6. General approval of Architects' Plans

Upon motion of Mr. Massey,

Seconded by Mr. Justice Barlow, the Committee recommends to the Board general approval of the plans submitted by the Architects, and in addition the proposed extension of the north and south wings of the residence subject to the legal opinion of the University Solicitor in connection with closing the present walk from Hoskin Avenue. The Committee further recommends that these plans be transmitted to the Property Committee for consideration.

7. Memorandum regarding certain details of the Building

It was agreed that Principal Taylor would prepare a memorandum regarding certain details of the building for submission to the Architects and the Property Committee.

8. Allocation of amount from Whitney Bequest

The Committee desires to draw attention again to its previous recommendation, which had been deferred by the Board, that the sum of \$200,000.00 from the Whitney Bequest, together with future accumulations on this amount, be set aside for the U.C. Men's Residence.

9. Memorandum presented by the President of the U.C. Alumni Association

Mr. Sydney Hermant, President of the U.C. Alumni Association, who had been invited to the meeting, stated that he appreciated the invitation, and presented a memorandum with respect to certain suggestions made on behalf of the Association for the consideration of your Committee. After a lengthy discussion the following action, covering points raised in the memorandum, is recommended to the Board:-

University
College
Committee
Report
No. 4

1. That the President give consideration to the Association's request for financial assistance regarding full-time or part-time clerical services.
2. That the matter of the distribution of the University College Bulletin to matriculants in the high schools of the Province be referred to the President, Principal Taylor, Mr. Sydney Hermant, and Dr. W. J. Dunlop.
3. That the Association's offer of assistance in connection with the University Expansion Campaign be cordially accepted.

The memorandum contained a further request to the effect that the President of the U.C. Alumni Association be invited to be a member of the University College Committee of the Board of Governors, as a representative of the Alumni of the College. The Committee considered this matter at some length and Mr. A. L. Gibson, who was President of the Association last year, stated that he would be pleased to resign from the Board's Committee in order to permit of the appointment of this year's President. A suggestion was made that the President of the U.C. Alumnae Association also be appointed to the Board's Committee. Your Committee recommends that the appointment of the President of the U.C. Alumni Association and of the President of the U.C. Alumnae Association to the Board's Committee during their term of office be referred to the two Associations for consideration and report.

All of which is respectfully submitted.

(Sgd) H. J. Cody,
Chairman of Committee

(Sgd) C. E. Higginbottom,
Secretary"

January 28th, 1947.

Report
referred
back to
U.C. Com-
mittee
for con-
sidera-
tion of
a reduc-
tion in
cost of
new U.C.
Men's
Residence

The Chairman drew attention to the fact that the original estimated cost of the new U.C. Men's Residence was approximately \$800,000.00, and that the building as now proposed by the Architects is estimated to cost \$1,388,378. In addition the estimates for heat, light, furnishings, etc., amount to \$300,000.00, making a total estimated cost of \$1,688,378.00. The Chairman pointed out that as the plans provided accommodation for 200 students, this latter figure would mean a cost of \$8,441 per student. After discussing the matter at length the report was referred back to the Committee in order that consideration might be given to a reduction in the estimated cost. The four members of the Board present at the Board meeting who are also members of the University College Committee agreed to this suggestion.

Finance
Committee
Report
No. 167

Before presenting the Finance Committee report Mr. Gordon, Chairman of the Committee, informed the Board that only two members were present at the last meeting of the Committee, himself and Mr. Beverley Matthews, and that he was desirous of obtaining the Board's approval of certain recommendations contained in Finance Committee Report Number 167, which was then presented as follows:-

"To the Board of Governors,
University of Toronto.

Gentlemen:-

The Finance Committee begs to report as follows:-

1. Offer to Purchase Royal Canadian Yacht Club Bond

An offer was presented to your Committee, on behalf of a Syndicate composed of certain members of the Royal Canadian Yacht Club, to purchase the bond of the Club held by the University in connection with the John T. White Bequest, and upon motion of Mr. Matthews the Committee recommends that this bond be sold for the sum of \$30.00 in accordance with the offer.

2. Accrued Liability in the Administrative Pension Fund

In connection with the accrued liability in the Administrative Pension Fund, the Comptroller informed the Committee that he was of the opinion that the University practice of showing the liability only for that part of the accrued liability which relates to the University proper, viz: \$133,000.00, was quite wrong because the obligation of the member of the Fund is the obligation of the University; that the total liability in the Fund should appear as a liability of the University, and that it should be offset by Accounts Receivable against the Museum, Hart House and the Athletic Association to the extent to which they share in the liability. The total liability at the last quinquennial valuation was \$165,000 made up as follows:-

University	\$133,000.00
Royal Ontario Museum	18,400.00
Hart House	5,300.00
Athletic Association	8,300.00
	<u>\$165,000.00</u>

Your Committee recommends that the above suggestion be approved.

3. Report on certain Holdings

Your Committee has considered a report from the Comptroller (attached hereto as Appendix 'A') giving information which he had undertaken to obtain on a number of Companies, the shares of which are included in the University Trusts, and begs to make the following recommendations:-

(a) Leaside Engineering Company (held for Wallberg Bequest)

That liquidation be permitted to take its course.

(b) Mineral Estates Limited (held for John T. White Bequest)

That this item be written off.

Finance
Committee
Report
No. 167
(Cont'd)

- (c) Mississippi Land Company (held for E. C. Whitney Bequest)
The Chairman of the Committee has undertaken to write and obtain more information about the Company.
- (d) Guardian Realty Company (held for Wallberg Bequest)
That this stock be sold at \$30 or better per preferred share. (No quote is available for the Common).
- (e) Slough Creek Syndicate (held for John T. White Bequest)
That this item be written off.
- (f) William Neilson Limited (held for R. W. Leonard Bequest)
That this stock be held pending a report from the Comptroller.
- (g) Royal Canadian Yacht Club (held for John T. White Bequest)
That this stock be sold for \$30.00 as recommended in Clause 1 of your Committee's report.
- (h) Ladies' Golf Club (held for Wallberg Bequest)
There being no known opportunity to sell this item no action can be recommended.
4. Proposal to sell certain Holdings and to reinvest funds in accordance with prescribed policy.

Your Committee transmits to the Board for approval the proposal of the Comptroller, concurred in by the University Investment Counsel, Mr. J. T. Bryden, to sell the following holdings and to reinvest the funds in accordance with prescribed policy:-

Issue	Cou- pon Rate	Call and Maturity	Par Value	Book Value	Market Price	Value of Premium	New In- ter- est Rate	Value of Inter- est to Call	Old Inter- est Income
Dominion	4	15 Oct.47/52	239,000	247,006.50	102.15	5,138.50	2.48	4,198.32	6,771.61
"	4½	1 Nov.47/57	79,000	82,160.00	102.55	2,014.50	2.48	1,469.40	2,666.25
C.N.R.	3	1 Feb.48/52	100,000	102,200.00	101.70	1,700.00	2.48	2,480.00	3,000.00
"	3	1 Feb.48/53	300,000	306,300.00	101.65	4,950.00	2.48	7,440.00	9,000.00
Ontario	3	1 Nov.47/50	274,500	279,336.75	101.08	2,975.40	2.48	5,105.70	6,176.25
				1,017,003.25		16,778.40		20,693.42	27,614.11
								16,778.40	
								37,471.82	

5. Administrative Pension Plan

A report was presented to the Committee from the Comptroller giving an outline of the present regulations of the Administrative Pension Plan and making certain suggestions which would provide a larger pension than the maximum of \$2,000 a year for those receiving a salary in excess of \$4,000, as well as for the inclusion of new employees earning \$3,000 or more in the Academic Plan. Upon motion of Mr. Matthews the Committee transmits the attached resolution to the Board for approval. (#)

6. Annual Audited Financial Reports of the University as of 30 June, 1946

Your Committee has considered the Auditors' Report to the Chairman of the Board and also the Balance Sheet as of 30 June, 1946, for Queen's Park and the Ajax Division, and transmits the same herewith for the approval of the Board.

Finance
Committee
Report
No. 167
(Cont'd)

The Committee wishes to draw particular attention to the following items included in the statements:-
(a) Statement 3 - Provision for alterations to buildings, Queen's Park \$529,151.72
(b) Statement 1 - Under "Liabilities" -
Reserve for Contingencies \$172,161.84
Reserve for deferred Maintenance, etc. \$ 95,000.00

It is suggested that the latter two items be transferred to General Endowment Account, but that the Board obtain the approval of the Provincial Treasurer as to whether he would prefer this done as of 30 June, 1946, or 30 June, 1947.

In considering the Balance Sheet the question arose as to what items were included under the heading of 'General Endowments', and the Comptroller informed the Committee that the Chief Accountant had been requested to submit an analysis of the same.

All of which is respectfully submitted.

(Sgd) W. L. Gordon,
Chairman of Committee

(Sgd) C. E. Higginbottom,
Secretary"

February 12th, 1947.

Resolution
covering
inclusion
of Administrative
Employees
in the
Academic
Pension
Plan

(#) Amendment to Resolution previously passed to cover inclusion of Administrative Employees in the Academic Pension Plan.
- - - - -

BE IT AND IT IS HEREBY RESOLVED

That the resolution passed by this Board on June 13, 1946, a copy of which is attached hereto be and it is hereby cancelled;

and BE IT AND IT IS HEREBY RESOLVED

1. That for the purposes of the new Pensions and Group Life Insurance Plan approved by this Board on the 23rd of May, 1946, research staff be considered to have ranks as follows:-

- Research Assistant - Lecturer
- Research Associate - Assistant Professor or Associate Professor
- Research Member - Professor

and that being otherwise qualified in accordance with the terms of the plan they be eligible for membership.

2. That members of the full-time salaried administrative staff of the University whose appointment is dated after June 30, 1946, and whose annual salary at the time of appointment is \$3,000 or more shall, being otherwise qualified in accordance with the terms of the said plan, be members of the Academic Pensions and Group Life Plan.

3. That with effect the 1st of July 1947 contributors to the Administrative Pension Plan of the University, when in receipt of an annual salary of in excess of \$4,000 shall, to the extent of an annual salary up to \$6,000 with respect to Group Life provisions, and being otherwise qualified in accordance with the said plan, be members of the Academic Pensions and Group Life Plan.

*Mon 17/4/47
Comptroller says
this classification
applies only to
board members
H*

Resolu-
tion
covering
inclusion
of Admin-
istrative
Employees
in the
Academic
Pension
Plan
(Cont'd)

4. That appointed full-time administrative employees of Connaught Medical Research Laboratories who on June 30, 1946, were contributors to the T.I. & A.A. shall, being otherwise qualified in accordance with the said plan, be members of the Academic Pensions and Group Life Plan with effect July 1, 1946.
5. That, effective from 1st July, 1947, appointed full-time administrative employees of Connaught Medical Research Laboratories, who are on that date or who thereafter are in receipt of an annual salary of \$3,000 or more, shall, being otherwise qualified in accordance with the said plan, be admitted as members of the Academic Pensions and Group Life Plan.
6. That with respect to the following three employees of Connaught Medical Research Laboratories, they be members of the Academic Pensions and Group Life Plan with effect from 1st July, 1946:-

A. Adair	\$3,000.00
A. E. Clarke	2,900.00
P. Tipping	2,800.00

Resolution passed by the Board of Governors on June 13, 1946

- - - - -

That for the purposes of the new Pensions and Group Life Insurance Plan the members of Connaught Medical Research Laboratories research staff be considered to have ranks as follows:-

Research Assistant - Lecturer
Research Associate - Assistant Professor or
Associate Professor
Research Member - Professor

and that being otherwise qualified in accordance with the terms of the Plan they be eligible for membership.

That appointed full-time salaried administrative employees of the University who are not contributors to an existing University pensions plan for administrative employees shall be included in the Pensions and Group Life Plan approved by the Board of Governors on May 23, 1946, provided they are otherwise qualified in accordance with the terms of the said Pension and Group Life Plan of May 23, 1946, as follows:-

- a. Those now receiving salary of \$3,500 or more per annum on July 1, 1946.
- b. Those receiving \$3,500 or more whose employment commences after July 1, 1946, on July 1st next following the date of permanent full-time employment.
- c. Those earning less than \$3,500 per annum on July 1st next following the date upon which they have completed one year of full-time service with the University provided their employment is then permanent.

The provisions of this paragraph are applicable to appointed full-time administrative employees of Connaught Medical Research Laboratories notwithstanding that contributions are now being made by any of them to the T.I. & A.A.

- - - - -

In connection with Clause 6 of the

foregoing report regarding the Annual Audited Financial Reports of the University as of 30 June, 1946, formal approval was given -

Approval
of item
in State-
ment of
Income
and Expen-
diture

Upon motion of Mr. Matthews,
Seconded by Mr. Burns,

to the provision made in the Statement of Income and Expendi-
ture (Statement 3) of the following item:-

"Provision for alterations to buildings,
Queen's Park" - \$529,151.72

Transfer
of cer-
tain items
to General
Endowment

Upon motion of Mr. Gordon,
Seconded by Mr. Matthews,

the Board approved of the Committee's suggestion that the fol-
lowing items be transferred to General Endowment as of 30 June,
1946, and that the Financial Statement be changed to give ef-
fect to this:-

"Reserve for Contingencies" - \$172,161.84
"Reserve for deferred Maintenance, etc." - \$ 95,000.00

Approval
of Finance
Committee
Report with
changes

Upon motion of Mr. Gordon,
Seconded by Mr. Duncan,

Finance Committee Report Number 167 was approved as a whole
with the above adjustments, and it was agreed that all copies
of the Balance Sheet and the Report to the Chairman be re-
turned to the Auditors for revision, and a copy of the revis-
ed reports be sent to each member of the Board.

Prime Min-
ister in-
formed of
situation
concerning
debenture
issue for
payment
towards
erection
of Hart
House

The Chairman informed the Board
that as arranged at the last meeting he had explained to the
Prime Minister the situation which had arisen in connection
with the debentures issued for the \$100,000.00 payment to-
wards the erection of Hart House and the subsequent repayment
of this amount by the Massey Estate.

Approval was given to the Presi-
dent's recommendations for the following appointments:-

Appoint-
mentsFaculty of Dentistry:

R. G. Ellis

- Dean from July 1, 1947 (replacing Dean A. D. A. Mason) at a salary of \$8,000 a year and \$1,000 a year expense allowance

Institute of Industrial Relations:

F. Toombs

- Research Associate, July 1, 1947, to 30 June, 1948 \$4,500

Political Economy:

F. Toombs

- Special Lecturer, 1947-48 (without salary)

Chemical Engineering:

W. G. MacElhinney

- Travelling Fellow, June 1, 1947, to Aug. 31, 1948 \$75 a month

Expense
allow-
ances
granted
to staff
and method
of report-
ing same
for Income
Tax pur-
poses

In connection with the above appoint-

ment of Dr. R. G. Ellis at a salary of \$8,000 a year and \$1,000 a year expense allowance, the question arose as to whether expense allowances granted to certain members of the staff were being properly dealt with according to the requirements of the Income Tax Department, and whether payments of such allowances were supported by vouchers. The Comptroller was requested to investigate these matters and to report to the Board; and it was agreed that if necessary the President would bring up again for further consideration the terms of Dr. Ellis' appointment.

Further recommendations of the Pre-

sident were approved as follows:-

Resigna-
tionsResignationsBio-Chemistry:

L. Young

- Professor (salary \$5,500 a year) effective June 30, 1947

Amendment
to Fees
in Faculty
of MusicAmendments to Fees payable in Course A (General Music), Faculty of Music, as follows:Annual Fees

A student who desires to enrol in Course A is required to pay at least the first term instalment of fees on or before the opening date of the Session, and before applying to the University Registrar for his card of admission to lectures. The amount of the first term instalment of fees or of the total fee may be ascertained from the schedules below.

The second term instalment of fees, if not already paid, is payable on or before January 20th. After this date, an additional fee of \$1.00 a month will be imposed until the whole amount is paid. All fees for the session must have been paid in full before the student can receive his pseudonym.

Amendment
to fees,
Faculty
of Music
(Cont'd)

Students in Attendance			
Academic Year	(#) Total Fee (if paid in one instalment)	First Term Instalment	Second Term Instalment
<u>First, Second</u>	\$125	\$83	\$43
<u>Third</u>	145	98	48

(#) The total fee includes the following fees:
Registration, Tuition, Library and Supply, Health
Service, one annual examination, and Degree
(Third Year only).
Male students in attendance may become "special members"
of Hart House (September to May) by paying the annual
fee of \$12.00 to the Graduate Secretary, Hart House.

Students not in Attendance			
Academic Year	(#) Total Fee (to be paid in one instalment)		
<u>First, Second</u>	\$ 50	(examination fee included)	
<u>Third</u>	\$ 60	(examination and degree fee included)	

Miscellaneous Fees			
Equivalent certificate fee	-	\$	5
Advanced Standing Fee	-		10
Supplemental examination fee	-		10

Agreement
with
Toronto
Western
Hospital

The President presented a draft
agreement between the Governors and the Toronto Western
Hospital regarding clinical instruction at the Hospital to
students of the University enrolled in the Faculty of Medi-
cine, and the terms and conditions of the services to be
provided by the Hospital. The Board approved of the Presi-
dent's recommendation that the agreement be referred to the
University Solicitor for preparation and execution by the
proper officers with the following amendments:-

Delete the word "mutually" in the following Sections:
Sec. 1, sub-sec. (b) - 5th line
sub-sec. (c) - 5th line
sub-sec. (d) - 6th line

Sec. 1, sub-sec. (e) - delete the word "may" and sub-
stitute the word "shall" in the sixth line.

Agreement
with St.
Michael's
Hospital

The President also presented a draft agreement between the Governors and St. Michael's Hospital regarding clinical instruction to students of the Faculty of Medicine at the University, and this document was also referred to the University Solicitor for preparation and execution by the proper officers on the understanding that, if necessary, provision be made for the inclusion of "The Sisters of St. Joseph for the Diocese of Toronto in Upper Canada" in the name of the party of the second part.

Retiring
age of
certain
members
of the
staff of
Faculty
of Medi-
cine

The Board approved of the following recommendation by the President regarding the retiring age of members of certain teaching staffs in the Faculty of Medicine:-

BE IT RESOLVED that any member of the teaching staffs of the Departments of Medicine, Surgery, Obstetrics and Gynaecology, Ophthalmology, and Oto-Laryngology, in the Faculty of Medicine, appointed or promoted after the 31st day of December, 1946, shall retire from the University on attaining the age of sixty years.

Retire-
ment
from
Hospital
staffs

The President stated that this would bring certain retirements in the Toronto General Hospital in line with those provided in the new agreements with the Toronto Western Hospital and St. Michael's Hospital.

Wellesley
Hospital
and clin-
ical in-
struction

Dr. Bruce informed the Board that in the near future representation will be made on behalf of Wellesley Hospital to be included in the Hospitals giving clinical instruction to medical students.

Report be-
ing pre-
pared on
staff ap-
pointments
to the
Hospitals

Mr. Matthews raised the question of University staff appointments to the Hospitals and the basis upon which they are made, and the President explained that Dean MacFarlane was working on a revision of the existing arrangements and hoped to be able to present a report on the same in a year or two. Dr. Bruce emphasized the desirability of having the report completed within a year.

322
President's
Report for
1945-46

The President's report for the year
ending 30 June, 1946, was laid on the table.

The following administrative mat-
ters were presented:-

Medical
report on
epidemic
at Ajax

1. A report from Dr. W. F. MacKenzie, Senior Staff Physician, Ajax, regarding the recent epidemic, which stated that in the opinion of the medical staff of the Health Service the cause of the outbreak was a staphylococcal infection resulting from the inoculation of certain articles of food.

Procedure
in report-
ing cases
of illness

2. Reports from the Dean of Women, University College, and the Director, School of Nursing, regarding the general policy of students in residence reporting cases of illness. It was decided to send Dr. Bruce copies of these reports.

Balance
Sheets

3. Balance Sheets of Queen's Park and the Ajax Division as of 31 December, 1946.

Form of
Proxy for
Toronto
General
Trusts
Corpora-
tion
Meeting

The Comptroller reported that a
form of proxy had been signed on behalf of the Board for the
Annual General Meeting of the Toronto General Trusts Corpora-
tion held on February 5th, 1947.

Executive
Committee
Recommen-
dations

The following recommendations of
the Executive Committee, transmitted by the President, were
approved:-

Appoint-
ment of
Committee
to admin-
ister loans
in Applied
Science

1. The appointment of the following personnel for the
Committee to administer loans in the Faculty of
Applied Science and Engineering:-
Professor W. C. Macdonald
Professor I. W. Smith
Professor W. J. T. Wright
Lieut.-Col. W. S. Wilson
Mr. M. C. Stafford
For the consideration of loans to be made from the
Engineering Society Loan Fund:-
President of the Engineering Society
(ex-officio)
and that the Bursar request the Committee to report
to the Board annually.

U.C.Women's
Undergrad-
uate Asso-
ciation fee

2. That the fee of the University College Women's Under-
graduate Association be increased from \$3.00 to
\$4.00 a year, commencing with the Session 1947-48.

Payment
author-
ized to
supple-
ment
pension
for Dr.
Andrew
Hunter

Upon motion of Mr. Duncan,
Seconded by Dr. Bruce,

approval was given to the recommendation of the Executive Committee that the sum of \$1,265.12 per annum be paid by the University to supplement the pension of \$734.88 from the Teachers' Insurance and Annuity Association in the case of Dr. Andrew Hunter following his retirement on 30 June, 1947; the intention being that the total pension will amount to \$2,000.00 per annum.

Approval was also given to a further recommendation of the Executive Committee as follows:-

Arrange-
ments for
retention
of tempor-
ary staff
in Applied
Science

"That following consideration by the Dean and Heads of departments of the Faculty of Applied Science and Engineering of ways and means by which the large numbers of persons now on temporary teaching appointments might be persuaded to remain in the University service for the Session 1947-48, the following conclusions be adopted:-

- (a) That appointments of temporary members of the Ajax staff as Assistant Professors on the Toronto staff be not made for the present.
- (b) That appointments of those now on the temporary staff recognize the principle of reasonable increases of salary for particularly good service and that a further amount be added as a retainer or incentive to return to the University service in the autumn.
- (c) That the retainer be \$500 for lecturers, \$400 for instructors, and \$300 for demonstrators.
- (d) That, in general, appointments of those agreeing to return to the University be from August 1, 1947, and continue through the Session 1947-48.
- (e) That the appointee be informed, prior to appointment, as to the date he is to report for duty and the date when he will be released in the Spring.
- (f) That appointments for those present members of the staff needed for instruction in Second Year Chemical Laboratory (Course 229) date from July 1, 1947.
- (g) That by reason of particular difficulties in the Department of Civil Engineering: Surveying and Geodesy, the possible need for special arrangements be recognized."

The above procedure was approved on the understanding that it was not to create a precedent; that the amount involved as a retainer would be \$39,000 for the Ajax Division, and \$12,000 for the Toronto staff, making a total of \$51,000; and that in the event of any member of the staff included in the above arrangements not returning to the University it would be expected that the remuneration paid for the summer months would be repaid to the University.

Distribu-
tion of
telephone
charges

The Board approved of the following distribution of telephone costs, as presented to the Executive Committee by the Comptroller and approved by that Committee, whereby these costs instead of being absorbed in the Superintendent's accounts, as heretofore, will now be charged against each department, including a distribution of the cost of renting, maintaining and operating the switch-board:-

	Monthly Charge		Monthly Charge
P.X.W.	\$6.70	Extension Bells	\$.20
P.X.D.	6.90	#100 Wiring Plan	.20
P.X.H.	7.05	#150 " "	.20
P.X.X.W.	4.10	#203 " "	.50
P.X.X.D.	4.30	#204 " "	.50
P.X.X.H.	4.45	#111 " "	1.85
		#100 Key equipment	8.50

Concentra-
tion of
miscellan-
eous insur-
ance cover-
ages

A further recommendation transmitted by the Executive Committee was the concentration as far as possible of the miscellaneous insurance coverages, apart from the University General Schedule, which are distributed among a large number of different agents, it being felt that greater efficiency and some economy could be attained if authority were given for concentrating this group rather than having the insurance so distributed. Mr. Matthews and Mr. Kelly questioned the advisability of such action. It was suggested that the Comptroller present a proposal to the Board together with the cost of the same, but in view of the consideration being given at the present time by the Provincial Government in connection with its own insurance, it was agreed that the Chairman would discuss the proposal with the Government before any action is taken.

Donations -

The following donations were reported and were accepted with thanks and appreciation:-

Donations -

From -

Mr. Arthur Cohen to establish two matriculation scholarships in University College of the annual value of \$150 each as "The Jacob Cohen Memorial Scholarship" in English, French & History, and "The Arthur Cohen Scholarship" in English, French and one other language. The first award to be made on Grade XIII examinations in 1947, to be payable in 1947-48. \$10,000 in bonds bearing 3% interest offered to establish the fund.

The Toronto Joint Board of the Amalgamated Clothing Workers of America to establish an annual award of \$200, to be known as "The Sidney Hillman Memorial Award", to promote advanced study of industrial relations with special reference to labour law, labour-management relations, trade unionism and social security. Committee of Award to consist of representatives of the School of Law, School of Social Work and the Institute of Industrial Relations, the first award to be made for the Session 1947-48.

The Medical Alumni Association an offer of two scholarships of \$200 each, commencing with 1947-48, one in the first Pre-medical year and one in the first Medical year, and also of four bursaries of \$100 each to be awarded to students in any of the four Medical years; the Committee of Award to consist of a Committee of the Faculty of Medicine and representatives of the scholarship committee of the Medical Alumni Association. These awards are to supersede the Medical Alumni Scholarship set up under Statutes Nos. 1581 and 1620; \$200 for two bursaries received.

The Newman Club an offer to donate the entire net proceeds of the Newman Ball, in trust, for the World War II Memorial Subscription Campaign to be raised by the University of Toronto.

An anonymous donor the sum of \$2,500 to assist in carrying out clinical investigation in the hormone and vitamin fields in the Department of Obstetrics & Gynaecology.

The Ladies' Auxiliary of the Academy of Dentistry the sum of \$1,200 to establish a Bursary Fund for worthy and needy students who must be ex-Canadian Dental Corps personnel.

The Life Insurance Medical Research Fund the sum of \$400 for special laboratory expenses in connection with grant to Dr. H. G. Skinner, working under the supervision of Professor J. K. W. Ferguson, Department of Pharmacy & Pharmacology.

The National Research Council as accountable advances:-

Project D.G.G. - Nuclear Chemistry, LeRoy	\$ 500
D.G.G. - Experiments on effect of temperature on "spontaneous" movements of fish, etc., Fisher	2,010
D.G.G. - M.P. 92, Franks	600
D.G.G. - D.R. 11, Godfrey	725
D.G.G. - M.P. 115, Ferguson	600
D.G.G. - Phosphor Research, Smith	2,800
D.G.G. - M.P. 109, Goodwin	500

Various donors for the Institute of Industrial Relations:

Paid	-	\$37,715.50
Promised	-	\$56,370.50

Toronto
Conser-
vatory
of Music

A welcome was extended to Dr. Edward Johnson who was present at the meeting, and approval was given to the election by the Toronto Conservatory of Music of the following gentlemen as members of the Board of the Conservatory:-

Dr. S. E. Smith)	
Rev. Dr. H. J. Cody)	ex-officio
Lieut.-Col. W.E. Phillips)	

Dr. Edward Johnson (Chairman)
Mr. H. H. Bishop (Vice-Chairman)
Rt. Hon. Vincent Massey
Mr. J. S. Duncan
Mr. W. E. Humphreys
Mr. F. S. Chalmers
Mr. Wilfred James

Dr. Johnson referred to the re-organization plan which was being carried out at the Conservatory and the excellent set-up which they were preparing for teachers. He also referred to the development of the Senior School of Music, and to the arrangements being made for the Diamond Jubilee of the Conservatory in April. All of these activities would redound to the benefit of the University.

The meeting adjourned at 6:15 p.m.

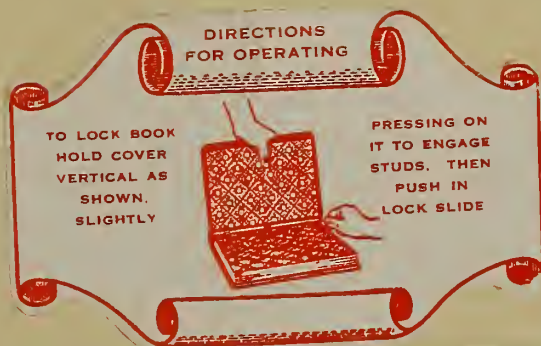
*Indefatigable
m.B.*

Minutes confirmed.

February 27th 1947 *W. H. M. M. M.*
Acting Chairman

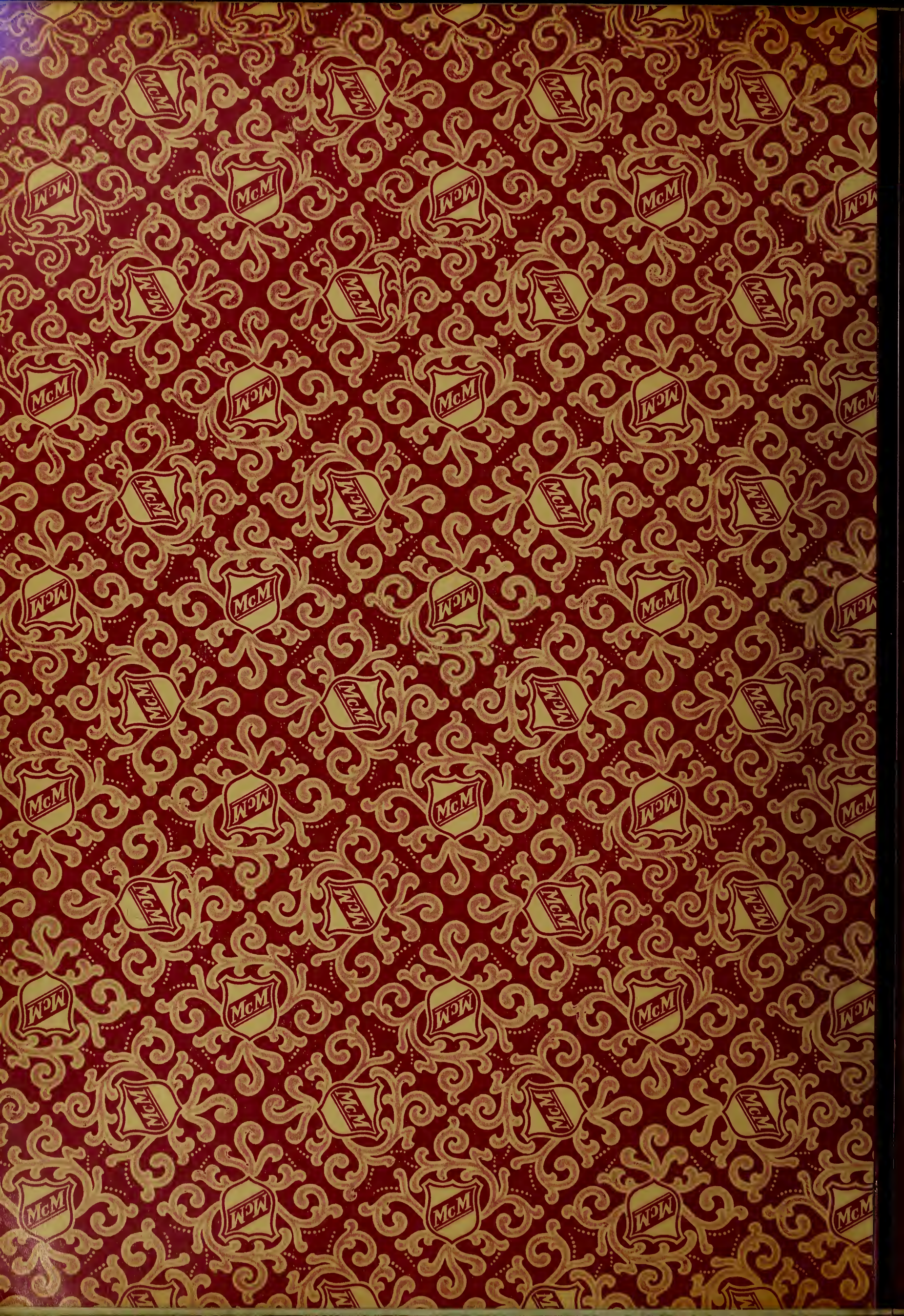
W. H. M. M. M.

Secretary.



TO PERMANENTLY LOCK

SEE THAT ALL STUDS ARE ENGAGED BY
SLIDING PINTLES, WITH KEY TWIST OFF
HOOKED END OF SLIDE AND WITH ROD END
OF KEY PUSH SLIDE TO ENGAGE LOCK.



 **GRAND & TOY LIMITED**
TORONTO 1, CANADA
• OFFICE SUPPLIES • PRINTING • BUSINESS FURNITURE •
TO REPEAT
GIVE THIS No. **C55609**

R57581
MEMILLAN
RECORD BOOK
PAT. NOS. 1,741,484, 1,835,465
1,755,075, 1,759,426, 1,761,197
THIS PATENT STAMP MUST NOT BE COVERED
MADE IN CANADA

A70-0071/022 (0.1)

Index to
Minute Book No. 7
(loose leaf)
of the
Board of Governors
March 28th, 1946
to
Feb. 13th, 1947

A

B

C

D

E

F

G

H

I

J

K

L

M

N

O

P

Q

R

S

T

U

V

W

X

Y

Z

12-11-18

Acheson, J. F.,
Acres & Co., N. G.

90,
180

Adams, Miss D.,
Adams, Miss R.,
Adamson, A. P. G.,
Adams, A. H. S.,
Adair, A.

121, 147
121, 147
123,
123,
297

Aho, L. E.,

191,

Alger, R. P.,
Allan, H. W.,
Allen, Miss J. E.,
Allen, W. F.,
Alexeff, P.,
Alexander, Viscount
Allward, Walter
Alvey, Miss A. A.,
Allan, Miss M.,
Allcut, E. A.

189,
123,
121,
90, 125,
87,
45
44, 65-7, 70, 88, 114
142, 176, 187
43
43
28, 288

A
B
C
D
E
F
G
H
I
J
K
L
M
N
O
P
Q
R
S
T
U
V
W
Y
Z

3
156
00

35

41-
w

liturg

5-6

Angelsson, J. R., 89,
Anthes, R. L., 120,
Anderson, Miss C., 130,
Ante, J. H., 191,

Acting Chairman
Alexanders Blvd., No. 2

174

2

Ajax Division

Advisory Com^{ee} on
Publications }

Ajax Bank A/cs.

Athletics & Physical
Training - Men }

Anaconda American Brass
Prize }

Arena & Stadium 50

Athletics & Physical
Training & Com^{ee} }

Applied Science Research 53

Athletic Assoc'n { 59, 101, 103, 110
152, 153, 218, 219, 294

Ardayh Prize & Schp. 76

Assoc'n of Professional
Engineers }

American Diabetes Assoc'n 88

Applied Science Faculty { 94⁽²⁾ 125-6, 150
216, 243, 275
290, 303

Acres Medals, Schp. &c. 98

Aura Lee Grounds { 100-1, 253, 255
205 Avenue Road }

Administrative employees - } 101
eligible for new Pension
fund }

A
B
C
D
E
F
G
H
I
J
K
L
M
N
O
P
Q
R
S
T
U
V
W
X
Y
Z

Aggarone, S. R. A., 115,

Apperley, G. S. 146

Arthur, E. R., 118,

Arnold, Mrs. M. B., 119,

Armour, R. S., 122,

Armstrong, L. J. 143

Armstrong, L. R., 190,

Armstrong, Miss E. M., 191,

Army, Mrs. Clara Brown 239

Ashworth, M. A., 122,

Ashley, C. A. 93

Assie, G. H., 115, 162,

Atkin, J. C. B. 261

Avery, B. A., 121,

Azig, P. 90,

Amendments to
Estimates
(incl. transfers &
additional approp'ns)

2, 6⁽³⁾ 24, 25, 28, 30
43⁽⁴⁾ 46⁽²⁾ 49, 53, 54
74, 95, 102, 131, 148, 156
157, 159⁽²⁾ 160, 177, 180
185, 192⁽²⁾ 195, 196, 209
214, 217, 220, 224, 231, 235
237, 248, 256, 261, 264
265⁽³⁾, 275-

Additional Approp'ns (see above) also p. 241-
Additional App'ns - Misc. 231 ^{authority to Executive Council} also
Accountable Warrants (see, Current Expenditure)

180, 218, 240, 257, 282

Archaeology

2

Art

2

Art & Archaeology 2, 227

Arts Faculty

3, 24, 73, 93, 216, 262, 275-6

Arts Faculty Summer Session

43

Architects

14, 16, 24

Anatomy

24, 46

Additional Accom'n

24, 61-2, 86, 99, 103

104-5, 133-4, 135-7

(see individual
buildings)

290

Annuities

205-

A

B

C

D

E

F

G

H

I

K

L

M

N

O

P

Q

R

S

T

U

V

W

X

Y

Z

Barker, R. J. K.	2
Banting, Sir Frederick	47
Bayly, B. de F.	52, 162,
Baldwin, M.	89,
Bannan, M. W.	89,
Baldwin, W. K. W.	89,
Bartlett, J. C.	90,
Barber, E. W.	90,
Balthazard, Miss J. G.	92,
Bain, J. W.	92,
Banting, Prof. E. W.	93,
Bagnani, G.	115,
Barrett, H. M.	118, 163,
Barnett, H. J. M.	120,
Balmer, P. D.	120,
Bales, G.	122,
Barr, Miss E. M. F.	148, 31,
Ball, Miss K.	148
Barnard, Mrs. V.	159
Baldwin, Miss K.	143,
Ball, H. de W.	143
Basmajian, J. V.	143
Banigan, J.	190,
Bateman, J. E.	163,

Agent Division	43
Allward & Gounlock	104, 134, 185, 276
Armada Corp	132
Anglin - Horcross	135, 253, 276, 289
Atlas Construction Co.	136
Agriculture	150
Admission Requirements	150
Agendas for Board	150
Accounting System	} 153
Report	
American Society of	} 156, 158
Heating & Vent. Eng'rs	
Administrative Com ^{ees}	168
A. F. of L., Local 204	171, 219, 254
Annual Report	174, 175
Aeronautical Eng'g	177
Acres & Co., H. G.	180, 185
Alumni Federation	37, 193
Accounts Receivable	200
Appropriations - Unexpended	205

B

C

D

E

F

G

H

I

K

L

M

C

M

N

O

P

Q

R

S

T

U

V

W

Y

Z

Ba	Best, C. H.	53, 57
Bas	Bell, H. R.,	92,
Ba	Beamish, F. E.,	115,
Bat	Berry, A. E.,	118, 120,
Ban	Bennett, Miss H. A.,	121,
Bal	Beaumont, C. F. A.,	125, 191,
Bar	Bedham, Miss M. A.,	143,
Bar	Bean, D. M.	144
Bal	Beaumont, R.	144
Bain	Bell, J. W.,	191,
Bant	Bennett, Frank	218
Bag	Bennett, Peter	221
Bar		
Bar		
Bal		
Bale		
Bar		
Bal		
Bar		
Bala		
Balt		
Bas	Bickersteth, J. B.	226, 227
Ban	Birney, A. E.,	32,
Bat	Birkett, Miss D.	157
	Bissell, C. J.	23, 31,
	Binnie, R. W. H.	74
	Bideman, F.,	91,
	Billinghurst, R. L.,	120,
	Billings, S. W.,	121,
	Biltingst, J.,	191,

	Blumenstein Miss R.,	142,
	Blathewick, Miss D.	130,
	Blake, L.,	125,
	Black, Mrs. A.,	123,
	Blackmore, A. H.	23, 129,

Audit-Fees	210, 224
Auditors	210, 241, 269 (app't. of Clarkson, Gordon & Co.)
Ardayh Prize	229
Alberta Bonds	236
Audit; scope of	241
Applied Physics	244, 285-
Architecture	244
Avenue Rd., 205	(see Anna Lee)
Advertising Sales	} 258
Club Fellowship	
"Associates of U. of T."	261, 266
Antibiotic Bacitracin	} 268
Contract-	
Advisory Comm ^{ee} on	} see Scientific Research
Scientific Research	
Appointments, titles of	} 275-6
Arts & App. Sc.	
Allowances on ter-	} 284
mination of Service	
Accrued Liability-	} see Pensions - Employees
Adm. Pension Fund	
Alterations to Bldgs	} 296, 298
as shown in Balance Sheet, 30 June /46	
Academy of Dentistry	} 305
Bursary	

B

C

D

E

F

G

H

I

K

L

M

C

M

N

O

P

Q

R

S

T

U

V

W

Y

Z

Borden, Henry	29, 151, 280
Boswell, M. O.	71
Bastrom, C. J.	75-
Bosley, W. A.	104
Boyd, Miss L. L.	116,
Boothe, Miss H.	122,
Boynston, Miss O.	147
Booth, Miss J. L.	32,

Benefactions

7(2) 8, 9, 29-30, 46-7, 56
 75-77, 94, 131, 153, 156
 (note re discontinuing
 certain donations)
 156, 179, 195, 219, 232, 211
 258, 269, 285, 304-5

Burgess Men'l Schp. 8, 72, 155

Bonds, debentures, etc. 8, 12, 13, 16, 174, 236

Botany 155, 156,

Banting Commemoration } 22, 240, 246
 Com^{ee}

Banting Best-Research 24

Banting - Observance of } 171, 178-9
 Anniversary of Death }
 Bursaries 27, 216, 221, 240

Bounty Pay Com^{ee} } see Univ Naval Training
 U. N. S. D. Division

Borden collection } 29

Borden, Sir Robt. L. }
 { Bursar 138
 { Bursar's Office } 30, 46, 77
 { Bursar }

Banting Research Fdn 45, 113, 132, 197

Banting Memorial { 47, 65-6, 70, 88, 114-15
 { 142, 176, 187

Banting Men'l Com^{ee} 45

By-laws 48, 171, 178-9, 231, 233
 240-41, 245, 268, 280

B

C

D

E

F

G

H

I

K

L

M

C

M

N

O

P

Q

R

S

T

U

V

W

Y

Z

Bryden, J. J.	11,236.295
Brackenridge, J. G.	71
Brown, G. W.	71,149,265-
Bray, Miss L. S.	89,
(Burton, Prof. E. F., (omit))	92,
Brown, L. L.	115,
Brauer, R.	115,
Bradley, Miss E. M.	117,
Brown, Miss H. L.	119,
Bransby, Miss L.	119,
Bray, Mrs. J.	119,
Brown, L.	120,
Bruce, W.	120, 192
Brockett, C. P.	123,
Bridgland, C. P.	124,
Bruce, Dr. H. A.	113
Brock, H. V.	130,
Bradley, W. A.	142,
Brown, J. M.	143,
Bryans, A. M.	143
Bryce, W. A.	176
Brubacher, M. J.	188,
Brown, B.	189,
Brock, L. C.	32,

Back Campus	50, 59
Board Meetings	50, 258
Do - Special	199, 209, 273
Board of Governors	48, 52, 55, 174
Biochemistry	74
Building Programme (see also individual buildings)	86, 99, 128, 133, 161, 180, 184 ⁽²⁾
Barrook Bursary	98, 155
Business Properties	104, 151
Bank Accounts } opening of 1st }	121, 160, 200
Buchanan Donation } of Books	132
Boiler Inspection & } Ins. Co.	132
Bloor St. W., 331	136
Brampton Jersey Flp.	154
Building Construction } reports }	159
Building Construction Bank A/c	160, 269, 281
Borrowing of \$1,000,000	160
Building Contents	175
Building sub-contracts	184, 186, 251
Banting Med. Res. Fd.	203

C
D
E
F
G
H
I
J
K
L
M
N
O
P
Q
R
S
T
U
V
W
Y
Z

	Buchanan, M. M.	71, 89, 132, 147
c	Burlon, Prof. E. F.	92,
k	Buck, F. H.	115,
l	Burnham, H. H.	116,
(k	Burt-Gerrans, Prof. J. J.	92,
B	Burling, Miss B.	119,
B	Butterfield, Mrs. Jean R.	121,
Br	Burke, L. C.	124,
Br	Burlon, Mrs. E.	130,
B	Burlinsky, Miss F.	130,
B	Bull, B. H.	154
Br	Bunker, C. M.	143, 189,
Br	Burt, Miss R.	191,
Br	Burke, Miss R. E.	240
Br	Burns, C. F. W.	270, 285
B.		
Br		
Br		
Br		
B		
B		
Br		
Br		
Br		

Benchers of Law Society 187

Bruce Schps. 195

Balance Sheet, June 30/46 199, 209, 273, 295, 297-8

Buildings - appraisal 204

Best-Med. Res. Fund 214

Gloor District Busin^{ess} Men's Awards } 232

Balfour Lecture 232

British Columbia Bonds 236

Boyd Head Women's Institute } 242

Bank of Toronto 242

Banting Institute 253

Brett Men'l Fellowship 255

Banking A/c's (see signatures on cheques, &c.)

Barrie Collegiate Institute Schps. } 270

Bank of Montreal 281

C

D

E

F

G

H

I

K

L

M

C

M

N

O

P

Q

R

S

T

U

V

W

Y

Z

Carver

Carver, Humphreys M. 4, 146

Carter, J. 25

Carrfield, A. W. 53

Carr, R. F., 89,

Cavanagh, D. A., 90,

Carcless, J. M. S., 90,

Carnegie, Miss C. E., 91,

Campbell, A. A., 116,

Calvin, Miss B. M., 118,

Carswell, W. E., 118,

Campbell, Miss E. R., 119,

Campbell, Miss L., 120,

Carlton, W. G., 123,

Carey, O. G., 123,

Candwell, G. C., 125,

Cannon, Miss A. J., 129,

Campbell, S. M., 129,

Carlton, Miss D., 130,

Cation, Miss M., 130,

Cartwright, Miss C. 144

Campbell, J. 144

Cassidy, Miss M. L. 196

Cavanagh, W. D. R., 191, 32,

Campbell, A. R., 191,

Carrson, Miss H., 162,

Chairman, Auditors' report to - 295, 298
Clarkson, Gordon & Co. (see Auditors)
Campbell Psychology Ed. 8, 153

Chairman's absence 174
Cameron Prize 9
Cohen Schp. Jacob 305
Cohen Schp. Arthur 305
Current Expenditure 9, 47, 44, 133, 281

Capital Expenditure 200
Connaught Medical Research Lab^s } 12, 13, 22, 55, 85, 101⁽²⁾
111, 114, 169, 194, 241, 268, 297⁽²⁾

Columbia University 268
C. & R. Bonds 12, 13, 295

Corporation Stocks 236, 269
Comptroller 13, 48, 85, 138, 258
Chemical Bldg. 290
Can. Lumbermen's Flp. 282
Chemical Eng'g & Chemistry Bldg. } 14 (see Wallberg Memorial Building)

Common Core in pre-professional courses } 239

Central Power Plant 14, 99, 105⁽²⁾, 128, 134
180, 185, 186

Convocation Hall 15
College St., no. 198 104, 106
College St., no. 184 26, 136
College St., no. 143 (see Young Estate)
Canadian Medical Assoc'n 26

City of Toronto:

Assessment Comm'n 27

Commissioners of Works } 50, 59, 173, 183

Misc. 137⁽²⁾, 253 (changes in domain
Parks) 290
Water Supply Bond 153

C

D

E

F

G

H

I

K

L

M

C

M

N

O

P

Q

R

S

T

U

V

W

Y

Z

Chamberlain, Mrs. M.	188,
Chute, Miss W. L.	93
Chilton, W.	161,
Chadwick, C.	90,
Chappell, R. H.	91,
Christie, H.	91,
Chapman, Miss P. A.	116,
Chilly, Miss H. M.	117,
Chen, M. C.	122,
Chick, Miss S. F.	122,
Chelwynd, A. R. F.	122,
Chiang, Miss P.	122,
Chamberlain, J. H.	124,

Cleemput, L. Van.	89,
Clark, B.	90,
Clawson, Prof. W. H.	92,
Clifford, E. J.	120,
Clockman, C.	120,
Clarkson, Mrs. L. M.	121,
Clarke, K. M.	124,
Cleaver, C. E.	125-
Clark, Miss E. H.	148
Clarke, W. R.	146
Clarke, J. L.	191,
Clarke, H. R.	33,
Classey, J. H.	163,
Clarkson, G. J.	210
Clarke, A. C.	294

Campaign Manager 279
 Campaign Nominating Com^{tee} - 279, 287
 Campaign Com^{tee} (Main) - 287
 Class of 1946 Engineering 98
 Schp.

10

Campaigns for funds } 100, 148, 194, 210,
 for new buildings } 247 (see Expansion
 etc. Fund)

Construction Suspense A/c 104 -

Construction Charges 224

Canadian Bank of } 131
 Commerce }

Cohen, Estate, Moses } 131
 Mark }

Crealock Prize 132

Clinical Staff, Medicine 262, 274, 301

Chemistry 148⁽²⁾ 156

Clinical Instruction in 300-301

Caput - Hospitals 149, 230, 238

Chest X-rays 283

Chancellor (see Cody)

Chief Accountant 157, 241-2

Collective Bargaining 191

Construction Progress } 180-1, 184, 218
 Reports }

Cancer Research 155, 232, 242
 (see also Foster Bequest)

Colquhoun Estate 155

Clarkson Prizes 155

Class of 1924 Medical } 155
 Schp. }

Canada Savings Bonds 197

Cash in Bank 199

Carr's Breweries Ltd. 242

D

E

F

G

H

I

K

L

M

^cM

N

O

P

Q

R

S

T

U

V

W

Y

Z

1
 2
 3
 4
 5
 6
 7
 8
 9
 10
 11
 12
 13
 14
 15
 16
 17
 18
 19
 20
 21
 22
 23
 24
 25
 26
 27
 28
 29
 30
 31
 32
 33
 34
 35
 36
 37
 38
 39
 40
 41
 42
 43
 44
 45
 46
 47
 48
 49
 50
 51
 52
 53
 54
 55
 56
 57
 58
 59
 60
 61
 62
 63
 64
 65
 66
 67
 68
 69
 70
 71
 72
 73
 74
 75
 76
 77
 78
 79
 80
 81
 82
 83
 84
 85
 86
 87
 88
 89
 90
 91
 92
 93
 94
 95
 96
 97
 98
 99
 100
 101
 102
 103
 104
 105
 106
 107
 108
 109
 110
 111
 112
 113
 114
 115
 116
 117
 118
 119
 120
 121
 122
 123
 124
 125
 126
 127
 128
 129
 130
 131
 132
 133
 134
 135
 136
 137
 138
 139
 140
 141
 142
 143
 144
 145
 146
 147
 148
 149
 150
 151
 152
 153
 154
 155
 156
 157
 158
 159
 160
 161
 162
 163
 164
 165
 166
 167
 168
 169
 170
 171
 172
 173
 174
 175
 176
 177
 178
 179
 180
 181
 182
 183
 184
 185
 186
 187
 188
 189
 190
 191
 192
 193
 194
 195
 196
 197
 198
 199
 200
 201
 202
 203
 204
 205
 206
 207
 208
 209
 210
 211
 212
 213
 214
 215
 216
 217
 218
 219
 220
 221
 222
 223
 224
 225
 226
 227
 228
 229
 230
 231
 232
 233
 234
 235
 236
 237
 238
 239
 240
 241
 242
 243
 244
 245
 246
 247
 248
 249
 250
 251
 252
 253
 254
 255
 256
 257
 258
 259
 260
 261
 262
 263
 264
 265
 266
 267
 268
 269
 270
 271
 272
 273
 274
 275
 276
 277
 278
 279
 280
 281
 282
 283
 284
 285
 286
 287
 288
 289
 290
 291
 292
 293
 294
 295
 296
 297
 298
 299
 300
 301
 302
 303
 304
 305
 306
 307
 308
 309
 310
 311
 312
 313
 314
 315
 316
 317
 318
 319
 320
 321
 322
 323
 324
 325
 326
 327
 328
 329
 330
 331
 332
 333
 334
 335
 336
 337
 338
 339
 340
 341
 342
 343
 344
 345
 346
 347
 348
 349
 350
 351
 352
 353
 354
 355
 356
 357
 358
 359
 360
 361
 362
 363
 364
 365
 366
 367
 368
 369
 370
 371
 372
 373
 374
 375
 376
 377
 378
 379
 380
 381
 382
 383
 384
 385
 386
 387
 388
 389
 390
 391
 392
 393
 394
 395
 396
 397
 398
 399
 400
 401
 402
 403
 404
 405
 406
 407
 408
 409
 410
 411
 412
 413
 414
 415
 416
 417
 418
 419
 420
 421
 422
 423
 424
 425
 426
 427
 428
 429
 430
 431
 432
 433
 434
 435
 436
 437
 438
 439
 440
 441
 442
 443
 444
 445
 446
 447
 448
 449
 450
 451
 452
 453
 454
 455
 456
 457
 458
 459
 460
 461
 462
 463
 464
 465
 466
 467
 468
 469
 470
 471
 472
 473
 474
 475
 476
 477
 478
 479
 480
 481
 482
 483
 484
 485
 486
 487
 488
 489
 490
 491
 492
 493
 494
 495
 496
 497
 498
 499
 500
 501
 502
 503
 504
 505
 506
 507
 508
 509
 510
 511
 512
 513
 514
 515
 516
 517
 518
 519
 520
 521
 522
 523
 524
 525

a
b
c
d
e
f
g
h
i
j
k
l
m

- Council representatives 215-16
- Canada & Dominion } 29
Sugar Co.
- Can'n Ice Machine Co. 219
- Calculator, Friden 30
- Cody Scholarships 30
- Compassionate Grants 37
- Chemical Eng. Dept. 43, 243
- Canada Packers Ltd. 47, 180
- Convocations 48, 49, 193
- Class of 1930 (Maths) } 57
Physics }
- Can'n Pacific Railway 58, 236⁽²⁾ 269
- Christolm, John S. 75-
- Comiagas Mines Ltd. 76, 110, 174, 175, 236
- Central Mortgage & } 77
Housing Corp'n }
- Consumers' Gas Co. 232, 236, 269
- Confederation Life Assoc'n 82-3, 100
- Can'n Red Cross Soc. 232
- Canada Life Ass'n Co. 82-3
- Cohen Schp., M.M. 229
- Carnegie pensions 82
- Cinders, Removal of 224
- Contingencies 88
- Cookville Co. Ltd. 224
- Coal Supply, (1946-47) 95

D

E

F

G

H

I

K

L

M

C
M

N

O

P

Q

R

S

T

U

V

W

Y

Z

Corns, W. G.	76	:
Cody, H. J.	99, 113, 151	
Cohen, Miss E.	91,	
Collins, S. H.	91,	
Coats, K. H.	91, 93,	
Coper, R.	92,	
Corrigan, Prof. G. A.	92,	
Cockburn, Prof. J. R.	92, 118,	
Coram, Dr. G. H.	92,	
Coleman, Prof. G. H.	92,	
Comfort, C. F.	115, 161,	
(Carkitt, A. M., omit)	117,	
Corbett, P. M.	117,	
Cox, M. A.	117,	
Cosgrave, G. P.	119,	
Coates, H.	120, 189,	
Cowan, Miss K. S.	121,	
Coatsworth, Miss H.	121,	
Constable, Miss J.	123,	
Couricel, H. G.	124,	
Croish, H. O.	124,	
Cook, R. W.	124,	
Cowling, R.	128	
Cotter, H. S. M.	148	
Cowan, Mrs. J.	188,	
Cochrane, Miss H. M.	188,	
Cody, A. G.	189,	
Collyer, H. W.	190,	
Cooper, L. E.	31,	
Cosens, G. G.	270, 275, 285	
Creecher, J. B.	90,	

Committee Reports } 101, 255
 procedure of presentation }
 Committees : Insc. 48, 168 (for 1946-47)
 University College 9, 17, 80, 255

Finance 9, 82, 109-10, 174

Property 13, 60, 133-137, 183, 288

Hart House 16

Loans - App. Sc. 302

University Press, 36, 78, 101, 263

~~Banting Com'w~~ 22

Ajay 33, 62, 106, 164, 211, 248

Advisory Com^{ee} } 38
 Publications }

Revisions to } 5, 26, 42, 52, 73, 279
 University Act }

Banting Memorial 48

Banting Com'w 22, 233, 240, 246

Administrative 48, 52, 168

Connaught Lab^s 48

Insulin 48, 267

Athletics Physical } 50, 58
 Training }

Employees' Pension 137-8, 167

Campaign for Funds 210, 247, 263, 278, 287
 (Expansion Fund)

4 Sub-Com^{ee}
 Honorary Degrees 1229, 247, 260, 279-80
 Senate Com^{ee}

Expansion Fund (see above)

D

E

F

G

H

I

K

L

M

C
M

N

O

P

Q

R

S

T

U

V

W

Y

Z

Or 23

Craigie, J.	71
Crossley, J. H.	93, 120,
Crocker, B. P.	116,
Cushman, D.	188,
Cumpecker, E. L.	189,
Cross, E. C.	32,

Currelly, C. P.	89,
Currie, J. B.	90,
Currie, A. W.	115,
Cunningham, J. D.	118,

Czerwinski, W.	189,
----------------	------

Dom'n Housing & } 4
Mortgage Corp'n }

Donations (see Benefactions)

Deborah Assembly 9

Dom. of Canada Bonds 12, 13, 174, 236, 295

Dominion Govt:

Dept. of Public Works 14

Dept. of Nat'l Defence 27

Dept. of Veterans Affairs 48, 200

Dept. of Reconstruction 128, 133

Misc... 157

Dental Bldg. (new) 126

Dunlap Observatory 15, 60, 105, 219, 289, 291

Dunlap Bequest, Jessie 219

Devonshire Place 17, 55, 136

Dental Students' Prize 30

Dental Students' Parliament 242

Dentistry, Faculty of { 46, 54, 72, 125, 126, 157
225-9

Dentists' Supply Flap. 47, 99

Dom'n Electric Co. 61

Dom'n Sugar Flap. 72

Deanship in Arts 73

D
E
F
G
H
I
J
K
L
M
N
O
P
Q
R
S
T
U
V
W
Y
Z

Daly, G. H.,	90,
Davidson, Miss R.,	92,
Dawy, Mrs. P.,	119,
Dalrymple, A. E.,	121,
Davies, V. R.,	123,
Davidson, A. G.,	124,
Davidson, Miss M.,	130,
Dauphinee, J. A.,	143,
Davis, R. A.,	188,
Dalziel, W. R.,	161,
Dale, Sir Henry	214

Deacon, Mrs. B. M.,	91,
Deloume, H. E.,	120,
deW Ball, H.,	122,
Dennison, A.,	130,
Deacon, Mrs. M.,	188,
Dewar, H. P.,	31,
Dewan, J. D.,	161,

Dentistry '23 Schp. 98, 229

Dunlap Schp. 7. 99

Dominican Republic Prizes 99

Dow's Tar & Chemical Co. } 131, 155

D.V.A. grants 150

Dominion Chain Co. 155

Debentures (Hart-House) 277-8, 298

Dow's Bank 281

E

F

G

H

I

K

L

M

c

M

N

O

P

Q

R

S

T

U

V

W

Y

Z

Da Dickin, Miss H. E. 52
 Da Winnie, L. W. 101
 L Dillane, C. W., 120,
 L
 L
 L
 L
 L
 L
 L
 L

/
 / Douglas, A. L., 120,
 - Rockington, E. L., 120,
 L Donchuck, Miss S. M., 121,
 L Downs, C. E., 129,
 L Doucet, W. G., 143,
 L Downing, Miss D. 144
 Donaldson, Miss M. 147
 Doeringer, C. E., 189,

Dominion Govt Grants H.R.C.

D.R. 8	-	Mason	8
P.E. 8-3	-	Stevenson	8
E.E. 1-9	-	Wright	57
M.P. 86	-	Solandt	57
M.P. 14	-	Haist	57
M.P. 31	-	Solandt	57
D.R. 4	-	Box	57
M.P. 65	-	Hunter	57
D.R. 1	-	Rae	57
M.P. 66	-	Jaguel	57
Ethylene	-	LeRoy	57
D.R. 2	-	Lucas	57
B.T.S.	-	Duff	57, 154
F.E. 1934	-	Beamish	76, 154
Oil Deterioration	-	Bain	76
Met. Beryllium	-	Pidgeon	76
M.P. 88	-	Solandt	76
M.P. 87	-	Solandt	76
M.P. 89	-	Solandt	76
Lake Ont. Fish	-	Harkness	76
Salmonoids	-	Fry	76, 155
Trout	-	Ide	77, 155
Ont. Streams	-	Harkness	77, 155
M.P. 77	-	Greay	77, 155
C.W. 561	-	LeRoy	77
Food Trout	-	Fry	77
Plywood	-	Hanley	77
Atomic Res	-	Grayson	99, 154
P.E. 5	-	White	99, 154
C.W. 562	-	Wright	132
M.P. 91	-	Franks	154
M.P. 20	-	Franks	154
Cores & Rocks	-	Gilchind	154
Insect Wings	-	Burton	154
Whitefish	-	Fry	154
S.R.C. - 15	-	Wright	155

E

F

G

H

I

K

L

M

C
M

N

O

P

Q

R

S

T

U

V

W

Y

Z

Dr. 18

Drouer, C. E.,

120,

Duncan, J. S.

106

Duff, L. F. D.,

89,

Dunlop, W. J.

92, 3,

Durand, E. J.,

121,

Duff, Miss D. K.,

121,

Dunn, C. W.

91

Dyherman, A.,

125, 32,

Executive Committee 1, 6, 21, 24, 53, 69, 73, 74, 95, 113
 127, 141, 173, 209, 221, 231, 235
 241, 245, 246, 256, 258, 261
 273, 283, 287, 302-4

Ex-Service Students 2, 3, 6, 43, 45

Engineering Institute 9, 125

Estimates 12, 16, 59, 102, 110-111
 194, 278

Economics Bldg. { 14, 15, 24, 74, 96, 105, 185
 218⁽²⁾

Economic Investment Trust } 31, 236, 269

Engineering Research (see Research)

Eaton Schps. 99, 132

Employees' Assoc'n 129

Equipment - Depot, No. 1 136
 R.C.A.B.

E

F

G

H

I

K

L

M

C

M

N

O

P

Q

R

S

T

U

V

W

Y

Z

Eastall, Mrs E. V.,

89,

Ebbes, J. H.,
Ebbels, Miss J. S.

116,

196

Eilner, F. J.,

191,

- Engineering Alumni Schp. } (see M. of E. Eng. Alumni Schp. etc.)
- Epstein Edie, Norma 154
- Expansion plans 180, 185, 203, 252, 290 (Murray report)
- Expropriation 184, 185, 186
- Equipment Inventory 195, 204
- Expansion Fd. (see 199-200, 203, 224, 242, 248
also "Campaign for 258, 265, 278, ~~248~~, 293
Funds")
- Elizabeth T College Sts. 209, 290⁽²⁾
- Electrical Engineering 243
- Examination Hall } 253-4, 276, 289, 290
Alterations
- Engineers' Council } 288
for Professional Develop-
ment
- Equipment 289
- Epidemic - Ayax 302
- Engineering Society } 302
Loan Fund
- Engineering Society 242

F

G

H

I

K

L

M

C
M

N

O

P

Q

R

S

T

U

V

W

Y

Z

66-5

Elliott, Miss A.	53
Ellis, H. W.	90,
Elson, Mrs. D.	91,
Ellis, S. S.	91,
Elliot, A.	92,
Elliott, L. A.	115,
Ellis, R. G.	299 ⁽²⁾

Emerson, J. N.	119,
Emsley, Mrs. A.	130,
Emond, D. L.	130,
Embrell, J. R.	32,

Engelbert, Miss V. E.	119,
Englesmith, G.	144

Elkin, B.	120,
-----------	------

Evans, Miss L.	119, 122,
Evans, R. A.	144

Ewer, L.	188,
----------	------

Fine Art-

2

Fees :

Hart House

6

Transcript-records 55-

Health Service 95

School of Nursing 96

Institutional Man- } 193, 256
agementRefresher Course } 192, 216
Medicine

Graduate Studies 200

Waiving of fee for } 218
duplicate-diploma
P. H. NursingRemission re Exchange } 240
Student

Music 299-300

U. C. Women's Under- } 302
graduate Assoc'n

F

G

H

I

K

L

M

C
M

N

O

P

Q

R

S

T

U

V

W

Y

Z

Fr - 32

Facey, Miss Vera	76
Farrar, C. B.,	92, 144, 197, 261
Fass, T.,	123,
Farrell, R.,	190,
Hallis, L. A.,	191,

Ferguson, Hon. G. Howard	7.9.22 ⁽²⁾
Fennell, A. D.	43
Ferguson, R. B.,	90,
Ferguson, Miss M. E.,	91,

Fisher, A. M.,	118,
FitzGerald, A. M.,	120, 144
Finch, Mrs. M. R.	192
Firstbrook, J.,	189,

Finance Committee 7, 9, 27, 76, 82, 101, 109-10, 168
174, 235, 246, 294, 298

Financial Statements { 9, 47, 77, 133, 174, 175, 219
237 (change in form) 242
269, 295, 297-8, 302

Forestry Camp
Forestry

14, 26, 53, 74

150, 285-

Foster Bequest-

24, 53, 223, 257

Federation

26, 42

Foundation Co.

135-

Fisher - 23 Scott St. 252, 260, 289

Foresters' Club

242

G

H

I

K

L

M

C
M

N

O

P

Q

R

S

T

U

V

W

Y

Z

76

Felton, Mrs. C.,	121, 146
Fleming, H. W.,	125,
Fleming, R. H.,	143,

Fowler, G. A.,	190,
Fortescue, R.	148, 143,
Fothwell, J. H.,	130,
Forbes, Alex. R.	127
Foreman, A. L.,	120,
Forman, S. A.,	90,
Fowler, W. H.	52
Howard, Miss D. F.,	89,
Horsythe, Mrs. Kathleen	129,

Fraser, Kaspar	99
Francis, J. R.,	31,
Fraser, D. A.,	89,
Fryer, K. D.,	90,
Freedman, P.,	91,
Franks, W. R.,	116, 162,
Francis, F. J.,	121,
Frost, P. J.,	123, 147
Fraser, J. L.,	123,

Furnerton, H. L.,	143,
Furbright, J. W.	262

Grenville St. No. 83 } 6.252, 289
 & No. 85 }

Graduate Fellowships 7

Geography 15, 192

Geological Sciences 29

Geochemical Research 29

Governor-General of } see Alexander
 Canada }

Gordon, Mackay & Co. 57

Gray Lectureship 57, 270

Garalick Schp. 72

Group Life Insurance (see also Pensions)
 110, 174, 176

German 148

Gall Award, Hugh 153, 195, 229

Gifford donation of } 179
 books to Physics }

Guardian Realty Co. 180, 295

Guelph Community } 156
 Chest }

Glasgow Estate 195

George St., No. 339 252

G

H

I

K

L

M

C

M

N

O

P

Q

R

S

T

U

V

W

Y

Z

Gu-218

Gardner, W. J.,	122,
Gage, Miss B.,	122,
Galch, Miss H. L.,	122,
Garner, J.,	143,
Gallie, W. R.	143
Gair, J. A.	217, 254
Gallie, W. C.	270

Gerstein, Mrs. Reva,	119,
----------------------	------

Gibson, J. J.	39, 69
Gilchrist, G. S.,	121,
Giovanetti J.,	190,
Gibson, A. L.	283

Glazebrook, L.,	161,
-----------------	------

"Globe Mail"	263
Guarantee Bonds	264
General Banking Ac	281
Gaby Scholarship	285
General Endowment Ac	296, 298
Graduate Students' Union	242

H

I

K

L

M

C

M

N

O

P

Q

R

S

T

U

V

W

Y

Z

Y²⁰

Gottlieb, C. C.	42
Goggio, E.	89,
Goldberg, Miss S. S.	89,
Good, H. M.	89,
Gornall, A. D.	116, 161,
Gordon, S. D.	116, 161,
Godfrey, R. J.	117,
Gowan, W. W. H.	120, 147
Gowans, Miss B. A.	121,
Goulding, A. M.	122,
Gossage, C. D.	129,
Gordon, Miss C. A.	167
Goldstone, Miss L.	144
Godfrey, Miss R.	147
Gofkind, S.	195-
Gold, B.	275-

H**IJ****K****L****M**^c**M****N****O****P****Q****R****S****T****U****V****W****Y****Z**

48-53

Grant, Mrs. W. L.	38
Graham, K. M.,	89,
Graham, W. R.,	90,
Grey, P. H.,	116,
Grieve, G.,	120, 124,
Graham, H. E.	120,
Grant, R. R.,	121,
Greenslade, Miss M. J.,	121,
Gray, C. C.,	120,
Grant, Miss A.,	121,
Graham, Mrs. M.,	122,
Graham, D. M.,	122, 147
Graham, Miss M.,	123,
Grzedzielski, A.,	124,
Graham, R. B.,	125,
Graham, T. C.,	130,
Gray, C. A. C.,	130,
Gray, Mrs. A.,	130,
Griffin, J. D. M.	146, 31,
Greene, Miss M.	147
Graham, J.,	188,
Gross, Mrs. L.,	189,
Gray, Miss R.,	189,
Green, R. O.,	191,
Greenaway, L. L.,	191,

Guillet, C. C.	55
Gunby, O. G.,	123,
Gundry, Mrs. J. L.	148
Guch, J. B.,	190,

Housing Survey 4, 77, 179, 155, 270

Honorary Degrees Com^{ee} 229, 247, 260, 279-80
(incl. Sub-Com^{ee}) (Senate)

Hart House Theatre 57, 35, 77, 95, 114, 149, 156
170, 221, 231

Hart House { 6, 16, 60⁷⁴, 149, 152, 169,
170²⁴¹, 294

Hart House Com^{ee} 169, 225

Hills Bequest, Jessie J. 7, 158

Hally Men's Prize 8, 72, 77

Harbord St. Property 13

Harwood & White 14, 54

Holwood Hall 17, 149, 157

Hermant Flaps. in { 47
Ophthalmology }

Humanities & Social { 53
Sciences Research }

Harris Schps. 77

Hayes Steel Products 77

Household Science 93, 217, 239

Hobbs Glass Schp. 77

H

I

K

L

M

N^c

O

P

Q

R

S

T

U

V

W

X

Y

Z

Harkness, W. J. K.,	72
Haworth, P.,	89,
Haworth, Mrs. B. G.,	89,
Hammerschlag, Miss H.,	90,
Hahn, Miss F. G.,	90,
Harvey, J. W.,	91,
Hayne, D. M.,	92,
Hamby, D. H.,	115,
Hare, R.,	116, 117, 148
Hammond, Miss M. G.,	121,
Hall, Miss A. S. F.,	123,
Ham, J. M.,	124,
Haehnel, W. F.,	124,
Hartman, E. L.,	124,
Hayslip, S. O.,	124,
Harman, Miss C.,	127
Hatfield, W. C.,	127, 162,
Harrison, Dr. Elizabeth	129,
Hamilton, Miss M.,	129,
Haddy, J. F.,	144
Hamilton, A. C.,	188,
Hartroft, W. L.,	189,
Hall, J. A.,	189,
Halischuk, E.,	191,
Harwood, J. H. L.,	191,
Hawke, W. A.,	161,
Harrington, S. W.,	232
Harrison, J.,	263

Hourly Employees	110, 175
Health Service - } new bldg.	61
Hygiene Building	153
Henderson (V.E) Portrait	156, 195-
Hutchison Flaps.	155
History	192
Hygiene, Preventive } Medicine	196
Hoyt- Donation	224
Housing Service Report } 246	238
Hoffman - La Roche	285-
Hydro Electric Power } Com'n	285-
Holmes Bequest	285-
Hoskin Ave.	292
Hospital agreements } re clinical instruction	300-301
Hospital appointments	301
Hillman Men's Award	305

IJ

K

L

M

C

M

N

O

P

Q

R

S

T

U

V

W

Y

Z

c	Heath, J. K.,	188,
1	Helleiner, K. F.,	91,
L	Hennessey, J. G.,	115, 149
H	Helwig, C. E.,	116,
H	Hemer, W. A. M.,	117,
H	Hearle, Miss E. M.,	119,
H	Hearn, Miss D. D.,	119,
Ha	Henderson, Miss J.,	121,
Ha	Hershfield, C.,	123,
	Heaton, J. G.,	129,
	Hendry, C.,	146
	Held, Miss F.,	147
	Henderson, U. C.,	156, 195-

	Hickling, J. F.,	119,
	Hincks, C. W.,	122,
	Hipwell, R. W.,	123,
	Hitchfield, W. F.,	125,
	Hilton, Mrs. M. M.,	130,
	Hill, Miss M. G.,	146
	Hill, D. A.,	240

IJ

K

L

M

^cM

N

O

P

Q

R

S

T

U

V

W

Y

Z

Hoyt, C. Grandison	224
Holden, J. B.	15
Holmes, J. B.	125, 147
Hodges, W. E.	42
Hope, Mr. Justice	113, 280
Holman, W. D.	93
Holman, Miss E.	130,
Hogg, Mrs. H. S.	89,
Hollan, J. E.	130,
Hobberlin, Miss R.	89,
Hozack, J. C.	158
Hodgins, J. W.	90,
Howard, Miss E. M.	147
Hood, W. C.	91,
Howard, Mrs. B.	188,
Hoskin, Prof. H. A.	93,
Howie, Mrs. V.	189,
Hopper, N. C.	121,
Horner, J. J.	190,
Hopday, Miss K. M.	123,
Hoskins, E. B.	191,
Horton, J. J.	124,
Hobden, A. E.	191,
Hopkins, C. H.	124,
Hodges, J. C.	248

Hull, Miss K. L.	89,
Hull, D. A.	89,
Humo, J. M. P.	91,
Hunter, Prof. Andrew.	92, 303
Huggins, M. W.	118,
Huber, D. L.	120,
Hutcheon, W. M.	123,
Hughes, P. B.	123,
Hume, D. C.	124,
Hubbs, D. H.	129,
Hughes, Miss M.	130,
Hughes, W.	143
Hurd, Miss A.	147
Hunt, A. L.	190,
Hull, J. L.	190,
Hurwitz, J. K. J.	190,

Imperial Oil Ltd. 7, 8, 57, 195, 232, 236, 269

Illness, reporting cases of - 302

Investments 11-12, 174, 175, 202 (policy laid down) 236, 237, 246-7, 295

Insurance 14, 60, 105, 106, 133, 134, 195
283, 289, 290, 304

Insulin 22, 169, 203, ²⁴¹267

Infirmity Charge 284

Institute of Industrial Relations
(incl. Summer School) { 45, 54, 77, 97, 155
225, 232, 242, 258
268, 270, 285, 305

Icelandia Ltd. 50, 59

Italian & Spanish 53

Institute of Child Study 53, 227

Institute of Physiology 61

Institutional Management (see Univ. Extension)

Imperial Tobacco Co. 154, 229

Italy Prizes, Sons of 154, 229

Impersonation by students
at examinations } 177

Inter'l Accountants' &
Executives Corp'n } 179
Bursary

Imperial Bank 232, 236, 269

Infants Homes Donation (see Moberly Lectureship)

IJ

K

L

M

C
M

N

O

P

Q

R

S

T

U

V

W

Y

Z

Ignatieff, Mrs. F.,

130,

Ingles, Jas.

38

Innis, D. A.,

188,

Ingram, Mrs. H.,

189,

Innis, H. A.

242

Ireland, Mrs. A.,

92, 146

Ireland, R. R.,

119,

Ireland, R. C.

143

Jeanneret Prize 30

Jewish Women Bursary (see Nat'l Council of Jewish Women)

Jackson-Lewis Co. 135-

Journal of Royal Architectural Institute } 179

K

L

M

C

M

N

O

P

Q

R

S

T

U

V

W

Y

Z

Jackson, D. S.,	90,
Janet, R. W.,	116,
Jackson, W. J. S.,	117, 191,
Jackson, R. W. B.,	119,
Jakimuk, W. J.,	120,
Jackson, F. S.,	121,
Jackson, W. H.,	120,
Jacobsen, Mrs. A. E.,	121,
Jaffary, S. K.,	122,
Jack, B.,	143,
Jacobsen, Miss S. R.,	146
Jaques, E. B.,	147
Jablonski, W. L.,	188,
Jackson, D.,	188,

Jenkins, Miss R.,	119,
Jeffrey, R. B.,	163,

Knox College	18, 136
Kellogg Fdn	54
King Township Schp. Fd.	57
Kings College documents	97
Kennedy Schps.	99
Kresge Fellowship	232, 275-

K

L

M

M^c

N

O

P

Q

R

S

T

U

V

W

Y

Z

Johnson, H. L., 91,
 Johnson, J. H., 117,
 Jones, L. E., 118,
 Johnston, Mrs. E. C., 119,
 Johnson, Mrs. P. L., 122,
 Johnston, Miss B. M., 146
 Jones, L., 191,
 Joe, M., 162,
 Johnson, Edward 306

Jones, R. J. 52
 Joliat, E., 143,
 Joliat, Mrs. E., 143,

Jackson, J. A., 91,
 Jupp, A. R., 125,

L

M

C

M

N

O

P

Q

R

S

T

U

V

W

Y

Z

Ha. K.

Kaye, P.,	120,
Kaulman, L. A.,	125,
Kahn, L. R.,	189,

Kennedy, Dean W. P. M.,	92,
Kent, Miss R. B.,	121,
Kerfoot, Mrs. B.,	122,
Kent, L. R.,	123,
Kerr, D.,	143,
Kelly, Arthur	179
Keeler, W. R.,	189,
Keith, J. D.,	161,
Keith, W. L.,	161,
Kew, J. H.	217

Kelly, Arthur	46, 179
---------------	---------

L
M
C
M
N
O
P
Q
R
S
T
U
V
W
Y
Z

K King, J. J. D. 38, 44
 K Kitchener, Mrs. J., 119,
 Ka Kilby, Miss J. E., 119,
 Kirkwood, Mrs. F., 120,
 Kidd, Miss J. M., 121,
 Kinash, B., 122, 146
 King, H. A. 146
 King, Mrs. M. R. 147
 Kilburn, R. A., 162,

Klauel, J. J., 120,
 Kling, S., 188,

Knight, R. 147

/ Kowin, Mrs. J. M., 191,
 /
 / Kreutzer, J., 117,
 / Krause, W. 148, 143,
 K Kravetz, A. J., 190,

/
 /
 K Kurlz, J. E., 119,
 Kubath, F. 144
 Kulczynska, Miss J. 218

Limitation of Students 1, 22, 72, 125-

Lesner Fellowship, R.V. 7

Lee Collection 14, 60, 105-

Leonard Estate, R.W. 25, 41, 75, 87, 110, 175, 295-

Louther Ave., no. 77 30, 184, 252

Leaves of absence 31, 59, 72, 93, 148, 161
192

Library School 53

Long Bros. 61, 133

Lilly Co., Eli 61

London Life Ins. Co. 83

Leabatty donation } 98, 193
re Safety Driving }

Laura Secord Co. 104

Legal Education 138, 186

Law Costs 157

Lecturers, payments to 157

Library Books 204

Library 216, 217, 268

L
M
C
M
N
O
P
Q
R
S
T
U
V
W
Y
Z

La-

Lacy, R. J.	93
Laird, R. C.	116, 161
Laughlin, W. H. M.	120,
Landymore, Mrs. A. H.	125,
Laari, W.	125,
Larmer, Mrs. S. W.	130,
Langley, J. B.	189,
Lattimer, Mrs. S. E. M.	191,

Ladies' Golf & Tennis Club. } 236, 269, 295

Leaside Eng'g Co. 294

Loans Com^{ee} - App. Sec. 302

Life Ins. Medical Res. Fd. 305

M

C

M

N

O

P

Q

R

S

T

U

V

W

Y

Z

La-

L	Lewis, G. F.	143
La	Lewin, D.	143
La	Le Masurier, H. C.	24, 125, 162,
La	Leask, Miss W. M.	146
La	Lehmann, A. J. V.	115,
La	Ledgett, H. D.	190,
La	Lesson, Miss H. J.	118,
La	Lehan, A. D.	225
La	Le Ray, D. J.	119,
La	Legget, R. F.	275
La	Lee, Miss J. D.	122,
La	Levadie, B.	123, 147
La	Le Ray, W. J.	138
La	Ledony, Mde.	157, 196

Line, Miss D.	90,
Livingstone, Miss D. S.	121,
Linell, C. A.	148
Lippert, S. M.	143,
Linn, Miss M. Y.	196
Lischerow, Miss L.	240

Lloyd, H. J. B.	147
Lloyd, Mrs. C.	130,

M
c
M
N
O
P
Q
R
S
T
U
V
W
Y
Z

Lo 23

Lowe, D. V.	2, 121,
Losemore, J. R.	59 ⁽²⁾
Longworth, L. J.	89,
Lowe, G. G.	91,
Longhead, W. J.	93,
Long, W. M. D.	115,
Lowe, D. M.	116,
Loudon, T. R.	118, 176
Loken, R. H.	130,
Lodge, G. A.	144
Lott, R. M.	33,

Luchak, L.	91,
Lucas, G. G.	116.

Lynch, G. L.	121,
Lynn, R.	32,

6, 150

M^c**M****N****O****P****Q****R****S****T****U****V****W****Y****Z**

	Matthews, Brig. B.	7, 9, 21, 22, 77, 113, 138
'	Massey, Hart-	38
h	Massey, Lionel	38
h	Magwood, S. J. R.	43
h	Massey, Vincent-	60, 113, 151, 278-9
h	Mason, Dean, A. D. A.,	92, 122, 299
h	Macmill, H. H.,	118,
h	Martin, W. H.,	122,
d	Marshall, D. W.,	123,
h	Mathieson, R. M.,	123,
	MacKlin, H. L.,	124,
	Mason, V. V.,	124, 190,
	Main, O. W.,	125,
	Martin, J. P.,	142,
	Martin, Miss C. G.	146
	Martin, Miss V. J.	147
	Marriott, Mrs. R. M.	196
	Markowitz, J.,	31,

Medicine, Faculty of 1, 22, 26, 27, 46, 55, 56, 150
192, 227, 262 (3)

Medicine Department 231, 301

Macara Schp. 8, 190

Medical Women's Undergraduate Assoc'n } 242

Medical Society fee 27

Medical Society 242

Mechanical Engineering 28, 177, 219, 242

Mining Geophysics } 29
Colp'n

Music, Faculty of { 43⁽²⁾ 94, 150, 227, 229
299-300

Marani & Morris 55

Medical Refresher Courses 56, 73, 192, 216, 227
262

Mechanical Bldg. } 62, 99, 104, 134, 157, 185
addition & equipment { 253, 277, 288

Master Flph. 72, 99, 132, 156
see letter file for authority re Laramie

Mutual Life Assoc Co. 83

Margaret Eaton School } 103, 151
415- Yonge St.

Morrow's Ant House 104 (see Yonge St. 185)

Milne, Nicholls 134, 135

Mathers T Haldenby 185

Massey Fdn Repayment { 203, 243, 245, 259, 277
298

Massey Estate, Hart A. 277

M

C

M

N

O

P

Q

R

S

T

U

V

W

Y

Z

Mendel, B.	148
Merritt, W. H.,	143,
Meeb, L. A.,	190,
Meyer, L. L.,	31,
Meiklejohn, R. B.,	161,

Miller, R. L.,	90,
Milne, J. H.,	90,
Michell, A. L.,	117,
Miles, Miss C. A.,	118,
Milligan, L. L.,	120,
Mills, P. H.,	121,
Wickle, Miss L.,	122,
Milne, Miss D. H.,	129,
Miner, S.	144
Mills, J. R. F.,	31,
Millson, N. C.	268

Men's Residence Rehabil- } 203
itation Fund }

Myself - Lecture 262

Proberly Lectureship 269

Medical Examination 283

Mineral Estates Ltd. 294

Mississippi Land Co. 295

Medical Alumni Schps. 305-

^c
M
N
O
P
Q
R
S
T
U
V
W
Y
Z

Morrison, Miss M. J.	46
Morrow, F. K.	47, 70, 288
Montgomery, Lord	49, 94
Montgomery, R. J.	71
Monsbraten, Hans	75
Moffat, Miss M. L.	89
Morrissey, T. P.	91
Morrison, K. J.	91
Moore, Prof. E. S.	92
Morgan, A. L.	116
Morrison, C. F.	118
Morrison, L. M.	119
Morgan, J. S.	121
Mawat, A.	122
Morlon, J. M.	123
Morgan, A. W.	123
Morey, S. W.	144
Montague, Hon. R. J.	193, 189
Montague, J. T.	189
Moore, W.	32
Morgan, J. R. L.	162
Morrow, H. B.	(see 188 Yonge St.)
Moore, W. B.	268

^c
M
N
O
P
Q
R
S
T
U
V
W
Y
Z

Mr Kee - Gilchrist Schp. } 8.72
 Eng. Physics }

Mr Lennan Laboratory } 47.154
 Research Funds }

Mr Intyre Research Flap. 97

Mr Kinnon Industries 155

Mr Crea Schps. 156

^c
 M
 N
 O
 P
 Q
 R
 S
 T
 U
 V
 W
 Y
 Z

McAndrew, W. J.,	92,
McArthur, G. S.,	116,
MacArthur, Miss E.,	130, 196
McArthur, J. R.,	31,

McBride, Miss B.,	117,
-------------------	------

McCart, H. W. D.,	161,
McConnell, G. A.,	130,
McCallum, Mrs. M.,	90,
McCutcheon, W. W.,	91,
McCalland, J. S.,	116,
(McKeau, Miss D.,	119,
McCart, Mrs. H.	122,

McGullagh, C. G.	37, 49, 102, 267-8, 280
------------------	-------------------------

N
O
P
Q
R
S
T
U
V
W
Y
Z

Macdonald, E. A. 24
 Macdonnell, Mrs M. 53
 Macdonald, D. Bruce 70, 84
 Macdonald, W. C. 71
 MacDonald, J. J., 90,
 MacDonald, Prof. J. H., 92,
 MacDonald, A. E., 116,
 MacDonald, Miss M., 116,
 MacDonald, J. B., 191,

MacElhinney, W. L., 120, 299
 McElheran, B., 188,

M

Macfarlane, H. M., 125, 144, 190,
 MacFarlane, J. A. 151

N
O
P
Q
R
S
T
U
V
W
Y
Z

Mr ^c Guire, H. A.	2
Mac Gillivray, Miss A.	43
Mac Gillivray, Mrs. E.,	89, 188,
Mac Gilchrist, R. D.,	123,
Mr ^c Gregor, Miss A. C.	153, 233, 257
Mac Gregor, S. E.,	191,
Mc Gill, D.,	191,

Mc Henry, E. W.,	122,
------------------	------

Mc Innis, F. P.,	161,
Mac Innes, C. B.	52

Mac Kay, Miss M.	192
Mac Kenzie, R. G.	143
Mr ^c Kerron, Miss R.	148
Mac Kenzie, Dr. W. F.,	130,
Mc Kay, Miss E. M.,	89,
Mc Keen, Miss C. D.,	89,
Mac Kenzie, D. R.,	90,
Mc Kechnie, J. A.,	120,
Mc Kellar, Miss M.,	121,
Mc Kenzie, Miss D.,	122,
Mc Kennon, Dr. Hollie H.,	129,

Nat'l Conference of
Can'n Universities } 6

Nova Scotia Bonds 12, 13, 236

National Trust Co. 16, 93

Napier & Son, W. 28

Non-members of Board
on Administrative Com^{tee} } 52

Nat'l Council of
Jewish Women } 56, 93

Nutrition Foundation 54, 155

Oilrow Ltd., Wm. 58, 295

Naval Training Division } see Univ. N.T.D.
Bursary }

Notices of Motion { 171, 178, 231, 233, 240
268⁽²⁾ 280⁽²⁾

N.Y. Botanical Gardens 155

New York Company (see Associates of U.S.T.)

Nat'l City Bank, N.Y. 281

Newman Club donation 305

National Research Council 305

N
O
P
Q
R
S
T
U
V
W
Y
Z

McEman, D. L., 190,
 McLaughlin, R. R. 71
 Machure, M. B., 91,
 Macbean, D. H., 118, 32,
 McLean, Miss D., 119,
 Macleod, Miss D., 129,
 McLeod, Miss D., 130,
 (MacNeill, B. H., omit. 89,)
 McMillen, L. A., 121, 122,

MacNeill, B. H., 89,
 McNeill, Mrs. J. R., 188,

McChedran, Miss M. L., 121,
 MacPherson, J. H., 147

MacRae, D., 2
 McRae, J. R., 91,

McTague, Hon. C. P. 52

O
P
Q
R
S
T
U
V
W
Y
Z

82
Hapke, E.,

189,

Heilly, Balmer

38, 50, 67, 85, 174, 179

Neal, L. M.,

119, 237

Neuman, F. H.,

124,

Nichol, Miss V.

53

Nickle, W. F.,

94

Niemeier, Miss L.

121,

Nicholson, Miss J.,

122,

Nixon, L. M.,

124,

Nichols, W. J.,

190,

Noice, E.

190,

Noonan, W. F.

161,

Norush, S. L.

152

Northcutt, Miss R. J.,

89,

Norgate, W. D.,

90,

Norwood, Prof. Gilbert

93, 152

Northway, Miss M. L.,

122,

Noble, E. Clarke

129,

Nuffield, E. W.,

90,

Orders-in-Council 7, 26, 69, 160, 210, 269

Ontario Bonds 12, 236, 237, 295

Ontario Medical Assoc'n 26

Ontario College of Education 53, 192, 197, 229, 256, 260
275

Ontario Dental Assoc'n 126

Ontario Research Fdn. 128

Occupational Therapy } 136, 137, 150, 185, 217, 218
Physiotherapy }

Order of Business 150

Order of Sons of Italy } 154
Prizes }

Oral Health Theses Prizes 155

Out. Community Chests } 156
Schps }

Oryen Award 232

Obstetrics Gynaecology 301, 305

Ophthalmology 301

Oto-Laryngology 301

O
P
Q
R
S
T
U
V
W
Y
Z

Oline, C. E.,

123,

Osberg, L. H.,

143,

Owen, A.,

91,

Owen, J.,

122,

- Pharmacy Courses 150
- Pharmacy & Pharmacology 156, 305
- Putnam Prize, Wm. Lowell 179
- Penicillin 55
- Purchasing Dept. 196
- Psychology 216, 235
- Post-Graduate Courses 228-9
- Rakenham Bequest 256
- President's memo on } see Campaign for
Campaign for funds } Funds
- Princess Alice Fdn Fd. 270
- Pay Roll Bank A/c 281

P
Q
R
S
T
U
V
W
Y
Z

Parker, J. M.	71
Parker, J. H.	89,
Cashler, P. E.	91,
Paul, Crof. E. W.	92, 98,
Ratterson, G. M.	116, 176
Rark, Miss E. W.	117,
Rarker, R. E.	117,
Parkees, Miss A. E. M.	119, 147, 192
Ratterson, R. L.	124, 144
Payne, J. F.	148
Carsons, E. K.	143,
Parkees, G.	143, 162,
Petersen, G. C.	90.

(Paul, E. W.	98)
--------------	-----

Perry, R. A.	217
Retrie, A. E. H.	163,
Penny, Mrs. M.	147
Perry, R. H.	130,
Requegnat, L. A.	122,
Reppers, J. B.	117,
Pearse, R.	24

Physical Training 2, 149

Pool for Investments 202
Provincial Government:

Dept. of Planning & Development } 4

Provincial Treasurer 48

Prime Minister 83, 99-100

Minister of Education 137

Provincial Secretary 186

Pensions:

Academics
(incl. Group life) } 82-85, 101, 152, 153, 188
233, 257, 295, 296-7 (revised
resolution) 303

Employees { 84-5, 101, 137, 167, 175
176, 224, 274-5, 294
295, 296-7 (revised
resolution)

Physiotherapy & Occupational Therapy } 136, 137

Pathology & Bacteriology 148

Philips Geiger-Counter 157

Psychiatry 197, 201

P
Q
R
S
T
U
V
W
Y
Z

Ph.
Ph.

Phillips, R. D.

71

Phillips, H.,

122,

Philp, H. F.,

124,

Phillips, C. C.

192

Riper, Miss E.,

130,

Pickard, J. T.

158, 268

Plummer, Miss H. C.,

116,

Plumtree, A. F. W.,

162,

Public Trustee	7
Personnel Admin Course	152
Public Speaking Assoc'n	5
Property Committee	$\left\{ \begin{array}{l} 13, 59-60, 62, 71, 74, 103, 106 \\ 124, 128(2), 133-137, 168, 183, 251 \\ 276, 277, 278, 288, 291 \end{array} \right.$
Properties surrounding University	13, 106
Physics Building	$\left\{ \begin{array}{l} 14, 54, 99, 133, 184, 224, 253 \\ 254, 290 \end{array} \right.$
Political Economy	15
Photographic Service	25
Parsons of Canada, C.A.	28
Propies	31, 58, 180, 232, 302
Pi Lambda Phi } Daniel G. Jacobs Prize }	44
Physics Dept.	47, 157
Port Hope Lots	$\left\{ \begin{array}{l} 61, 62, 71, 133, 185, 218, 252 \\ 290 \end{array} \right.$
Public Health Diploma Course	72
Physiology	72
Physiology new building	185, 253
President	73, 139
President's Report	302
Pi Lambda Phi I.B. } Gierler Award }	76, 98
Paul portrait (Dr. E.W.)	98
Portraits	78, 156, 195

Q
R
S
T
U
V
W
Y
Z

Porter, R., 90,
 Potter, C., 120,
 Roole, Miss M. E. M., 122,
 Pounder, J. R., 145-
 Powicke, ~~Thos~~ III. R., 90

Prodan, L. A., 90,
 Preston, Miss D., 91,
 Price, H. W., 92,
 Prince A., 119,
 Proctor, Mrs. M., 119,
 Price, Miss R. M., 119,
 Primeau, J., 122,
 Proctor, L. D., 195-
 Prince, Leslie, 162,

Pugsley, Miss Helen 45-
 Rimes, J. D., 117,
 Rurdee, W., 129,
 Rurdy, C. C., 130,
 Rurdy, Miss L., 130,
 Ruckert, Miss H., 130,

Ryne, Mrs. F. F., 191,

Queen's Park, No. 78 (see Holwood Hall)

Quebec Bonds 236

Queen's Park roadways } 253
changes by City }

Q
R
S
T
U
V
W
Y
Z

Drum, Miss V. M.

146

Quarrell, A.

119,

Quail, F. J.

123, 156

R
S
T
U
V
W
Y
Z

P. R.

Rae, C. A.,	116, 31,
Ratz, A. S.,	124,
Ramsden, Miss R.,	129,

Reid, L. W.,	191,
Reekie, J. Miss H.,	146
Reid, D. J.,	163,
Reid, D. J.,	142, 129,
Reed, J. A.,	59
Reid, J. H. S.,	90,
Reed, Miss W. K.,	90,
Reid, W.,	118,
Record, J.,	120, 123,
Reilly, P. M.,	123,
Renault, A. H.,	124,
Reid, D. J., A.,	162,

Richard, P. A.,	120,
Richards, J. H.,	188,
Richuk, Miss A.,	146
Ridgway, Prof. F. E.,	93,
Richardson, W. L. C.,	53
Richardson, Prof. S. M.,	93,

Residences: Men 2, 6, 126, 217

Women 6, 95, 96, 126

Royal Commissions 5, 46, 55

Rainbow Order for Girls 9

Resignations

{ 24, 43, 53, 71, 93, 125, 147-8
162, 192 (salaries to be shown)
196, 217, 231, 268, 275, 299

Registration (see also Limitation of Students) { 24, 150, 177, 194, 217, 229, 237
262, 131

Registrar

30, 131

Registered Nurses' Assn 30, 47

R. C. A. C. Women's Auxiliary Bursaries { 30, 56, 93, 99, 132

Returns from War leave 31, 161

Royal Canadian Institute 45, 104, 106

Rockefeller Fdn

47, 99, 155, 242

Rowell Flsp.

72, 99

R
S
T
U
V
W
Y
Z

Roberts, Miss M.	42, 91,
Rowe, Miss M. J.	43
Robertson, Chief Justice	51
Rosevear, R. A.	71
Ross, Geo. W.	85-
Ross, Miss C. B.,	89,
Rochfeler, K. H.,	89,
Rosenberg, Mrs. M.,	91,
Rauchbloom, H. D.,	91,
Robert, J. W.,	116,
Robbins, Miss J.,	119,
Roberts, F. F.,	121,
Robertson, Mrs. E. C.,	122,
Rounthwaite, C. F. F.,	123, 189,
Rowe, T. L.,	124,
Rome, A. H.,	124,
Roseborough, H. E.,	125,
Rogers, Dr. R. M.,	130,
Roland, Mrs. Audrey	158
Rodwell, C. K.	143, 231
Ross, J. W.	147, 163,
Robb, W. M.	192
Robinson, C. L. N.,	189,
Roseblade, L. K.,	31,
Roberts, Miss J. L.,	162,
Roycroft, W. R.,	162,
Robertson, W.	217

Research -
Engineering

44

Scientific

53

App. Sc.

53

Humanities & Social
Sciences

53

Medical

53

Med. Res. - Best - 214

Med. Res. - Banting 203

S
T
U
V
W
Y
Z

- Ramsay Contracting Co. 101
- Reitman's Inc. 104 (see Yonge St. 188)
- Residence Rates 126
- Royal College of Dental Surgeons } 132, 205, 216, 261
- Robertson Ltd., A.W. 135, 137
- ~~Registration~~ 24, 150
- Royal Ontario Museum 151, 157, 261, 274, 294
- Royal Society of Canada 151
- Russian Scientists 55, 194
- Russian Studies 275-
56, 43
- Refresher Courses 192, 216, 227, 262
- Research Work 194
- Reserve for Amortization of Investments } 203
- Reserve for Repairs & Renewals } 203
- Royal Canoe Yacht Club } 236, 269, 274, 295
- Rolls-Royce Martin Aircraft - Engine } 242
- Rogers Co., Elias } 258
donation
- Retiring ages for clinical staff } 272, 274, 301
medicine
- Reserve for Contingencies 296, 298
- Reserve for deferred maintenance } 296, 298

S
T
U
V
W
Y
Z

Jan 1882

Latterly, Prof. J.,	92,
Latter, Miss M.,	115,
Sanderson, C. R.,	122, (2)
Sargent, W. J.,	123,
Sandler, S.	144
Savoy, Mrs. D.	147
Sadowski, B.	155
Launders, H.,	163,
St. Laurent, Louis	270

Schiff, H.,	90,
Scott, G. D.,	91,
Scott, W. A.,	116,
Scott, Mrs. J.,	121,
Scott, Mrs. G. W.,	122,
Scott, A. H.,	123,
Schell, Miss M. J.,	130,
Scott, Miss J. L.,	130,
Scattergood, J.,	32,
Sully, Hugh	261

179.155

34.156

150.205

(2)
4.176.236

College)

S

T

U

V

W

Y

Z

Sent Ue, F.,	91,
Sellers, E. A.,	116,
Seymour, J. H.,	125, (2)
Sexton, Miss W. M.	146

-	Shore, B. E.	275
-	Shimizu, K.	190,
-	Sharp, J. E.	161,
-	Shindman, B.	188,
-	Shih, C. C.	146
-	Shepherd, Mrs. Helen	152, 156
-	Shulman, W.	123, 189,
	Shepherd, Miss H.	122,
	Shopsowitz, D.	120,
	Shenstone, B. L.	120, 189,
	Short, Mrs. A. H.	119,
	Shepherd, H. G.	118, ⁽²⁾
	Shepherd, F.	91,
	Sharp, W. J.	89,
	Shenilt, L. W.	89,
	Straw, J. E.	
	Sheffield, C. F.	23
	Sherzen, Miss L. J.	14

Salaries

2, 10-11, 12, 84, 111, 275-6

Salaries - Arts & App. Sc. 275-6

School of Social Work 4, 15, 53, 77, 156, 157, 179, 155
270

Supt's Bank A/c 281

Superintendent - { 6, 14-15, 46, 78, 128, 134, 156
180, 217, 254, 268

Superintendent, Asst. (re new bldgs.) 128

School of Nursing 6, 13, 28, 54, 96, 125, 150, 205
252, 256, 289, 302

School of Grad. Studies 6, 150, 200, 239

St. Lawrence Corp'n { 12, 13, 31, 58, 110, 174, 176, 236⁽²⁾
247, 269St. George St. properties:
Corner of Harbord 13

Corner of College (see St George & College)

No. 42 291

Surgery 301

Spadina Ave., No. 713 14

St. Wilda's College 17

Students' Administrative Council { 24, 192, 194, 241, 238

Senate 26, 229, 247, 260

S
T
U
V
W
Y
Z

Sinclair, Mrs. Adelaide	255
Siegel, H. O.,	90,
Sirluck, E.,	91,
Linden, Miss M.,	92,
Silverthorne, L. W.,	116,
Signori, E. J.,	119,
Simon, W. H.,	124,
Simpson, B. Kapier	128
Silverman, F.	195-
Simonson, L. W.,	190,
Simmons, W. W.,	162,

Skelton, Miss E.	147
Skinner, H. G.	305-

Slack, Miss F.,	117,
Slemon, L. R.,	120,
Slade, C.,	120,
Slemon, H. V.,	162,

Signatures on cheques } 34-5, 142, 160, 264, 265¹³¹
 includ. Ajax A/c } 268, 280-2

Statutes of Senate 44, 53, 72, 93, 125, 150
 216, 229, 262, 275-

Social Diseases Grant 45-

School of Hygiene { 47, 72, 97, 99, 150, 155
 192

Scientific Research { 53, 96, 170, 240, 275-
 285

Somers Schp. 72

Solicitation of Funds 94

Schools of Physical & Health Education { 103, 131, 150, 151
 262

Stone Webster 128

Summer Business 138, 156-160

Service Training Courses 149

School of Law 150, 186

School of Chinese Studies 150

Shepard Bequest 152

Swan Medal 154, 262

Solicitor's Bills of Costs 157

T
U
V
W
Y
Z

S	Smith, F. Gordon	29, 115,
S	Smith, S.,	89,
Li	Smith, Miss B. J	90,
Li	Smith, W. L.,	91, 119,
Li	Smith, Mrs. E. H.,	121,
Li	Smith, G. W.,	120,
S	Smith, Miss L. M.,	123,
S	Smith, D. B.,	123,
Li	Smith, E.,	125,
Li	Smith, Leonard	127, 157
	Smith, G.,	130,
	Smith, W. D.	148, 146
S	Smith, M. Doreen	158
S	Smith, Miss B. B. D.	146
	Small, Mrs. E.	147
	Smart, J. S.	290

S Loper, J. H., 142,

S

S

S

	Spencer, R. C.,	89,
	Spring, D.,	90,
	Spence, J. J.	118,
	Spalding, Miss M.,	123,
	Speakman, W. B.	128
	Speers, Mrs. Mary	147
	Speirs, H. R.	147
	Spaulding, H. C.	155-
	Sparker, W. E. R.,	162,
	Sparling, Marley	279

- St. George College St. } 173, 183, 243, 289
 intersection }
- Secombe Prize 155
- Spadina Ave. 719-721 183
- Sigma Alpha Mu Schp. 195
- Stores 201
- Site Lands 203
- Swift-Can'w Foundation 219
- Student-Organizations 241-2
- Scott St. no. 23 (see Fisker)
- Sultan St. no. 2 252
- Succession Duties 257
- Sproat Bursary 258, 275
- St. Michael's Hospital 262, 274, 301⁽²⁾
- Sisters of St. Joseph 301
- Sales Tax 265
- Securities (see Corporation Stocks)
- Spring Falls Power } 270
 Paper Co. Schps. }
- Sadowski Bursary 285
- Slough Creek Syndicate 295

T
U
V
W
Y
Z

Stark, F. K. A.	25
Stickland, W. A.	52
Stevens, W.	59
Steinberg, R.	90,
Stephenson, A. R. J.	91,
Stewart, M. D.	91,
Stewart, Miss A. H.	91,
Stevenson, A. F. C.	115,
Stocking, S. B.	115,
Stewart, R. A. D.	119,
Stouell, T. H.	119, 192, 31,
Stacey, Miss D. J.	121,
Stewart, Miss T. H.	122, 129,
Steele, D. R.	124,
Stevens, K. H.	125,
Stiner, W. B.	129,
Stachera, Miss W.	142,
Stevenson, Mrs. R.	146
Stedman, Mrs. R. W.	188,
Stallwood, B. J.	190,
Stapley, L. D.	190,
Stanton, C.	31,
Stringer, A. T.	32,
Storey, Miss M.	33,
Stephenson, H. R.	163,
Storrs, W. B.	261

to 6

Survey

131, 152
264
283T
U
V
W
Y
Z

201
Sund

2	Lutherlands, R. J.,	71,
0	Sner, J. Fikret-	230

2

6

6

6

6

6

6

6

6

6

6

6

7

7

8

8

9

9

1

1

Transfers in approp^s (see Amendments to Estimates)

Toronto Metropolitan Housing Research Project - Fund } see Housing Survey

Toronto Reconstruction Council } 4,155,270

Telephone charge - Residences } 6

Telephones - Misc. 218,304

Tyrell Fellowship 8,72

Trinity College 13,17,188

Toronto Conservatory of Music } 13,26,27,30,110,131,152
 157,178,180,184 (2) 264
 216,224,242,254,268,283
 289,290,306

Transformer Banks 15,105,185

Tennis Courts 17

Gates 27,290,299

Toronto General Hospital 49,177,301

Transcript-records 55

Teachers' Ins. & Annuity Assoc'n } 82-3,101,153,297

Toronto Western Hospital 177,263,274,300⁽²⁾

T
U
V
W
Y
Z

Taylor, B. C.	52
Tanner, R. W.	89,
Taylor, Prof. Griffith	93,
Taylor, Miss E. M.	118,
Taylor, C. W.	120,
Talbot, Miss B.	122,
Tassie, Mrs. L. J.	163,
Tanner, Miss H. M.	231

Telford, R. B.	120,
Tennant, Miss V.	144
Teagle, Miss B. J.	32,

Tharner, Wm.	282
Thompson, Homer A.	275
Thomson, F. B.	31,
Thomson, W. F.	143,
Thompson, Miss B.	158, 196
Thomas, J. M.	129,
Thompson, R. M.	125,
Thiers, R.	125,
Thompson, W. J.	125,
Thompson, Mrs. D. B.	89, 142,
Thompson, Mrs. M. A.	90, 119,
Thordarson, Miss L.	121,
Thompson, Mrs. M. W.	122,
Thomas, R. H.	71

Trust Funds - Bank A/c 131,281

Toronto Brick Co. 132

Trust Funds (misc.) 202,206

Trust Capital A/c 202

Turkish Students 230

Termination of Service } 284
Allowances }

Toronto General Trusts } 302
Corp. }

Toronto Joint-Bd of } 305
Amalgamated Clothing }
Workers }

U

V

W

Y

Z

Fisdall, F. F., 122,
 Filston, W. V., 190,
 Fickle, R. J. L., 191,
 Fipping, P., 297

Foomb, F. C., 147, 299⁽²⁾
 Fom, Miss M. J., 120,
 Folleson, E. L., 90,
 Fovell, W. M., 90,
 Fonkin, H. W., 91,
 Fovell, V., 91,

Travis, Mrs. Sedel 196
 Freadgold, W. M., 118,
 Fressider, Miss M. J., 121,
 Fraill, W. A., 121,
 Froter, Miss F., 123,

Turpin, F., 38
 Turner, Mrs. J., 117,
 Tulley, W. H., 127
 Tuttle, L. J., 159
 Turner, F. J., 143,
 Tumino, L., 189,
 Turnbull, Miss L., 162,
 Turnbull, J., 264

- University Act-
(incl. Com^{ee}) 5, 26, 42, 52, 73, 224, 279
- U. C. Bulletin 293
- Unproductive Lands 204
- University College of
incl. reports of
U. C. Com^{ee} } 9, 15, 17, 23, 24, 59, 80, 99, 101
136, 169, 185, 218 (2), 221, 240, 255
291, 293, 302
- U. C. - Alterations to Bldg. 24, 136, 137
- U. C. Men's Residence -
Holwood } 15, 149
- U. C. Women's Undergraduate Assoc'n - 302
- U. C. Men's Residence -
New } 17-18, 56, 62, 75-80-2, 87-8
104, 155, 195, 291-2, 293
- U. C. Women's Lit. & Ath. Soc. 342
- U. C. Men's Residence - Gen. 156
- U. T. S. Old Boys Schp. 99
- U. C. War Memorial 19
- University Endowment 235
- U. T. S. Parents' Award 99
- University Naval Train-
ing Division } 27, 132, 155, 229
- U. of T. Women's War Service
Com^{ee} } 151
- U. of T. Engineering
Alumni Schp. } 30, 54, 98, 150
- University of Louvain 151
- University Press { 36, 49, 66, 78-80, 101, 169, 184
193, 218, 263, 281
- University Book Store 60
- University Advisory
Com^{ee} & Bureau } 44, 157, 158
- U. C. Alumni Assoc. Prize 179
- U. C. Women's Residences 45-
- U. C. Alumni Assoc'n 292-3
- U. C. Alumnae Assoc'n 293
- U. R. R. R. A. 55, 194
- University Expansion (new) see Expansion plans
- University Health Service 61, 95, 131, 156, 283
302
- U. of T. Engineering
Alumni Assoc'n } 94, 150
- Unwick Bursaries 99
- U. C. Literary & Athletic Society 241

U

V

W

Y

Z

Ufford, J. R.,

123,

Underhill, Miss B. O.,

119,

Urguhart, H. C.

69

Urguhart, R. W. J.,

122,

University Extension:

Miscellaneous	6
Physiotherapy	15, 150
Prospectors' Course	44
Classical Literature	44
Certificate Courses in Business	44, 159, 177
Occupational Therapy	150, 242
Course in Institutional Management	150, 192, 193, 256-7
Personnel Admin'n	152
Evening Tutorial	159, 192
Summer Sess'n - Pass Course, Teachers	159
Summer Sess'n - Nat'l League of Teachers	159
Summer Sess'n - Course in Social Wk	159
Summer Courses in Social Work	160
O.V.A. Counsellors	192
Public Safety	193

van Rooyen, G. E., 117, ⁽²⁾
 Van Wyck, H. B., 92,
 van 't Hofland, Miss A., 122,
 Kail, L. R., 124,
 Van Gorder, Mrs. Mary 274-5

Ketch, P., 130,

61

"Varsity"	36
Venereal Disease Programme	73
Veterinary Medicine	150
Vice-Chairman of Board	151
Vice-Chairman of Board <u>Acting</u>	174
Victoria College	194, 252
Visual Aids	239
Vocational Guidance Centre, O.C.C.	275-
Vise Henri L Schp.	285-

Wa

Wallace, W.	52, 115,
Wallace, Mrs. M. G.	90,
Wardell, Miss M. E. G.	90,
Ward, J.	91,
Walker, Prof. E. M.	92,
Wasteneys, Prof. H.	93,
Waters, E. J.	117,
Wardell, A.	118,
Waines, R. J.	120,
Watson, Miss K. M.	121,
Wallace, W. A.	120,
Wang, S. S. Y.	122,
Walls, Mrs. R.	122,
Wallace, W. S.	123,
Walker, L. A.	124, 144
Wall, E.	124, 190,
Warner, Miss J. J.	127, 129,
Walter, Arnold	158
Ward, C. J.	159
Wallace, Miss M. E.	143,
Walker, Miss B. R.	146
Warriner, Mrs. Florence	147
Watney, Miss J.	188,
Wallace, H. M.	189,
Wanless, A. A.	191,
Watson, C. H.	162,
Waters, D. M.	163,

W
Y
Z

Wesley, R. W.	43
Weber, Miss K. E.	52
Weldon, F. E.	53
Webber, W. J.	115,
Weedon, L. F. C.	120,
Weber, W. W.	125,
Westman, A. E. R.	128
Wellington, Mrs. E.	192
Weinberg, B.	195-
West, Miss P. M.	196
Weinstein, M. J.	285-
Westhead, J. F.	289

Whittaker, H. F.	143
Whalen, W.	158
Whelan, C.	89,
Whisley, Mrs. J.	89,
White, J. H.	92,
White, H. B.	123,
Whitton, S. C.	129, 141
White, Rt. Rev. W. C.	93, 92,

Waterhouse Schp.	5
Whitney Bequest	14, 74, 81, 82, 292, 295
Wrong Memorial Trust	16
Wycliffe College	18
Woods Flp., Jas. Wm.	57
Walker Mineralogical Club	74
Worsley Bequest, Joel	74
Worsley Bequest, Amelia	257
Winterscorbyn Awards	76
Wallberg Bequest	93 ⁽²⁾ 125, 144 ³ , 294, 295 ⁽²⁾
Wallberg Lectures	126
Wallberg Memorial Bldg.	1493, 99, 104, 133, 135, 137, 173
(Chem. Eng. & Chem. Industry Bldg.)	183, 184, 218, 251, 254, 289 290
Wickett Schp.	99
War Assets Corp'n	136
Walmer Rd., 40	184, 252
Wind Tunnel	184, 218
Wage Rates - Tradesmen	219, 224
Women's Building	243, 277-8
Wise Donation, Wilfred	270

W
Y
Z

Wilson, N. S.	42 ⁽²⁾ , 115,
Wilson, J. J.	52, 115,
Killis, K. R.,	90,
Kightman, W.,	90,
Kilson, A.,	90,
Williams, R. J.,	92,
Wilson, Prof. G. E.,	92,
Willan, Prof. Healy.	93,
Wishart, D. E. S.,	116,
Wilson, Miss M. J.,	117,
Wigdor, Mrs. B. B. P.,	119,
Wilkinson, H. M.,	120, 144
Williams, E. P.,	123,
Williams, L. A.,	123,
Wilson, Miss L.,	129,
Williamson, Miss D.,	130,
Williamson, R. L.,	142,
Winn, A. E.,	143,
Wilson, Mrs. F. G.	196
Williams, Miss M. H.	196
Wildfong, H. J.,	191,
Wilson, R. J.,	162,

White Bequest, John J. 294, 295⁽²⁾

Wellesley Hospital 301

World War II Mem'l 305

Y

Z

Woodley, W. J. 42
 Woodcock, Mrs. Florence 77
 Woodward, G. 91,
 Woodbury, L. C., 91,
 Wolfe, L. C., 117,
 Wodehouse, L. C., 120,
 Woundy, Miss O., 123,
 Wood, B. D., 125,

Wright, W. W., 116,
 Wright, W. J. J., 118,
 Wray, L. W., 123,
 Wrighton, A. W., 123,
 Wrenshall, E. A., 124,

Wu, K. C., 190,

Wyand, C. 144

Young Estate } 13, 184, 186, 235, 252, 289
 143 College St.

Yonge St., No. 188 104, 184, 225, 252, 289

Yonge St., No. 415 150

Yugoslav Scientists 194

Y. M. C. A. 194

Yachinac, P.,

189,

Young, L.
Young, Geo. S.
Young, Alex.
Young, R. K.,
Young, Dean C. R.,

299
95, 122,
104
89,
92,

Yule, O. J.,
Yu, L. S.,

117,
188,

2
fabner, S. J.,
Zuygard, C.,

189,

122,

Zimmer, A. R.

144

Zoology

157, 237

